

RESOURCES & FINANCE COMMITTEE**ANNUAL AGENDA PLAN****LEAD OFFICER(S): John Hill, Chief Executive****DEMOCRATIC SERVICES OFFICER: Tracy Couper**

Meeting on: Thursday 29 November 2018 4.30pm			Meeting on: Monday 28 January 2019 4.30pm			Meeting on: Thursday 28 March 2019 4.30pm		
Agenda Planning meeting:			Agenda Planning meeting:			Agenda Planning meeting:		
Pre-meeting briefing:			Pre-meeting briefing:			Pre-meeting briefing:		
Deadline for reports/dispatch:	4pm Monday 19 November 2018	Wednesday 21 November 2018	Deadline for reports/dispatch:	4pm Wednesday 16 January 2019	Friday 18 January 2019	Deadline for reports/dispatch:	4pm Monday 18 March 2019	Wednesday 20 March 2019
<ul style="list-style-type: none">Chairman's AnnouncementsExternal Audit Annual Audit LetterExternal Audit Sector Update & Finance Manager's ResponseInternal Audit Progress ReportLocalised Council Tax Support Scheme ReviewSix Month Performance Monitoring Service Delivery PlansTreasury Operations Mid-Year ReportBudget Monitoring ReportSection 106 & CIL: Income and Expenditure UpdateCIL: Funding Requests	<div>Chair External Audit</div> <div>External Audit/ Finance Manager Internal Audit</div> <div>Fin Mnger & S151 Officer</div> <div>Perf Mnge Officer</div> <div>Fin Mnger & S151 Officer</div> <div>Fin Mnger & S151 Officer</div> <div>Dir Commercial</div> <div>Infrastructure & Strategy Manager</div>		<ul style="list-style-type: none">Chairman's AnnouncementsExternal Audit – Annual Certification ReportExternal Audit Annual Audit and Inspection PlanExternal Audit Sector Update & Finance Manager's ResponseMedium Term Financial Strategy, Revenue Budget and Capital Programme 2019/20Annual Treasury Management Strategy/MRP/AISCorporate Risk Register UpdateBudget Monitoring ReportARP Joint Committee MinutesAppointments, Transfers, Resignations [EXEMPT]	<div>Chair External Audit</div> <div>External Audit</div> <div>External Audit/ Finance Manager</div> <div>Fin Mnger & S151 Officer</div> <div>Fin Mnger & S151 Officer Internal Audit</div> <div>Fin Mnger & S151 Officer Dir Commercial</div> <div>HR Manager</div>	<ul style="list-style-type: none">Chairman's AnnouncementsExternal Audit Progress ReportExternal Audit Local Govt Sector Briefing & Finance Manager's ResponseEnd of Year Reports & Draft Service Delivery PlansInternal Audit Charter and Work Plan 2019/20Internal Audit Progress ReportARP Joint Committee MinutesAction taken by the Chief Executive on the Grounds of Urgency (if any)Forward Agenda Plan	<div>Chair External Audit External Audit /Fin Manager</div> <div>Perf Mnge Officer</div> <div>Internal Audit</div> <div>Internal Audit Dir Commercial</div> <div>DSM</div> <div>DSM</div>		

[Notes: 1. Agenda items which are likely to be “urgent” and therefore not subject to call-in are marked ***2. Agenda items in italics are provisional items/possible items for future meetings]****[UPDATED: 20/11/18]**

RESOURCES & FINANCE COMMITTEE
ANNUAL AGENDA PLAN

LEAD OFFICER(S): John Hill, Chief Executive

DEMOCRATIC SERVICES OFFICER: Tracy Couper

Meeting on: Thursday 29 November 2018 4.30pm [continued]			Meeting on: Monday 28 January 2019 4.30pm [continued]			Meeting on: Thursday 28 March 2019 4.30pm [continued]		
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<ul style="list-style-type: none"> • <i>ARP Joint Committee Minutes</i> • Forward Agenda Plan • Write Offs of Unrecoverable Debts [EXEMPT] • <i>Appointments, Transfers, Resignations [EXEMPT]</i> • 			<ul style="list-style-type: none"> • <i>Action taken by the Chief Executive on the Grounds of Urgency (if any)</i> • Forward Agenda Plan 			<ul style="list-style-type: none"> • 		
Dir Commercial DSM Finance Manager HR Manager			DSM DSM					

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