

Date of Publication of Decision List: 7<sup>th</sup> November 2014



EAST  
CAMBRIDGESHIRE  
DISTRICT COUNCIL

**CORPORATE GOVERNANCE AND FINANCE COMMITTEE – 6<sup>th</sup> November 2014**  
**DECISION LIST**

| ITEM NO. | REPORT REF. | Item                               | ISSUE  | DECISION   | ACTION BY   |
|----------|-------------|------------------------------------|--|--|---|
| 6.       | -           | External Audit Annual Audit Letter | To consider the Annual Audit   | The Annual Audit letter was noted.   |   |
| 7.       | P115        | Service Delivery Plans 2014-15     | To consider the Service Delivery Plans for the following services:<br>Democratic Services<br>Economic Development<br>Infrastructure<br>Strategic Housing<br>Strategic Planning | It was resolved:<br><br>That the enclosed Service Plans for 2014-15 be approved. | Tracy Couper<br>Darren Hill<br>Emma Grima<br>Karen Freya<br>Katie Child |

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| 8. | P116 | Home-Link Scheme Procurement   | To consider the current IT contract for Home-Link the Choice Based Lettings Scheme. | <p>It was resolved:</p> <p>(i) That the Principal Housing Officer be instructed to undertake the procurement of the new IT supplier contract in the current financial year (2014/15) in partnership with the other local authorities in Cambridgeshire and West Suffolk, using the South Cambridgeshire District Council Procurement Service Team;</p> <p>It was resolved to RECOMMEND TO FULL COUNCIL in February 2015:</p> <p>(ii) That a budget to cover implementation costs of up to £30,000 (should a different IT supplier to the existing one be appointed) be added to the 2015/16 capital programme.</p> | Karen Freya |
| 9. | P117 | Corporate Enforcement Protocol | To consider the review of the Council's Corporate Enforcement Protocol.             | <p>It was resolved:</p> <p>That the Corporate Enforcement Protocol attached at Appendix A be approved subject to the amendment of references within the Protocol of Assistant Director to Director;</p>  | Sarah Steed |

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| 10. | P118 | Review of Corporate RIPA Policy & Compliance Data  | To consider the use of the Regulation of Investigatory Powers Act (RIPA) 2000 powers and amendments to the Policy. | <p>It was resolved:</p> <p>(i) That the Council's amended RIPA Policy highlighted in red in the Appendix be agreed subject to the amendment of references within the Protocol of Assistant Director to Director and the amendment in Appendix 9 of the RIPA Policy of the Authorising Officer for investigations where the use of CCTV is requested from Allison Conder Principal Leisure and Community Services Officer to Tracey Harding Team Leader Tourism and Town Centres.</p> <p>(ii) That the information contained within the report about the Council's use of surveillance powers during 2013/14 be noted.</p> | Sarah Steed   |
| 11. | P119 | The Development of a new District-Wide Indoor Leisure Centre Facility, Downham Road, Ely | To consider the funding strategy to implement the new leisure facility.  | <p>It was resolved:</p> <p>(i) That the Principal Community and Leisure Services Officer be authorised to undertake a market testing exercise to provide greater assurance around the income forecast for the new facility;</p> <p>(ii) That Officers be authorised to secure approval of funding from Sport England's Strategic Facilities Fund;</p> <p>(iii) That the Commercial Services Committee agree their preferred facility mix for the leisure centre;</p>  | <p>Allison Conder</p> <p>Allison Conder</p> <p>Allison Conder</p> |

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| 11. | Contd. |  |  | <p>(iv) That the Asset Development Committee be tasked with the identification of a programme of additional capital receipts to fund the leisure centre in 2015/15;</p> <p>(v) That the Corporate Unit Manager be authorised to bring forward proposals to Full Council for securing additional CIL contributions to fund the leisure centre;</p> <p>(vi) That officers be instructed to review the certainty and timing of the capital receipts that are currently part funding the leisure centre as set out in the business plan for the design and build procurement;</p> <p>(vii) That the Financial Services Manager (S151 Officer) present a further risk analysis to Corporate Governance and Finance Committee that will inform a prudential borrowing strategy;</p> <p>(viii) That the Principal Community and Leisure Services Officer be authorised to critically examine the capital costs of the preferred option, in the light of the advice from Sport England, and report back to January Corporate Governance and Finance Committee.</p> | <p>John Hill</p> <p>Emma Grima</p> <p>John Hill</p> <p>Linda Grinnell</p> <p>Allison Conder</p> |
| 12. | P120   | Section 106 & CIL: Income and Expenditure Update | To consider an update on Section 106 and Community Infrastructure Levy (CIL) income and expenditure. | <p>It was resolved:</p> <p>That the information set out in the report be noted.</p>  |   |
| 13. | -      | Forward Agenda Plan                              | To consider the Committee's forward agenda plan.   | The forward agenda plan was noted.   |   |

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| 14. | P121 | Littleport<br>Leisure Centre<br><br>EXEMPT | To consider an issue<br>relating to the Littleport<br>Leisure Centre | It was resolved:<br><br>That the Chief Executive be authorised to take<br>action and seek additional information. | John Hill |
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Please Note: These decisions will come into effect on 17<sup>th</sup> **November 2014** unless any 5 Members object and call-in the decision. The call-in must be in writing to the Chief Executive and be received by 14<sup>th</sup> **November 2014**. Recommendations of the Policy Committees to other bodies (or to Council) cannot be called-in, nor can any decisions categorised as urgent in accordance with the call-in procedure.