
TITLE: PROJECT UPDATES

To: Transformation Programme Sub-Committee

Date: 23rd November 2015

From: Hetty Thornton, Programme Manager and Performance Officer

[Q115]

1.0 Issue

1.1 To present progress reports and requests for project approvals where required.

2.0 Recommendations

2.1 It is recommended that the Sub Committee;

- (i) Note the progress of each project against the milestones indicated within the Programme Plan.
- (ii) Note progress update on the Self Service project (Appendix A).
- (iii) Approve the Wifi project Post Implementation Review (Appendix B).
- (iv) Approve the Outline Business Case for Council Website project (Appendix C).
- (v) Note progress updates on the ICT Infrastructure Review and SharePoint Platform (both oral).

3.0 Background

3.1 The Transformation Programme Plan sets out the projects and activities to be delivered by the programme. This agenda item provides an update on key projects underway.

4.0 Argument and Conclusions

Members are asked to:

- 4.1 Note progress of work relating to Self Service, ICT Infrastructure and SharePoint.
- 4.2 Approve the Wifi post implementation review and the Outline Business Case for the Council Website.

5.0 Financial Implications

5.1 There are no financial implications associated with this report.

6.0 Equality Impact Assessment

6.1 All projects within the programme will have an attributable equality impact assessment where required.

7.0 Appendices

- a) Self Service update
- b) Wifi completion report (Post Implementation Report)
- c) Outline Business Case for Council Website

Background documents- None

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