

TITLE: BUDGET MONITORING REPORT

Committee: Regulatory & Support Services Committee

Date: 11 January 2016

Author: Emmanuel Orekogbe, Accountant (Treasury Management)

[Q163]

1. ISSUE

- 1.1 This report updates Members on this Committee's financial position for 2015/16, based on current projections for both revenue and capital expenditure.

2. RECOMMENDATION (S)

- 2.1 Members are requested to note that this Committee has a projected under spend of £59,212 compared to its approved revenue budget of £6,254,899.
- 2.2 Members are also requested to note that this Committee has a projected capital programme outturn of £755,000.

3. BACKGROUND/OPTIONS

- 3.1 Under Financial Regulations each policy committee is required to consider projections of financial performance against budget on a quarterly basis.
- 3.2 Appendix 1 summarises the variances reported in the tables below. The approved budgets have been adjusted by removing internal service charges, depreciation and those expenditure budgets which will be funded from monies already set aside in earmarked reserves. The inflation budget, which was held centrally when the budget was approved by Full Council in February 2015, has now been allocated out across the relevant services. This leaves only the controllable expenditure and income budgets. The purpose of this report is to review and report to Members any variances in the controllable budgets.
- 3.3 The revenue budgets for each of the Committee's services have been reviewed and the following variances have been identified:

| Service | Variance £ | Explanation |
|------------------|------------|---|
| Housing Benefits | 225,000 | Total housing benefit paid out (20.783m) compared to government subsidy of (20.271m), less overpayments recovered of (286.0k) |

| | | |
|--------------|-----------------|--|
| Homelessness | (64,280) | Additional homelessness prevention grant income |
| Planning | (219,932) | Additional income from solar farms planning applications |
| Total | (59,212) | Underspend |

| | | |
|-----------------------------|-----------------|--|
| Total projected under spend | (59,212) | |
|-----------------------------|-----------------|--|

4. ARGUMENTS/CONCLUSIONS

- 4.1 After taking into account the savings above, the projected net revenue expenditure for this Committee has decreased to £6,322,112.
- 4.2 The projected capital Outturn for this Committee stands at £755,000; this includes £274,000 slippage brought forward from 2014/15, and an additional capital provision of £20,000 for the Wi-Fi project.
- 4.3 The capital projects has been reviewed, no further year end forecast variances have been identified at this stage in the financial year.

5. FINANCIAL IMPLICATIONS/EQUALITY IMPACT ASSESSMENT

- 5.1 There is an under spend of (£59,212) compared to this Committee's approved budget.
- 5.2 Equality Impact Assessment (INRA) not required.

6. APPENDICES

- 6.1 Appendix 1 – Regulatory & Support Services Committee Budget Projections 2014/15.

| <u>Background Documents</u> | <u>Location</u> | <u>Contact Officer</u> |
|---|-------------------------------|--|
| Budget Monitoring Report Preparation Documents | Room 206 The Grange Ely | Emmanuel Orekogbe Accountant (Treasury Management) (01353) 616270 E-mail: emmanuel.orekogbe@eastcambs.gov.uk |

