

Annex 1 – Mandatory Conditions**Sale by Retail of Alcohol**

1. No supply of alcohol may be made under the premises licence:
 - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - (b) at a time when the designated premises supervisor does not hold a personal licence or his/her personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Exhibition of Films

1. Where the film classification body is specified in the premises licence, unless subsection (2)(b) applies, admission of children must be restricted in accordance with any recommendation made by that body.
2. Where:
 - a) the film classification body is not specified in the licence, or
 - b) the relevant licensing authority has notified the holder of the premises licence that this subsection applies to the film in question,
 admission of children must be restricted in accordance with any recommendation made by that licensing authority.
3. In this section:
 - a) 'children' means persons under the age of 18, and
 - b) 'film classification body' means the person or persons designated as the authority under Section 4 of the Video Recordings Act 1984 (c.39) (authority to determine suitability of video works for classification). For this purpose of this condition the Licensing Authority specifies the British Board of Film Classification (BBFC) as such a body.

Mandatory Conditions: Irresponsible Drink Promotions, Free Potable Water, Age Verification Policy, Measures of Alcohol

1. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises:

 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to:

- (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
3. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:
- (a) a holographic mark, or
 - (b) an ultraviolet feature.
4. The responsible person must ensure that:
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;

- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Mandatory Conditions: No Sale of Alcohol for less than the Permitted Price

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price less than the permitted price.
2. For the purposes of the condition set out in paragraph 1:
 - a) 'duty' is to be construed in accordance with the Alcoholic Liquor Duties Act 1979);
 - b) 'permitted price' is the price found by applying the formula:

$$P = D + (D \times V)$$

where:

- (i) P is the permitted price,
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - c) 'relevant person' means, in relation to premises in respect of which there is in force a premises licence:
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - d) 'relevant person' means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - e) 'value added tax' means value added tax charged in accordance with the Value Added Tax Act 1994.
3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ('the first day') would be different from the permitted price on the next day ('the second day') as a result of a change to the rate of duty or value added tax.

- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2 – Conditions consistent with the operating schedule

- 1) The use of the premises to be in strict accordance with club rules and regulations.
- 2) Any person who appears to be drunk, aggressive and causing a nuisance or disturbance to be asked to leave the licensed premises and surrounding area immediately.
- 3) All staff to receive regular training regarding the requirements of the four licensing objectives of the Licensing Act 2003 with appropriate training records maintained.
- 4) CCTV cameras inside the premises to be maintained in working order at all times.
- 5) Video/CCTV equipment to record from the time that the premises opens to the public until the premises closes and all members of the public have left.
- 6) Video/CCTV tapes to be retained for at least twenty-eight days and to be produced to an authorised officer on demand.
- 7) Clear and legible notices to be prominently displayed within the licensed premises advising that CCTV has been installed on the premises.
- 8) A zero drug policy to be implemented at the premises and appropriate drug abuse staff training to take place with appropriate training records maintained.
- 9) Formal risk assessments to be put in place and to be regularly updated.
- 10) All risk assessments and training records to be kept on site and made available for inspection at the request of an authorised officer.
- 11) In the absence of adequate daylight, the lighting in any area accessible to the public to be fully in operation when they are present.
- 12) The number of external events where any form of amplified music is played to be limited to a maximum of 6 per year and no more than one per calendar month.
- 13) External regulated entertainment permitted by this licence is to cease at 22:00 hours.
- 14) Regular monitoring of noise levels to take place outside the premises during events involving regulated entertainment and appropriate measures taken to reduce and control noise emissions at that time, if considered likely to cause excess disturbance to neighbouring residential properties.
- 15) An appointed person to be made responsible for monitoring and maintaining appropriate monitoring records to demonstrate compliance with the above condition.
- 16) When entertainment of an adult nature is taking place on the premises, no person under 18 years of age to be allowed entry to that part of the premises where the adult entertainment is taking place.

- 17) Any person selling or supplying alcoholic drink under the authority of a personal licence holder to ask for photographic ID proof of age where they have reason to suspect that the individual may be under 18 years of age.

Annex 3 – Conditions attached after a hearing by the Licensing Authority

- 1) Amplified live or recorded music to cease at 03:00 hours on any day except on New Year's Eve when amplified live or recorded music shall cease at 05:00 hours.
- 2) All windows and doors to be closed from 01:00 hours until the close of business on any night except for the purposes of ingress and egress to the venue.