



# EAST CAMBRIDGESHIRE DISTRICT COUNCIL

THE GRANGE, NUTHOLT LANE,  
ELY, CAMBRIDGESHIRE CB7 4EE  
Telephone: 01353 665555

**MEETING:** REGULATORY SERVICES COMMITTEE  
**TIME:** At the conclusion of the Resources and Finance Committee  
**DATE:** Thursday 25 May 2017  
**VENUE:** Council Chamber, The Grange, Nutholt Lane, Ely  
**ENQUIRIES REGARDING THIS AGENDA:** Tracy Couper  
**DIRECT DIAL:** (01353) 665555    **EMAIL:** [tracy.couper@eastcambs.gov.uk](mailto:tracy.couper@eastcambs.gov.uk)

## **Membership:**

### **Conservative Members**

Anna Bailey  
Elaine Griffin-Singh  
Neil Hitchin  
Julia Huffer  
Chris Morris  
Hamish Ross  
Carol Sennitt  
Jo Webber

### **Liberal Democrat Members**

Cllr Sue Austen (Spokes)

### **Substitutes:**

David Ambrose-Smith  
Mike Bradley  
Stuart Smith

### **Substitutes:**

Cllr Lorna Dupré

### **Lead Officer:**

Jo Brooks, Director Operations

**Quorum:** 5 Members

# A G E N D A

- 1. To elect a Chairman for the ensuing municipal year**
- 2. To appoint a Vice-Chairman for the ensuing municipal year**
- 3. Appointment of Member Service Delivery Champions**

To appoint Member Service Delivery Champions for 2017/18 to the following service areas. The nominations are as follows:

- Building Control – Councillor Neil Hitchin
- Environmental Services – Councillor Carol Sennitt
- Housing – Councillor Mike Rouse
- Licensing – Councillor Sue Austen
- Planning – Councillor Lis Every
- Waste – Councillor Julia Huffer

## NOTES:

1. Members of the public are welcome to attend this meeting. There are a number of schemes aimed at encouraging public participation in the Council's activities and meetings. These include public question times and a process to enable petitions to be submitted. Details of these can be obtained by calling any of the telephone numbers below or by logging onto the Council's website.

The maximum capacity for meetings in the Council Chamber has been set by the Fire Officer at 100 persons. Allowing for Member/Officer attendance and room layout constraints, this will normally give a capacity for public attendance of 30 seated people and 20 standing.

2. Fire instructions for meetings:
  - If the fire alarm sounds please make your way out of the building by the nearest available exit - i.e. the back staircase or the fire escape in the chamber. Do not to use the lifts.
  - The fire assembly point is in the front staff car park by the exit barrier.
  - This building has an auto-call system to the fire services, so there is no need for anyone to call the fire services.

The Committee Officer will sweep the area to ensure that everyone is out of this area.

3. Reports are attached for each agenda item unless marked "oral".
4. If required all items on the agenda can be provided in different formats (e.g. large type, Braille or audio tape, or translated into other languages), on request, by calling Main Reception on (01353) 665555 or e-mail: [translate@eastcambs.gov.uk](mailto:translate@eastcambs.gov.uk)
5. If the Committee wishes to exclude the public and press from the meeting a resolution in the following terms will need to be passed:

"That the press and public be excluded during the consideration of the remaining items no. X because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item there would be disclosure to them of exempt information of Categories X Part I Schedule 12A to the Local Government Act 1972 (as Amended)."