# Application for a premises licence to be granted under the Licensing Act 2003

### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records. I/We (Insert name(s) of applicant) apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003 Part 1 - Premises details Postal address of premises or, if none, ordnance survey map reference or description Horsley Hale Farm Horsley Hale Littleport Elv **CB6 1ER** Post Postcode CB6 1ER Elv town Telephone number at premises (if any) Non-domestic rateable value of premises Part 2 - Applicant details Please tick Please state whether you are applying for a premises licence as as appropriate an individual or individuals \* please complete section a) (A) a person other than an individual \* b) please complete section as a limited company/limited liability X

(B)

partnership

	liability)		n limited		(B)	
iii		corporated asso	ciation or		please cor	mplete section
iv	,	xample a statut	ory		(B) please cor (B)	mplete section
c) ar	corporation ecognised cl	•			please cor	mplete section
d) ad	charity				(B) please cor (B)	nplete section
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	nealth service	e body			, ,	nplete section
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ga)	ales					
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Post town			Postcode	
Daytime contact tele	phone			
E-mail address (optional)				
SECOND INDIVIDUA	L APPLICAN	<b>T</b> (if applicabl	e)	
M Mr r	Mi 🗍	M D	Other Title (for example, Rev)	
Surname		First r	ames	led galaxies 0 Ar
Date of birth old or over	>	I am 18 yea	ars D Ple	ease tick yes
Nationality	1			
Current postal address if different from premises address		j svetinene ni	The nounces	v sog op neder .bit Linsop å svig bet
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Daytime contact tele number	phone	n esculator	tdad graderaki.	ACCESS SO SITUATES
E-mail address (optional)		careta sur in o	Burry go will	Papulaca of Vestalians
(B) OTHER APPLICA Please provide name appropriate please g other joint venture (c address of each part	NTS e and registerive any registory other than a b	red address stered numbe oody corpora	of applicant in er. In the case	of a partnership of the name and
Name		F.G. C. 1974	Constitution	or North old -
Address				
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Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)
Limited Company
Telephone number (if any)
E-mail address (optional)
Part 3 Operating Schedule
When do you want the premises licence to start?
If you wish the licence to be valid only for a limited period, when do you want it to end?
Please give a general description of the premises (please read guidance note 1)
The premises is a rural Glamping site just outside Littleport offering short stay holiday accommodation in Bell Tents, Safari Tents and Yurts in what were previously grazing paddocks to the East of Horsley Hale Farm. In addition to the accommodation, guests have access to six acres comprising further paddocks, meadow, wooded areas and lakeside gardens.
It is proposed to convert the check-in office at the site entrance to a shop selling alcohol, coffee and snacks to booking guests from 08:00 to 00:00 hours Monday to Sunday.
Occasional film shows for up to thirty booking guests to take place in the stable style structure with temporary bar providing Films and Sale of Alcohol from 12:00 to 00:00 hours Monday to Sunday.
Occasional Private events of up to 250 guests to take place in the temporary marquee with internal bar providing licensable activities Monday to Sunday for:  • regulated entertainment activities from 12:00 to 00:00 hours  • on and off alcohol sales from 12:00 to 00:00 hours  • late night refreshment from 23:00 to 00:00 hours
If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.
What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

	ovision of regulated entertainment (please read guidance te 2)	Please tick all that apply
a)	plays (if ticking yes, fill in box A)	
b)	films (if ticking yes, fill in box B)	×
c)	indoor sporting events (if ticking yes, fill in box C)	
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	
e)	live music (if ticking yes, fill in box E)	x
f)	recorded music (if ticking yes, fill in box F)	×
g)	performances of dance (if ticking yes, fill in box G)	×
h)	anything of a similar description to that falling within (e), (f) or (if ticking yes, fill in box H)	(g) x
Pro	vision of late night refreshment (if ticking yes, fill in box I)_	X
Sup	ply of alcohol (if ticking yes, fill in box J)	X
In al	Cases complete hoves K. L. and M.	

Plays Standard days and timings (please read		se read	Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note	Indoors		
	nce note	e 7)	3)	Outdoors		
Day	Start	Finish		Both	T	
Mon			Please give further details here (please note 4)		e	
Tue			10° A 32° 1			
Wed			State any seasonal variations for performing plays (please read guidance note 5)			
Thur						
Fri			Non standard timings. Where you interpremises for the performance of plays	at different		
Sat			times to those listed in the column on the list (please read guidance note 6)	he left, pleas	<u>e</u>	
Sun	7		If each or as you have at the profugation sales			
			(Liver or Ethyrox Cresh)			

