

TITLE: BUDGET MONITORING REPORT

Committee: Regulatory & Support Services Committee

Date: 14 January 2015

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[P179]

1. ISSUE

1.1 This report updates Members on this Committee's financial position for 2014/15, based on current projections for both revenue and capital expenditure.

2. RECOMMENDATION (S)

2.1 Members are requested to note that this Committee has a projected over spend of £10,658 compared to its approved revenue budget of £6,329,400.

2.2 Members are also requested to note that this Committee has a projected capital budget of £892,594 as previously reported.

3. BACKGROUND/OPTIONS

3.1 Under Financial Regulations each policy committee is required to consider projections of financial performance against budget on a quarterly basis.

3.2 Appendix 1 summarises the variances reported in the tables below. The approved budgets have been adjusted by removing internal service charges, depreciation and those expenditure budgets which will be funded from monies already set aside in earmarked reserves. The inflation budget, which was held centrally when the budget was approved by Full Council in February 2014, has now been allocated out across the relevant services. This leaves only the controllable expenditure and income budgets. The purpose of this report is to review and report to Members any variances in the controllable budgets.

3.3 The revenue budgets for each of the Committee's services have been reviewed and the following variances have been identified:

Service	Variance £	Explanation
Management restructure	(130,797)	Savings from management restructuring
Housing benefit grant	(69,376)	Discretionary Housing grant
Budget review amendment	707	2014/2015 review by budget holders
Planning	105,000	Extra cost apportioned to cover

		public inquiry with regards to planning applications, this is being funded from HPDG
Planning	20,000	Extra cost earmarked for specialist advice in areas where there is no in house specialist knowledge i.e. Agricultural workers dwellings, wind farm applications etc.
Training	13,750	Extra cost to support staff in the redundancy process, this is being funded from the change management reserve.
Total	(60,716)	Underspend

Variance for this period	(60,716)	
Variance previously reported	71,374	
Total projected overspend	10,658	

3.4 The Committee's capital projects have been reviewed and there has been no changes compared to last report.

3.5

Service	Variance £	Explanation
Variance previously reported	403,100	
Total	403,100	Increase

4. ARGUMENTS/CONCLUSIONS

4.1 After taking into account the variances previously reported and the savings above, the projected net revenue expenditure for this Committee has increased to £6,340,058, compared to last report.

4.2 The projected gross capital expenditure for this Committee remains at £892,594.

5. FINANCIAL IMPLICATIONS/EQUALITY IMPACT ASSESSMENT

5.1 There is an over spend of £10,658 compared to this Committee's approved budget.

5.2 Equality Impact Assessment (INRA) not required.

6. APPENDICES

6.1 Appendix 1 – Regulatory & Support Services Committee Budget Projections 2014/15.

<u>Background Documents</u>	<u>Location</u>	<u>Contact Officer</u>
Budget Monitoring Report Preparation Documents	Room 206 The Grange Ely	Linda Grinnell Financial Services Manager (01353) 616470 E-mail: linda.grinnell@eastcambes.gov.uk

REGULATORY AND SUPPORT SERVICES COMMITTEE BUDGET PROJECTIONS:

