

Date of Publication of Decision List: 4 June 2019

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**ANNUAL COUNCIL – 30 MAY 2019**  
**DECISION LIST**



EAST  
CAMBRIDGESHIRE  
DISTRICT COUNCIL

Prior to the commencement of formal business, prayers were delivered by the Very Reverend Mark Bonney, Dean of Ely Cathedral.

Agenda Item No.	Report Ref.	Item	Issue	Decision	Action by
1.	-	Public Question Time	To answer questions from members of the public.	No public questions were submitted.	-
2.	-	Election of Chairman 2019/20	-	It was resolved: That Councillor Lis Every be elected to the office of Chairman of East Cambridgeshire District Council for the ensuing Municipal Year 2019/20.	-
3.	-	Vote of Thanks to Outgoing Chairman and Presentation of Past Chairman's Medallion and Scroll	To give a vote of thanks to the outgoing Chairman.	In the absence of the new Chairman of Council, the Leader of the Council, Councillor Anna Bailey, stated that it was her great pleasure to give the vote of thanks to the outgoing Chairman, Peter Cresswell, who had retired as a Councillor at the May District Council elections. She referred to the fact that Peter was the only Councillor to serve two terms as Chairman of Council, as evidenced by the Board in the Council Chamber. In this role, he had championed the link between the Council and local businesses by organising Councillor visits to a varied range of key businesses and industries within the	

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				<p>District, from horse racing studs to local agri-tech companies. Peter and his wife and consort Roslyn, would fill a page of Civic engagements for each Council Agenda, regarding this as an important way to raise the profile of the District. Councillor Bailey had fond memories of his Chairman's Receptions hosted in various parts of the District at which he always acted as the best of hosts, greatly assisted by his background in the entertainment industry.</p> <p>Peter had represented the Cheveley Ward from 2003, with a brief sabbatical, serving the people of this community diligently and setting a high standard of both public and Civic service.</p> <p>Councillor Bailey expressed the thanks of the Council and best wishes for the future to both Peter and Roslyn and this was followed by a round of applause by those present at the meeting.</p> <p>The Leader presented Peter Cresswell with a framed scroll containing a resolution of thanks to the outgoing Chairman of the Council, a past Chairman's badge and an East Cambridgeshire District Council pill pot emblazoned with the Council's crest.</p>	

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				<p>Peter Cresswell then addressed the Council and thanked Councillor Bailey for the scroll and medallion and her kind words. He stated that it had been a privilege and honour to serve as Council Chairman again for the past two years.</p> <p>When he returned to the Council in 2015, he had no aspiration to hold Civic office again, but circumstances determined otherwise. We all know that life is full of surprises. He commented that he was a traditionalist believing that Civic life was important. Acting as ambassador for the Council had been a great pleasure and he had the opportunity to meet countless local residents, engage with local organisations and visit local businesses. East Cambridgeshire has a great deal to offer.</p> <p>He conveyed his thanks to a number of people: Members of the previous Council for their support; the officer team at The Grange; and particularly the Chairman's PA, Lynne Smart, who it had been a pleasure to work with.</p> <p>Finally he thanked two ladies who were unable to be with us this evening. His Vice-Chairman, Councillor Lis Every, now Chairman of Council, for her support and friendship. Then someone who had always</p>	

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				<p>been at his side throughout his four years in the role, his wife and consort Roslyn, whose support had been constant throughout. She currently was on holiday in Canada with their daughter. However, he would like to place his appreciation to her on public record.</p> <p>Peter Cresswell wished the Council well for the coming four years and commented that serving as a District Councillor was a big commitment. Major challenges lie ahead and he wished the Council future success. This was followed by another round of applause by those present at the meeting.</p>	
4.	-	Apologies for Absence	-	Apologies for absence were received from Councillors Every, Daniel Schumann, Starkey and Trapp.	-
5.	-	Declarations of Interest	To receive declarations of interest from Members in respect of any items on the Agenda in accordance with the Members Code of Conduct.	<p>Declarations of Interests were made by the following Councillors as detailed in respect of Agenda Items:</p> <p>11 – Councillor Bailey Prejudicial Interest as a Director of ECTC.</p> <p>17 – Councillors Dupré, Inskip, and Stubbs Personal Interests as Members of Sutton Parish Council/Neighbourhood Plan Steering Group.</p>	-
6.	-	Minutes – 11 April 2019	-	<p>It was resolved:</p> <p>That the Minutes of the Council meeting</p>	-

