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**TITLE: ANNUAL REPORTS OF REPRESENTATIVES ON OUTSIDE BODIES**

Committee: Regulatory & Support Services Committee

Date: 1 July 2014

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1.0 ISSUE

- 1.1 To receive the Annual Reports from appointed Council representatives on the activities and manner in which funding is spent by the outside bodies within the responsibility of the Regulatory & Support Services Committee.
- 1.2 To appoint representatives to the Cambridgeshire & Peterborough Joint Strategic Planning & Transport Member Group, and the Cambridgeshire Quality Charter for Growth Steering Group, following the resignation of former District Councillor Peter Moakes.

2.0 RECOMMENDATION

- 2.1 That the Annual Reports from appointed Council representatives on the activities and manner in which funding is spent by the outside bodies within the responsibility of the Regulatory & Support Services Committee be noted.
- 2.2 That representatives be appointed to the Cambridgeshire & Peterborough Joint Strategic Planning & Transport Member Group, and the Cambridgeshire Quality Charter for Growth Steering Group.

3.0 BACKGROUND/OPTIONS

- 3.1 As part of the amendments to the Constitution approved at Council on 22<sup>nd</sup> May 2012, the Terms of Reference of all relevant Committees were revised in order to give them the authority to appoint to outside bodies within their remit, from the wider membership of the Council, for a period of up to 4 years. This means that representation will normally only be reviewed within the 4 year period between elections where there is a change of circumstances/status, a Member resigns, or there is a vacancy on a body.
- 3.2 With the introduction of the re-structured committee system from May 2014, the Outside Bodies have been allocated to reflect the areas of service delivery. Attached at Appendix 1 is the current list of Outside Bodies within the remit of the Regulatory & Support Services Committee.
- 3.3 Attached at Appendix 2 are copies of the information pages from the Outside Bodies Booklet, giving details of the aims and activities of the individual

Outside Bodies within the remit of the Regulatory & Support Services Committee, together with a copy of the Annual Report submitted by the Councillor representative(s) on that Body. Of particular note in the Councillors' Annual Reports, will be the comments that they have made as to how the work of the Outside Body supports the Corporate objectives of the Council and whether continued representation on the Body is worthwhile.

3.5 Members are asked to receive the Annual Reports from Councillors and note the list of Outside Bodies allocated to the Regulatory & Support Services Committee and the Members appointed as Council representatives on those Bodies, unless there are any Members that wish to fill the vacancies or not to continue to serve on any body.

#### 4.0 ARGUMENTS/CONCLUSIONS

4.1 There are no additional cost implications arising from this report.

#### 5.0 APPENDICES

5.1 Appendix 1 – current list of Outside Bodies within remit of Regulatory & Support Services Committee.

Appendix 2 – information pages from Outside Bodies Booklet, giving details of aims and activities of individual Outside Bodies within remit of Regulatory & Support Services Committee, together with copies of Annual Reports submitted by Councillor representative(s) on the Bodies.

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#### **Background Documents**

#### **Location**

#### **Contact Officer**

None

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## REGULATORY &amp; SUPPORT SERVICES COMMITTEE

<b>ORGANISATION</b>	<b>CURRENT REPRESENTATIVES</b>	<b>LEAD OFFICER</b>
Cambridge Airport Consultative Committee	Kevin Ellis	Katie Child
Cambridgeshire Historic Churches Trust	Jeremy Friend-Smith	Lorraine Brown
Cambridgeshire & Peterborough Joint Strategic Planning & Transport Member Group	Philip Read Gareth Wilson Vacancy	Katie Child
Cambridgeshire Quality Charter for Growth Steering Group	Vacancy	Katie Child
Greater Cambridge Greater Peterborough Local Enterprise Partnership	Tom Kerby	Darren Hill
RECAP Board	Kevin Ellis	Liz Knox
Sanctuary Hereward , East of England Regional Committee	Tom Kerby Chris Morris	Karen Freya

**CAMBRIDGE AIRPORT CONSULTATIVE COMMITTEE**

- Aims & Activities:**
- To provide an effective forum for discussion about all matters concerning the operation and development of Marshall Airport, Cambridge
  - Consultation within the Committee should be seen as a means of keeping all interested parties adequately informed of matters affecting them by providing an opportunity for any differences of view that may arise to be reconciled, and for difficulties to be resolved through agreed voluntary action.
  - The Committee regularly receives and reviews records of aircraft complaints from members of the public as well as reviewing Airport operations. Airport Licensing and Regulatory matters are the responsibility of the Civil Aviation Authority; however, the Committee acts as an influencing body and encourages a close dialogue between the Airport and the local community.

