

RESOURCES & FINANCE COMMITTEE
ANNUAL AGENDA PLAN

LEAD OFFICER(S): John Hill, Chief Executive

DEMOCRATIC SERVICES OFFICER: Tracy Couper

Meeting on: Thursday 30 November 2017 4.30pm		Meeting on: Monday 29 January 2018 4.30pm			Meeting on: Thursday 29 March 2018 4.30pm			
Agenda Planning meeting:		Agenda Planning meeting:			Agenda Planning meeting:			
Pre-meeting briefing:		Pre-meeting briefing:			Pre-meeting briefing:			
Deadline for reports/dispatch:	4pm Monday 20 November 2017	Wednesday 22 November 2017	Deadline for reports/dispatch:	4pm Wednesday 17 January 2018	Friday 19 January 2018	Deadline for reports/dispatch:	4pm Monday 19 March 2018	Wednesday 21 March 2018
<ul style="list-style-type: none"> Chairman's Announcements External Audit Annual Audit Letter Internal Audit Update Localised Council Tax Support Scheme Review Six Month Performance Monitoring Service Delivery Plans & ICT Service Delivery Plan Treasury Operations Mid Year Report Finance Report ARP Joint Committee Minutes <i>Appointments, Transfers, Resignations [EXEMPT]</i> NNDR Write-Off <i>Action taken by the Chief Executive on the Grounds of Urgency (if any)</i> Forward Agenda Plan 	Chair External Audit Internal Audit Fin Mnger & S151 Officer Perf Mnge Officer Fin Mnger & S151 Officer Fin Mnger & S151 Officer Dir Commercial HR Manager Fin Mnger & S151 Officer DSM DSM	<ul style="list-style-type: none"> Chairman's Announcements External Audit – Annual Certification Report External Audit Annual Audit and Inspection Plan Medium Term Financial Strategy, Revenue Budget and Capital Programme 2018/19 Annual Treasury Management Strategy/MRP/AIS Review and Extension of SLA with Peterborough CC for Strategic Planning Services Corporate Risk Update Budget Monitoring Report Section 106 & CIL: Income and Expenditure Update ARP Joint Committee Minutes <i>Representation on Cambridgeshire County Council A10 Member Project Board</i> 	Chair External Audit External Audit Fin Mnger & S151 Officer Fin Mnger & S151 Officer Dir Commercial Internal Audit Fin Mnger & S151 Officer Dir Commercial Dir Commercial Dir Commercial	<ul style="list-style-type: none"> Chairman's Announcements External Audit Progress Report External Audit Local Govt Sector Briefing & Finance Manager's Response End of Year Reports & Draft Service Delivery Plans Internal Audit Charter and Work Plan 2018/19 Internal Audit Update ARP Joint Committee Minutes <i>Action taken by the Chief Executive on the Grounds of Urgency (if any)</i> 	Chair External Audit External Audit /Fin Mnger & S151 Officer Perf Mnge Officer Internal Audit Internal Audit Dir Commercial DSM			

[Notes: 1. Agenda items which are likely to be "urgent" and therefore not subject to call-in are marked *

2. Agenda items in italics are provisional items/possible items for future meetings]

[UPDATED: 13/11/17]

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•			<ul style="list-style-type: none"> <i>Appointments, Transfers, Resignations [EXEMPT]</i> <i>Action taken by the Chief Executive on the Grounds of Urgency (if any)</i> Forward Agenda Plan 		HR Manager DSM DSM	•		

Future/Possible Agenda Items

**TBA – Safeguarding Children & Vulnerable Adults Policy
 June/July 2018 – Gender Pay Data Annual Report (HR Manager)**

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