



EAST CAMBRIDGESHIRE DISTRICT COUNCIL

THE GRANGE, NUTHOLT LANE,
ELY, CAMBRIDGESHIRE CB7 4EE
Telephone: 01353 665555

MEETING: **REGULATORY AND SUPPORT SERVICES COMMITTEE**
TIME: 4.30pm
DATE: 20th October 2014
VENUE: Council Chamber, The Grange, Nutholt Lane, Ely
ENQUIRIES REGARDING THIS AGENDA: Janis Murfet
DIRECT DIAL: (01353) 665555 EMAIL: Janis.murfet@eastcambs.gov.uk

Membership:

Conservative Members

Cllr Anna Bailey (Chair)
Cllr Charles Roberts (V Chair)
Cllr Allen Alderson
Cllr Tony Parramint
Cllr Mike Rouse
Cllr Sue Willows

Liberal Democrat Members

Cllr Sue Austen
Cllr Lorna Dupre
Cllr Hazel Williams, MBE
(Spokes)

Independent Member

Cllr Derrick Beckett (Spokes)
Cllr Colin Fordham

Substitutes:

Cllr Tony Cornell
Cllr James Palmer

Substitutes:

Cllr Jeremy Friend-Smith
Cllr Pauline Wilson

Substitutes:

Cllr Tony Goodge
Cllr Andy Wright

Lead Officer:

Jo Brooks, Assistant Director Regulatory Services

Quorum: 5 Members

A G E N D A

- 1. Public Question Time**
The meeting will commence with up to 15 minutes public question time
- 2. Apologies and Substitutions**
- 3. Declarations of Interest**
To receive declarations of interest from Members for any items on the Agenda in accordance with the Members Code of Conduct.

4. **Minutes**
To confirm as a correct record the Minutes of the meeting of the Committee held on 1st July 2014.

5. **Chairman's Announcements**

ITEMS FOR DECISION

6. **Service Delivery Plans:**

**Building Control
Customer Services
Financial Services
Human Resources & Facilities
Information Technology**

ITEMS FOR NOTING

7. **Budget Monitoring Report**
8. **Anglia Revenues Partnership Minutes –
30th June 2014 & 11th September 2014**
9. **Forward Agenda Plan**

10. **EXCLUSION OF THE PRESS & PUBLIC**

That the press and public be excluded during the consideration of the remaining agenda item no. 11 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items there would be disclosure to them of exempt information of Categories 1, 2 and 4 of Part I Schedule 12A to the Local Government Act 1972 (as amended).

11. **Exempt Joint Consultative Committee Notes**
To receive the Notes of the Joint Consultative Committee meeting held on 16 April 2014.

NOTES:

1. Members of the public are welcome to attend this meeting. There are a number of schemes aimed at encouraging public participation in the Council's activities and meetings. These include public question times and a process to enable petitions to be submitted. Details of these can be obtained by calling any of the telephone numbers below or by logging onto the Council's website.

The maximum capacity for meetings in the Council Chamber has been set by the Fire Officer at 100 persons. Allowing for Member/Officer attendance and room layout constraints, this will normally give a capacity for public attendance of 30 seated people and 20 standing.

2. Fire instructions for meetings:
 - If the fire alarm sounds please make your way out of the building by the nearest available exit - i.e. the back staircase or the fire escape in the chamber. Do not use the lifts.
 - The fire assembly point is in the front staff car park by the exit barrier.
 - This building has an auto-call system to the fire services, so there is no need for anyone to call the fire services.

The Committee Officer will sweep the area to ensure that everyone is out of this area.

3. Reports are attached for each agenda item unless marked "oral".
4. If required all items on the agenda can be provided in different formats (e.g. large type, Braille or audio tape, or translated into other languages), on request, by calling Main Reception on (01353) 665555 or e-mail: translate@eastcambs.gov.uk
5. If the Committee wishes to exclude the public and press from the meeting a resolution in the following terms will need to be passed:

"That the press and public be excluded during the consideration of the remaining items no. X because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item there would be disclosure to them of exempt information of Categories X Part I Schedule 12A to the Local Government Act 1972 (as Amended)."