

AGENDA ITEM NO.9

TITLE: ANNUAL REPORTS OF REPRESENTATIVES ON OUTSIDE BODIES

Committee: Regulatory & Support Services Committee

Date: 27 June 2016

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[R38]

1.0 ISSUE

- 1.1 To receive the Annual Reports from appointed Council representatives on the activities and manner in which funding is spent by the outside bodies within the responsibility of the Regulatory & Support Services Committee.

2.0 RECOMMENDATION

- 2.1 That the Annual reports from appointed Council representatives on the activities and manner in which funding is spent by the outside bodies within the responsibility of the Regulatory & Support Services Committee, be noted.

3.0 BACKGROUND/OPTIONS

- 3.1 As part of the amendments to the Constitution approved at Council on 22nd May 2012, the Terms of Reference of all relevant Committees were revised in order to give them the authority to appoint to outside bodies within their remit, from the wider membership of the Council, for a period of up to 4 years. This means that representation will normally only be reviewed within the 4 year period between elections where there is a change of circumstances/status, a Member resigns, or there is a vacancy on a body.
- 3.2 With the introduction of the re-structured committee system from May 2014, the list of Outside Bodies was reviewed and the Bodies allocated to reflect the areas of service delivery. Attached at Appendix 1 is the list of Outside Bodies currently within the remit of the Regulatory & Support Services Committee.
- 3.3 Attached at Appendix 2 are copies of the information pages from the Outside Bodies Booklet, giving details of the aims and activities of the individual Outside Bodies within the remit of the Regulatory & Support Services Committee, together with a copy of the Annual Report submitted by the Councillor representative(s) on that Body. Of particular note in the Councillors' Annual Reports, will be the comments that they have made as to how the work of the Outside Body supports the Corporate objectives of the Council and whether continued representation on the Body is worthwhile.
- 3.4 Members are asked to receive the Annual Reports from Councillors, and to note the list of Outside Bodies allocated to the Regulatory & Support Services Committee.

4.0 ARGUMENTS/CONCLUSIONS

4.1 There are no additional cost implications arising from this report.

5.0 APPENDICES

5.1 Appendix 1 – List of Outside Bodies currently within remit of Regulatory & Support Services Committee.

Appendix 2 – Information pages from Outside Bodies Booklet, giving details of aims and activities of individual Outside Bodies within remit of Regulatory & Support Services Committee, together with copies of Annual Reports submitted by Councillor representatives on the Bodies.

Background Documents

Location

Contact Officer

None

Room 214B
The Grange
Ely

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REGULATORY & SUPPORT SERVICES COMMITTEE

ORGANISATION	REPRESENTATIVES 2015/16	CONTACT OFFICER
Cambridge Airport Consultative Committee	Mathew Shuter	HoS Sustainable Growth Strategy PCC: Richard Kay
Cambridgeshire Historic Churches Trust	Neil Hitchin	Conservation Officer: Lorraine Brown
Cambridgeshire Quality Charter for Growth Steering Group	Mike Rouse	HoS Sustainable Growth Strategy PCC: Richard Kay
RECAP Board	Julia Huffer	Environmental Services Manager: Liz Knox
Sanctuary Housing Services Ltd, East Cambridgeshire Management Committee	Elaine Griffin-Singh Chris Morris	Housing Options Manager: Angela Parmenter

CAMBRIDGE AIRPORT CONSULTATIVE COMMITTEE

Aims & Activities:

- To provide an effective forum for discussion about all matters concerning the operation and development of Marshall Airport, Cambridge
- Consultation within the Committee should be seen as a means of keeping all interested parties adequately informed of matters affecting them by providing an opportunity for any differences of view that may arise to be reconciled, and for difficulties to be resolved through agreed voluntary action.
- The Committee regularly receives and reviews records of aircraft complaints from members of the public as well as reviewing Airport operations. Airport Licensing and Regulatory matters are the responsibility of the Civil Aviation Authority; however, the Committee acts as an influencing body and encourages a close dialogue between the Airport and the local community.

Representation	Meetings per year	Expenses paid by Organisation
One Member	2 - 3	N/A

Status of Member	Insurance Provision
ECDC Representative	Yes

Category of Officer Support	Contact Officer	Representative for 2015/16
2	HoS Sustainable Growth Strategy PCC: Richard Kay	Councillor Mathew Shuter

Report from representative:

No meetings held.