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				held on 11 April 2019 be confirmed as a correct record and signed by the Chairman.	
7.	-	Appointment of Vice-Chairman 2019/20	-	<p>Councillors Sue Austen and Alan Sharp were nominated for the office of Vice-Chairman. Following a secret ballot in accordance with Council Procedure Rule 9.2.1, Councillor Austen was duly elected.</p> <p>It was resolved:</p> <p>That Councillor Sue Austen be appointed as Vice-Chairman of East Cambridgeshire District Council for the municipal year 2019/20.</p> <p><b><i>Vice-Chairman in the Chair</i></b></p>	-
8.	U1	Election Results	To receive the results of the District Council elections held on 2 May 2019.	<p>It was resolved:</p> <p>That the election results be noted and the newly elected Councillors congratulated.</p>	-
9.	-	Chairman's Announcements	Announcement of items of interest.	<p>The Chief Executive read out the following announcements on behalf of the Chairman:</p> <p><u>Clean Air Day - 20 June 2019</u></p> <p>Clean Air Day is the UK's national air pollution campaign, engaging thousands of people at hundreds of events, and reaching millions more through the media. Clean Air Day is on 20 June 2019.</p>	-

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				<p>East Cambridgeshire will be encouraging staff and Members to contribute to Clean Air day by making a pledge and turning the pledge into action.</p> <p>Examples:</p> <ul style="list-style-type: none"> <li>● Give the car a day off</li> <li>● Walk or cycle to work</li> <li>● Not to idle the car engine</li> </ul> <p>Environmental Health will be dropping off posters, leaflets and pledge bubbles to all the libraries in the district for them to display in the run-up to Clean Air Day on 20<sup>th</sup> June. Copies of the posters and pledge bubbles are displayed in the Council Chamber tonight and a leaflet is tabled for all Councillors.</p> <p>Co-ordinated by Global Action Plan, an environmental charity, Clean Air Day brings together communities, businesses, education and the health sector:</p> <ul style="list-style-type: none"> <li>● To improve public understanding of air pollution, both indoors and outdoors.</li> <li>● To build awareness of how air pollution affects our health.</li> <li>● To explain some of the easy things we can all do to tackle air pollution, helping to protect the environment and our health too.</li> </ul>	

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				<p>If you would like further information, please contact Liz Knox, Environmental Services Manager.</p> <p><u>Committee Meetings following this Council meeting</u></p> <p>Please can I remind Members to stay behind at the conclusion of this Council meeting, as there will be a series of 'mini' Committee meetings to elect the Chairman and Vice-Chairman, appoint Sub-Committees, etc.</p>	
10.	-	Petitions	To receive public petitions.	No petitions had been received.	-
11.	-	Notice of Motions Under Procedure Rule 10	To receive and consider motions from Members.	<p>The following Motion was proposed by Councillor Dupré and seconded by Councillor Cane:</p> <p>This Council:</p> <p>1. welcomes the passage of Statutory Instrument 2019 No. 682 which came into force on 23 April 2019 and which permits accommodation provided by a private registered provider under an agreement with the Cambridgeshire and Peterborough Combined Authority to be let as social housing at an affordable rent;</p>	Director Commercial

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				<p>2. acknowledges receipt of the letter dated 1 May 2019 from the Director of Housing &amp; Development at the Cambridgeshire and Peterborough Combined Authority inviting the council to discuss schemes with the Combined Authority now that it is able to invest in new affordable homes across all tenures;</p> <p>3. recognises the pressing need for affordable homes, including homes for rent, in East Cambridgeshire, and the fact that affordable house building completions in the district have fallen below 5 per cent in at least two recent years;</p> <p>4. believes that in becoming a commercial property developer, the Council should aim to provide homes for those most in need even when the development is not new-build;</p> <p>5. notes with concern the council's current proposals to provide only 15 affordable homes, none of them for rent, out of the 92 refurbished MOD homes in Ely;</p> <p>6. resolves to revisit its proposals for the MOD scheme, and to put to the Combined Authority a scheme to increase the proportion of affordable</p>	