Stand	Films Standard days and timings (please read guidance note 7)		Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	x	
			tick (please read guidance note 3)	Outdoors	П	
Day	Start	Finish		Both		
Mon	12:00	00:00	Please give further details here (please r	ead guidanc	e	
			note 4)		46.0	
Tue	12:00	00:00	Film shows for up to 30 booking guests to l Stable Cinema	be shown in	tne	
Wed	12:00	00:00	State any seasonal variations for the exhibition of films (please read guidance note 5)			
Thur	12:00	00:00				
Fri	12:00	00:00	Non standard timings. Where you inten premises for the exhibition of films at di	fferent time		
Sat	12:00	00:00	those listed in the column on the left, place (please read guidance note 6)	ease list		
Sun	12:00	00:00				

event Stand timing	or sport ts lard day gs (pleas nce note	s and se read	Please give further details (please read guidance note Amateur local events. Displays for local clubs, school an groups.	
Day	Start	Finish		
Mon				
Tue			State any seasonal variations for indoor sporting events (please read guidance note 5)	
Wed				
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times	
Fri	- 1		to those listed in the column on the left, please list (please read guidance note 6)	
Sat				
Sun				

wres	•		Will the boxing or wrestling entertainment take place indoors or	Indoors		
Stand	tainme lard day gs (pleas nce note	s and se read	outdoors or both – please tick (please read guidance note 3)	Outdoors		
Day	Start	Finish		Both		
Mon			Please give further details here (please note 4)	read guidanc	е	
Tue						
Wed			State any seasonal variations for boxing entertainment (please read guidance note	or wrestlin	<b>g</b> _	
Thur						
Fri			Non standard timings. Where you inten- premises for boxing or wrestling enterta	inment at		
Sat			different times to those listed in the coluplease list (please read guidance note 6)	imn on the l	eft,	
Sun						

Live music Standard days and timings (please read			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note	Indoors	Х		
guida	nce note	97)	3)	Outdoors			
Day	Start	Finish		Both			
Mon	12:00	23:00	Please give further details here (please read guidance note 4) Live music for marquee events/weddings				
Tue	12:00	23:00					
Wed	12:00	23:00	State any seasonal variations for the performance of live music (please read guidance note 5)				
Thur	12:00	23:00					
Fri	12:00	23:00	Non standard timings. Where you intended premises for the performance of live must	sic at differe	nt		
Sat	12:00	23:00	times to those listed in the column on the left, ple list (please read guidance note 6)				
Sun	12:00	23:00					

Stan	Recorded music Standard days and timings (please read		Will the playing of recorded music take place indoors or outdoors or both please tick (please read guidance note	Indoors	X
_	ance not	e 7)	3)	Outdoors	1-
Day	Start	Finish		Both	T
Mon	12:00	00:00	Please give further details here (please r note 4)	ead guidanc	e
Tue	12:00	00:00	Disco music at weddings/events		
Wed	12:00	00:00	State any seasonal variations for the pla recorded music (please read guidance not	ying of	
Thur	12:00	00:00	3		
Fri	12:00	00:00	Non standard timings. Where you intend premises for the playing of recorded must	cic at differe	4
Sat	12:00	00:00	times to those listed in the column on the list (please read guidance note 6)	e left, please	<u>e</u>
Sun	12:00	00:00	Background recorded music only permitted from hours in marquees	23:00 to 00:0	0

Performances of dance Standard days and			Will the performance of dance take place indoors or outdoors or both –	Indoors	X	
timing	Standard days and timings (please read guidance note 7)		please tick (please read guidance note 3)	Outdoors		
Day	Start	Finish		Both		
Mon	12:00	23:00	Please give further details here (please read guidar note 4)			
Tue	12:00	23:00	Cultural dance for weddings/events			
Wed	12:00	23:00	State any seasonal variations for the pedance (please read guidance note 5)	rformance c	of	
Thur	12:00	23:00				
Fri	12:00	23:00	Non standard timings. Where you inten- premises for the performance of dance a	at different		
Sat	12:00	23:00	times to those listed in the column on the list (please read guidance note 6)	e left, pleas	e	
Sun	12:00	23:00				

simil to th withi Stand timin	thing of lar desc at fallin in (e), (f dard day gs (plea ance not	cription g ) or (g) ys and se read	Please give a description of the type of en will be providing	tertainment y	ou/	
Day	Start	Finish	Will this entertainment take place	Indoors	X	
Mon	12:00	23:00	indoors or outdoors or both – please tick (please read guidance note 3)			
			<u>lick</u> (please read guidance note 3)	Both		
Tue	12:00	23:00	Please give further details here (please read guidance			
			note 4) Anything not covered under A-G for marqu			
Wed	12:00	23:00	Anything not covered under A-G for marqu	ee events		
Thur	12:00	23:00	State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)			
	942 6	72.50	(please read guidance note 5)	(e), (i) or (g)		
Fri	12:00	23:00				
Sat	12:00	23:00	Non standard timings. Where you intenpremises for the entertainment of a simi	lar descripti	on I	
			to that falling within (e), (f) or (g) at diffe those listed in the column on the left, plants	rent times to	2	
Sun	12:00	23:00	(please read guidance note 6)			

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises Off the premises	
Day	Start	Finish		Both	Х
Mon	08:00	00:00	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Tue	08:00	00:00			
Wed	08:00	00:00			
Thur	08:00	00:00	Non standard timings. Where you intend to premises for the supply of alcohol at differe listed in the column on the left, please list (p	nt times to th	ose
Fri	08:00	00:00	guidance note 6)  Sale of alcohol permitted from 12:00 to 00:00 he		9.1
Sat	08:00	00:00	cinema + marquee events		
Sun	08:00	00:00	Sale of alcohol in site shop permitted from 08:0	u to uu:00 not	ırs

