

RESOURCES & FINANCE COMMITTEE

ANNUAL AGENDA PLAN

LEAD OFFICER(S): John Hill, Chief Executive

DEMOCRATIC SERVICES OFFICER: Tracy Couper/Janis Murfet

Meeting on: Thursday 26 July 2018 4.30pm		Meeting on: Thursday 20 September 2018 4.30pm			Meeting on: Thursday 29 November 2018 4.30pm			
Agenda Planning meeting:		Agenda Planning meeting:			Agenda Planning meeting:			
Pre-meeting briefing:		Pre-meeting briefing:			Pre-meeting briefing:			
Deadline for reports/dispatch:	4pm Monday 16 July 2018	Wednesday 18 July 2018	Deadline for reports/dispatch:	4pm Monday 10 September 2018	Wednesday 12 September 2018	Deadline for reports/dispatch:	4pm Monday 19 November 2018	Wednesday 21 November 2018
<ul style="list-style-type: none"> Chairman's Announcements <i>External Audit Sector Update & Finance Manager's Response</i> External Audit - Audit Results Report Annual Governance Statement Annual Financial Report 2017/18 Corporate Risk Management Internal Audit Progress Report Budget Monitoring Report ARP Joint Committee Minutes 26/6/18 Nominations to Internal Drainage Boards 	Chair External Audit/ Finance Manager External Audit Internal Audit Fin Mnger & S151 Officer Internal Audit Internal Audit Fin Mnger & S151 Officer Dir Commercial Chief Executive	<ul style="list-style-type: none"> Chairman's Announcements External Audit Annual Audit Letter [September or November Committee????] <i>External Audit Sector Update & Finance Manager's Response</i> Internal Audit Progress Report <i>Appointments, Transfers, Resignations [EXEMPT]</i> <i>Action taken by the Chief Executive on the Grounds of Urgency (if any)</i> ARP Joint Committee Minutes Forward Agenda Plan 	Chair External Audit External Audit/ Finance Manager Internal Audit HR Manager DSM Dir Commercial DSM	<ul style="list-style-type: none"> Chairman's Announcements External Audit Annual Audit Letter [September or November Committee????] <i>External Audit Sector Update & Finance Manager's Response</i> Internal Audit Progress Report Localised Council Tax Support Scheme Review Six Month Performance Monitoring Service Delivery Plans Treasury Operations Mid Year Report Budget Monitoring Report ARP Joint Committee Minutes Section 106 & CIL: Income and Expenditure Update <i>Appointments, Transfers, Resignations [EXEMPT]</i> 	Chair External Audit External Audit/ Finance Manager Internal Audit Fin Mnger & S151 Officer Perf Mnge Officer Fin Mnger & S151 Officer Fin Mnger & S151 Officer Dir Commercial Dir Commercial HR Manager			

[Notes: 1. Agenda items which are likely to be "urgent" and therefore not subject to call-in are marked *

2. Agenda items in italics are provisional items/possible items for future meetings]

[UPDATED: 16/07/18]

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<ul style="list-style-type: none"> Outstanding Annual reports of Representatives on Outside Bodies Forward Agenda Plan 	DSO DSM		•			<ul style="list-style-type: none"> <i>Action taken by the Chief Executive on the Grounds of Urgency (if any)</i> Forward Agenda Plan 	DSM DSM	

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<ul style="list-style-type: none"> Chairman's Announcements External Audit – Annual Certification Report External Audit Annual Audit and Inspection Plan <i>External Audit Sector Update & Finance Manager's Response</i> Medium Term Financial Strategy, Revenue Budget and Capital Programme 2019/20 Annual Treasury Management Strategy/MRP/AIS Corporate Risk Register Update Budget Monitoring Report <i>ARP Joint Committee Minutes</i> <i>Appointments, Transfers, Resignations [EXEMPT]</i> 	Chair External Audit External Audit External Audit/ Finance Manager Fin Mnger & S151 Officer Fin Mnger & S151 Officer Internal Audit Fin Mnger & S151 Officer Dir Commercial HR Manager	<ul style="list-style-type: none"> Chairman's Announcements External Audit Progress Report <i>External Audit Local Govt Sector Briefing & Finance Manager's Response</i> End of Year Reports & Draft Service Delivery Plans Internal Audit Charter and Work Plan 2019/20 Internal Audit Progress Report <i>ARP Joint Committee Minutes</i> <i>Action taken by the Chief Executive on the Grounds of Urgency (if any)</i> Forward Agenda Plan 	Chair External Audit External Audit /Fin Manager Perf Mnge Officer Internal Audit Internal Audit Dir Commercial DSM DSM	<ul style="list-style-type: none"> 		

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