

## EAST CAMBRIDGESHIRE DISTRICT COUNCIL

## FEES AND CHARGES SCHEDULE 2016-17

Description	VAT code	Discretionary or Statutory	2015-16 Charge	Proposed Charge for 2016-17
<b>COMMUNITY SERVICES</b>				
<b>BUSINESS PARKING PERMIT SCHEME</b>				
First permit	SR	Discretionary	£50.00	£50.00
Second permit	SR	Discretionary	£55.00	£55.00
Third permit	SR	Discretionary	£60.00	£60.00
Fourth permit	SR	Discretionary	£70.00	£70.00
Market Traders	SR	Discretionary	£20.00	£20.00
<b>CAR PARKING – ANGEL DROVE, ELY</b>				
Cost per day (except Saturdays & Bank Holidays)	SR	Discretionary	£3.00	£3.00
Season Ticket – Weekly (6 days)	SR	Discretionary	£12.00	£12.00
Season Ticket – Quarterly	SR	Discretionary	£145.00	£145.00
Season Ticket – Annual	SR	Discretionary	£506.00	£506.00
<b>CAR PARKING – LITTLEPORT STATION</b>				
<u>On-peak</u>				
Daily	SR	Discretionary	£1.80	£1.80
Weekly	SR	Discretionary	£5.70	£5.70
Quarterly	SR	Discretionary	£57.00	£57.00
Annual	SR	Discretionary	£205.00	£205.00
<u>Off-peak</u>				
Daily	SR	Discretionary	£0.50	£0.50
<b>FIXED PENALTY PARKING FINES</b>				
Excess Charge if paid within 14 days	OS	Discretionary	£50.00	£50.00
Excess Charge if paid after 14 days	OS	Discretionary	£60.00	£70.00
<b>ELY MARKETS</b>				
<b>Thursday Regular Traders &amp; Charity Stalls</b>				
Weekly pitch charge per square metre	EX	Discretionary	£1.85	£1.85
Minimum weekly charge for new traders	EX	Discretionary	£11.77	£11.77
Weekly pitch charge per square metre - casuals	EX	Discretionary	£2.49	£2.49
<b>Saturday Craft &amp; Collectable Market</b>				
Weekly pitch charge (8ft pitch) 2.98sqmt	EX	Discretionary	£13.76	£13.76
Weekly pitch charge (12ft pitch) 4.44sqmt	EX	Discretionary	£20.63	£20.63
Minimum weekly charge	EX	Discretionary	£18.40	£18.40
Weekly pitch charge – casual (8ft pitch) 2.98sqmt	EX	Discretionary	£20.00	£20.00
Weekly pitch charge – casual (12ft pitch) 4.44sqmt	EX	Discretionary	£30.00	£30.00
Stall charge	EX	Discretionary	£10.00	£10.00
<b>Saturday General Market</b>				
Weekly pitch charge per square metre	EX	Discretionary	£1.85	£1.85
Minimum weekly charge	EX	Discretionary	£17.29	£17.29

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<b>Saturday Farmers Market</b>				
Stall charge	EX	Discretionary	£10.00	£10.00
Weekly pitch charge – (8ft pitch) 2.98sqmt	EX	Discretionary	£21.79	£21.79
Weekly pitch charge – (12ft pitch) 4.44sqmt	EX	Discretionary	£32.69	£32.69
<b>Sunday Markets</b>				
Weekly pitch charge (12ft) Regular	EX	Discretionary	£21.00	£21.00
Weekly pitch charge (12 ft) Causal	EX	Discretionary	£30.00	£30.00
<b>TOURISM – OLIVER CROMWELL’S HOUSE</b>				
Adult	SR	Discretionary	£4.90	£4.90
Concession (over 60’s and students with a valid	SR	Discretionary	£4.40	£4.40
Child - between 6 and 16	SR	Discretionary	£3.40	£3.40
Child - under 6	SR	Discretionary	£0.00	£0.00
Family (2 adults and 3 children under 16)	SR	Discretionary	£14.20	£14.20
<b>TOURISM - GROUP TOURS</b>				
Costume Guided Tour of Oliver Cromwell's House	SR	Discretionary	Adults - £4.20 Seniors - £3.70 Students - £3.70 Child - £3.00	Adults - £4.20 Seniors - £3.70 Students - £3.70 Child - £3.00
Walking Tours	SR	Discretionary	Adults - £4.20 Concessions - £3.70 Child - £3.00	Adults - £4.20 Concessions -£3.70 Child - £3.00
Guided Evening Tours	SR	Discretionary	Price Range: Adults - £5.00 - £7.50 Concessions - £4.80 - £7.00 Child - £4.20 - £6.20	Price Range: Adults - £5.00 - £7.50 Concessions - £4.80 - £7.00 Child - £4.20 - £6.20
<b>DEVELOPMENT SERVICES</b>				
<b>PLANNING PRE APPLICATION ADVICE</b>				
Householder Schemes – General Advice on issues is FREE but comment on a particular scheme would attract a fee– written advice only	SR	Discretionary	£36.00	£36.00
Householder Schemes – General Advice on issues is FREE but comment on a particular scheme would attract a fee– Meeting only	SR	Discretionary	£22.00	£36.00
Householder Schemes – General Advice on issues is FREE but comment on a particular scheme would attract a fee– Meeting and written advice	SR	Discretionary	£72.00	£72.00
Householder Schemes – Building Control Advice - Written advice only	SR	Discretionary	£22.00	£22.00