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name	
Date of birth	THE CONTROL OF THE PART AND ADDRESS.
Postcode	
Personal licence number	(if known)
Issuing licensing authorit	y (if known)

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give

refre	night shment		Will the provision of late night refreshment take place indoors or	Indoors	x	
Standard days and timings (please read guidance note 7)			outdoors or both – please tick (please read guidance note 3)	Outdoors		
Day	Start	Finish		Both		
Mon	23:00	00:00	Please give further details here (please read guidance note 4)			
Tue	23:00	00:00	Provision of hot tea and coffee for cinema / marquee events			
Wed	23:00	00:00	State any seasonal variations for the provision of late night refreshment (please read guidance note 5)		te	
Thur	23:00	00:00		,		
Fri	23:00	00:00	Non standard timings. Where you intend premises for the provision of late night red	freshment	at	
Sat	23:00	00:00	different times, to those listed in the column on the left, please list (please read guidance note 6)			
Sun	23:00	00:00			1	

ldren (please read guidance note 9).

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	00:00	00:00	
Tue	00:00	00:00	
Wed	00:00	00:00	
			Non standard timings. Where you intend the premise
Thur	00:00	00:00	to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)
Fri	00:00	00:00	galacines nets sy
Sat	00:00	00:00	
Sun	00:00	00:00	

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

See	Attached List

b) The prevention of crime and disorder	
See Attached List	
c) Public safety	
See Attached List	
	2 22 22 18 8
d) The prevention of public nuisance	
See Attached List	
e) The protection of children from harm	
See Attached List	
Checklist:	
Please tick to indicate ag	Fooment
	i eement
I have made or enclosed payment of the fee.	X
I have enclosed the plan of the premises.	X
<ul> <li>I have sent copies of this application and the plan to responsible authorities and others where applicable.</li> </ul>	
where applicable.	X
<ul> <li>I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.</li> </ul>	×

I understand that I must now advertise my application.
 I understand that if I do not comply with the above requirements my application will be rejected.
 [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Declaration	• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).
	<ul> <li>The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licesable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)</li> </ul>
Signature	
Date	

Capacity	
Tapaony	

For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature		
Date		
Capacity	The state of the s	

Corresponde	ne (where not previously	given) and postal add	dress for	ence note 14)
	uno	application (please in	eau guida	ince note 14)
Post		P	ostcode	
town				
Telephone r	number (if any)		aligna C.	
If you would	prefer us to correspond	with you by e-mail, yo	our e-mail	address

### **Notes for Guidance**

- Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
- 2. In terms of specific regulated entertainments please note that:
  - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
  - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
  - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
  - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined

as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.

Live music: no licence permission is required for:

a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.

- a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
- a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
- a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
- a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.

Recorded Music: no licence permission is required for:

- any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
- any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
- o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:

any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;

o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or

on behalf of the health care provider;

o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the

school proprietor; and

 any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

3. Where taking place in a building or other structure please tick as appropriate

(indoors may include a tent).

4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

5. For example (but not exclusively), where the activity will occur on additional

days during the summer months.

6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.

8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.

9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.

10. Please list here steps you will take to promote all four licensing objectives

together.

11. The application form must be signed.

12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.

13. Where there is more than one applicant, each of the applicants or their

respective agent must sign the application form.

14. This is the address which we shall use to correspond with you about this application.

## 15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

does not have the right to live and work in the UK; or

is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

# Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the
  passport as the child of the holder, is a British citizen or a citizen of the UK
  and Colonies having the right of abode in the UK [please see note below about
  which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A current Biometric Immigration Document (Biometric Residence Permit)
  issued by the Home Office to the holder indicating that the person named is
  allowed to stay indefinitely in the UK, or has no time limit on their stay in the
  UK.
- A current passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A current Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A full birth or adoption certificate issued in the UK which includes the name(s)
  of at least one of the holder's parents or adoptive parents, when produced in
  combination with an official document giving the person's permanent
  National Insurance number and their name issued by a Government agency
  or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland when produced in combination with an official document giving the

person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

- A certificate of registration or naturalisation as a British citizen, when
  produced in combination with an official document giving the person's
  permanent National Insurance number and their name issued by a
  Government agency or a previous employer.
- A current passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A current Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A current Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, less than 6 months old, issued by the Home
  Office under regulation 17(3) or 18A (2) of the Immigration (European
  Economic Area) Regulations 2006, to a person who is not a national of a
  European Economic Area state or Switzerland but who is a family member of
  such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary
  their permission to be in the UK with the Home Office such as the Home
  Office acknowledgement letter or proof of postage evidence, or reasonable
  evidence that the person has an appeal or administrative review pending on
  an immigration decision, such as an appeal or administrative review reference
  number.
- Reasonable evidence that a person who is not a national of a European
   Economic Area state or Switzerland but who is a family member of such a
   national or who has derivative rights of residence in exercising treaty rights in
   the UK including:

- evidence of the applicant's own identity such as a passport,
- evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
- evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
- (i) working e.g. employment contract, wage slips, letter from the employer,
- (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
- (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
- (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