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				<p>homes on the site to at least 50 per cent, including a significant number of homes for affordable rent.</p> <p>Following a recorded vote, the Motion was declared to be carried.</p>	
12.	-	To answer Questions from Members	To receive questions from Members of Council.	<p>The following questions were received from Councillors and responded to as detailed:</p> <p><u>Question from Councillor Charlotte Cane</u></p> <p><b>Neighbourhood Plans</b></p> <p><i>How many parishes in East Cambs have submitted the proposed neighbourhood areas to ECDC for designation? When were these designations agreed, and are there any submissions awaiting agreement?</i></p> <p><b>Response from Director Commercial:</b></p> <p>Eight Areas have been designated as 'Neighbourhood Areas'. The first was Sutton in January 2015, and the most recent was Isleham in February 2019. No submissions are currently under consideration. Full details of which areas are designated, and when, and whether a Neighbourhood Plan has subsequently been progressed are available on our website:</p>	-

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				<p><a href="https://www.eastcamb.gov.uk/local-development-framework/neighbourhood-planning">https://www.eastcamb.gov.uk/local-development-framework/neighbourhood-planning</a></p> <p>However, a summary is given below:</p> <table border="1" data-bbox="1279 443 1895 1082"> <tr> <td>Sutton Council</td> <td>Parish</td> <td>08 January 2015</td> </tr> <tr> <td>Bottisham Council</td> <td>Parish</td> <td>12 February 2016</td> </tr> <tr> <td>Witchford Council</td> <td>Parish</td> <td>26 August 2016; amended 06 February 2019</td> </tr> <tr> <td>Fordham Council</td> <td>Parish</td> <td>21 December 2017</td> </tr> <tr> <td>Cheveley Council</td> <td>Parish</td> <td>10 December 2018</td> </tr> <tr> <td>Swaffham Parish Council</td> <td>Bulbeck</td> <td>07 January 2019</td> </tr> <tr> <td>Reach Council</td> <td>Parish</td> <td>18 February 2019</td> </tr> <tr> <td>Isleham Council</td> <td>Parish</td> <td>21 February 2019</td> </tr> </table> <p><u>Question from Councillor Matthew Downey</u></p> <p><b>Local Plan</b></p> <p><i>What is the status of the current Local Plan? What plans are there for the development of a new up to date Local Plan?</i></p>	Sutton Council	Parish	08 January 2015	Bottisham Council	Parish	12 February 2016	Witchford Council	Parish	26 August 2016; amended 06 February 2019	Fordham Council	Parish	21 December 2017	Cheveley Council	Parish	10 December 2018	Swaffham Parish Council	Bulbeck	07 January 2019	Reach Council	Parish	18 February 2019	Isleham Council	Parish	21 February 2019	
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				<p><b><u>Response from Director Commercial:</u></b></p> <p>The current Local Plan for decision-making purposes is the April 2015 Local Plan. The previously emerging new Local Plan was withdrawn by Full Council in February 2019 and has no status. A decision to commence a new Local Plan is a matter for full Council to decide. A report setting out options on whether or not to commence a Local Plan will be submitted to full Council in due course and by no later than the April 2015 Local Plan becoming five years old, reflecting the Legal requirement for a review within 5 years.</p>	
13.	U2	Leader and Deputy Leader of the Council, Group Leaders and Deputies	To receive details of the Leader and Deputy Leader of the Council; Political Groups; Group Leaders and Deputies for the forthcoming year.	<p>It was resolved:</p> <p>That the details of the Leader and Deputy Leader of the Council; Political Groups; Group Leaders and Deputies for the forthcoming municipal year, as set out below, be noted:</p> <p><u>Conservative</u></p> <p>Cllr Anna Bailey (Leader) Cllr Joshua Schumann (Deputy)</p> <p><u>Liberal Democrat</u></p> <p>Cllr Lorna Dupré (Leader) Cllr Charlotte Cane (Deputy)</p>	Democratic Services Manager

