
TITLE: BUDGET MONITORING REPORT

Committee: Regulatory & Support Services Committee

Date: 9 October 2014

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[P94]

1. ISSUE

1.1 This report updates Members on this Committee's financial position for 2014/15, based on current projections for both revenue and capital expenditure.

2. RECOMMENDATION (S)

2.1 Members are requested to note that this Committee has a projected underspend of £19,718 compared to its approved revenue budget of £6,329,400.

2.2 Members are also requested to note that this Committee has a projected overspend of £403,100 compared to its approved capital budget of £489,494. This overspend is funded from the 2013/14 slippage budget.

3. BACKGROUND/OPTIONS

3.1 Under Financial Regulations each policy committee is required to consider projections of financial performance against budget on a quarterly basis.

3.2 Appendix 1 summarises the variances reported in the tables below. The approved budgets have been adjusted by removing internal service charges, depreciation and those expenditure budgets which will be funded from monies already set aside in earmarked reserves. The inflation budget, which was held centrally when the budget was approved by Full Council in February 2014, has now been allocated out across the relevant services. This leaves only the controllable expenditure and income budgets. The purpose of this report is to review and report to Members any variances in the controllable budgets.

3.3 The revenue budgets for each of the Committee's services have been reviewed and the following variances have been identified:

3.4

Service	Variance £	Explanation
Environmental Issues	(87,117)	Saving of £19,962 as a result of new bring site collection contracts. Increased recycling credit income due to wheeled bin project £67,155.

Refuse Recycling	(125,600)	Adjustment of allocation of contract costs for the weekly recycling project (no net effect)
Refuse Collection	125,600	Adjustment of allocation of contract costs for the weekly recycling project (no net effect)
Refuse Collection	67,399	Increase costs of weekly collection project funded by increased recycling credit income
Total	19,718	Underspend

3.5 The Committee's capital projects have been reviewed and the following variances have been identified.

3.6

Service	Variance £	Explanation
Reception Refurbishment	3,547	This project is complete; slippage (unused budget from 2013/14) is required for retention payments.
Payment Card Data Security Standard	13,300	Slippage (unused budget from 2013/14) is required to complete the project in this year
Replacement of existing CRM System	22,500	Use of the slippage from 2013/14 is required to cover the projected spend on this project.
Recycling and Organics Collection	91,661	Use of part of the slippage from 2013/14 is required to cover the projected spend on this project.
Southern Link Road	41,000	Slippage from 2013/14 to be used towards the Council's contribution for the development proposal for Ely Rail Crossing.
Mandatory Disabled Facilities Grants	103,000	Slippage from 2013/14 is required to cover the current projected spend.
Home Repair Assistance	113,000	Slippage from 2013/14 is required to cover the current projected spend.
Empty Properties Littleport	15,092	Use of part of the slippage from 2013/14 is required to cover the final spend on this project.
Total	403,100	Increase

4. ARGUMENTS/CONCLUSIONS

- 4.1 After taking into account the allocation of inflation of £91,092 and the savings as above, the projected net revenue expenditure for this Committee has increased to £6,400,774
- 4.2 The projected gross capital expenditure for this Committee has increased to £892,594.

5. FINANCIAL IMPLICATIONS/EQUALITY IMPACT ASSESSMENT

- 5.1 There is an underspend of £19,718 compared to this Committee's approved budget.
- 5.2 The increased capital expenditure of £403,100 was approved for implementation in 2013/14 and the unused budget (slippage) will fund the completion of these projects.
- 5.3 Equality Impact Assessment (INRA) not required.

6. APPENDICES

- 6.1 Appendix 1 – Regulatory & Support Services Committee Budget Projections 2014/15.

<u>Background Documents</u>	<u>Location</u>	<u>Contact Officer</u>
Budget Monitoring Report Preparation Documents	Room 206 The Grange Ely	Linda Grinnell Financial Services Manager (01353) 616470 E-mail: linda.grinnell@eastcambs.gov.uk

REGULATORY AND SUPPORT SERVICES COMMITTEE BUDGET PROJECTIONS:

Appendix 1

Revenue	Ref	Published Budget	Inflation Allocation	Less Expenditure funded from Reserves	Less Capital & Internal Recharges	Controllable Budget	Projected Outturn	Variance Between Controllable Budget & Projected Outturn (Cost + / Saving -)
		£	£	£	£	£	£	£
Regulatory Services								
Building Regulations Non Fee Earning	BN001	135,446	854	0	43,651	92,649	92,649	0
Building Regulations	BR001	5,041	1,397	0	63,426	(56,988)	(56,988)	0
Civic Amenities Act	CI001	12,900	51	0	7,409	5,542	5,542	0
Con.Areas & Listed Buildings	CO001	73,633	354	0	28,177	45,810	45,810	0
Council Tax Accounting	CT001	634,057	15,250	0	160,922	488,385	488,385	0
Dog Warden Scheme	DW001	40,566	195	0	14,846	25,915	25,915	0
Health Courses	EC001	0	0	0	0	0	0	0
Health - Admin. & Misc.	EH001-5	444,642	2,832	0	159,909	287,565	287,565	0
Environmental Issues	EI001-4	10,746	2,427	0	38,217	(25,044)	(112,161)	(87,117)
Housing Act Advances	HA001	4,678	8	0	5,506	(820)	(820)	0
Housing Benefits	HB001-6	174,840	0	0	111,678	63,162	63,162	0
Homelessness	HL001-3	361,207	1,967	65,000	80,589	217,585	217,585	0
Home Improvement Agency	HL004	47,007	1,131	0	19,368	28,770	28,770	0
Land Charges Admin.	LC001	(11,283)	505	0	49,639	(60,417)	(60,417)	0
Licensing	LI001	101,521	1,408	0	72,635	30,294	30,294	0
Business Rates (NNDR)	NN001	113,132	0	0	55,460	57,672	57,672	0
Nuisance Investigation	NU001	85,812	489	0	32,367	53,934	53,934	0
Pest Control	PE001	0	0	0	0	0	0	0
Planning	PN001	385,403	5,431	104,482	389,890	(103,538)	(103,538)	0
Refuse Recycling	RE001-3	967,478	9,254	0	80,237	896,495	763,215	(133,280)
Refuse Collection	RF001/BW001	1,611,955	10,979	0	368,926	1,254,008	1,455,373	201,365
Renovation Grants	RG001	46,469	288	0	15,584	31,173	31,173	0
Street Cleansing	SC001	637,157	7,060	0	33,929	610,288	609,602	(686)
Street Naming & Numbering	SN001	49,494	319	0	21,463	28,350	28,350	0
Sustainability	SU001	18,951	150	0	1,873	17,228	17,228	0
Tree Preservation	TL001	154,072	813	0	54,878	100,007	100,007	0
Post Entry Training	TR001	109,579	156	12,000	26,682	71,053	71,053	0
Travellers sites	TS001-4	(14,422)	597	0	56,411	(70,236)	(70,236)	0
Regulatory total		6,200,081	63,915	181,482	1,993,672	4,088,842	4,069,124	(19,718)
Support Services								
Internal Audit	AU001	95,181	875	0	24,443	71,613	71,613	0
Financial Services	FS001	511,596	2,764	0	254,684	259,676	259,676	0
Human Resources	HR001	226,382	729	0	148,516	78,595	78,595	0
IT	IT001	899,680	10,874	65,000	210,449	635,105	635,105	0
Legal	LG001	332,029	1,790	0	154,102	179,717	179,717	0
DMS	ML001	151,100	532	0	64,879	86,753	86,753	0
Office Accommodation	OA001	439,189	6,518	0	92,734	352,973	352,973	0
Payroll	PY001	82,964	554	0	26,062	57,456	57,456	0
Customer Services	RC001	345,698	2,165	0	144,336	203,527	203,527	0
Reprographics	RP001	114,500	376	0	41,425	73,451	73,451	0
Revenue Subtotal		9,398,400	91,092	246,482	3,155,302	6,087,708	6,067,990	(19,718)
Income Recharges		(3,069,000)	0	0	-3,069,000	0	0	0
Revenue Total		6,329,400	91,092	246,482	86,302	6,087,708	6,067,990	-19,718
Less variances funded from Reserves								0
True variance against controllable budget								(19,718)
Published Budget								6,329,400
Inflation								91,092
Current variances								(19,718)
Projected budget								6,400,774

Capital	Ref	Published Budget 14/15	Slippage from 13/14	Projected Outturn 14/15				Variance Between Published Budget & Projected Outturn (Cost + / Saving -)
		£	£	£				£
Reception Refurbishment	XP426	0	3,547	3,547				3,547
Env Health Public Licensing	XP579	0	5,000	0				0
Payment Card Data Security	XP580	0	13,300	13,300				13,300
Legal Office Management System	XP581	0	141	0				0
Replacement of existing CRM	XP558	0	22,500	22,500				22,500
Recycling and Organics Collection	XP411	0	141,499	91,661				91,661
Conservation Area Schemes	XP108	28,494	0	28,494				0
Southern Link Road	XP454	0	41,000	41,000				41,000
Mandatory Disabled Facilities Grants	XN004	386,000	103,468	489,000				103,000
Home Repair Assistance	XN007	75,000	113,157	188,000				113,000
Empty Properties Littleport	XN008	0	50,270	15,092				15,092
Total		489,494	493,882	892,594				403,100