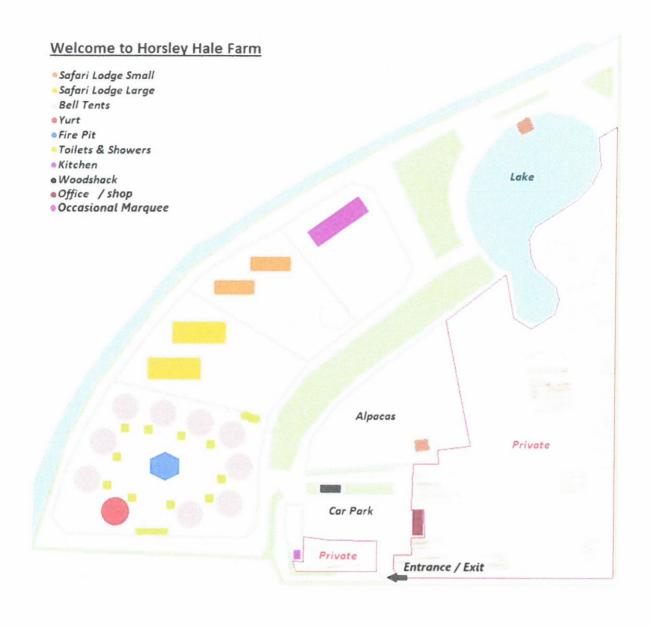
- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

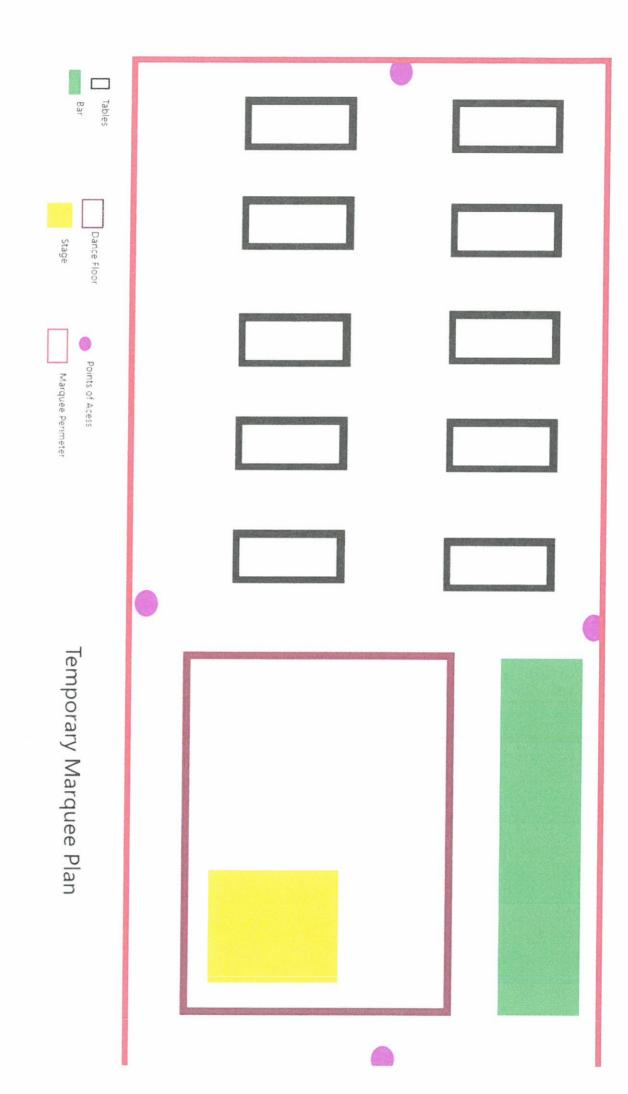
If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

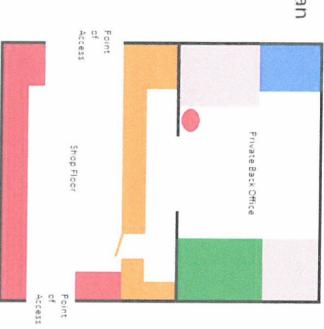








# Proposed Cafe Plan



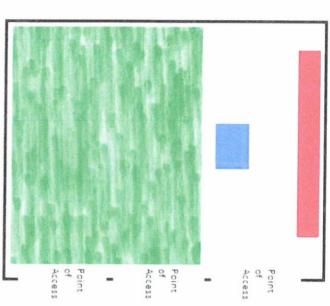
Storage
Fridge and Freezer
Service Counter
Product Display
Fire Extinguisher