Description	VAT code	Discretionary or Statutory	2015-16 Charge	Proposed Charge for 2016-17
Householder Schemes – Building Control Advice - Meeting and written advice	SR	Discretionary	£43.00	£43.00
Householder Schemes – Heritage Advice – Written advice only	SR	Discretionary		£10.00
Householder Schemes – Heritage Advice– Meeting only	SR	Discretionary		£10.00
Householder Schemes – Heritage Advice– Meeting and written advice	SR	Discretionary		£20.00
Householder Schemes – Follow Up Plan Checking	SR	Discretionary		FREE
Small Scale Minor Development – Residential schemes 1-2 dwellings. Other buildings up to 999sqm. Written Advice	SR	Discretionary	£120.00	£120.00
Small Scale Minor Development – Residential schemes 1-2 dwellings. Other buildings up to 999sqm. Meeting only	SR	Discretionary		£216.00
Small Scale Minor Development – Residential schemes 1-2 dwellings. Other buildings up to 999sqm. Meeting and Written Advice	SR	Discretionary	£336.00	£336.00
Small Scale Minor Development – Subsequent Advice on Amended Schemes. Written Advice	SR	Discretionary	£60.00	£60.00
Small Scale Minor Development – Subsequent Advice on Amended Schemes. Meeting only	SR	Discretionary		£108.00
Small Scale Minor Development – Subsequent Advice on Amended Schemes. Meeting and Written Advice	SR	Discretionary	£168.00	£168.00
Small Scale Minor Development – Building Control Advice. Written Advice	SR	Discretionary	£65.00	£55.00
Small Scale Minor Development – Building Control Advice. Meeting and Written Advice	SR	Discretionary	£129.00	£115.00
Small Scale Minor Development – Heritage Advice. Written Advice	SR	Discretionary		£30.00
Small Scale Minor Development – Heritage Advice. Meeting only	SR	Discretionary		£30.00
Small Scale Minor Development – Heritage Advice. Meeting and Written Advice	SR	Discretionary		£60.00
Minor Residential Schemes 3-9 dwellings – Written Advice only	SR	Discretionary	£120.00	£228.00
Minor Residential Schemes 3-9 dwellings – Meeting only	SR	Discretionary		£324.00
Minor Residential Schemes 3-9 dwellings – Meeting and Written Advice	SR	Discretionary	£336.00	£552.00
Minor Residential Schemes 3-9 dwellings – Subsequent Advice on Amended Schemes - Written Advice only	SR	Discretionary	£60.00	£114.00
Minor Residential Schemes 3-9 dwellings – Subsequent Advice on Amended Schemes - Meeting only	SR	Discretionary		£162.00
Minor Residential Schemes 3-9 dwellings – Subsequent Advice on Amended Schemes - Meeting and Written Advice	SR	Discretionary	£168.00	£276.00
Minor Residential Schemes 3-9 dwellings – Building Control Advice - Written Advice only	SR	Discretionary	£65.00	£100.00

Description	VAT code	Discretionary or Statutory	2015-16 Charge	Proposed Charge for 2016-17
Minor Residential Schemes 3-9 dwellings – Building Control Advice - Meeting and Written Advice	SR	Discretionary	£129.00	£170.00
Minor Residential Schemes 3-9 dwellings – Heritage Advice - Written Advice only	SR	Discretionary		£60.00
Minor Residential Schemes 3-9 dwellings – Heritage Advice - Meeting only	SR	Discretionary		£60.00
Minor Residential Schemes 3-9 dwellings – Heritage Advice - Meeting and Written Advice	SR	Discretionary		£120.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm plus floor-space. Unaccompanied site visit – Written advice only	SR	Discretionary	£228.00	£342.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm plus floor-space. Unaccompanied site visit – Meeting only	SR	Discretionary		£342.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm plus floor-space. Unaccompanied site visit – Meeting and Written advice	SR	Discretionary	£552.00	£684.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm plus floor-space. Unaccompanied site visit –Advice on Amended Schemes - Written advice only	SR	Discretionary	£114.00	£150.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm plus floor-space. Unaccompanied site visit – Advice on Amended Schemes -Meeting only	SR	Discretionary		£150.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm plus floor-space. Unaccompanied site visit – Advice on Amended Schemes - Meeting and Written advice	SR	Discretionary	£276.00	£300.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm plus floor-space. Unaccompanied site visit –Building Control Advice - Written advice only	SR	Discretionary	£129.00	£170.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm plus floor-space. Unaccompanied site visit – Building Control Advice - Meeting and Written advice	SR	Discretionary	£258.00	£280.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm plus floor-space. Unaccompanied site visit – Heritage Advice - Written advice only	SR	Discretionary		£75.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm plus floor-space. Unaccompanied site visit – Heritage Advice - Meeting only	SR	Discretionary		£75.00
Small Scale Major Development – 10 up to 40 dwellings. Site area up to 0.5ha. 1000sqm plus floor-space. Unaccompanied site visit – Heritage Advice - Meeting and Written advice	SR	Discretionary		£150.00

Description	VAT code	Discretionary or Statutory	2015-16 Charge	Proposed Charge for 2016-17
Large Scale Major Residential Development – 41-99 Dwellings - Meeting Only	SR	Discretionary		£470.00
Large Scale Major Residential Development – 41-99 Dwellings - Meeting and Written Advice	SR	Discretionary	£960.00	£960.00
Large Scale Major Residential Development – 41-99 Dwellings Advice on Amended Schemes - Meeting Only	SR	Discretionary		£150.00
Large Scale Major Residential Development – 41-99 Dwellings - Advice on Amended Schemes - Meeting and Written Advice	SR	Discretionary	£150.00	£150.00
Large Scale Major Residential Development – 41-99 Dwellings - Building Control Advice - Written Advice	SR	Discretionary		£280.00
Large Scale Major Residential Development – 41-99 Dwellings - Building Control Advice - Meeting and Written Advice	SR	Discretionary	£344.00	£395.00
Large Scale Major Residential Development – 41-99 Dwellings - Heritage Advice - Meeting Only	SR	Discretionary		£150.00
Large Scale Major Residential Development – 41-99 Dwellings - Heritage Advice - Meeting and Written Advice	SR	Discretionary		£150.00
Strategic Development – 100 plus dwellings or mixed use development that includes 1000sqm of non-residential floor space. Accompanied site visit.	SR	Discretionary	£960.00	£1,600.00
Strategic Development – 100 plus dwellings or mixed use development that includes 1000sqm of non-residential floor space. Advice on Amended Schemes	SR	Discretionary	£150.00	£330.00
Strategic Development – 100 plus dwellings or mixed use development that includes 1000sqm of non-residential floor space. Building Control Advice - Meeting and Written Advice	SR	Discretionary	£344.00	£344.00
Strategic Development – 100 plus dwellings or mixed use development that includes 1000sqm of non-residential floor space. Heritage Advice - Meeting and Written Advice	SR	Discretionary		£150.00
<b>PLANNING APPLICATIONS</b>				
See separate document for scale of fee for planning applications, determinations, certificates of lawful use or development and advertising consents				
<a href="#">click here for planning fees</a>				
<b>BUILDING REGULATION CHARGES</b>				
See separate documents for Building Regulations Non-Domestic/Domestic Guidance Notes				
<a href="#">Click here for Building Control Fees</a>				

