

TITLE: BUDGET MONITORING REPORT

Committee: Regulatory & Support Services Committee

Date: 14 September 2015

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[Q72]

1. ISSUE

- 1.1 This report updates Members on this Committee's financial position for 2015/16, based on current projections for both revenue and capital expenditure.

2. RECOMMENDATION (S)

- 2.1 Members are requested to note that this Committee has a projected over spend of £104,211 compared to its approved revenue budget of £6,254,899.
- 2.2 Members are also requested to note that this Committee has a projected capital budget of £461,000 as previously reported

3. BACKGROUND/OPTIONS

- 3.1 Under Financial Regulations each policy committee is required to consider projections of financial performance against budget on a quarterly basis.
- 3.2 Appendix 1 summarises the variances reported in the tables below. The approved budgets have been adjusted by removing internal service charges, depreciation and those expenditure budgets which will be funded from monies already set aside in earmarked reserves. The inflation budget, which was held centrally when the budget was approved by Full Council in February 2015, has now been allocated out across the relevant services. This leaves only the controllable expenditure and income budgets. The purpose of this report is to review and report to Members any variances in the controllable budgets.
- 3.3 The revenue budgets for each of the Committee's services have been reviewed and the following variances have been identified:

Service	Variance £	Explanation
Housing benefit grant	69,379	Discretionary Housing grant
Land Charges	69,276	Land charges litigation payment, £34,355 of overall expenditure is funded from the reserves
Planning	(10,000)	Extra funding earmarked for specialist planning consultants in areas where there is no in house,

		specialist knowledge, this is funded from commercial invest to save reserves.
Training	(13,750)	Extra cost to support staff in the redundancy process, this is being funded from the change management reserve.
Total	114,905	Overspend

Variance for this period	114,905	
Budget review amendment	(10,694)	2015/2016 review by budget holders
Total projected overspend	104,211	

3.4 The Committee's capital projects have been reviewed and there has been no changes compared to last report.

4. ARGUMENTS/CONCLUSIONS

4.1 After taking into account the variances previously reported and the savings above, the projected net revenue expenditure for this Committee has increased to £6,485,535.

4.2 The projected capital Outturn for this Committee stands at £735,000; this includes slippage from 14/15.

5. FINANCIAL IMPLICATIONS/EQUALITY IMPACT ASSESSMENT

5.1 There is an over spend of £104,211 compared to this Committee's approved budget.

5.2 Equality Impact Assessment (INRA) not required.

6. APPENDICES

6.1 Appendix 1 – Regulatory & Support Services Committee Budget Projections 2014/15.

<u>Background Documents</u>	<u>Location</u>	<u>Contact Officer</u>
Budget Monitoring Report Preparation Documents	Room 206 The Grange Ely	Ian Smith Interim Finance Manager (01353) 616470 E-mail: Ian.Smith@eastcambs.gov.uk

REGULATORY AND SUPPORT SERVICES COMMITTEE BUDGET PROJECTIONS:

Appendix 1

Revenue	Ref	Published Budget	Inflation Allocation	Less Expenditure funded from Reserves	Less Capital & Internal Recharges	Controllable Budget	Projected Outturn	Variance Between Controllable Budget & Projected Outturn (Cost + / Saving -)
		£	£	£	£	£	£	£
Regulatory Services								
Building Regulations Non Fee Earning	BN001	146,643	1,079	0	50,329	97,393	97,393	0
Building Regulations	BR001	6,508	1,766	0	62,527	(54,253)	(54,253)	0
Civic Amenities Act	CI001	18,672	86	0	10,918	7,840	7,840	0
Con.Areas & Listed Buildings	CO001	96,298	527	0	40,191	56,634	56,634	0
Council Tax Accounting	CT001	670,250		0	173,376	496,874	496,874	0
Dog Warden Scheme	DW001	47,326	222	0	23,618	23,930	23,930	0
Health Courses	EC001			0		0	0	0
Health - Admin. & Misc.	EH001-5	427,388	3,627	0	123,809	307,206	307,206	0
Environmental Issues	EI001-4	(39,188)	2,235	0	49,237	(86,190)	(86,190)	0
Housing Act Advances	HA001	5,409	8	0	5,757	(340)	(340)	0
Housing Benefits	HB001-6	198,805		0	116,928	81,877	151,256	69,379
Homelessness	HL001-3	514,291	4,628	0	130,553	388,366	388,366	0
Home Improvement Agency	HL004			0		0	0	0
Land Charges Admin.	LC001	(24,503)	654	0	30,350	(54,199)	15,077	69,276
Licensing	LI001	92,125	1,537	0	74,916	18,746	18,746	0
Business Rates (NNDR)	NN001	122,284		0	64,611	57,673	57,673	0
Nuisance Investigation	NU001	105,428	655	0	46,843	59,240	59,240	0
Pest Control	PE001	22,854	145	0	10,133	12,866	12,866	0
Planning	PN001	408,133	6,907	23,728	389,910	1,402	(8,598)	(10,000)
Refuse Recycling	RE001-3	873,441	23,987	0	100,237	797,191	797,191	0
Refuse Collection	RF001/BW001	1,736,378	28,346	0	471,583	1,293,141	1,293,141	0
Renovation Grants	RG001	65,045	374	0	32,340	33,079	33,079	0
Street Cleansing	SC001	646,659	17,872	0	35,817	628,714	628,714	0
Street Naming & Numbering	SN001	42,398	253	0	25,249	17,402	17,402	0
Sustainability	SU001	22,071	182	0	4,502	17,751	17,751	0
Tree Preservation	TL001	174,001	995	0	73,192	101,804	101,804	0
Post Entry Training	TR001	74,119	152	0	6,095	68,176	54,426	(13,750)
Travellers sites	TS001-4	5,051	560	0	53,964	(48,353)	(48,353)	0
Regulatory total		6,457,886	96,797	23,728	2,206,985	4,323,970	4,438,875	114,905
Support Services								
Internal Audit	AU001	109,433	1,017	0	35,889	74,561	74,561	0
Financial Services	FS001	475,229	4,174	0	144,601	334,802	334,802	0
Human Resources	HR001	201,296	1,284	0	89,092	113,488	113,488	0
IT	IT001	829,850	9,211	65,000	171,691	602,370	602,370	0
Legal	LG001	323,871	2,824	0	89,123	237,572	237,572	0
DMS	ML001	167,541	680	0	79,319	88,902	88,902	0
Office Accommodation	OA001	445,196	5,327	0	113,891	336,632	336,632	0
Payroll	PY001	100,731	681	0	42,484	58,928	58,928	0
Customer Services	RC001	423,923	3,884	0	113,115	314,692	314,692	0
Reprographics	RP001	133,943	546	0	53,907	80,582	80,582	0
Revenue Subtotal		9,668,899	126,425	88,728	3,140,097	6,566,499	6,681,404	114,905
Income Recharges		(3,414,000)	0	0	(3,414,000)	0	0	0
Revenue Total		6,254,899	126,425	88,728	-273,903	6,566,499	6,681,404	114,905
Less variances funded from Reserves								0
True variance against controllable budget								114,905
Published Budget								6,254,899
Inflation								126,425
Current variances								114,905
Projected budget								6,496,229

Capital	Ref	Published Budget 15/16	Slippage from 14/15	Projected Outturn 15/16				Variance Between Published Budget & Projected Outturn (Cost + / Saving -)
		£	£	£				£
Recycling and Organics Collection	XP411	0	92,000	92,000				92,000
Conservation Area Schemes	XP108	0	28,000	28,000				28,000
Mandatory Disabled Facilities Grants	XN004	386,000	114,000	500,000				114,000
Home Repair Assistance	XN007	75,000	40,000	115,000				40,000
Total		461,000	274,000	735,000				274,000