Cafe Building Boundary

Sink

Proposed Cinema Plan





- 1. All staff engaged or to be engaged in the sale of alcohol on the premises shall receive the following training in age restricted sales with training records available for inspection by the police or other authorised officer on request.
  - induction training which must be completed and documented prior to the sale of alcohol by the staff member.
  - refresher/reinforcement training at intervals of no more than 6 months.
- 2. The designated premises supervisor shall authorise in writing the names of the staff members suitably trained to be responsible for the sale of alcohol at the premises in his/her absence.
- 3. Film shows for up to thirty booking guests to take place in a stable style structure with temporary bar providing film shows and sale of alcohol from 12:00 to 00:00 hours Monday to Sunday.
- 4. Horsley Hale Farm glamping site shop to be licensed for off sales of alcohol from 08:00 to 00:00 hours Monday to Sunday
- 5. Private events of up to 250 guests to take place in the temporary marquee with internal bar providing licensable activities Monday to Sunday for:
  - regulated entertainment activities from 12:00 to 00:00 hours
  - on and off alcohol sales from 12:00 to 00:00 hours
  - late night refreshment from 23:00 to 00:00 hours
- 6. A risk assessment will be undertaken prior to each event to ensure that sufficient SIA registered security personnel are on duty on all occasions when an 'event' is taking place.
- 7. The premises licence holder shall ensure there is an effective means of two-way communication in place. This may include but not limited to mobile phones, two-way radios and other wireless and wired communications systems.
- 8. The terminal hour for the provision of amplified music in the marquee to be limited to 23:00 hours on any day, except for recorded background music only inside the marquee to be permitted until 24:00 hours. Any background music after 23:00 hours shall not be audible outside the boundary of the site.
- 9. Noise or vibration from licensable activities must not emanate from the field or marquee so as to cause a nuisance at nearby properties.
- 10. Aural monitoring checks of noise levels to take place at least once during an event involving regulated entertainment and appropriate measures to be taken to ensure compliance with conditions 8 and 9 above.
- 11. A written record of these monitoring inspections to be maintained to include the name of the person who conducted the monitoring, the monitoring positions, the date and time of the monitoring and the outcome of the monitoring. Such records to be made available on request from the Local Authority.
- 12. The use of external PA systems to be limited to essential or emergency use only and shall be in accordance with the detailed PA operating guidelines produced by the licensed premises.
- 13. The placing of refuse and empty bottles into outside receptacles shall not take place during the night-time hours between 21:00 and 07:00 to minimise disturbance to nearby properties.

- 14. No external lights to be erected within the site (either freestanding or building-mounted) without the prior consent of the Local Planning Authority. Any lighting levels in the field to be controlled so no overspill into neighbouring gardens or glare may occur.
- 15. Clear and legible notices to be prominently displayed at all premises exits to request patrons to respect the needs of local residents and to leave the premises and surrounding area quietly.
- 16. A contact telephone number to be advertised at least 1 week before an external event either at the venue and/or on the website, where concerns and/or suggestions can be raised either before, during or after the proposed event. A written record of such calls and actions taken to be maintained.
- 17. The premises licence holder shall ensure that an age verification policy will apply to the premises whereby all bar staff will be trained to ask any customer attempting to purchase alcohol, who appears to be under the age of 25 years (or older if the licence holder so elects) to produce, before being sold alcohol, identification being a passport or photocard driving licence bearing a holographic mark or other form of identification that complies with any mandatory condition that may apply to this licence.
- 18. Illegal drugs and psychoactive substances will be prohibited items. Possession for use or supply will result in refusal of admission to, or ejection from the premises, this will be recorded, and report to the Cambridgeshire Constabulary (when necessary). A zero-tolerance drugs policy will be devised at the premises and enforced during each event. Appropriate drug awareness staff training shall take place with training records maintained and made available on request to the Police or an Authorised Officer.
- 19. A Children & Vulnerable Adults Policy will be devised to include the management of any person under the influence of illegal drugs or psychoactive substances who is vulnerable.
- 20. Children will be allowed access to the licensed premises if accompanied by a responsible adult aged 18 years or over, unless an age-related entry restriction applies to the event. Certain events may be subject to age restrictions, for example, based on a film classification. Children shall remain the responsibility of their responsible adult at all times.
- 21. An incident book to record the refusal of alcohol sales and/or ejections from the premises to be maintained on the premises and this book to be made available on request to the police or an authorised officer.

### **Stewart Broome**

From: Stewart Broome Sent: Stewart Broome

To: Licensing Cc: Lin Bagwell

**Subject:** Objection to the granting of the licence application: 21/00300/LIQ\_02

### Dear Lin

I write further to receiving the above application in my role as an authorised officer for the Licensing Authority in its role as a Responsible Authority.

Having reviewed the application, plans, and location, I have concerns that the scope of the licensable activity being sought is likely to undermine one or more of the licensing objectives if it were to be granted as applied for, and I must formally object to the granting of this licence as it stands.

Having spoken to the applicant, I can appreciate that the intention is to have two almost separate types of attendance, those that glamp, and those that attend occasional functions, but the lack of certain conditions and the lack of delineation in the plans would allow a far wider ranging licence to be obtained, which I believe would undermine the prevention of public nuisance, and prevention of crime and disorder objectives without the plans being clarified, and additional safeguards being placed on the licence by way of conditions.

To satisfy my concerns, I would like to see the following:

• Whilst the application suggests activities will occur in certain locations, the plans do not delineate where the different licensable activities will occur – The plans need to clearly show where the applicant intends to sell alcohol, hold entertainment, and sell hot food and drink. The form mentions a site shop selling alcohol, but from speaking to the applicant, this is actually the same location as the café? Having spoken to the applicant, I have suggested the following conditions be added to the licence to clarify where and to whom alcohol may be sold. The plans can then be amended to reflect these conditions.