Description	VAT code	Discretionary or Statutory	2015-16 Charge	Proposed Charge for 2016-17
<b>STREET NAMING &amp; NUMBERING</b>				
Property name additions/amendments/removals	OS	Discretionary	£50.00	£50.00
Naming of new streets	OS	Discretionary	£150.00	£150.00
Numbering of new properties				
1 property	OS	Discretionary	£50.00	£50.00
2 – 5 properties	OS	Discretionary	£75.00	£75.00
6 – 10 properties	OS	Discretionary	£100.00	£100.00
11 – 25 properties	OS	Discretionary	£150.00	£150.00
26 – 50 properties	OS	Discretionary	£250.00	£250.00
51 – 100 properties	OS	Discretionary	£400.00	£400.00
101 + properties	OS	Discretionary	£500.00	£500.00
			Plus £10 per property over 101	Plus £10 per property over 101
Division of properties – same as numbering of new properties (and based on number of properties created including the original)	OS	Discretionary	See numbering of new properties	See numbering of new properties
Confirmation of address to solicitors/ conveyancers/ occupiers or owners	OS	Discretionary	£25.00	£25.00
Renumbering of scheme following development replan (after notification of numbering scheme issued)	OS	Discretionary	£100.00 + £10 per property	£100.00 + £10 per property
Address issued/confirmed when replacement property built (as the original address will have been removed following the demolition as address may be different to original property) reactivation of address	OS	Discretionary	£50.00 per property	£50.00 per property
1 <sup>st</sup> set of nameplates erected for each new street if one nameplate required	OS	Discretionary	£225.00	£225.00
1 <sup>st</sup> set of nameplates erected for each new street if two nameplates required	OS	Discretionary	£325.00	£325.00
For each additional nameplate that is required to be erected at other junctions and entrances onto the new street	OS	Discretionary	£100.00	£100.00
Challenges/requests/revisions to existing street naming and numbering schemes	OS	Discretionary	Price on Application	Price on Application
<b>E-SPACE BUSINESS CENTRES</b>				
Ely – Annual rental charge per square foot (effective for new leases and on renewals)	SR	Discretionary	£29.30	£29.30
Littleport – Annual rental charge per square foot (effective on new leases and on renewals)	SR	Discretionary	£19.20	£19.20

Description	VAT code	Discretionary or Statutory	2015-16 Charge	Proposed Charge for 2016-17
<b>PHOTOCOPYING CHARGES</b>				
Up to 10 A4 pages	SR	Discretionary	No charge	No charge
11 A4 pages and over	SR	Discretionary	£1.00 plus 10p per copy	£1.00 plus 10p per copy
A3 copies (2xA4)	SR	Discretionary	As above plus 20p per copy	As above plus 20p per copy
A2 copies (4xA4)	SR	Discretionary	As above plus 40p per copy	As above plus 40p per copy
A1 copies (8xA4)	SR	Discretionary	As above plus 80p per copy	As above plus 80p per copy
Copy of Building Control Completion Certificate			£10.00	£10.00
<b>ENVIRONMENTAL SERVICES</b>				
<b>ANIMAL BOARDING ESTABLISHMENT LICENCE</b>				
New establishment (excl. VET fees)	OS	Discretionary	£156.00	£235.00
Renewal applications	OS	Discretionary	£130.00	£235.00
Theft, loss etc of a licence	OS	Discretionary	N/A	£10.50
Change of name on licence	OS	Discretionary	N/A	£10.50
Change of licence details	OS	Discretionary	N/A	£10.50
<b>ANIMAL HOME BOARDING LICENCE</b>				
New establishment (excl. VET fees)	OS	Discretionary	£156.00	£184.00
Renewal applications	OS	Discretionary	£130.00	£184.00
Theft, loss etc of a licence	OS	Discretionary	N/A	£10.50
Change of name on licence	OS	Discretionary	N/A	£10.50
Change of licence details	OS	Discretionary	N/A	£10.50
<b>DOG BREEDING</b>				
New establishment (excl. VET fees)	OS	Discretionary	£170.00	£190.00
Renewal applications	OS	Discretionary	£130.00	£177.00
Theft, loss etc of a licence	OS	Discretionary	N/A	£10.50
Change of name on licence	OS	Discretionary	N/A	£10.50
Change of licence details	OS	Discretionary	N/A	£10.50
<b>DANGEROUS WILD ANIMALS (2 YR LICENCE)</b>				
New establishment (excl. VET fees)	OS	Discretionary	£156.00	£448.00
Renewal applications (excl. VET fees)	OS	Discretionary	£142.00	£439.00
Theft, loss etc of a licence	OS	Discretionary	N/A	£10.50
Change of name on licence	OS	Discretionary	N/A	£10.50
Change of licence details	OS	Discretionary	N/A	£10.50

