

**REGULATORY & SUPPORT SERVICES COMMITTEE**

Lead Officers: Jo Brooks, Director, Regulatory Services

**ANNUAL AGENDA PLAN**

Democratic Services Officer: Adrian Scaites-Stokes

| Meeting on: <b>Monday</b><br>7 <sup>th</sup> December 2015, 4:30pm   |  | Meeting on: <b>Monday</b><br>11 <sup>th</sup> January 2016,<br>4:30pm   |   | Meeting on: <b>Monday</b><br>29 <sup>th</sup> February 2016, 4:30pm   |   |
|--|--|---|---|---|---|
| Agenda Planning meeting*:  | 11 <sup>th</sup> November 2015, 10:00am  | Agenda Planning meeting*:   | 14 <sup>th</sup> December 2015, 10:00am                       | Agenda Planning meeting*:   | TBC   |
| Deadline for reports   | 25 <sup>th</sup> November 2015   | Deadline for reports  | 30 <sup>th</sup> December 2015                                | Deadline for reports  | 17 <sup>th</sup> February 2016                                |
| <ul style="list-style-type: none"> <li>Forward Agenda Plan</li> <li>Appointments, Transfers, Resignations EXEMPT</li> <li>Budget Monitoring</li> <li>Performance Management &amp; Service Delivery Plan – Human Resources</li> <li>Health &amp; Wellbeing Strategy</li> <li>Review Home Working Policy</li> <li>Unauthorised Encampment Policy</li> <li>Quarterly Update Transformation Programme</li> <li>Planning Department Review</li> </ul> | <p>AS-S</p> <p>N Pema</p> <p>E Orekogbe</p> <p>H Thornton<br/>N Pema</p> <p>L Knox</p> <p>N Pema</p> <p>J Brooks</p> <p>R Quayle/<br/>H Thornton</p> <p>J Brooks</p> | <ul style="list-style-type: none"> <li>Forward Agenda Plan</li> <li>Appointments, Transfers, Resignations EXEMPT</li> <li>Quarters 1 &amp; 2 Performance Report – 6<sup>th</sup> Monthly Monitoring</li> <li>Budget Monitoring</li> </ul> | <p>AS-S</p> <p>N Pema</p> <p>H Thornton</p> <p>E Orekogbe</p> | <ul style="list-style-type: none"> <li>Forward Agenda Plan</li> <li>Appointments, Transfers, Resignations EXEMPT</li> <li>Quarters 1 &amp; 2 Performance Report – 6<sup>th</sup> Monthly Monitoring</li> <li>Budget Monitoring</li> </ul> | <p>AS-S</p> <p>N Pema</p> <p>H Thornton</p> <p>E Orekogbe</p> |

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Democratic Services Officer: Adrian Scaites-Stokes

| Meeting on: <b>Monday</b><br>29 <sup>th</sup> February 2016, 4:30pm   |                | Meeting on: <b>Monday</b><br>4 <sup>th</sup> April 2016, 4:30pm   |                | Meeting on: <b>TBA</b>  |                |
|---|----------------|---|----------------|---|----------------|
| Agenda Planning Meeting*: TBC   |                | Agenda Planning meeting*: TBA   |                | Agenda Planning meeting*: TBA   |                |
| Deadline for reports 17 <sup>th</sup> February 2016   |                | Deadline for reports 21 <sup>st</sup> March 2016  |                | Deadline for reports TBA  |                |
| <ul style="list-style-type: none"> <li>Forward Agenda Plan</li> <li>Appointments, Transfers, Resignations EXEMPT</li> <li></li> </ul> | AS-S<br>N Pema | <ul style="list-style-type: none"> <li>Forward Agenda Plan</li> <li>Appointments, Transfers, Resignations EXEMPT</li> </ul> | AS-S<br>N Pema | <ul style="list-style-type: none"> <li>Forward Agenda Plan</li> <li>Appointments, Transfers, Resignations EXEMPT</li> </ul> | AS-S<br>N Pema |

To be added:

Salary Review [N Pema]

Pay Gap [N Pema]

Performance Related Increments Scheme – Annual Update [R Quayle]

**UPDATED: 02/10/2015 [AS-S]**