



# EAST CAMBRIDGESHIRE DISTRICT COUNCIL

THE GRANGE, NUTHOLT LANE,  
ELY, CAMBRIDGESHIRE CB7 4EE  
Telephone: 01353 665555

MEETING: **RESOURCES AND FINANCE COMMITTEE**  
TIME: **4.30pm**  
DATE: Thursday 21 September 2017  
VENUE: Council Chamber, The Grange, Nutholt Lane, Ely  
ENQUIRIES REGARDING THIS AGENDA: Tracy Couper  
DIRECT DIAL: (01353) 665555 EMAIL: [tracy.couper@eastcambs.gov.uk](mailto:tracy.couper@eastcambs.gov.uk)

## **Membership:**

### **Conservative Members**

Cllr David Ambrose-Smith  
Cllr Ian Bovingdon  
Cllr Mike Bradley  
Cllr David Brown  
[Chairman]  
Cllr Steve Cheetham  
Cllr Mark Goldsack  
Cllr Chris Morris  
Cllr Alan Sharp [Vice-  
Chairman]

### **Liberal Democrat Members**

Cllr Lorna Dupré  
[Spokesperson]

### **Substitutes:**

Cllr Christine Ambrose-  
Smith  
Cllr Allen Alderson  
Cllr Jo Webber

### **Substitutes:**

Cllr Sue Austen

### **Lead Officer:**

John Hill, Chief Executive

**Quorum:** 5 Members

# A G E N D A

## **1. Public Question Time**

The meeting will commence with up to 15 minutes public question time

**2. Apologies and Substitutions**

**3. Declarations of Interest**

To receive declarations of interest from Members for any items on the Agenda in accordance with the Members Code of Conduct.

**4. Minutes**

To confirm as a correct record the Minutes of the meeting of the Committee held on 20 July 2017.

**5. Chairman's Announcements**

**AUDIT ITEMS AND ITEMS FOR DECISION**

**6. External Audit – Audit Results Report**

**7. Annual Governance Statement**

**8. Annual Financial Report 2016/17**

(Please Note: Due to its size, the Annual Financial Report 2016/17 has been circulated separately to Members of the Committee. A copy is available on the Council's website or from Democratic Services)

**9. External Audit Local Government Sector Update**

**10. Internal Audit Progress Report**

**11. Revised Health and Safety Policy**

**12. Amendments to Constitution – Contract Procedure Rules**

**13. Local Council Tax Reduction Scheme Review**

**14. Community Infrastructure Levy (CIL): Littleport Station Car Park Extension**

**ITEMS FOR INFORMATION**

**15. Forward Agenda Plan**

## NOTES:

1. Members of the public are welcome to attend this meeting. There are a number of schemes aimed at encouraging public participation in the Council's activities and meetings. These include public question times and a process to enable petitions to be submitted. Details of these can be obtained by calling any of the telephone numbers below or by logging onto the Council's website.

The maximum capacity for meetings in the Council Chamber has been set by the Fire Officer at 100 persons. Allowing for Member/Officer attendance and room layout constraints, this will normally give a capacity for public attendance of approx 60 people.

Admittance to the Council Chamber is on a "first come, first served" basis and public access will be from 15 minutes before the start time of the meeting.

2. Fire instructions for meetings:

- If the fire alarm sounds please make your way out of the building by the nearest available exit - i.e. the back staircase or the fire escape in the chamber. Do not to use the lifts.
- The fire assembly point is in the front staff car park by the exit barrier.
- This building has an auto-call system to the fire services, so there is no need for anyone to call the fire services.

The Committee Officer will sweep the area to ensure that everyone is out of this area.

3. Reports are attached for each agenda item unless marked "oral".
4. If required all items on the agenda can be provided in different formats (e.g. large type, Braille or audio tape, or translated into other languages), on request, by calling Main Reception on (01353) 665555 or e-mail: [translate@eastcambsgov.uk](mailto:translate@eastcambsgov.uk)
5. If the Committee wishes to exclude the public and press from the meeting a resolution in the following terms will need to be passed:

"That the press and public be excluded during the consideration of the remaining items no. X because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item there would be disclosure to them of exempt information of Categories X Part I Schedule 12A to the Local Government Act 1972 (as Amended)."