New condition 1 – Alcohol may only be sold for consumption on the premises from the bars located in the cinema, café/shop building, and the marquee (during the permitted events mentioned in condition 5), but only to persons staying overnight at the premises, or attending one of the permitted events mentioned in condition 5.

New condition 2 – Alcohol may only be sold for consumption off the premises from the bars located in the cinema, café/shop building, temporary pop-up bar indicated on the plans, and the marquee (during the permitted events mentioned in condition 5), but only to persons staying overnight at the premises, or attending one of the permitted events mentioned in condition 5.

New condition 3 – Late Night Refreshment may only be sold/supplied to persons staying overnight or attending one of the permitted events mentioned in condition 5.

- Condition 3 Appears to attempt to restrict the showing of films to those who are staying on site overnight, but this is not what it will do. I would ask that the condition be reworded to the following:
  - 3. The performance of film shall be restricted to the location marked cinema on the plan, and attendance to the cinema will be restricted to guests who are staying at the premises overnight.
- Condition 5 There is no indication of the number of events likely to be held at the premises, without this, it is hard to determine whether the mitigation measures are adequate. Having spoken to the applicant, they do not intend to hold any more than 15 licensable events per annum, but wanted the flexibility not to have

to pay £21 for a TEN, and abide by the minimum notice periods. The applicant has indicated that they are happy to set the limit to 15 events per annum, therefore, I would like to propose the wording of condition 5 is amended to read:

5. On up to 15 occasions a year, the regulated entertainment stated on this licence, sale of alcohol, and late night refreshment will be permitted to occur for up to 250 guests in the temporary marquee shown on the plan, within the times permitted on this licence, at all other times the number of guests having access to licensable activities on the site will not exceed the available overnight accommodation level.

Kind regards

Stewart.

Stewart Broome
Senior Licensing Officer
East Cambs District Council
The Grange
Nutholt Lane
Ely
CB7 4EE
01353 616287

Pay, report, apply online 24 hours a day



From: Nigel Graver Sent: 05 July 2021 22:36

**To:** Licensing < <u>Licensing@eastcambs.gov.uk</u>>; PLServices < <u>plservices@eastcambs.gov.uk</u>>;

"jo.webber@eastcambs.gov.uk david.ambrose-smith"@eastcambs.gov.uk;

stephen.mp@parliament.uk

Subject: [EXTERNAL] Re: Ref No. 21/00300, Horsley Hale Farm, Littleport

Licensing and Planning

Re: Ref No. 21/00300, Horsley Hale Farm, Littleport

Would like to make you aware we are a neighbouring house to this above campsite who has put in an application for a outdoor alcohol and entertainment license for up to 250 people, 7 days a week from mid-day to midnight. We never received a letter or saw it advertised on a telegraph pole. We found out through another neighbour today and we would like to raise our concerns and object to this License Application. We did try and do this through our self service account but was unable to get in, therefore we are sending you this e-mail which is acceptable re. UK Gov.

- Concerns over loss of privacy volume of cars taking a wrong turning and using our driveway to turn around and knocking on our door asking directions, we already get this.
- The volume of noise from the music and the volume of noise from people partying in large volumes.
- We choose to live where we do, to be in a rural and quiet location.
- The wildlife would definitely suffer. There is no regards for the wildlife like deers, foxes, swans, etc which we love to see on our beautiful tranquil walks, the wildlife attracts birdwatchers and photographers who love and respect the countryside like us.
- We reguarly walk the byway of Horseley Hale and do not want to see any wildlife loss, littering, people/cars on the rural byway.
- Where would 250 cars park? seiously.
- How will the rural drove/byway tolerate such volumes of cars? Would cause congession and dangerous driving on the A10 when turning into and out of Horsley Hale too, extra pollution?
- Damage to farmers crops. Smoking/cigarette butts near to trees/hedges/fields, likely to cause a fire?
- Worried it is going to attract the wrong type of people, drugs, knives, randam attacks, burgaries, etc.
- Worried it will cause an accident or unwanted incident if people leave the venue who have been partying/inhaled drugs/drunk alchol to walk into the village to get to the station especially 11pm/12am time.
- Concerned about it being 7 days a week, the odd weekend we cope with a party/wedding happening. This application is for a totally different set-up.
- Worried it will cause too much noise, fireworks, especially during the summertime when we will want to enjoy our own garden and being outside but will only hear noise.
- Worried it will encourage crime etc.
- Annoyed and concerned that the application has been hid on your webpage, extremely
  difficult to find, why has it been hidden? Why no letter informing us of this application?
  Would you and the people on the committee want this on your doorstep seven days a
  week?
- Doesn't a **full planning application** need to be done before this can proceed?
- Have the police been informed and do they have the man power to cope with the disorder?

If this is passed (behind closed doors) I will need all the councilers phone numbers so I can ring them at 1am to inform them of the noise etc off cars, shouting, fireworks, etc.