Description	VAT code	Discretionary or Statutory	2015-16 Charge	Proposed Charge for 2016-17
<b>GAMBLING ACT 2005</b>				
<b>Casino Premises Licence - Regional</b>				
Maximum non conversion application fee in respect	OS	Statutory	£8,000.00	£8,000.00
Maximum non conversion application fee in respect	OS	Statutory	£15,000.00	£15,000.00
Annual fee	OS	Statutory	£15,000.00	£15,000.00
Fee for application to vary licence	OS	Statutory	£7,500.00	£7,500.00
Fee for application to transfer licence	OS	Statutory	£6,500.00	£6,500.00
Fee for application for reinstatement of a licence	OS	Statutory	£6,500.00	£6,500.00
Fee for application for provisional statement	OS	Statutory	£15,000.00	£15,000.00
<b>Casino Premises Licence - Large</b>				
Maximum non conversion application fee in respect	OS	Statutory	£5,000.00	£5,000.00
Maximum non conversion application fee in respect	OS	Statutory	£10,000.00	£10,000.00
Annual fee	OS	Statutory	£10,000.00	£10,000.00
Fee for application to vary licence	OS	Statutory	£5,000.00	£5,000.00
Fee for application to transfer licence	OS	Statutory	£2,150.00	£2,150.00
Fee for application for reinstatement of a licence	OS	Statutory	£2,150.00	£2,150.00
Fee for application for provisional statement	OS	Statutory	£10,000.00	£10,000.00
<b>Casino Premises Licence - Small</b>				
Maximum non conversion application fee in respect	OS	Statutory	£3,000.00	£3,000.00
Maximum non conversion application fee in respect	OS	Statutory	£8,000.00	£8,000.00
Annual fee	OS	Statutory	£5,000.00	£5,000.00
Fee for application to vary licence	OS	Statutory	£4,000.00	£4,000.00
Fee for application to transfer licence	OS	Statutory	£1,800.00	£1,800.00
Fee for application for reinstatement of a licence	OS	Statutory	£1,800.00	£1,800.00
Fee for application for provisional statement	OS	Statutory	£8,000.00	£8,000.00
<b>Casino Premises Licence - Converted</b>				
Maximum conversion application fee for non fast	OS	Statutory	£2,000.00	£2,000.00
Annual fee	OS	Statutory	£3,000.00	£3,000.00
Fee for application to vary licence	OS	Statutory	£2,000.00	£2,000.00
Fee for application to transfer licence	OS	Statutory	£1,350.00	£1,350.00
Fee for application for reinstatement of a licence	OS	Statutory	£1,350.00	£1,350.00
<b>Bingo Premises Licence</b>				
Maximum conversion application fee for non fast	OS	Statutory	£1,750.00	£1,750.00
Maximum non conversion application fee in respect	OS	Statutory	£1,200.00	£1,200.00
Maximum non conversion application fee in respect	OS	Statutory	£3,500.00	£3,500.00
Annual fee	OS	Statutory	£1,000.00	£1,000.00
Fee for application to vary licence	OS	Statutory	£1,750.00	£1,750.00
Fee for application to transfer licence	OS	Statutory	£1,200.00	£1,200.00
Fee for application for reinstatement of a licence	OS	Statutory	£1,200.00	£1,200.00
Fee for application for provisional statement	OS	Statutory	£3,500.00	£3,500.00



Description	VAT code	Discretionary or Statutory	2015-16 Charge	Proposed Charge for 2016-17
<b>Adult Gaming Premises Licence</b>				
Maximum conversion application fee for non fast	OS	Statutory	£1,000.00	£1,000.00
Maximum non conversion application fee in respect	OS	Statutory	£1,200.00	£1,200.00
Maximum non conversion application fee in respect	OS	Statutory	£2,000.00	£2,000.00
Annual fee	OS	Statutory	£1,000.00	£1,000.00
Fee for application to vary licence	OS	Statutory	£1,000.00	£1,000.00
Fee for application to transfer licence	OS	Statutory	£1,200.00	£1,200.00
Fee for application for reinstatement of a licence	OS	Statutory	£1,200.00	£1,200.00
Fee for application for provisional statement	OS	Statutory	£2,000.00	£2,000.00
<b>Betting Premises (Track) Licence</b>				
Maximum conversion application fee for non fast	OS	Statutory	£1,250.00	£1,250.00
Maximum non conversion application fee in respect	OS	Statutory	£950.00	£950.00
Maximum non conversion application fee in respect	OS	Statutory	£2,500.00	£2,500.00
Annual fee	OS	Statutory	£1,000.00	£1,000.00
Fee for application to vary licence	OS	Statutory	£1,250.00	£1,250.00
Fee for application to transfer licence	OS	Statutory	£950.00	£950.00
Fee for application for reinstatement of a licence	OS	Statutory	£950.00	£950.00
Fee for application for provisional statement	OS	Statutory	£2,500.00	£2,500.00
<b>Family Entertainment Centre Premises Licence</b>				
Maximum conversion application fee for non fast	OS	Statutory	£1,000.00	£1,000.00
Maximum non conversion application fee in respect	OS	Statutory	£950.00	£950.00
Maximum non conversion application fee in respect	OS	Statutory	£2,000.00	£2,000.00
Annual fee	OS	Statutory	£750.00	£750.00
Fee for application to vary licence	OS	Statutory	£1,000.00	£1,000.00
Fee for application to transfer licence	OS	Statutory	£950.00	£950.00
Fee for application for reinstatement of a licence	OS	Statutory	£950.00	£950.00
Fee for application for provisional statement	OS	Statutory	£2,000.00	£2,000.00
<b>Betting Premises (Other) Licence</b>				
Maximum conversion application fee for non fast	OS	Statutory	£1,500.00	£1,500.00
Maximum non conversion application fee in respect	OS	Statutory	£1,200.00	£1,200.00
Maximum non conversion application fee in respect	OS	Statutory	£3,000.00	£3,000.00
Annual fee	OS	Statutory	£600.00	£600.00
Fee for application to vary licence	OS	Statutory	£1,500.00	£1,500.00
Fee for application to transfer licence	OS	Statutory	£1,200.00	£1,200.00
Fee for application for reinstatement of a licence	OS	Statutory	£1,200.00	£1,200.00
Fee for application for provisional statement	OS	Statutory	£3,000.00	£3,000.00
<b>Temporary Use Notices</b>				
Temporary Use Notice fee	OS	Statutory	£500.00	£500.00
Replacement of an endorsed copy	OS	Statutory	£25.00	£25.00
<b>All premises licences</b>				
Change of circumstances fee	OS	Statutory	N/A	£50.00
Fee for a copy licence	OS	Statutory	N/A	£25.00

