EAST CAMBRIDGESHIRE DISTRICT COUNCIL

THE GRANGE, NUTHOLT LANE,
ELY, CAMBRIDGESHIRE CB7 4EE
Telephone 01353 665555

MEETING: **OPERATIONAL SERVICES COMMITTEE**
TIME: At the conclusion of the Finance & Assets Committee
DATE: **Thursday 25th May 2023**
VENUE: **Council Chamber, The Grange, Nutholt Lane, Ely, CB7 4EE**

ENQUIRIES REGARDING THIS AGENDA: Caroline Evans
TELEPHONE: (01353) 665555   EMAIL: caroline.evans@eastcambs.gov.uk

MEMBERSHIP:

Conservative Members
Cllr Christine Ambrose Smith
Cllr Martin Goodearl
Cllr Julia Huffer
Cllr Kelli Pettitt
Cllr Alan Sharp
Cllr Lucius Vellacott

Liberal Democrat Members
Cllr Christine Colbert
Cllr Kathrin Holtzmann
Cllr Mark Inskip (Lead Member)
Cllr Mary Wade
Cllr Christine Whelan

Substitutes:
Cllr Anna Bailey
Cllr James Lay
Cllr David Miller

Substitutes:
Cllr Chika Akinwale
Cllr Charlotte Cane
Cllr John Trapp

Lead Officer
Isabel Edgar, Director Operations

Quorum: 5 Members

AGENDA

1.   **To elect a Chairman for the ensuing municipal year**

2.   **To elect a Vice-Chairman for the ensuing municipal year**

NOTES:

1. Members of the public are welcome to attend this meeting. If you are visiting The Grange during normal working hours you should report to the main reception desk. If you come to an evening meeting please enter via the door in the glass atrium at the back of the building.

   Admittance is on a "first come, first served" basis and public access will be from 30 minutes before the start time of the meeting. Due to room capacity restrictions, members of the public are asked, where possible, to notify Democratic Services (democratic.services@eastcambs.gov.uk or 01353 665555) of their intention to attend a meeting.

   The meeting will be webcast and a live stream of the meeting will be available. Further details can be found at www.eastcambs.gov.uk/meetings/ Please be aware that all attendees, including those in the public gallery, will be visible on the livestream.

2. Public Questions/Statements are welcomed on any topic related to the Committee's functions as long as there is no suspicion that it is improper (e.g. offensive, slanderous or might lead to disclosures of Exempt or Confidential information). Up to 15 minutes is allocated for this at the start of the meeting. Further details about the Public Question Time scheme are available at: https://www.eastcambs.gov.uk/committees/public-question-time-scheme

3. The Council has adopted a 'Purge on Plastics' strategy and is working towards the removal of all consumer single-use plastics in our workplace. Therefore, we do not provide disposable cups in our building or at our meetings and would ask members of the public to bring their own drink to the meeting if required.

4. Fire instructions for meetings:
   - If the fire alarm sounds please make your way out of the building by the nearest available exit i.e. the back staircase or the fire escape in the Chamber. Do not attempt to use the lifts.
   - The fire assembly point is in the front staff car park by the exit barrier.
   - The building has an auto-call system to the fire services so there is no need for anyone to call the fire services.

   The Committee Officer will sweep the area to ensure that everyone is out.

5. Reports are attached for each agenda item unless marked "oral".

6. If required, all items on the agenda can be provided in different formats (e.g. large type, Braille or audio tape, or translated into other languages), on request, by calling Main Reception on (01353) 665555 or e-mail: translate@eastcambs.gov.uk

7. If the Committee wishes to exclude the public and press from the meeting, a resolution in the following terms will need to be passed:

   "That the press and public be excluded during the consideration of the remaining item no(s). X because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category X of Part I Schedule 12A to the Local Government Act 1972 (as amended)."