



# EAST CAMBRIDGESHIRE DISTRICT COUNCIL

THE GRANGE, NUTHOLT LANE,  
ELY, CAMBRIDGESHIRE CB7 4EE  
Telephone: 01353 665555

MEETING: **FINANCE AND GOVERNANCE COMMITTEE**  
TIME: 4.00pm  
DATE: Monday 26 November 2012  
VENUE: Council Chamber, The Grange, Nutholt Lane, Ely  
ENQUIRIES REGARDING THIS AGENDA: Tracy Couper  
DIRECT DIAL: (01353) 665555 EMAIL: [tracy.couper@eastcambs.gov.uk](mailto:tracy.couper@eastcambs.gov.uk)

## Membership:

### Conservative Members

Cllr Kevin Ellis  
Cllr Tony Goodge  
Cllr Peter Moakes (Chair)  
Cllr Chris Morris  
Cllr James Palmer (Vice-  
Chair)  
Cllr Philip Read  
Cllr Charles Roberts

### **Substitutes:**

Cllr Tony Cornell  
Cllr Tom Kerby

### Liberal Democrat Members

Cllr Sheila Friend-Smith  
Cllr Neil Morrison  
Cllr Gareth Wilson

### **Substitutes:**

Cllr Jeremy Friend-Smith  
Cllr Hazel Williams MBE

### Independent Member

Cllr Andy Wright

### **Substitutes:**

Cllr Derrick Beckett  
Cllr Colin Fordham

### **Lead Officer:**

Linda Grinnell, Head of Finance/John Hill, Chief Executive

**Quorum:** 5 Members

## A G E N D A

### 1. **Public Question Time**

The meeting will commence with up to 15 minutes public question time

### 2. **Apologies and Substitutions**

### 3. **Declarations of Interest**

To receive declarations of interest from Members for any items on the Agenda in accordance with the Members Code of Conduct.

**4. Minutes**

To confirm as a correct record the Minutes of the meeting of the Committee held on 27 September 2012.

**5. Chairman's Announcements**

**ITEMS FOR DECISION**

**6. Community Right to Challenge Protocol**

**7. Assets of Community Value**

**ITEMS FOR INFORMATION**

**8. External Audit Annual Audit Letter 2011/12**

**9. Budget Monitoring Report**

**10. Information Items Report**

(a) Amounts Written-Off as Irrecoverable

(b) Actions Taken by the Chief Executive on the Grounds of Urgency

**EXCLUSION OF THE PUBLIC INCLUDING REPRESENTATIVES OF THE PRESS**

That the press and public be excluded during the consideration of the remaining item no(s). 11 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items there would be disclosure to them of exempt information of Category 3, 4, & 5 of Part I Schedule 12A to the Local Government Act 1972 (as amended).

**11. Exempt Minutes – 27 September 2012**

To confirm as a correct record.

## NOTES:

1. Members of the public are welcome to attend this meeting. There are a number of schemes aimed at encouraging public participation in the Council's activities and meetings. These include public question times and a process to enable petitions to be submitted. Details of these can be obtained by calling any of the telephone numbers below or by logging onto the Council's website.

The maximum capacity for meetings in the Council Chamber has been set by the Fire Officer at 100 persons. Allowing for Member/Officer attendance and room layout constraints, this will normally give a capacity for public attendance of 30 seated people and 20 standing.

2. Fire instructions for meetings:

- If the fire alarm sounds please make your way out of the building by the nearest available exit - i.e. the back staircase or the fire escape in the chamber. Do not to use the lifts.
- The fire assembly point is in the front staff car park by the exit barrier.
- This building has an auto-call system to the fire services, so there is no need for anyone to call the fire services.

The Committee Officer will sweep the area to ensure that everyone is out of this area.

3. Reports are attached for each agenda item unless marked "oral".
4. If required all items on the agenda can be provided in different formats (e.g. large type, Braille or audio tape, or translated into other languages), on request, by calling Main Reception on (01353) 665555 or e-mail: [translate@eastcambs.gov.uk](mailto:translate@eastcambs.gov.uk)
5. If the Committee wishes to exclude the public and press from the meeting a resolution in the following terms will need to be passed:

"That the press and public be excluded during the consideration of the remaining items no. X because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item there would be disclosure to them of exempt information of Categories X Part I Schedule 12A to the Local Government Act 1972 (as Amended)."