Representation	Meetings per year	Expenses paid by Organisation
One Member	2 - 3	N/A

Status of Member	Insurance Provision
ECDC Representative	Yes

Category of Officer Support	Contact Officer	Representative for 2013/14
2	Katie Child	Councillor Kevin Ellis

Report from representative:

This Body contributes to the building of foundations for growth of the District's economy.

The Consultative Committee receives and reviews records of aircraft complaints, particularly noise levels and low flying, which is relevant to residents in the south of the District who live close to the airport.

Continued representation on this Body is worthwhile, for the reason given above. The operation of this airport directly affects some of the residents of ECDC.

Representative for 2014/15
Councillor Kevin Ellis

**CAMBRIDGESHIRE HISTORIC CHURCHES TRUST**

**Aims & Activities**

To assist with the preservation, repair, maintenance, improvement, upkeep and reconstruction of churches in Cambridgeshire by making grants or loans, and by organising publications, tours and lectures.

Representation	Meetings per year	Expenses paid by Organisation
One Member	6	No

Status of Member	Insurance Provision
Representative of ECDC	No

Category of Officer Support	Contact Officer	Representatives for 2013/14
2	Lorraine Brown	Councillor Jeremy Friend-Smith

Report from representative:

The Trust continues to do valuable work in encouraging the repair and conservation of our valuable heritage.

In the past year, grants have been given to St Peter's Church, Stetchworth for rewiring, and to St George's Church, Littleport for repairs to the tower.

Representative for 2014/15
Councillor Jeremy Friend-Smith

**CAMBRIDGESHIRE & PETERBOROUGH JOINT STRATEGIC PLANNING & TRANSPORT  
MEMBER GROUP**

**Aims & Activities**

- To ensure that a coherent approach is taken to development strategies across Cambridgeshire and Peterborough and that the Duty to Co-operate is actively addressed;
- To steer the development of a non-statutory spatial framework for Cambridgeshire & Peterborough to at least 2031; and
- To steer the development of a long term transport strategy for Cambridgeshire covering 2012 - 2050

Representation	Meetings per year	Expenses paid by Organisation
3 Members	Quarterly	No

Status of Member	Insurance Provision
Representative of ECDC	No

Category of Officer Support	Contact Officer	Representatives for 2013/14
1	Katie Child	Councillor Peter Moakes Councillor Philip Read Councillor Gareth Wilson

Report from representative(s)

Cllr Wilson

This partnership organisation enables Members and Officers from all the District Councils, Cambridgeshire County Council and Peterborough City Council to discuss and develop a Joint Long Term Transport & Planning Strategy for the area.

Topics for discussion have included the A10 and A1123, the A14 and the rail links throughout the County. I have supported the case for reopening Soham Station, and against the tolling of the A14.

It is very important to work in partnership with our neighbouring local authorities on transport and planning issues that cross local authority boundaries.

This is a well attended meeting by all the authorities and has produced a draft "Long Term Transport Strategy", an important document for the County.

Representatives for 2014/15
Councillor Philip Read Councillor Gareth Wilson Vacancy

**CAMBRIDGESHIRE QUALITY CHARTER FOR GROWTH STEERING GROUP**

**Aims & Activities**

- To build a sense of community by providing a greater choice of housing along with active participation of people in the way their neighbourhoods are run.
- Locating new developments where they can benefit from high connectivity to jobs and services, and upgrading infrastructure to match the pace of development.
- Tackling climate change through imaginative landscaping that treats “water as a friend not enemy” and through an innovative approach to energy, transport and waste.
- Creating places of character with distinctive neighbourhoods and a public realm that encourages people to walk and cycle.

