Project Gantt Chart - Waste & Street Cleansing Insourcing Project - Update 5th June 2017

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	Lead	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18
Confirmation of governance														
arrangements & project plan														
detail, with key dates for														
decision making	JB/EG													
Benchmarking of current														
performance	AM/DW													
Confirmation of budget envelope														
for service delivery following														
	ıs													
Collation of current routing														
detail	AM/DW													
Confirmation of service	,													
configuration	AM/DW													
Confirmation of IT & systems	7 (171, 25 77													
requirements	AM/DW													
Procurement of replacement IT	7 (101/ 1500	 												
systems	AM/DW													
IT systems implementation	AM/DW	 												
Independent assessment of	AIVI/DVV	 							<u> </u>					
•	AM/DW	1												
	AIVI/DVV	 												
Drafting of specification for	AM/DW													
replacement refuse vehicles	AIVI/DVV	 												
Drafting of specification for														
	AM/DW	1												
Procurement of replacement	,, 2	1												
refuse vehicles	AM/DW													
Procurement of replacement	,, 2	1												
cleansing vehicles	AM/DW	1												
Confirmation of future	7 (1717) 5 7 7													
arrangements for O licence	JB/EG													
Commence CPC training for	OD/LO													
nominated O licence holder	AM/DW													
Tiorninated & licerice fiolder	AIVI/DVV	 								<u> </u>		<u> </u>	<u> </u>	
Develop & agree terms of basis														
SLA for use of vehicles by ECTC		1												
Investigate options for vehicle	AIVI/DVV	1	<u> </u>						l	l		l	l 	
maintenance	AM/DW													
Finalise contract for SLA vehicle	AIVI/DVV	<u> </u>												
maintenance	AM/DW	1												
Complete options appraisal for	AIVI/DVV													
vehicle fuelling arrangements	AM/DW													
Implement preferred option for	AIVI/DVV	1												
1	AM/DW													
fuel supply Depot facilities - complete	AIVI/DVV	+	<u> </u>											
condition survey & agreed works														
to be completed before service	A N 4 / D \ A /													
transfer	AM/DW	<u> </u>	<u> </u>										<u> </u>	<u> </u>

Confirm if there is a requirement								
Confirm if there is a requirement for a site waste licence & if	1							
	AM/DW							
1 1 7		+						——
Waste Carriers Licence upgrade	AM/DW							
if required Confirm if a basic property	AIVI/DVV	+						\vdash
	1							
licence is required for ECTC's	JB/EG							
extended use of Depot	JD/EG							——
Approval of new operating model	1							
for waste services & integration	1							
of current client function	JB/EG							
High level review of current	35/20							
	AM/DW							
Drafting of service specification	AIVI/DVV							
	AM/DW							
Drafting of service specification	7 (101) (200							
street cleansing	AM/DW							
Drafting of basic payment								
	AM							
Drafting of Memorandum of								
	AM							
	AM							
Review of documents by								
external legal advisors	JB/AM							
TUPE Transfer - confirm detail								
of pension arrangements &	1							
treatment of liabilities for staff	1							
transferring	AM/DW							
Confirm & negotiate changes to								
terms & conditions required as	1							
<u> </u>	AM/DW							
Review content of TUPE	<u> </u>					 		
schedule & associated								
personnel files	AM/DW/NP							
Track movements in TUPE	<u> </u>					 		
schedule	AM/DW/NP							
Conduct 1-1 meetings with staff	<u> </u>							
	AM/DW/NP							
Preparation of final business	Į T	T]
case	AM/IS/DW							