This is an objection. Dated 05/07/2021

Nigel and Tina Graver

From: David Kendall Sent: 06 July 2021 11:19

To: PLServices plservices@eastcambs.gov.uk

**Subject:** Re: [EXTERNAL] Planning app 21/00300/liq\_02

David Kendall

REF: 21/00300/liq\_02

Comments:

We concerned about noise levels from the premises, as our house is within earshot of the site. Traffic is also of concern, access to this site will be via a poorly lit stretch of national speed limit road, with no traffic calming measures.

Best regards

David

Mr and Mrs Alec and Shirley Gott

The Crofts

6 Hale Fen

Littleport

Ely

Cambs

CB6 1EN

Monday 5th July 2021

Dear Lin Bagwell,

RE: Licence Application 21/0030/LIQ\_02, Horsley Hale, Littleport

We wish to register an objection to this licence application.

We live across from the site at Horsley Hale at 6 Hale Fen. We can currently hear noise across the fields when weddings/events are held. We would not want to see this allowed 7 days a week. The increased noise is not in keeping with this fenland rural environment and we would find more noise disturbance on a regular basis unacceptable. We understand the licence will grant the site live music and recorded music Monday to Sunday 12.00 – 23.00 (live music) and 00.00 (recorded music).

The licence will potentially increase vehicles visiting the site due to the addition of extra licensed days and a cinema. The hours for the film extension being Monday to Sunday 12.00-00.00. Any increase in traffic on this narrow, single carriageway access road would not be suitable, particularly treacherous late at night with no street lighting. Vehicles potentially leaving the site late at night will create noise and light disturbance to residents. The road is used as access to houses and agricultural land. It is difficult when large agricultural vehicles meet cars. Any increase in vehicles will be highly unsuitable. Our son uses this road to access rented farmland and the road is not suitable for two-way traffic in larger numbers.

Access from the A10 to Horsley Hale and vice versa is not good now. Already there have been accidents at this point including one earlier this year which involved an air ambulance being called—this was in the middle of the day in good conditions. Any extra vehicles using this access in compromised conditions would be in greater danger. Highways must be consulted on the suitability of this site attracting further traffic and using this turning for the safety of road users.

Yours sincerely

Mr and Mrs Gott

Encs: Representation form for other persons



# THE LICENSING ACT 2003 REPRESENTATION FORM FOR OTHER PERSONS

An 'other person' is any individual, body or business entitled to make representations to licensing authorities in relation to applications for the grant, variation, minor variation or review of premises licences and club premises certificates regardless of the geographic proximity to the premises.

Alec and Shirley GOTT
Mr and Mrs
The Crofts, 6 Hale Fen, Witheport, Cambs C86 IEH

Name of premises you are making a representation about	Horsiey Hale Farm Ltd
Address of the premises you are making a representation about	Horsley Hale, Little port, CB4 IER.

This section is about your representation which must relate to one or more of the Licensing

Please detail the evidence supporting your representation under the relevant headings, the reason for raising the representation and include all matters you wish to be considered (use additional sheets if necessary).

When considering representations the Licensing Authority may take into account documentary evidence or other information produced by 'other persons' either before the hearing or, with the consent of all parties, at the hearing.

Which licensing objective(s) does your representation relate to?

The prevention of crime and disorder Where alcohol is readily available to purchase, sadily and social dinking behaviour will follow.

This is a rural setting unsuitable for dinking on a regular basis.

Detail the evidence supporting your representation, or the reason(s) for your representation (use additional sheets if necessary)

Public safety
There will be increased vehicles to the site. The single carriage way is unsuitable for greater vehicle access as is the Junchion with the A10. There have already been accidents here, one involving an

temporarily of 110. This will increase the volume of vehicles and thus possibility off accidents.

The prevention of public nuisance
Noise. If allowed to hold events
7 days a week until midnight,
noise will be regular. (an currently
hear weddings across helds. Walld
not want frequency of this increased

The protection of children from harm
This is a 'glamping' site currently.
Children presumably staying with
families. Is it appropriate that
alcohol would be available from
8 am in the shop and 12 in cinema
+ marquee 7 days a week.

Suggested conditions that could be added to assist the Licensing Authority in determining this application, or other suggestions you would like the Licensing Authority to take into account (use additional sheets if necessary)

The license should remain in place that is current. Alcohol should only be available to purchase at a marquee event such as a wedding.

To grant a wider 7 days a weak license is to open the site up to other uses other than the purposes of ramping and occasional weddings levents.

Would want to see her ther restriction placed on licence to make i

If the Licensing Authority considers that relevant representations have been raised, a mediation meeting between the relevant parties (if all agree) may be arranged to try to reach a settlement. If this informal process is unsuccessful a hearing before the Licensing Sub-Committee will be arranged unless all representations are withdrawn.

All representations in their entirety will be disclosed to the applicant for a premises licence or club premises certificate.

Signed .

Please print designation

A.G. H.S. A. GOTT.

Please return this form along with any additional sheets to:

Licensing Team
Environmental Services
East Cambridgeshire District Council
The Grange
Nutholt Lane
Ely
CB7 4EE

Telephone: 01353 665555

Email: licensing@eastcambs.gov.uk

This form must be returned within the statutory period, which is 28 days from the day after the day on which the applicant served the application on the Licensing Authority.

