

Date of Publication of Decision List: Tuesday 5 December 2017

RESOURCES & FINANCE COMMITTEE – 30 NOVEMBER 2017
DECISION LIST

AGENDA ITEM NO.	REPORT REF.	ITEM	ISSUE	DECISION	ACTION BY
1.	-	Public Question Time		No questions were submitted by the members of the public.	
5.	-	Chairman's Announcements		<p>The Chairman reported that the External Audit Manager, Kay McClennon, was moving on from her role with this Council after 9½ years. The Chairman stated that he had enjoyed working with Kay and expressed his thanks and best wishes for the future to her.</p> <p>The Chairman reported that Jonathan Tully, Principal Audit Manager from the Internal Auditors, also was leaving his post in December. The Chairman expressed his thanks and best wishes to Jonathan in his new role.</p>	
6.	-	External Audit – Annual Audit Letter	To receive the Annual Audit Letter for the year ended 31 March 2017.	<p>It was resolved:</p> <p>That the Annual Audit Letter be noted.</p>	Ian Smith
7.	-	External Audit – Audit Progress Report	To receive an audit progress report from the Council's External Auditors Ernst and Young.	<p>It was resolved:</p> <p>That the External Audit progress report be noted.</p>	Ian Smith

8.	S177	Performance Management – Six Month Monitoring Reports & ICT Service Delivery Plan	<p>To receive the mid-year performance reports on the Service Delivery Plans for the Service areas within the remit of this Committee.</p> <p>To receive the ICT Service Delivery Plan, which consists of performance measures for the next six months.</p>	<p>It was resolved:</p> <ol style="list-style-type: none"> 1. That the Service Delivery Plan for ICT (which sets out performance measures for the next six months) be approved. 2. That the progress made against the priorities of the Council in the following services, including areas where the service has been under achieving and where outstanding performance was delivered, and the comments from Service Delivery Champions be noted: <ul style="list-style-type: none"> • Finance • Democratic Services • Legal Services • Human Resources • Performance Management • Infrastructure and Strategic Housing • Strategic Planning • Customer Services • Reprographics 	Hetty Thornton
9.	-	Internal Audit – Progress Report	To receive a report on the work of Internal Audit for the period July to 17 November 2017 and progress against the Internal Audit Plan.	<p>It was resolved:</p> <p>That the work undertaken by Internal Audit from July to 17 November 2017 as detailed in the submitted report be noted.</p>	Ian Smith
10.	S178	Local Council Tax Reduction Scheme (LCTRS) Review	To consider the outcome of the consultation on proposals for the LCTRS to take effect from 1 April 2018.	<p>It was resolved to RECOMMEND TO COUNCIL:</p> <ol style="list-style-type: none"> 1. That the Council retain the 8.5% benefit scheme, i.e. the maximum benefit to working age claimants is 91.5%. 2. To harmonise the scheme with DWP Welfare Reforms and make entitlement to LCTRS, for the most part, conditional upon Universal Credit entitlement. 	Ian Smith

11.	S179	Finance Report	To receive an update on the Council's current financial position for 2017/18 for both revenue and capital expenditure.	<p>It was resolved:</p> <ol style="list-style-type: none"> 1. That the Committee notes: <ul style="list-style-type: none"> • The projected year end underspend of £135,000 compared to its approved revenue budget of £5,500,676 for this Committee. • The overall projected year end underspend of £445,000 compared to its approved revenue budget of £12,828,958 for the Council. • That this Committee has one capital scheme linked to it, the Internet, HR and Payroll system, and this is forecast to come in on budget. • The overall position for the Council on Capital is a projected outturn of £17,882,602. 2. That an additional capital budget of £25,000 for IT equipment for the depot be approved. 3. That approval be given to East Cambridgeshire's continued involvement in Cambridgeshire and Peterborough's bid to be part of a 100% Business Rate Retention pilot in 2018-19, this while the modelling for such a pilot is further refined. 	Ian Smith
12.	S180	Treasury Operations Mid Year Review	To receive an update on the Council's current 2017/18 Treasury position.	<p>It was resolved to RECOMMEND TO COUNCIL:</p> <ol style="list-style-type: none"> 1. That the mid-year review of the Council's Treasury Management for 2017/18 to 30 September 2017, as set out at Appendix 1 of the submitted report, be noted. 2. That an increase in the authorised limit for external debt to £10,000,000 be approved. 	Ian Smith

13.	-	Anglia Revenues and Benefits Partnership (ARP) Joint Committee Minutes	To receive the Minutes of the meeting of the ARP Joint Committee held on 26 September 2017.	It was resolved: That the Minutes of the meeting of the ARP Joint Committee held on 26 September 2017 be noted.	Emma Grima
14.	-	Forward Agenda Plan	To receive the Forward Agenda Plan for the Committee.	It was resolved: That the Forward Agenda Plan be noted.	Tracy Couper
-	-	Exclusion of the Press and Public	-	It was resolved: That the press and public be excluded during the consideration of the remaining items because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item there would be disclosure to them of exempt information of Categories 1 2 and 3 of Part I Schedule 12A to the Local Government Act 1972 (as amended).	

15.	-	NNDR Write-Off	<p>To consider a request from ARP that the Council write-off the amount outstanding on four NNDR accounts where the company has either been dissolved or declared bankrupt and there is therefore no prospect of the debt being recovered by the Council.</p>	<p>It was resolved:</p> <ol style="list-style-type: none"> 1. That the write-off of £23,251.77 in relation to the debt referred to in the submitted report be approved. 2. That the write-off of three further amounts to a combined value of £43,136.83 under delegated powers be noted. 	Ian Smith
16.	-	Appointments, Transfers and Resignations	<p>To receive:</p> <ol style="list-style-type: none"> (i) details of staff appointments, transfers and resignations for the period 1st July to 31st October 2017; and (ii) a summary of the main responses given by staff for leaving the Council's employment and feedback received during Exit Interviews. 	<p>It was resolved:</p> <p>That the content of the information report be noted.</p>	HR Manager

Please Note: These decisions will come into effect on Thursday 14 December 2017 unless any 3 Members object and call-in the decision. The call-in must be in writing to the Chief Executive and be received by Thursday 7 December 2017. Recommendations of the Policy Committees to other bodies (or to Council) cannot be called-in, nor can any decisions categorised as urgent in accordance with the call-in procedure.