

Date of Publication of Decision List: 6th December 2016



EAST
CAMBRIDGESHIRE
DISTRICT COUNCIL

REGULATORY AND SUPPORT SERVICES COMMITTEE – 5th December 2016
DECISION LIST

ITEM NO.	Ref.	Item	ISSUE	DECISION	ACTION BY
7.	R146	Waste Options EXEMPT	To consider the service provision for the waste collection and street cleansing service beyond the current contract term.	It was resolved: That the approach recommended by the Waste Services Review Working Party as detailed in paragraph 4.4 be agreed.	Dave White Waste Services Team Leader
8.	R147	Future Delivery of the Communications and Public Relations Service EXEMPT	To consider the future delivery of the Council's Communication and Public Relations Service.	It was resolved: That the proposal detailed in Appendix 1 and summarised in Paragraph 5.1 for the future provision of the Council's Communication and PR Service be approved.	Jo Brooks Director, Operations
9.	R148	Appointments, Transfers & Resignations EXEMPT	To consider details of staff appointments, transfers and resignations.	It was resolved: That the content of the information report be noted.	Nicole Pema Human Resources Manager
11.	R149	Review of Performance Management Scheme and Appraisal Form	To consider changes to the Performance Management Scheme and Appraisal Form.	It was resolved: That the changes that have been made to the Performance Management Scheme and appraisal form for 2016/17 (Appendix 1) be supported.	Nicole Pema Human Resources Manager

12.	R150	Performance Management – Six Month Update Reports	To consider the mid-year performance outcomes.	<p>It was resolved:</p> <p>(i) That the six month performance updates be noted;</p> <p>(ii) That the comments from Service Delivery Champions for the following services be noted:</p> <ul style="list-style-type: none"> • Performance Management • Building Control • Legal Services • Environmental Services • Licensing • Housing and Community Safety • Planning • Waste Services • Customer Services • ICT • Human Resources. 	Hetty Thornton Performance Management Officer
13.	R151	Performance Management – Revised Reporting Template	To consider the revised Service Delivery Plan template and updated guidance on performance management.	<p>It was resolved:</p> <p>(i) That the new performance reporting template be agreed;</p> <p>(ii) That the revised guidance on performance management be agreed.</p>	Hetty Thornton Performance Management Officer
14.	R152	Budget Monitoring Report	To consider the budget monitoring information for services under the Committee's remit.	<p>It was resolved:</p> <p>(i) That the Committee had a projected year end under spend of £61,000 compared to its approved revenue budget of £5,358,043 be noted;</p> <p>(ii) That the Committee had a projected capital programme outturn of £1,232,444 be noted.</p>	Ian Smith Principal Accountant

Please Note: These decisions will come into effect on **15th December 2016** unless any 3 Members object and call-in the decision. The call-in must be in writing to the Chief Executive and be received by **12th December 2016**.