Appendix 1

Revenue	Ref	Published Budget	Variations Previously reported	Less Expenditure funded from Reserves	Less Capital & Internal Recharges	Controllable Budget	Projected Outturn	Variance Between Controllable Budget & Projected Outturn (Cost + / Saving -)
		£	£	£	£	£	£	£
Regulatory Services								
Building Regulations Non Fee Earning	BN001	135,446	854	0	43,651	92,649	86,522	(6,127)
Building Regulations	BR001	5,041	1,397	0	63,426	(56,988)	(56,986)	2
Civic Amenities Act	CI001	12,900	51	0	7,409	5,542	8,886	3,344
Con.Areas & Listed Buildings	CO001	73,633	354	0	28,177	45,810	47,303	1,493
Council Tax Accounting	CT001	634,057	15,250	0	160,922	488,385	491,723	3,338
Dog Warden Scheme	DW001	40,566	195	0	14,846	25,915	29,876	3,961
Health Courses	EC001	0	0	0	0	0	0	0
Health - Admin. & Misc.	EH001-5	444,642	2,832	0	159,909	287,565	284,119	(3,446)
Environmental Issues	EI001-4	10,746	(84,690)	0	38,217	(112,161)	(112,750)	(589)
Housing Act Advances	HA001	4,678	8	0	5,506	(820)	(548)	272
Housing Benefits	HB001-6	174,840	0	0	111,678	63,162	(228)	(63,390)
Homelessness	HL001-3	361,207	1,967	65,000	80,589	217,585	217,760	175
Home Improvement Agency	HL004	47,007	1,131	0	19,368	28,770	28,770	0
Land Charges Admin.	LC001	(11,283)	505	0	49,639	(60,417)	(59,954)	463
Licensing	LI001	101,521	1,408	0	72,635	30,294	14,279	(16,015)
Business Rates (NNDR)	NN001	113,132	0	0	55,460	57,672	59,165	1,493
Nuisance Investigation	NU001	85,812	489	0	32,367	53,934	63,086	9,152
Pest Control	PE001	0	0	0	0	0	2,259	2,259
Planning	PN001	385,403	5,431	104,482	389,890	(103,538)	(38,879)	64,659
Refuse Recycling	RE001-3	967,478	(124,026)	0	80,237	763,215	760,248	(2,967)
Refuse Collection	RF001/BW001	1,611,955	212,344	0	368,926	1,455,373	1,446,426	(8,947)
Renovation Grants	RG001	46,469	288	0	15,584	31,173	34,819	3,646
Street Cleansing	SC001	637,157	6,374	0	33,929	609,602	607,984	(1,618)
Street Naming & Numbering	SN001	49,494	319	0	21,463	28,350	17,057	(11,293)
Sustainability	SU001	18,951	150	0	1,873	17,228	8,584	(8,644)
Tree Preservation	TL001	154,072	813	0	54,878	100,007	101,243	1,236
Post Entry Training	TR001	109,579	156	12,000	26,682	71,053	85,438	14,385
Travellers sites	TS001-4	(14,422)	597	0	56,411	(70,236)	(66,309)	3,927
Regulatory total		6,200,081	44,197	181,482	1,993,672	4,069,124	4,059,893	(9,231)
Support Services								
Internal Audit	AU001	95,181	875	0	24,443	71,613	74,387	2,774
Financial Services	FS001	511,596	2,764	0	254,684	259,676	261,025	1,349
Human Resources	HR001	226,382	729	0	148,516	78,595	72,391	(6,204)
IT	IT001	899,680	10,874	65,000	210,449	635,105	597,195	(37,910)
Legal	LG001	332,029	1,790	0	154,102	179,717	135,556	(44,161)
DMS	ML001	151,100	532	0	64,879	86,753	93,751	6,998
Office Accommodation	OA001	439,189	6,518	0	92,734	352,973	343,171	(9,802)
Payroll	PY001	82,964	554	0	26,062	57,456	60,230	2,774
Customer Services	RC001	345,698	2,165	0	144,336	203,527	224,210	20,683
Performance Management	PM001	0	0	0	0	0	7,525	7,525
Reprographics	RP001	114,500	376	0	41,425	73,451	77,939	4,489
Revenue Subtotal		9,398,400	71,374	246,482	3,155,302	6,067,990	6,007,273	(60,716)
Income Recharges		(3,069,000)	0	0	(3,069,000)	0	0	0
Revenue Total		6,329,400	71,374	246,482	86,302	6,067,990	6,007,273	(60,716)
Less variances funded from Reserves								(118,750)
True variance against controllable budget								(179,466)
Published Budget								6,329,400
Variance previously reported								71,374
Current variances								(60,716)
Projected budget								6,340,058

Capital	Ref	Published Budget 14/15	Variations Previously reported	Projected Outturn 14/15				Variance Between Published Budget & Projected Outturn (Cost + / Saving -)
		£	£	£				£
Reception Refurbishment	XP426	0	3,547	3,547				0
Env Health Public Licensing	XP579	0	0	0				0
Payment Card Data Security	XP580	0	13,300	13,300				0
Legal Office Management System	XP581	0	0	0				0
Replacement of existing CRM	XP558	0	22,500	22,500				0
Recycling and Organics Collection	XP411	0	91,661	91,661				0
Conservation Area Schemes	XP108	28,494	0	28,494				0
Southern Link Road	XP454	0	41,000	41,000				0
Mandatory Disabled Facilities Grants	XN004	386,000	103,000	489,000				0
Home Repair Assistance	XN007	75,000	113,000	188,000				0
Empty Properties Littleport	XN008	0	15,092	15,092				0
Total		489,494	403,100	892,594				0