



# EAST CAMBRIDGESHIRE DISTRICT COUNCIL

THE GRANGE, NUTHOLT LANE,  
ELY, CAMBRIDGESHIRE CB7 4EE  
Telephone: 01353 665555

MEETING: **LICENSING COMMITTEE**  
TIME: 9.30am  
DATE: 12<sup>th</sup> October 2016  
VENUE: Council Chamber, Nutholt Lane, Ely  
ENQUIRIES REGARDING THIS AGENDA: Adrian Scaites-Stokes  
DIRECT DIAL: (01353) 665555 EMAIL: [adrian.stokes@eastcambs.gov.uk](mailto:adrian.stokes@eastcambs.gov.uk)

## Membership:

### Conservative Members

Cllr Elaine Griffin-Singh (Chair)  
Cllr Chris Morris (Vice Chair)  
Cllr Christine Ambrose Smith  
Cllr Mike Bradley  
Cllr Paul Cox  
Cllr Neil Hitchin

Cllr Julia Huffer  
Cllr Mike Rouse  
Cllr Carol Sennitt  
Cllr Alan Sharp

### Liberal Democrat Member

Cllr Sue Austen  
(Spokesperson)

### Lead Officer:

Liz Knox, Environmental Services Manager

**Quorum:** 5 Members

## A G E N D A

1. Apologies
2. Declarations of Interest  
To receive declarations of interest from Members for any items on the Agenda in accordance with the Members Code of Conduct
3. Minutes  
To receive and confirm as a correct record the Minutes of the Licensing Committee Meetings held on 20<sup>th</sup> July 2016
4. Chairman's Announcements

5. Review of Licensing Fees
6. Licensing Officers Update
7. Forward Agenda Plan

**NOTES:**

1. Members of the public are welcome to attend this meeting. There are a number of schemes aimed at encouraging public participation in the Council's activities and meetings. These include public question times and a process to enable petitions to be submitted. Details of these can be obtained by calling any of the telephone numbers below or by logging onto the Council's website.  
The maximum capacity for meetings in the Council Chamber has been set by the Fire Officer at 100 persons.  
  
Allowing for Member/Officer attendance and room layout constraints, this will normally give a capacity for public attendance of 60 people plus applicants, agents, Representatives of Responsible Authorities, the Press and registered speakers. Admittance to the Council Chamber is on a "first come, first served" basis and public access will be from 30 minutes before the start time of the meeting.
2. Fire instructions for meetings:
  - If the fire alarm sounds please make your way out of the building by the nearest available exit - i.e. the back staircase or the fire escape in the chamber. Do not to use the lifts.
  - The fire assembly point is in the front staff car park by the exit barrier.
  - This building has an auto-call system to the fire services, so there is no need for anyone to call the fire services.
  - The Committee Officer will sweep the area to ensure that everyone is out of this area.
3. Reports are attached for each agenda item unless marked "oral".
4. If required all items on the agenda can be provided in different formats (e.g. large type, Braille or audio tape, or translated into other languages), on request, by calling Main Reception on (01353) 665555 or e-mail: [translate@eastcambs.gov.uk](mailto:translate@eastcambs.gov.uk)
5. If the Committee wishes to exclude the public and press from the meeting a resolution in the following terms will need to be passed:  
"That the press and public be excluded during the consideration of the remaining items no. x because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item there would be disclosure to them of exempt information of Categories 1, 2 and 5 Part I Schedule 12A to the Local Government Act 1972 (as Amended)."