



EAST CAMBRIDGESHIRE DISTRICT COUNCIL

THE GRANGE, NUTHOLT LANE,
ELY, CAMBRIDGESHIRE CB7 4EE
Telephone: 01353 665555

MEETING: **RESOURCES AND FINANCE COMMITTEE**
TIME: **4.30pm**
DATE: Thursday 30 November 2017
VENUE: Council Chamber, The Grange, Nutholt Lane, Ely
ENQUIRIES REGARDING THIS AGENDA: Tracy Couper
DIRECT DIAL: (01353) 665555 EMAIL: tracy.couper@eastcambs.gov.uk

Membership:

Conservative Members

Cllr David Ambrose-Smith
Cllr Ian Bovingdon
Cllr Mike Bradley
Cllr David Brown
[Chairman]
Cllr Steve Cheetham
Cllr Mark Goldsack
Cllr Chris Morris
Cllr Alan Sharp [Vice-
Chairman]

Liberal Democrat Members

Cllr Lorna Dupré
[Spokesperson]

Substitutes:

Cllr Christine Ambrose-
Smith
Cllr Allen Alderson
Cllr Jo Webber

Substitutes:

Cllr Sue Austen
Cllr Christine Whelan

Lead Officer:

John Hill, Chief Executive

Quorum: 5 Members

A G E N D A

1. Public Question Time

The meeting will commence with up to 15 minutes public question time

2. Apologies and Substitutions

3. Declarations of Interest

To receive declarations of interest from Members for any items on the Agenda in accordance with the Members Code of Conduct.

4. Minutes

To confirm as a correct record the Minutes of the meeting of the Committee held on 21 September 2017.

5. Chairman's Announcements

AUDIT & PERFORMANCE ITEMS AND ITEMS FOR DECISION

6. External Audit – Annual Audit Letter

7. External Audit – Audit Progress Report

8. Six Month Performance Monitoring Service Delivery Plans & ICT Service Delivery Plan

9. Internal Audit Progress Report

10. Localised Council Tax Support Scheme Review

11. Finance Report

12. Treasury Operations Mid Year Report

ITEMS FOR INFORMATION

13. Anglia Revenues and Benefits Partnership Joint Committee Minutes

To receive the Minutes of the Anglia Revenues and Benefits Partnership Joint Committee meetings held on 26 September 2017.

14. Forward Agenda Plan

EXCLUSION OF THE PUBLIC INCLUDING REPRESENTATIVES OF THE PRESS

That the press and public be excluded during the consideration of the remaining item no(s). 15 - 16 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items there would be disclosure to them of exempt information of Category 1, 2 & 3 of Part I Schedule 12A to the Local Government Act 1972 (as amended).

15. NNDR Write-Off

16. Appointments, Transfers, Resignations

NOTES:

1. Members of the public are welcome to attend this meeting. There are a number of schemes aimed at encouraging public participation in the Council's activities and meetings. These include public question times and a process to enable petitions to be submitted. Details of these can be obtained by calling any of the telephone numbers below or by logging onto the Council's website.

The maximum capacity for meetings in the Council Chamber has been set by the Fire Officer at 100 persons. Allowing for Member/Officer attendance and room layout constraints, this will normally give a capacity for public attendance of approx 60 people.

Admittance to the Council Chamber is on a "first come, first served" basis and public access will be from 15 minutes before the start time of the meeting.

2. Fire instructions for meetings:

- If the fire alarm sounds please make your way out of the building by the nearest available exit - i.e. the back staircase or the fire escape in the chamber. Do not to use the lifts.
- The fire assembly point is in the front staff car park by the exit barrier.
- This building has an auto-call system to the fire services, so there is no need for anyone to call the fire services.

The Committee Officer will sweep the area to ensure that everyone is out of this area.

3. Reports are attached for each agenda item unless marked "oral".
4. If required all items on the agenda can be provided in different formats (e.g. large type, Braille or audio tape, or translated into other languages), on request, by calling Main Reception on (01353) 665555 or e-mail: translate@eastcambbs.gov.uk
5. If the Committee wishes to exclude the public and press from the meeting a resolution in the following terms will need to be passed:

"That the press and public be excluded during the consideration of the remaining items no. X because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item there would be disclosure to them of exempt information of Categories X Part I Schedule 12A to the Local Government Act 1972 (as Amended)."