Description	VAT code	Discretionary or Statutory	2015-16 Charge	Proposed Charge for 2016-17
<b>GAMBLING ACT 2005 PERMITS</b>				
<b>Family Entertainment Centre Gaming Machine Permit</b>				
Application fee	OS	Statutory	£300.00	£300.00
Renewal	OS	Statutory	£300.00	£300.00
Change of name	OS	Statutory	£25.00	£25.00
Copy of permit	OS	Statutory	£15.00	£15.00
<b>Club Gaming Permits</b>				
Application fee - holder of club premises certificate	OS	Statutory	£100.00	£100.00
Application fee – non club premises certificate	OS	Statutory	£200.00	£200.00
Renewal after 10 years	OS	Statutory	£200.00	£200.00
Copy of permit	OS	Statutory	£15.00	£15.00
Variation	OS	Statutory	£100.00	£100.00
<b>Club Machine Permits</b>				
Application fee - holder of club premises certificate	OS	Statutory	£100.00	£100.00
Application fee – non club premises certificate	OS	Statutory	£200.00	£200.00
Renewal after 10 years	OS	Statutory	£200.00	£200.00
Copy of permit	OS	Statutory	£15.00	£15.00
Variation	OS	Statutory	£100.00	£100.00
<b>Alcohol Licensed Premises – 2 or less machines</b>				
Notification fee	OS	Statutory	£50.00	£50.00
<b>Alcohol Licensed Premises – more than 2 machines</b>				
Application fee	OS	Statutory	£150.00	£150.00
Annual fee	OS	Statutory	£50.00	£50.00
Change of name	OS	Statutory	£25.00	£25.00
Copy of permit	OS	Statutory	£15.00	£15.00
Variation	OS	Statutory	£100.00	£100.00
Transfer	OS	Statutory	£25.00	£25.00
<b>Prize Gaming Permits (pubs)</b>				
Application fee	OS	Statutory	£300.00	£300.00
Renewal	OS	Statutory	£300.00	£300.00
Change of name	OS	Statutory	£25.00	£25.00
Copy of permit	OS	Statutory	£15.00	£15.00
<b>Prize Gaming Permits (unlicensed Family Entertainment Centres)</b>				
Application fee	OS	Statutory	£300.00	£300.00
Renewal	OS	Statutory	£300.00	£300.00
Change of name	OS	Statutory	£25.00	£25.00
Copy of permit	OS	Statutory	£15.00	£15.00
<b>Registration Of Small Society Lotteries</b>				
Lottery registration	OS	Statutory	£40.00	£40.00
Lottery renewals	OS	Statutory	£20.00	£20.00

Description	VAT code	Discretionary or Statutory	2015-16 Charge	Proposed Charge for 2016-17
<b>HACKNEY CARRIAGE AND PRIVATE HIRE FEES</b>				
<b>New Driver Licence Application for 12 months</b>				
Joint Hackney Carriage <u>and</u> Private Hire (incl. 1st Knowledge Test Re-sit)	OS OS	Discretionary Discretionary	£174.00 £20.00	£133.00 £20.00
<b>Renewal of Driver Licence Application for 12 months</b>				
Joint Hackney Carriage <u>and</u> Private Hire	OS	Discretionary	£60.00	£77.00
Three yearly Criminal Records Bureau disclosure			£49.00	£49.00
<b>New Driver Licence Application for 36 months</b>				
Joint Hackney Carriage <u>and</u> Private Hire (incl. 1st	OS	Discretionary	N/A	£354.00
<b>Renewal of Driver Licence Application for 36 months</b>				
Joint Hackney Carriage <u>and</u> Private Hire	OS	Discretionary	N/A	£298.00
<b>General driver fees</b>				
Three yearly Criminal Records Bureau disclosure		Discretionary	£49.00	£49.00
DVLA check		Discretionary	£5.00	£5.00
<b>New Vehicle (Plate) Licence Application</b>				
Private Hire Vehicle Licence – 1 year (for vehicles under 3 years of age)	OS	Discretionary	£150.00	N/A
Private Hire Vehicle licence – 6 months (for vehicles over 3 years of age)	OS	Discretionary	£75.00	N/A
Hackney Carriage Vehicle Licence – 1 year (for vehicles under 3 years of age)	OS	Discretionary	£150.00	N/A
Hackney Carriage Vehicle Licence – 6 months (for vehicles over 3 years of age)	OS	Discretionary	£75.00	N/A
Private Hire Vehicle Licence – 1 year	OS	Discretionary	N/A	£192.00
Hackney Carriage Vehicle Licence – 1 year	OS	Discretionary	N/A	£192.00
<b>Renewal Vehicle (Plate) Licence Application</b>				
Private Hire Vehicle Licence – 1 year (for vehicles under 3 years of age)	OS	Discretionary	£150.00	N/A
Private Hire Vehicle licence – 6 months (for vehicles over 3 years of age)	OS	Discretionary	£75.00	N/A
Hackney Carriage Vehicle Licence – 1 year (for vehicles under 3 years of age)	OS	Discretionary	£150.00	N/A
Hackney Carriage Vehicle Licence – 6 months (for vehicles over 3 years of age)	OS	Discretionary	£75.00	N/A
Private Hire Vehicle Licence – 1 year	OS	Discretionary	N/A	£192.00
Hackney Carriage Vehicle Licence – 1 year	OS	Discretionary	N/A	£192.00
<b>Transfer of Vehicle Plate/licence</b>				
Private Hire	OS	Discretionary	£35.00	£35.00
Hackney Carriage	OS	Discretionary	£35.00	£25.00
<b>Variation of Vehicle Plate/licence</b>				
Private Hire	OS	Discretionary	N/A	£35.00
Hackney Carriage	OS	Discretionary	N/A	£35.00

