

Date of Publication of Decision List: Thursday 22 June 2017

RESOURCES & FINANCE COMMITTEE – 19 JUNE 2017
DECISION LIST

AGENDA ITEM NO.	REPORT REF.	ITEM	ISSUE	DECISION	ACTION BY
1.	-	Public Question Time		No questions were submitted by the members of the public.	
5.	-	Chairman's Announcements		There were no Chairman's announcements to report.	
6.	S25	Review of Members' Allowances – Report of Independent Remuneration Panel (IRP)	To consider the recommendations of the Independent Remuneration Panel (IRP) relating to Members' Allowances.	<p>It was resolved to RECOMMEND TO COUNCIL:</p> <ol style="list-style-type: none"> 1. That Council determine the recommendations of the Independent Remuneration Panel (IRP) as set out at Appendix A. 2. That Council be recommended to increase the level of the allowances payable to the Chairman and Vice-Chairman of the Council to accord with any increase agreed in the level of Special Responsibility Allowances. 3. That Council consider the IRP comments in relation to Members ICT allowances and the allowance for venue hire costs for Member Surgeries. 4. That it should be noted that there will be a reduction in the Budget for Members Allowances from May 2019 due to the reduction in the number of Councillors from 39 to 28 as a result of the Electoral Review. 	Tracy Couper

7.	S26	Review of Web Content Management System	To consider the outcome of a review of the Council's existing Web Content Management System.	<p>It was resolved:</p> <p>That option 2 detailed within the submitted report comprising a Workbench Model that allows services to create, amend and have full control over the content of their pages but be reviewed by the web team prior to publication to ensure consistency in style, layout, navigation and functionality, be approved and included in the Council's Web Governance Policy.</p>	Annette Wade
8.	S27	Budget Outturn Report 2016/17	To receive details of the Council's final outturn position for 2016/17 financial year for both revenue and capital expenditure.	<p>It was resolved:</p> <p>1. That the following be noted:</p> <ul style="list-style-type: none"> ○ The final revenue underspend across all the Council's services for the year was £1,224,240, this compared to its approved budget of £12,618,169. ○ In addition, additional funding of £492,764 was received, resulting in a total revenue surplus for the year of £1,717,004. ○ Capital spending in the year was £4,594,126, an underspend of £4,960,406 compared to the revised budget. ○ The Council had reserves of £13,972,805 at 31st March 2017. <p>2. That approval be given to the carry forward of slippage on the capital programme (as detailed in Appendix 4 of the submitted report) to allow 2016-17 schemes to be completed during 2017-18 and future years.</p>	Ian Smith

9.	S28	Treasury Operations Annual Performance Review	To consider the Council's Treasury operations during 2016/17.	<p>It was resolved to RECOMMEND TO COUNCIL:</p> <p>That the report on the Council's Treasury operations during 2016/17 including the actual Prudential and Treasury Indicators, as set out at Appendix 1 to the submitted report, be approved.</p>	Ian Smith
10.	-	External Audit - Annual Audit and Certification Fees Letter	To receive the External Audit Annual Audit and Certification Fees Letter for 2017/18.	<p>It was resolved:</p> <p>That the External Audit Annual Audit and Certification Fees Letter for 2017/18 be noted.</p>	Ian Smith
11.	-	External Audit – Audit Progress Report	To receive a report from the Council's External Auditors Ernst and Young on progress with the 2016/17 audit.	<p>It was resolved:</p> <p>That the External Audit progress report be noted.</p>	Ian Smith
12.	S29	External Audit Local Government Sector Briefing	To receive the Local Government Sector Briefing from the Council's External Auditors Ernst and Young and the response from the Finance Manager to the four key questions contained therein.	<p>It was resolved:</p> <ol style="list-style-type: none"> 1. That the External Audit Briefing and the response from the Finance Manager to the key questions contained therein be noted. 2. That a report be submitted to the next meeting of this Committee containing gender pay gap data. 	<p>Ian Smith</p> <p>Nicole Pema/Ian Smith</p>

13.	S30	Internal Audit Annual Report 2016/17	To consider the work of Internal Audit during the financial year 2016/17.	It was resolved: That the content of the Internal Audit Annual Report, attached at Appendix 1 to the submitted report, be approved.	Ian Smith/ Internal Audit
14.	S31	Draft Annual Governance Statement	To receive the draft Annual Governance Statement for the financial year 2016/17 and a revised Code of Corporate Governance for the Council.	It was resolved: 1. That the draft Annual Governance Statement for the financial year 2016/17 detailed in Appendix 1 to the submitted report be noted. 2. That the revised draft of the Code of Corporate Governance detailed in Appendix 2 to the submitted report be approved.	Ian Smith/ Internal Audit
15.	S32	Annual Reports of Representatives on Outside Bodies	To receive the Annual Reports from appointed Council representatives on the activities and manner in which funding is spent by the outside bodies within the responsibility of this Committee.	It was resolved: That the Annual reports from appointed Council representatives on the activities and manner in which funding is spent by the outside bodies within the responsibility of the Resources & Finance Committee, be noted.	Janis Murfet
16.	-	Anglia Revenues and Benefits Partnership (ARP) Joint Committee Minutes	To receive the Minutes of the meeting of the ARP Joint Committee held on 28 March 2017.	It was resolved: That the Minutes of the meeting of the ARP Joint Committee held on 28 March 2017 be noted.	Emma Grima

17.	-	Forward Agenda Plan	To receive the Forward Agenda Plan for the Committee.	<p>It was resolved:</p> <ol style="list-style-type: none"> 1. That the Forward Agenda Plan be received and the item on gender pay gap data referred to in Agenda Item 12 above be added to the Agenda Plan for 20 July meeting. 2. That a further item be added to the Agenda Plan for 20 July meeting to receive outstanding Annual Reports from Council representatives on outside bodies within the responsibility of this Committee. 	<p>Nicole Pema/ Tracy Couper</p> <p>Janis Murfet/Tracy Couper</p>
-----	---	---------------------	---	--	---

Please Note: These decisions will come into effect on Monday 3 July 2017 unless any 3 Members object and call-in the decision. The call-in must be in writing to the Chief Executive and be received by Monday 26 June 2017. Recommendations of the Policy Committees to other bodies (or to Council) cannot be called-in.