Representative for 2016/17
Councillor Mathew Shuter

CAMBRIDGESHIRE HISTORIC CHURCHES TRUST

Aims & Activities

To assist with the preservation, repair, maintenance, improvement, upkeep and reconstruction of churches in Cambridgeshire by making grants or loans, and by organising publications, tours and lectures.

Representation	Meetings per year	Expenses paid by Organisation
One Member	6	No

Status of Member	Insurance Provision
Representative of ECDC	No

Category of Officer Support	Contact Officer	Representative for 2015/16
2	Conservation Officer: Lorraine Brown	Councillor Neil Hitchin

Report from representative:

Representative for 2016/17
Councillor Neil Hitchin

CAMBRIDGESHIRE QUALITY CHARTER FOR GROWTH STEERING GROUP

Aims & Activities

- To build a sense of community by providing a greater choice of housing along with active participation of people in the way their neighbourhoods are run.
- Locating new developments where they can benefit from high connectivity to jobs and services, and upgrading infrastructure to match the pace of development.
- Tackling climate change through imaginative landscaping that treats “water as a friend not enemy” and through an innovative approach to energy, transport and waste.
- Creating places of character with distinctive neighbourhoods and a public realm that encourages people to walk and cycle.

Representation	Meetings per year	Expenses paid by Organisation
One Member	2	No

Status of Member	Insurance Provision
Representative of ECDC	No

Category of Officer Support	Contact Officer	Representative for 2015/16
1	HoS Sustainable Growth Strategy PCC: Richard Kay	Councillor Mike Rouse

Report from representative:

Councillor Rouse reports that he has no recollection of being asked to or having attended any meetings.

Representative for 2016/17
Councillor Mike Rouse

RECAP BOARD

Aims & Activities

- Advise on remedial measures (bi or multi lateral)
- Ensure that each Council is sufficiently informed about and consulted on potential measures.
- Advise on the best use of resources including recycling credits, and on the programme of action.
- Explore whether a more formal Joint Waste Management Committee is desirable (for example, as operates in Devon), since this would almost certainly be necessary for the production of a joint municipal waste strategy.

Representation	Meetings per year	Expenses paid by Organisation
One Member	Quarterly	TBC

Status of Member	Insurance Provision
Representative of ECDC	No

Category of Officer Support	Contact Officer	Representative for 2015/16
1	Environmental Services Manager: Liz Knox	Councillor Coralie Green

Report from representative:

The purpose of Recap is to make the disposal of waste as cost effective as possible.

At the meeting in November 2015, the Committee ratified the continuation of the Recap project. At a workshop held by Officers in January 2016 for the future direction of the Cambridge and Peterborough Municipal Waste Strategy, it was agreed that this was an area of benefit to all parties and worth continuing to explore for the time being.

All areas of cost saving must be explored and therefore it is considered that continued representation on this organisation may well be of benefit.

Representative for 2016/17
Councillor Julia Huffer

SANCTUARY HOUSING SERVICES LTD – EAST CAMBRIDGESHIRE MANAGEMENT COMMITTEE

Aims & Activities

A non-profit-making organisation, to provide affordable homes for rent throughout East Cambridgeshire.

Representation	Meetings per year	Expenses paid by Organisation
Two Members	4	Travelling

Status of Member	Insurance Provision
Limited Decision Making Role	N/A

Category of Officer Support	Contact Officer	Representative(s) for 2015/16
1	Housing Options Manager: Angela Parmenter	Councillor Elaine Griffin Singh Councillor Chris Morris

Report from representative(s):

The work of this Body fits in very well with the Council's Corporate Plan, as it is a major supplier of social housing. Continued representation is worthwhile in order to keep a close link between ECDC and Sanctuary as a partnership.

Topics for discussion have included changes to the delivery of support services to the elderly – removal (unless paid for) of wardens in supported living estates. There have been ongoing issues with the maintenance of properties, reported to Ward Councillors by tenants.

Representation on this Outside Body should continue. It is very important that the Housing department works with Sanctuary, and the Councillor Direct Line for complaints has been crucial in giving us power to address issues quickly.

Representative(s) for 2016/17
Councillor Elaine Griffin Singh Councillor Chris Morris