



EAST CAMBRIDGESHIRE DISTRICT COUNCIL

THE GRANGE, NUTHOLT LANE,
ELY, CAMBRIDGESHIRE CB7 4EE
Telephone: 01353 665555

MEETING: **SCRUTINY COMMITTEE**

TIME: 4:30pm

DATE: 21 January 2013

VENUE: Council Chamber, The Grange, Nutholt Lane, Ely, Cambs

ENQUIRIES REGARDING THIS AGENDA: Adrian Scaites-Stokes

DIRECT DIAL: (01353) 616456 EMAIL: adrian.scaites-stokes@eastcambs.gov.uk

Membership:

Conservative Members

Cllr Michael Allan (Chair)
Cllr David Ambrose Smith (Vice Chair)
Cllr Will Burton
Cllr Tony Cornell
Cllr Tom Hunt

Liberal Democrat Members

Cllr Sue Austen
Cllr Neil Morrison
Cllr Robert Stevens
Cllr Hazel Williams MBE

Substitutes

Substitutes can be chosen from the remaining Conservative Members except for Leader of Council, Deputy Leader of Council and the Policy Committee/Sub Committee Chairmen.

Substitutes

Cllr Pauline Wilson
Other Substitutes can be chosen from the remaining Liberal Democrat Members.

Lead Officer:

John Hill, Chief Executive

QUORUM: 5 Members

AGENDA

1. Public Question Time
- the meeting will commence with up to 15 minutes public question time
2. Apologies and Substitutions

3. **Declarations of Interest**
To receive declarations of interest from Members for any items on the Agenda in accordance with the Members Code of Conduct.
4. **Minutes**
 - (a) 12th November 2012
 - (b) 27th November 2012
5. **Chairman's Announcements**
6. **2013/14 – 2015/16 Draft Budget – Pre-Scrutiny**
7. **Customer Services Review – Consideration of Draft Improvement Plan**
8. **Forward Agenda Plan**

NOTES:	
1.	<p>Members of the public are welcome to attend this meeting. There are a number of schemes aimed at encouraging public participation in the Council's activities and meetings. These include public question times and a process to enable petitions to be submitted. Details of these can be obtained by calling any of the telephone numbers below or by logging onto the Council's website.</p> <p>The maximum capacity for meetings in the Council Chamber has been set by the Fire Officer at 100 persons. Allowing for Member/Officer attendance and room layout constraints, this will normally give a capacity for public attendance of 30 seated people and 20 standing.</p>
2.	<p>Fire instructions for meetings:</p> <ul style="list-style-type: none"> •If the fire alarm sounds please make your way out of the building by the nearest available exit - i.e. the back staircase or the fire escape in the chamber. Do not to use the lifts. •The fire assembly point is in the front staff car park by the exit barrier. •This building has an auto-call system to the fire services, so there is no need for anyone to call the fire services. •The Committee Officer will sweep the area to ensure that everyone is out of this area.
3.	Reports are attached for each agenda item unless marked "oral".
4.	<p>If required all items on the agenda can be provided in different formats (e.g. large type, Braille or audio tape, or translated into other languages), on request, by calling Main Reception on (01353) 665555 or e-mail: translate@eastcambs.gov.uk</p>
5.	<p>If the Committee wishes to exclude the public and press from the meeting, a resolution in the following terms will need to be passed:</p> <p>"That the press and public be excluded during the consideration of the remaining item no(s). X because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category X of Part I Schedule 12A to the Local Government Act 1972 (as amended)."</p>