Representation	Meetings per year	Expenses paid by Organisation
One Member	2	No

Status of Member	Insurance Provision
Representative of ECDC	No

Category of Officer Support	Contact Officer	Representative for 2013/14
1	Giles Hughes	Councillor Peter Moakes

Report from representative:

Councillor Moakes resigned as a District Councillor on 6<sup>th</sup> March 2014.

Representative for 2014/15
Vacancy

**GREATER CAMBRIDGE, GREATER PETERBOROUGH LOCAL ENTERPRISE  
PARTNERSHIP**

**Aims & Activities**

- The Greater Cambridge Greater Peterborough Enterprise Partnership (GCGP LEP) is focused on helping to drive forward sustainable economic growth.
- Enabling the development and occupation of Alconbury Enterprise Zone in line with partners' vision for the site.
- Advocating and influencing improvements to the area's infrastructure.
- Promoting business-led skills provision and improving the readiness of school leavers.
- Promoting enterprise growth and innovation.
- Improving international promotion, increasing inward investment and exporting.

Representation	Meetings per year	Expenses paid by Organisation
One Member	TBA	?

Status of Member	Insurance Provision
Non-voting Observer	No

Category of Officer Support	Contact Officer	Representative for 2013/14
1	Darren Hill	Councillor Tom Kerby

Report from representative:

Representative for 2014/15
Councillor Tom Kerby



## RECAP BOARD

### Aims & Activities

- Advise on remedial measures (bi or multi lateral)
- Ensure that each Council is sufficiently informed about and consulted on potential measures.
- Advise on the best use of resources including recycling credits, and on the programme of action.
- Explore whether a more formal Joint Waste Management Committee is desirable (for example, as operates in Devon), since this would almost certainly be necessary for the production of a joint municipal waste strategy.

Representation	Meetings per year	Expenses paid by Organisation
One Member	Quarterly	TBC

Status of Member	Insurance Provision
Representative of ECDC	No

Category of Officer Support	Contact Officer	Representative for 2013/14
1	Liz Knox	Councillor Kevin Ellis

### Report from representative:

This Board leads our county wide disposal and collection, recycling and partnership working on waste. It contributes by ensuring the most efficient and cost effective collection and disposal of waste, delivering best value for residents in this area.

Topics for discussion have included the development of an optimum service design business case, procurement of a county wide dry recycling service, the cost effective procurement of new vehicles, county wide cost effective recycling promotion initiatives, and joint working with Amey Cespa in schools and the community to increase recycling.

Continued representation is very important as this Body is developing the optimum service for the County and we need to ensure this is suitable for ECDC residents.

Representation gives ECDC access to procurement expertise and cost effective contracts that we would otherwise not have access to.

Representative for 2014/15
Councillor Kevin Ellis

**SANCTUARY HEReward – EAST CAMBRIDGESHIRE COMMITTEE**

**Aims & Activities**

A non-profit-making organisation, to provide affordable homes for rent throughout East Cambridgeshire.

Representation	Meetings per year	Expenses paid by Organisation
Two Members	4	Travelling

Status of Member	Insurance Provision
Limited Decision Making Role	N/A

Category of Officer Support	Contact Officer	Representative(s) for 2013/14
1	Karen Freya	Councillor Tony Cornell Councillor Chris Morris

Report from representative(s):

A major social housing provider, Sanctuary has centralised its services, and moved responsibility to a central point.

Matters for discussion have included operational matters, performance, resident involvement, maintenance and new developments. Of most interest has been the new shared front office at The Grange, and the progress, or lack of it, with the Granby Street Hostel. This latter topic has been brought up frequently with very slow progress reported.

This Committee has no power – it is given reports which are noted after discussion. There is some space to question and bring our concerns to the Director and see some action.

Continued representation is worthwhile because it is a way of keeping issues at the forefront of Sanctuary's attention.

Representative(s) for 2014/15
Councillor Tony Cornell Councillor Chris Morris