Description	VAT code	Discretionary or Statutory	2015-16 Charge	Proposed Charge for 2016-17
<b>Private Hire Operator's Licence</b>				
New	OS	Discretionary	£90.00	N/A
Renewal	OS	Discretionary	£90.00	N/A
<b>Private Hire Operator's Licence</b>				
New & Renewal - 1 year - Single vehicle	OS	Discretionary	N/A	£102.00
New & Renewal - 1 year - 2 to 5 vehicles	OS	Discretionary	N/A	£112.00
New & Renewal - 1 year - 6 to 10 vehicles	OS	Discretionary	N/A	£122.00
New & Renewal - 1 year - 11 + vehicles	OS	Discretionary	N/A	£132.00
New & Renewal - 5 year - Single vehicle	OS	Discretionary	N/A	£433.00
New & Renewal - 5 year - 2 to 5 vehicles	OS	Discretionary	N/A	£482.00
New & Renewal - 5 year - 6 to 10 vehicles	OS	Discretionary	N/A	£533.00
New & Renewal - 5 year - 11 + vehicles	OS	Discretionary	N/A	£583.00
<b>Replacement Items (charge applicable per licence)</b>				
Joint P/H & H/C Licence	OS	Discretionary	£12.50	£10.50
P/H or H/C Vehicle Licence	OS	Discretionary	£12.50	£10.50
Private Hire Operator Licence	OS	Discretionary	£12.50	£10.50
Joint P/H and H/C Driver Badge/ID	OS	Discretionary	£12.50	£10.50
P/H or H/C Vehicle Plate	OS	Discretionary	£31.50	£20.00
Joint P/H and H/C Driver change of address	OS	Discretionary	£12.50	£10.50
P/H and H/C Vehicle change of address	OS	Discretionary	£12.50	£10.50
Theft, loss etc of a licence	OS	Discretionary	£12.50	£10.50
Replacement door sticker	OS	Discretionary	£5.99	£5.99
<b>PARK HOMES / CARAVAN SITES / MOBILE HOMES</b>				
<b>Costs of New Applications</b>				
1-5 pitches	OS	Discretionary	£200.00	£208.00
6-10 pitches	OS	Discretionary	£225.00	£227.00
11-20 pitches	OS	Discretionary	£225.00	£227.00
21-50 pitches	OS	Discretionary	£240.00	£246.00
51-100 pitches	OS	Discretionary	£260.00	£265.00
Greater than 100 pitches	OS	Discretionary	£260.00	£265.00
<b>Annual Inspection Fees</b>				
1-5 pitches	OS	Discretionary	nil	nil
6-10 pitches	OS	Discretionary	£220.00	£225.00
11-20 pitches	OS	Discretionary	£220.00	£225.00
21-50 pitches	OS	Discretionary	£220.00	£225.00
51-100 pitches	OS	Discretionary	£260.00	£263.00
Greater than 100 pitches	OS	Discretionary	£260.00	£263.00
Cost of Laying Site Rules	OS	Discretionary	£25.00	£27.00
Cost of Variation / Transfer	OS	Discretionary	£100.00	£100.00

Description	VAT code	Discretionary or Statutory	2015-16 Charge	Proposed Charge for 2016-17
<b>PET SHOP LICENCE</b>				
New establishments (excl. VET fees)	OS	Discretionary	£156.00	£203.00
Renewal applications	OS	Discretionary	£90.00	£170.00
Theft, loss etc of a licence	OS	Discretionary	N/A	£10.50
Change of name on licence	OS	Discretionary	N/A	£10.50
Change of licence details	OS	Discretionary	N/A	£10.50
<b>RIDING ESTABLISHMENT LICENCE</b>				
New establishment (excl. VET fees)	OS	Discretionary	£184.00	£230.00
Renewal applications (excl. VET fees)	OS	Discretionary	£157.00	£208.00
Theft, loss etc of a licence	OS	Discretionary	N/A	£10.50
Change of name on licence	OS	Discretionary	N/A	£10.50
Change of licence details	OS	Discretionary	N/A	£10.50
<b>ZOO LICENCE</b>				
New establishment (excl. VET fees)	OS	Discretionary	£500.00 + vet	£1,300.00
Renewal (excl. VET fees)	OS	Discretionary	£500.00 + vet	£850.00
Theft, loss etc of a licence	OS	Discretionary	N/A	£10.50
Change of name on licence	OS	Discretionary	N/A	£10.50
Change of licence details	OS	Discretionary	N/A	£10.50
<b>STRAY DOGS</b>				
Stray Dog Collection - per dog	OS	Statutory	£25.00	£25.00
Kennelling Charge per night/or few hours	OS	Discretionary	£12.00	£12.00
Stray dog collection (anytime)	OS	Discretionary	£30.00	£30.00
Transfer to Woodgreen	OS	Discretionary	£25.00	£25.00
Admin Fee	OS	Discretionary	£10.00	£10.00
Total (minimum) (1 night kennelling and no transfer	OS	Discretionary	£77.00	£77.00
Total (maximum) (7 night kennelling and transfer to	OS	Discretionary	£174.00	£174.00
<b>SKIN PIERCING (ACUPUNCTURE,TATTOING, PERMANENET AND SEMI PERMANENT SKIN COLOURING)</b>				
Premises	OS	Discretionary	£182.00	£182.00
Per Individual	OS	Discretionary	£182.00	£182.00
<b>SEX ESTABLISHMENTS</b>				
Application	OS	Discretionary	£3,315.00	£3,761.00
Renewal	OS	Discretionary	£1,657.50	£1,880.50
Variation	OS	Discretionary	£1,657.50	£1,880.50
Transfer	OS	Discretionary	£1,657.50	£1,880.50
Theft, loss etc of a licence	OS	Discretionary	N/A	£10.50
<b>TRAVELLER SITE RENTS</b>				
Burwell – Site Rent per week	EX	Discretionary	£66.00	£66.00
Burwell – Water & Waste Charge per week	EX	Discretionary	£10.00	£10.00
Earith Bridge – Site Rent per week	EX	Discretionary	£75.00	£75.00
Earith Bridge – Water & Waste Charge per week	EX	Discretionary	£10.00	£10.00
Wentworth – Site Rent per week	EX	Discretionary	£66.00	£66.00
Wentworth – Water & Waste Charge per week	EX	Discretionary	£10.00	£10.00

