



EAST CAMBRIDGESHIRE DISTRICT COUNCIL

THE GRANGE, NUTHOLT LANE,
ELY, CAMBRIDGESHIRE CB7 4EE
Telephone: 01353 665555

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Annual Meeting of the **EAST CAMBRIDGESHIRE DISTRICT COUNCIL** will be held in **THE COUNCIL CHAMBER, NUTHOLT LANE, ELY ON THURSDAY 28 MAY 2015** commencing at **6.00pm** with up to 15 minutes of Public Question Time, immediately followed by the formal business, and you are summoned to attend for the transaction of the following business.

**PRIOR TO THE COMMENCEMENT OF THE FORMAL BUSINESS,
PRAYERS WILL BE DELIVERED BY PASTOR GILES CORNELL OF
THE LIGHTHOUSE CENTRE, ELY**

AGENDA

1. **PUBLIC QUESTION TIME** [oral]
The meeting will commence with up to 15 minutes public question time
2. **ELECTION OF CHAIRMAN 2015/16**

Nomination	Proposed By	Seconded By
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3. **VOTE OF THANKS TO OUTGOING CHAIRMAN AND PRESENTATION OF PAST CHAIRMAN'S MEDALLION AND SCROLL**
4. **APOLOGIES FOR ABSENCE** [oral]
5. **DECLARATIONS OF INTEREST** [oral]
To receive declarations of interest from Members for any items on the Agenda in accordance with the Members Code of Conduct.
6. **MINUTES - 21 APRIL 2015**
- to confirm as a correct record
7. **APPOINTMENT OF VICE-CHAIRMAN 2015/16**

Nomination	Proposed By	Seconded By
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8. ELECTION RESULTS

9. CHAIRMAN'S ANNOUNCEMENTS [oral]

10. TO RECEIVE PETITION(S) (IF ANY) [oral]

11. NOTICE OF MOTIONS UNDER PROCEDURE RULE 10 [oral]

This Council requests and instructs the Chief Executive to write to all ex-Councillors who served during the 2011 to 2015 period to express the authority's significant gratitude for services rendered.

PROPOSER: Cllr Bill Hunt

SECONDER: Cllr Charles Roberts

12. TO ANSWER QUESTIONS FROM MEMBERS (IF ANY) [oral]

13. LEADER AND DEPUTY LEADER OF THE COUNCIL, GROUP LEADERS AND DEPUTY GROUP LEADERS

14. POLITICAL PROPORTIONALITY

15. MEMBERSHIP OF COMMITTEES AND SUB COMMITTEES (INCLUDING SUBSTITUTES) AND OTHER MEMBER BODIES 2015/16

16. SCHEDULE OF ITEMS RECOMMENDED FROM COMMITTEES/SUB-COMMITTEES AND OTHER MEMBER BODIES

- Revised Performance Management (Appraisal) Scheme and Performance Related Increments Policy



J Hill
Chief Executive

To: All Members of the Council

NOTE:

AT THE CONCLUSION OF THE ANNUAL COUNCIL MEETING, THE FOLLOWING COMMITTEES/SUB-COMMITTEES WILL MEET IN THE COUNCIL CHAMBER TO ELECT A CHAIRMAN AND APPOINT A VICE-CHAIRMAN, ETC, FOR 2015/16:

- **CORPORATE GOVERNANCE AND FINANCE COMMITTEE**
- **REGULATORY AND SUPPORT SERVICES COMMITTEE**

- **COMMERCIAL SERVICES COMMITTEE**
- **ASSET DEVELOPMENT COMMITTEE**
- **LICENSING COMMITTEE**
- **PLANNING COMMITTEE**

NOTES:

1. Members of the public are welcome to attend this meeting. If you are visiting The Grange during normal office hours you should report to the main reception desk, where you will be asked to fill in a visitor's pass that must be worn at all times whilst you are in the building. Please remember to return your pass before you leave.

This will not apply if you come to an evening meeting: in this case you will enter via the rear access doors in the glass atrium at the back of the building and a Facilities Assistant will direct you to the room in which the meeting will take place.

The maximum capacity for meetings in the Council Chamber has been set by the Fire Officer at 100 persons. Allowing for Member/Officer attendance and room layout constraints, this will normally give a capacity for public attendance of 50 people. Admittance to the Council Chamber is on a "first come, first served" basis and public access will be from 15 minutes before the start time of the meeting.

There are a number of schemes aimed at encouraging public participation in the Council's activities and meetings. These include public question times and a process to enable petitions to be submitted. Details of these can be obtained by calling the telephone number as listed at the top of this agenda or by logging onto the Council's website.

2. Fire instructions for meetings:
 - If the fire alarm sounds please make your way out of the building by the nearest available exit - i.e. the back staircase or the fire escape in the chamber. Do not to use the lifts.
 - The fire assembly point is in the front staff car park by the exit barrier.
 - This building has an auto-call system to the fire services, so there is no need for anyone to call the fire services.
 - The Committee Officer will sweep the area to ensure that everyone is out of this area.
3. Reports are attached for each agenda item unless marked "oral".
4. If required all items on the agenda can be provided in different formats (e.g. large type, Braille or audio tape, or translated into other languages), on request, by calling Main Reception on (01353) 665555 or e-mail: translate@eastcambs.gov.uk
5. If the Committee wishes to exclude the public and press from the meeting, a resolution in the following terms will need to be passed:

"That the press and public be excluded during the consideration of the remaining item no(s). X because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category X of Part I Schedule 12A to the Local Government Act 1972 (as amended)."