Due to tight timescales involved and to assist the determination of the application process any representations should be forwarded to the Licensing Authority as soon as possible and preferably within 14 days of notification of the application.

If in any doubt, please contact the Licensing Team as above.

CLEAN Who The brence

2 whole land	
Horslay Hale	
Littleport	
PETER JACK PADGETT	
VALERIE PADEETT ELT Combacabier	
RE: LIEENCING APPLICATION	
MR. STUART HATTON, HORSLEY HAZE	
FARM 2.	
- With reference to the above application	
we are very womed about the stated	
hours of the Lincence this sooms extrano	
and the number of people, the infrastruce	
will not sustain such a volume of traffic	
It is a single track road very bad tim in	
of the Alo wheel is a feat read and druces	
do not slowdown when homing in . There are	
No possing places on the road for cinius	
to Pull off These worker are late coming	
in as we wasn't informed about this	¥I
application by anyone.	
ec. Planning Dept Yours fauthfully	
Powerlas Heath PJ Padget	
- P.S. MR. PADEET has been a pesident	
- P.S. MR. PADEET has been a resident  In Harsley Hole for 74 years  MRS PADEET for 47 years	
MRS PADOLET FOT 47 years	wor!
- MRS PADQUET FOT 47 YEARS	HIRE
- MRS PADQUET FOT 47 years  - This was once a lovely peach road.  - but no longer.  EAST CAMBRIDGES	HIRE
- MRS PADOLET FOT 47 years  This was once a lovely packed road.  [EAST CAMBRIDGES	DMS

Mrs Nicola King 38 Ten Mile Bank Littleport CB6 1EF

Lin Bagwell
Licensing Officer (Enforcement)
East Cambridgeshire District Council
The Grange
Nutholt Lane
Ely
CB7 4EE

EAST CAMBRIDGE

NO CHECO.

- 6 JUL 2021 DMS

DISTRICT COUNCIL

05/07/2021

Dear Ms Bagwell

REF: 21/00300/LIQ\_02 Horsely Hale Farm Ltd Horsley Hale Littleport Ely Cambridgeshire CB6 1ER

Following my correspondence on this matter by email, as you know I have been unable to comment on the licencing application online as the online form consistently returns an error message. You have kindly directed me to submit my objection in a formal letter. What concerns me is the online issue means others wishing to comment may also have found themselves unable to comment on this license application by the deadline.

My objection is based on my concern that this new licence may increase the possibility of public nuisance for the many dwellings nearby ( and within sound carrying distance as it is on the fen), including my own, and present public safety issues.

### Prevention of public nuisance

I am particularly concerned about noise nuisance as this already happens occasionally when an entertainment event is held at Horsely Hale Farm . It is the outdoor nature of these events and the 'tented' roof arrangements of the marquee facilities , which means the noise carries very easily across the Fen reaching properties along the Ten Mile Bank, Littleport and Hale Fen. In past years the noise has been very disruptive as a result of amplified sounds playing late into the evening during events. Other performance venues are insulated so that you cannot hear what is going on inside from hundreds of yards away, so I feel extended hours will have on nearby residents or those enjoying the surrounding outdoors . I don't feel I should be able to hear what people are saying/singing from my house, and have to close the window on a summer night . If by applying for this new licence, it is the applicants intention to hold more frequent events at Horseley Hale Farm with more people attending for longer hours , the noise nuisance would not be tolerable.

### **Crime and Disorder**

Additionally, depending on the nature of such events, I would be concerned about the possibility of an increase in low level disorder when guests are leaving the premises after film shows and music events or retiring to the onsite tented communities, as once again the noise would carry and be difficult to manage. It is big concern that alcohol will be available for long hours 12:00-00:00 Monday -Sunday to potentially 250 people - who will then disperse from the site. I am also concerned that guests/visitors may 'wander' onto neighbouring tracks and farmers fields to get home, congregate in these areas and leave rubbish as they do. There are no pavements into the village and the premises is close to two rail crossings which could present dangers if guests walk from the venue trying to find local transport to get home. I am concerned guests may walk along the A10 to access Littleport village and rail station and this could add to anti-social behaviour with large groups gathering.

### **Public safety**

I am also concerned about traffic hazards presented by a flow of visitors to the premises turning on and off of the A10 Littleport bypass at Horsely Hale. Farm which is a small narrow junction to negotiate with no traffic management protection or street lighting. Queues or traffic at a standstill waiting to turn affect traffic on the bypass. The turning of the A10 is an obscured junction and the road surface is in poor repair. At present it is only accessed by light traffic, but I am concerned that an increase in visitor traffic could lead to accidents. I am concerned about pedestrian access and traffic management as the approach roads are narrow lanes and tracks with soft verges and no road markings or street lights, these are the only paths that local walkers and bikes can use and more traffic on them is hazardous.

I would be grateful if the Licensing team would consider my objection.

Regard:

Mrs Nicola King 38 Ten Mile Bank, Littleport CB6 1EF