REGULATORY AND SUPPORT SERVICES COMMITTEE BUDGET PROJECTIONS:
Appendix 1

| Revenue | Published Budget | Controllable Budget | Projected Outturn | Variance Between Controllable Budget & Projected Outturn (Cost + / Saving -) |
|---|-------------------------|----------------------------|--------------------------|---|
| | £ | £ | £ | £ |
| Regulatory Services | | | | |
| Building Regulations Non Fee Earning | 146,643 | 97,393 | 97,393 | 0 |
| Building Regulations | 6,508 | (54,253) | (54,253) | 0 |
| Civic Amenities Act | 18,672 | 7,840 | 7,840 | 0 |
| Con.Areas & Listed Buildings | 96,298 | 56,634 | 56,634 | 0 |
| Council Tax Accounting | 670,250 | 496,874 | 496,874 | 0 |
| Dog Warden Scheme | 47,326 | 23,930 | 23,930 | 0 |
| Health Courses | | 0 | 0 | 0 |
| Health - Admin. & Misc. | 427,388 | 307,206 | 307,206 | 0 |
| Environmental Issues | (39,188) | (86,190) | (86,190) | 0 |
| Housing Act Advances | 5,409 | (340) | (340) | 0 |
| Housing Benefits | 198,805 | 81,877 | 306,877 | 225,000 |
| Homelessness | 514,291 | 388,366 | 324,086 | (64,280) |
| Home Improvement Agency | | 0 | 0 | 0 |
| Land Charges Admin. | (24,503) | (54,199) | (54,199) | 0 |
| Licensing | 92,125 | 18,746 | 18,746 | 0 |
| Business Rates (NNDR) | 122,284 | 57,673 | 57,673 | 0 |
| Nuisance Investigation | 105,428 | 59,240 | 59,240 | 0 |
| Pest Control | 22,854 | 12,866 | 12,866 | 0 |
| Planning | 408,133 | 1,402 | (218,530) | (219,932) |
| Refuse Recycling | 873,441 | 797,191 | 797,191 | 0 |
| Refuse Collection | 1,736,378 | 1,293,141 | 1,293,141 | 0 |
| Renovation Grants | 65,045 | 33,079 | 33,079 | 0 |
| Street Cleansing | 646,659 | 628,714 | 628,714 | 0 |
| Street Naming & Numbering | 42,398 | 17,402 | 17,402 | 0 |
| Sustainability | 22,071 | 17,751 | 17,751 | 0 |
| Tree Preservation | 174,001 | 101,804 | 101,804 | 0 |
| Post Entry Training | 74,119 | 68,176 | 68,176 | 0 |
| Travellers sites | 5,051 | (48,353) | (48,353) | 0 |
| Regulatory total | 6,457,886 | 4,323,970 | 4,264,758 | (59,212) |
| Support Services | | | | |
| Internal Audit | 109,433 | 74,561 | 74,561 | 0 |
| Financial Services | 475,229 | 334,802 | 334,802 | 0 |
| Human Resources | 201,296 | 113,488 | 113,488 | 0 |
| IT | 829,850 | 602,370 | 602,370 | 0 |
| Legal | 323,871 | 237,572 | 237,572 | 0 |
| DMS | 167,541 | 88,902 | 88,902 | 0 |
| Office Accommodation | 445,196 | 336,632 | 336,632 | 0 |
| Payroll | 100,731 | 58,928 | 58,928 | 0 |
| Customer Services | 423,923 | 314,692 | 314,692 | 0 |
| Reprographics | 133,943 | 80,582 | 80,582 | 0 |
| Revenue Subtotal | 9,668,899 | 6,566,499 | 6,507,287 | (59,212) |
| Income Recharges | (3,414,000) | 0 | 0 | 0 |
| Revenue Total | 6,254,899 | 6,566,499 | 6,507,287 | (59,212) |
| Variance against controllable budget | | | 6,507,287 | (59,212) |
| Published Budget | | | | 6,254,899 |
| Inflation | | | | 126,425 |
| Current variances | | | | (59,212) |
| Projected Outturn | | | | 6,322,112 |

| Capital | Published Budget 2015/16 | Slippage from 2014/15 | Approved Additions 2015-16 | Revised Budget 2015-16 | Projected Outturn 2015/16 | Variance Between Published Budget & Projected Outturn (Cost + / Saving -) |
|--------------------------------------|---------------------------------|------------------------------|-----------------------------------|-------------------------------|----------------------------------|--|
| | £ | £ | | | £ | £ |
| Recycling and Organics Collection | 0 | 92,000 | 0 | 92,000 | 92,000 | 0 |
| Conservation Area Schemes | 0 | 28,000 | 0 | 28,000 | 28,000 | 0 |
| Mandatory Disabled Facilities Grants | 386,000 | 114,000 | 0 | 500,000 | 500,000 | 0 |
| Home Repair Assistance | 75,000 | 40,000 | 0 | 115,000 | 115,000 | 0 |
| Wi-Fi Project | 0 | 0 | 20,000 | 20,000 | 20,000 | 0 |
| Total | 461,000 | 274,000 | 20,000 | 755,000 | 755,000 | 0 |