Description	VAT code	Discretionary or Statutory	2015-16 Charge	Proposed Charge for 2016-17
<b>STREET TRADING</b>				
Street Trading Licence - Consent - Annual	OS	Discretionary	£740.00	£520.00 - £1040.00
Street Trading Licence - Consent - Daily Permit	OS	Discretionary	N/A	£15.00 - £30.00
Street Trading Licence - Consent - Transfer	OS	Discretionary	£740.00	£48.00
<b>THE POLLUTION PREVENTION &amp; CONTROL ACT 1990 ENVIRONMENTAL PERMITTING REGULATIONS 2010</b>				
See link for nationally set figures <a href="http://www.defra.gov.uk/industrial-">http://www.defra.gov.uk/industrial-</a>		Statutory		
<b>LICENSING ACT 2003</b>				
<b>Personal Licence</b>				
Application for a grant of a personal licence	OS	Statutory	£37.00	£37.00
Application for a renewal of a personal licence	OS	Statutory	£37.00	N/A
Theft, loss etc of a personal licence	OS	Statutory	£10.50	£10.50
<b>Temporary Event Notices</b>				
Temporary & Late Temporary Event Notices	OS	Statutory	£21.00	£21.00
Theft, loss etc of Temporary Event Notice	OS	Statutory	£10.50	£10.50
<b>Premises Licence</b>				
Application for transfer of a premises licence	OS	Statutory	£23.00	£23.00
Theft, loss etc of premises licence	OS	Statutory	£10.50	£10.50
Loss of premises summary	OS	Statutory	£10.50	£10.50
Application to vary licence to specify individual as	OS	Statutory	£23.00	£23.00
Application to dis-apply designated premises	OS	Statutory	£23.00	£23.00
<b>Club Premises</b>				
Change of relevant registered address of club	OS	Statutory	£10.50	£10.50
Notification of change of name or alteration of club	OS	Statutory	£10.50	£10.50
Theft, loss etc of club certificate	OS	Statutory	£10.50	£10.50
<b>General</b>				
Minor variation to a premises licence or club	OS	Statutory	£89.00	£89.00
Notification of change of name or address	OS	Statutory	£10.50	£10.50
Duty to notify change of name or address	OS	Statutory	£10.50	£10.50
Application fee for a provisional statement where	OS	Statutory	£315.00	£315.00
Interim authority notice following death etc of	OS	Statutory	£23.00	£23.00
Right of freeholder etc to be notified of licensing	OS	Statutory	£21.00	£21.00
<b>New Premises Licence Applications And Variations For Premises And Club Premises Licences</b>				
Band A	OS	Statutory	£100.00	£100.00
Band B	OS	Statutory	£190.00	£190.00
Band C	OS	Statutory	£315.00	£315.00
Band D	OS	Statutory	£450.00	£450.00
Band D when primary business Alcohol Sales x 2	OS	Statutory	£900.00	£900.00
Band E	OS	Statutory	£635.00	£635.00
Band E when primary business Alcohol Sales x 3	OS	Statutory	£1,905.00	£1,905.00

Description	VAT code	Discretionary or Statutory	2015-16 Charge	Proposed Charge for 2016-17
<b>Premises Annual Renewal</b>				
Band A	OS	Statutory	£70.00	£70.00
Band B	OS	Statutory	£180.00	£180.00
Band C	OS	Statutory	£295.00	£295.00
Band D	OS	Statutory	£320.00	£320.00
Band D when primary business Alcohol Sales x 2	OS	Statutory	£640.00	£640.00
Band E	OS	Statutory	£350.00	£350.00
Band E when primary business Alcohol Sales x 3	OS	Statutory	£1,050.00	£1,050.00
<b>Additional Fees For Large Venues And Events</b>				
Number in attendance at any one time				
5,000 – 9,999	OS	Statutory	£1,000.00	£1,000.00
10,000 – 14,999	OS	Statutory	£2,000.00	£2,000.00
15,000 – 19,999	OS	Statutory	£4,000.00	£4,000.00
20,000 – 29,999	OS	Statutory	£8,000.00	£8,000.00
30,000 – 39,999	OS	Statutory	£16,000.00	£16,000.00
40,000 – 49,999	OS	Statutory	£24,000.00	£24,000.00
50,000 – 59,999	OS	Statutory	£32,000.00	£32,000.00
60,000 – 69,999	OS	Statutory	£40,000.00	£40,000.00
70,000 – 79,999	OS	Statutory	£48,000.00	£48,000.00
80,000 – 89,999	OS	Statutory	£56,000.00	£56,000.00
90,000 and over	OS	Statutory	£64,000.00	£64,000.00
<b>SCRAP METAL DEALER LICENCE</b>				
Initial Site Licence Fee	OS	Statutory	£300.00	£300.00
Site Licence Renewal	OS	Statutory	£175.00	£175.00
Initial Collectors Licence Fee	OS	Statutory	£200.00	£200.00
Collectors Licence renewal.	OS	Statutory	£140.00	£140.00
Variation for both licences.	OS	Statutory	£60.00	£60.00
<b>BULKY WASTE</b>				
Up to three household items	OS	Discretionary	£22.00	£22.00
Fridge or freezer	OS	Discretionary	£22.00	£22.00
Annual Garden Waste Wheeled Bin Licence	OS	Discretionary	£48.00	£48.00
<b>ENVIRONMENTAL PROTECTION ACT PERMIT</b>				
<b>EXPORT CERTIFICATE OF HEALTH</b>				
	OS	Statutory	Variable	Variable
	OS	Discretionary	£95.00	£95.00
<b>FINANCIAL SERVICES</b>				
<b>ONLINE PAYMENTS BY CREDIT CARD</b>				
Charge for use of credit cards	EX/O S/SR /ZR	Discretionary	2.50%	2.50%

