
TITLE: LICENSING OFFICERS UPDATE**COMMITTEE: LICENSING COMMITTEE****DATE: 20 JANUARY 2016****AUTHOR: SENIOR LICENSING OFFICER****[Q170]**

1.0 ISSUE

1.1 To update Members of the Licensing Committee on the work of Officers.

2.0 RECOMMENDATION(S)

2.1 For information purposes only.

3.0 SUMMARY

3.1 When issuing a driver's licence we undertake a DVLA check to ensure that we do not inadvertently issue a licence to a person who is not permitted to legally drive. Historically this check has been completed directly with the DVLA, and in order to conduct the check Officers were required to send paper mandates via normal post, and then wait up to two weeks to receive the information. From January 2016 Officers will be using a new system where the information is passed electronically, and results can be obtained in as little as 10 minutes depending upon the type of consent given by the driver. This system also provides real time notifications when an existing licence holder receives points or has their DVLA licence suspended or revoked.

3.2 The following tables illustrate the applications dealt with, the number of inspections conducted, and the number of suspension notices issued by the licensing section between 3 November and 31 December 2015:

Applications

Licence type	Number
Taxi driver	20
Taxi vehicle	34
Taxi operator	0
TEN's	48
New and varied premise licences	0
Animal welfare licences	19
Personal licences	7
Small lottery licences	1
DPS and transfers of premise licences	4
DBS criminal record applications	7
TOTAL	140

Inspections

Inspection type	Number
Complaint	1
Enforcement	14
Routine	64
Re-visit	15
Pre-application	0
TOTAL	94

A large number of these inspections related to animal welfare licences which must be inspected prior to the issue of a new/renewal licence. All required animal visits were undertaken in time to ensure that no animal welfare licence holders were left without the necessary cover. The remaining visits were a mixture of taxi and alcohol inspections.

Suspensions

Suspension notice type	Number
Medical	1
Annual fee	13
Suspension notice becoming active	3 (2 taxi drivers – medical, 1 premises licences – annual fee)

Issuing the above suspension notices gives the licence holder 21 days to resolve the issue before the suspension becomes active. The above shows that 11 of the 14 licence holders resolved the outstanding issue, and were not actually officially suspended. This figure is lower than the figure quoted on the previous report.