

APPENDIX 1

No.	Key Finding	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March
	Improving performance and efficiency of existing HIAs												
1.0	Assess impact of loss of revenue on current HIA model and finances <ul style="list-style-type: none"> Options appraisal complete 												
1.1	Report to members with options paper												
2.0	Review current business processes and procedures <ul style="list-style-type: none"> Marie to visit Peterborough Lean 6 Sigma process review 												
3.00	Consider how routine small works can be fast-tracked <ul style="list-style-type: none"> Fast track implemented through reviewed policy LAS drawings done by AKW 												

4.0	<p>Consider what efficiencies can be made in order to reduce operational costs</p> <ul style="list-style-type: none"> Review of implementation of fast track Implementation of findings of Lean 6 sigma Consider shared service 												
5.0	<p>Review Contractor arrangements and seek savings through joint procurement</p> <ul style="list-style-type: none"> Implementation of framework for LAS 												
6.0	<p>Develop improvement proposals and plans in order to reduce time taken to deliver DFGs.</p>												
7.0	<p>Implement proposals and new ways of working</p> <ul style="list-style-type: none"> This will be an on-going process 												

8.0	<p>Consider whether there are future opportunities to combine into one Countywide HIA</p> <ul style="list-style-type: none">• Option needs to be considered and addressed through the DFG Implementation group. Need to look at possibility of funding Project manager through BCF by top slicing capital pot												
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