Description	VAT code	Discretionary or Statutory	2015-16 Charge	Proposed Charge for 2016-17
<b><u>FACILITIES MANAGEMENT</u></b>				
<b>GARAGE RENTS – ST JOHNS ROAD, ELY</b>				
Monthly charge	SR	Discretionary	£26.52	£26.52 + January 2016 RPI
<b><u>LEGAL &amp; DEMOCRATIC SERVICES</u></b>				
<b>LOCAL LAND CHARGE SEARCH FEES</b>				
LLC1 only	OS	Discretionary	£17.90	£17.90
CON29 only	SR	Discretionary	£62.20	£74.64
Total fee for standard search	OS/ SR	Discretionary	£80.10	£92.54
CON29 optional enquiries				
Q4 – Road proposed by private bodies	SR	Discretionary	£8.60	£10.32
Q5 – Public paths or byways	SR	Discretionary	£22.50	£27.00
Q6.1 & 6.2 – Advertisements	SR	Discretionary	£8.60	£10.32
Q6.3 a-e – Advertisements	SR	Discretionary	£8.60	£10.32
Q7 – Completion notices	SR	Discretionary	£11.20	£13.44
Q8 – Parks and countryside	SR	Discretionary	£8.60	£10.32
Q9 – Pipelines	SR	Discretionary	£2.70	£3.24
Q10 – Houses in multiple occupation	SR	Discretionary	£2.70	£3.24
Q11 – Noise abatement	SR	Discretionary	£2.40	£2.88
Q12 – Urban development areas	SR	Discretionary	£8.50	£10.20
Q13 – Enterprise zones	SR	Discretionary	£2.70	£3.24
Q14 – Inner urban improvement areas	SR	Discretionary	£2.70	£3.24
Q15 – Simplified planning zones	SR	Discretionary	£8.60	£10.32
Q16 – Land maintenance notices	SR	Discretionary	£8.60	£10.32
Q17 – Mineral consultation areas	SR	Discretionary	£4.00	£4.80
Q18 – Hazardous substance consents	SR	Discretionary	£8.60	£10.32
Q19 – Environmental and pollution notices	SR	Discretionary	£2.70	£3.24
Q20 – Food safety notices	SR	Discretionary	£6.40	£7.68
Q21 – Hedgerow notices	SR	Discretionary	£2.70	£3.24
Q22 – Registered common land and town or village green	SR	Discretionary	£4.40	£5.28
Applicants Own Enquiries	SR	Discretionary	£6.00	£7.20
Additional Parcels of Land	SR	Discretionary	£12.00	£14.40
<b>REGISTER OF ELECTORS</b>				
<b>Sale of Copies of Register of Electors</b>				
Data Form per 1000 electors or part of	OS	Statutory	£20.00, plus £1.50	£20.00, plus £1.50
Printed Form per 1000 electors or part of	OS	Statutory	£10.00, plus £5.00	£10.00, plus £5.00
<b>List of Overseas Electors</b>				
Data Form per 1000 electors or part of	OS	Statutory	£20.00 plus £1.50	£20.00 plus £1.50
Printed Form per 1000 electors or part of	OS	Statutory	£10.00 plus £5.00	£10.00 plus £5.00



Description	VAT code	Discretionary or Statutory	2015-16 Charge	Proposed Charge for 2016-17
<b>Other Fees</b>				
Residents Confirmation Letter:	OS	Discretionary		
1 Year			£15.00	£20.00
2 Years			£20.00	£25.00
<b>LEGAL WORK</b>				
<b>Section 106 Agreements &amp; Variations</b>				
<b>Hourly rates ***</b>				
Head of Service	OS	Discretionary	£150.00	£160.00
Principal	OS	Discretionary	£140.00	£150.00
Senior Assistant	OS	Discretionary	£135.00	£140.00
Trainee Solicitor year 1	OS	Discretionary	£110.00	£120.00
Trainee Solicitor year 2	OS	Discretionary	£123.00	£130.00
Landcharges & Legal Assistant	OS	Discretionary	£45.00	£50.00
Legal Support Officer	OS	Discretionary	£45.00	£55.00
Simple S106 - Standard Charge	OS	Discretionary	£676.50	£737.50
<b>Easements (e.g. Car parking verges etc)</b>				
Simple	OS	Discretionary	£450.00	£590.00
Complex	OS	Discretionary	See hourly rates above***	See hourly rates above***
<b>Conveyancing (e.g. POS, small parcels of land, small leases &amp; Licences, etc)</b>				
Simple	OS	Discretionary	£500.00	£590.00
Complex	OS	Discretionary	See hourly rates above***	See hourly rates above***
<b>Release of restrictive covenant</b>				
Simple	OS	Discretionary	£500.00	£590.00
Complex	OS	Discretionary	See hourly rates above***	See hourly rates above***
<b>Miscellaneous Deeds</b>				
Simple	OS	Discretionary	£500.00	£590.00
Complex	OS	Discretionary	See hourly rates above***	See hourly rates above***
<b>Prosecutions</b>				
Car Parking	OS	Discretionary	£90 plus Legal Officer presentation time at court and disbursements – i.e. if have to travel to Court	£90 plus Legal Officer presentation time at court and disbursements – i.e. if have to travel to Court
Licence - Garage at St John's Road	OS	Discretionary		£75.00
All prosecutions			See hourly rates above***	See hourly rates above***
Miscellaneous removal of charge from property	OS	Discretionary	£75.00	£110.50

Description	VAT code	Discretionary or Statutory	2015-16 Charge	Proposed Charge for 2016-17
<b>Mortgages</b>				
Redemptions	OS	Discretionary	£150.00	£220.00
<b>Civil Cases</b>	OS	Discretionary	See hourly rates above***	See hourly rates above***
<b>HOUSING</b>				
Bed and Breakfast Charges	OS	Discretionary	See hourly rates above***	See hourly rates above***
Removals and Storage Charges	SR	Discretionary	See hourly rates above***	See hourly rates above***