

Date of Publication of Decision List: Thursday 1 February 2018



EAST
CAMBRIDGESHIRE
DISTRICT COUNCIL

CORPORATE GOVERNANCE & FINANCE COMMITTEE – 29 JANUARY 2018
DECISION LIST

AGENDA ITEM NO.	REPORT REF.	ITEM	ISSUE	DECISION	ACTION BY
1.	-	Public Question Time		No questions were submitted by the members of the public.	
3.	-	Declarations of Interest	To receive declarations of interest from Members for any items on the Agenda in accordance with the Members Code of Conduct.	There were no declarations of Personal or Prejudicial Interests by Members of the Committee.	
5.	-	Chairman's Announcements		The Chairman welcomed the new External Audit Manager, Melanie Richardson, to her first meeting of the Committee.	
6.	-	External Audit – Certification of Claims and Returns Annual Report 2016/17	To consider the External Audit report on the certification of claims and returns for 2016/17.	It was resolved: That the External Audit Certification of Claims and Returns Annual Report 2016/17 be noted.	Ian Smith
7.	-	External Audit - Annual Audit Plan	To consider the External Audit Plan.	It was resolved: That the External Audit Plan be noted.	Ian Smith

8.	S216	External Audit Local Government Sector Briefing	To receive the Local Government Sector Briefing from the Council's External Auditors Ernst and Young and the response from the Finance Manager to the four key questions contained therein.	<p>It was resolved:</p> <p>That the External Audit Briefing and the response from the Finance Manager to the key questions contained therein be noted.</p>	Ian Smith
9.	S217	Strategic Planning SLA with Peterborough City Council	To consider arrangements for delivery of Strategic Planning and Strategic Housing services for 2018/19-2020/21.	<p>It was resolved:</p> <p>That the Director Commercial be authorised to enter into a Service Level Agreement with Peterborough City Council from 1 April 2018 - 31 March 2021 for delivery of Strategic Planning and Strategic Housing services, as detailed in the submitted report.</p>	Emma Grima
10.	S218	2018/19 Annual Treasury Management Strategy, Minimum Revenue Provision (MRP) Policy Statement & Annual Investment Strategy (AIS)	To consider the 2018/19 Treasury Management Strategy, Minimum Revenue Provision (MRP) Policy Statement and Annual Investment Strategy (AIS).	<p>It was resolved to RECOMMEND TO COUNCIL:</p> <p>That Council approve:</p> <ul style="list-style-type: none"> • The 2018/19 Treasury Management Strategy; • The Annual Investment Strategy; • The Minimum Revenue Provision Policy Statement; • The Prudential and Treasury Indicators; <p>as set out in Appendix 1 to the submitted report.</p>	Ian Smith

11.	S219	Revenue Budget, Capital Programme and Council Tax 2018/19	To consider the proposed Revenue and Capital Budgets and the required level of Council Tax for 2018/19, and to receive an assessment of the robustness of the Budgets, the adequacy of Reserves and an update of the Council's Medium Term Financial Strategy.	<p>It was resolved to RECOMMEND TO COUNCIL:</p> <p>That Council approve (as amended for Council):</p> <ol style="list-style-type: none"> 1. The 2018/19 revenue budget as set out in the revised Appendix 1 to the submitted report, including a proposed Council Tax freeze. 2. The Statement of Reserves as set out in Appendix 2 to the submitted report. 3. The Fees and Charges for 2017/18, as set out in Appendix 3 to the submitted report 4. The Capital Programme and financing as set out at Appendix 4 to the submitted report. <p>It was also resolved:</p> <p>That, as the Council are still awaiting final Settlement figures and completion of the NNDR1 Return, should the numbers change between Resources and Finance Committee and full Council, officers be authorised to adjust the use of the surplus savings reserve (as necessary) so that the net budget and Council Tax remains unchanged.</p>	Ian Smith
-----	------	---	--	---	-----------

12.	S220	Finance Report	<p>To receive an update on the Council's current financial position for 2017/18 financial year for both revenue and capital expenditure.</p> <p>To approve the write-off of a Housing Benefit Overpayment.</p>	<p>It was resolved:</p> <ol style="list-style-type: none"> 1. That the projected year end underspend of £140,000 compared to its approved revenue budget of £5,550,676 for this Committee be noted. 2. That the overall projected year end underspend of £589,000 compared to its approved revenue budget of £12,828,958 for the Council be noted. 3. That it be noted that, this Committee two specific capital schemes linked to it; the Internet, HR and Payroll System and IT at the Depot, both of which are forecast to come in on Budget. 4. That the overall position for the Council on Capital of a projected capital outturn of £17,809,066, be noted. 5. That the write-off of a Housing Benefit overpayment in the sum of £15,697.70 be approved. 	Ian Smith
13.	S221	Corporate Risk Management	To update Members on the key risks facing the council, and the associated mitigating actions.	<p>It was resolved:</p> <p>That the proposed amendments to the Corporate Risk Register set out in Appendix 2 to the submitted report be endorsed.</p>	Ian Smith/ Internal Audit
14.	-	Anglia Revenues and Benefits Partnership (ARP) Joint Committee Minutes	To receive the Minutes of the meeting of the ARP Joint Committee held on 5 December 2017.	<p>It was resolved:</p> <p>That the Minutes of the meeting of the ARP Joint Committee held on 5 December 2017 be noted.</p>	Emma Grima
15.	-	Forward Agenda Plan	To receive the Forward Agenda Plan for the Committee.	<p>It was resolved:</p> <p>That the Forward Agenda Plan be noted.</p>	Tracy Couper

-	-	Exclusion of the Press and Public	-	<p>It was resolved:</p> <p>That the press and public be excluded during the consideration of the remaining items because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item there would be disclosure to them of exempt information of Categories 1 and 2 Part I Schedule 12A to the Local Government Act 1972 (as Amended).</p>	
16.	-	Appointments, Transfers and Resignations	<p>To receive:</p> <p>(i) details of staff appointments, transfers and resignations for the period 1st November to 31st December 2017; and</p> <p>(ii) a summary of the main responses given by staff for leaving the Council's employment and feedback received during Exit Interviews.</p>	<p>It was resolved:</p> <p>That the content of the information report be noted.</p>	Nicole Pema

Please Note: These decisions will come into effect on Monday 12 February 2018 unless any 3 Members object and call-in the decision. The call-in must be in writing to the Chief Executive and be received by Monday 5 February 2018. Recommendations of the Policy Committees to other bodies (or to Council) cannot be called-in, nor can any decisions categorised as urgent in accordance with the call-in procedure.