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				In accordance with Article 2.03(b), the declared Leader of the Council is Cllr Anna Bailey as Leader of the Conservative Group. In accordance with Article 2.03(c), the declared Deputy Leader of the Council is Cllr Joshua Schumann as Deputy Leader of the Conservative Group.	
14.	U3	Political Proportionality	To receive details of the political balance of the Council and the implications for the allocation of seats on Committees.	It was resolved:  That Council notes the details of the political balance of the Council as set out in Appendix 1 and approves the allocation of seats on Committees, Sub-Committees and other Member Bodies as set out in Appendix 2 to the submitted report.	Democratic Services Manager
15.	U4	Membership of Committees and Sub-Committees (including Substitutes) and Other Member Bodies 2019/20	To consider the appointment of Members and substitutes to Committees, Sub-Committees and to other Member bodies for 2019/20.	It was resolved:  That Council:  1. Authorise the Chief Executive and the Monitoring Officer to make amendments to the Shareholder Agreement and terms of reference of the appropriate Committees to facilitate the following changes, specifically:-  <ul style="list-style-type: none"> <li>• that the Finance and Assets Committee undertake the 'shareholder' function for East Cambs Trading Company</li> </ul>	Democratic Services Manager

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				<p>(ECTC);</p> <ul style="list-style-type: none"> <li>• that the Operational Services Committee undertake the 'shareholder' function for East Cambs Street Scene (ECSS).</li> </ul> <p>2. Approves the appointment of Leader of Council and Chairman, Operational Services Committee to the ECTC Board of Directors.</p> <p>3. Approves the appointment of Deputy Leader of Council and Chairman, Finance &amp; Assets Committee to the ECSS Board of Directors.</p> <p>4. Approves the appointment of three substitutes from each of the Conservative and Liberal Democrat Groups for the Licensing Committee.</p> <p>5. Approves the Membership of Committees, Sub-Committees and other Member Bodies for 2019/20 as set out in the revised Appendix 1 tabled at the meeting.</p>	
16.	U5	Cambridgeshire & Peterborough Combined Authority	To make appointments to the Cambridgeshire and Peterborough Combined Authority for the municipal year 2019/20.	<p>It was resolved:</p> <p>1. That the following appointments be made to the Cambridgeshire and Peterborough Combined Authority</p>	Democratic Services

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		a. Appointments to Combined Authority		<p>for the municipal year 2019/20:</p> <p>(a) The Leader of Council Councillor Anna Bailey act as the Council's appointee to the Combined Authority and the Deputy Leader of the Council Councillor Joshua Schumann act as the substitute member;</p> <p>(b) Councillor Alan Sharp with Councillor David Ambrose-Smith as substitute from the Conservative party and Councillor Lorna Dupré with Councillor Charlotte Cane as substitute from the Liberal Democrat Party be appointed to the Overview and Scrutiny Committee;</p> <p>(c) Councillor David Brown from the Conservative party with Councillor David Ambrose-Smith as substitute Member be appointed to the Audit and Governance Committee.</p> <p>2. That the Chief Executive be authorised to make any amendments to the appointments to the Overview and Scrutiny Committee and the Audit and</p>	Manager

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				Governance Committee, if the political balance is amended by the Combined Authority between now and the next Council meeting.	
16.		b. Combined Authority Update Report	To receive an update on the activities of the Combined Authority from the Council's appointees.	It was resolved: That the reports on the activities of the Combined Authority from the Council's appointees be noted.	-
17.	U6	Sutton Neighbourhood Plan Adoption	Following the successful referendum on 2 May 2019, to formally adopt the Sutton Neighbourhood Plan.	It was resolved: That Council:  1. Congratulates Sutton Parish Council on its preparation of a Neighbourhood Plan and a successful referendum outcome, becoming the second parish council to do so in East Cambridgeshire.  2. Formally makes the Sutton Neighbourhood Plan (as attached at Appendix 1) part of the Development Plan for East Cambridgeshire with immediate effect.	Director Commercial/ Strategic Planning Manager