

East Cambs LATC  
Property and CLT Functions  
Main Overheads

MAIN OVERHEADS - PROPERTY AND CLT ONLY					Year 1				Year 2				Year 3				Year 4				Year 5			
	Notes			Budget	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Office (Rent, rates, utilities, furniture etc)	11			185,000	2,500	2,500	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Graduate Management Trainee @ £20,000 p.a	20			80,000					5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
General administrator @ £20,000 p.a				60,000									5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
General administrator @ £20,000 p.a				100,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
National Insurance Costs @ 13.8% salaries				33,120	690	690	690	690	1,380	1,380	1,380	1,380	2,070	2,070	2,070	2,070	2,070	2,070	2,070	2,070	2,070	2,070	2,070	2,070
Pension costs	21			24,000	500	500	500	500	1,000	1,000	1,000	1,000	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
Admin expenses, Insurance etc				100,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
IT Contracts, website etc				105,000	16,500	1,500	1,500	1,500	16,500	1,500	1,500	1,500	16,500	1,500	1,500	1,500	16,500	1,500	1,500	1,500	16,500	1,500	1,500	1,500
Finance support from ECDC	15			50,000	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500

Totals		
Year 1		100,760
Year 2		140,520
Year 3		165,280
Year 4		165,280
Year 5		165,280

**Note:**  
Costs shown should be adjusted to accomodate Markets Team  
Additional costs of MD / Board etc still required