

**TITLE: LICENSING OFFICERS UPDATE**

**COMMITTEE: LICENSING COMMITTEE**

**DATE: 18 NOVEMBER 2015**

**AUTHOR: SENIOR LICENSING OFFICER**

[Q110]

1.0 ISSUE

1.1 To update Members of the Licensing Committee on the work of Officers.

2.0 RECOMMENDATION(S)

2.1 For information purposes only.

3.0 SUMMARY

3.1 Following approval in September to move to a computerised driver knowledge test, this is now up and running. Two applicants have taken the test, and both passed.

3.2 Implementation of the new compliance test which was also given approval is on track to be completed by the first working day of 2016. All garages have been visited, and the feedback has been positive. Officers are currently working on the final stages of producing the procedural guides and documentation changes that are required.

3.3 The following tables illustrate the applications dealt with, the number of inspections conducted, and the number of suspension notices issued by the licensing section between 1 September to 2 November 2015:

**Applications**

<b>Licence type</b>	<b>Number</b>
Taxi driver	13
Taxi vehicle	69
Taxi operator	2
TEN's	36
New and varied premise licences	2
Animal welfare licences	22
Personal licences	10
Small lottery licences	2
DPS and transfers of premise licences	7
DBS criminal record applications	13
<b>TOTAL</b>	<b>174</b>

### **Inspections**

<b>Inspection type</b>	<b>Number</b>
Complaint	2
Enforcement	9
Routine	27
Re-visit	9
Pre-application	5
<b>TOTAL</b>	<b>52</b>

These visits have resulted in debts being paid, applications being submitted to correct administrative issues, and they have also raised compliance levels.

### **Suspensions**

<b>Suspension notice type</b>	<b>Number</b>
Medical	1
Insurance	2
Annual fee	21
Suspension notice becoming active	3 (1 taxi driver – medical, 2 premises licences – annual fee)

Issuing the above suspension notices gives the licence holder 21 days to resolve the issue before the suspension becomes active. The above shows that 21 of the 24 licence holders resolved the outstanding issue, and were not actually officially suspended.

- 3.4 On the 5 November 2015 new powers came into force to allow licensing authorities to exempt late night refreshment provision from certain prescribed premises. In order to do so, a licensing authority must designate the premises it wishes to exempt and publish this designation. The implications of this new power will be looked into by Officers and reported to Members at a future committee.