

2013/14 COUNCIL TAX, REVENUE AND CAPITAL BUDGETS

Committee: Council

Date: 21 February 2013

Author: Linda Grinnell, Head of Finance

[M349]

1.0 **ISSUE**

1.1 Consideration of the Council's capital and revenue budget for 2013/14.

1.2 The setting of the Council Tax for 2013/14.

2.0 **RECOMMENDATIONS**

2.1 That the formal budget resolution, which calculates the Council Tax requirement as set out in Appendix 1 be adopted.

2.2 That the draft revenue budget set out in Appendix 2 be approved.

2.3 That the capital programme and financing as set out at Appendix 3 are approved.

2.4 That the Statement of Reserves as set out in Appendix 4 be approved.

2.5 That the Fees and Charges 2013/14 as set out in Appendix 5 be approved.

2.6 That the programme for schemes to be funded from the former Housing and Planning Delivery Grant as set out in Appendix 6 be approved.

3.0 **FINANCIAL IMPLICATIONS**

3.1 The Council's budget requirement and council tax level are as recommended by Finance and Governance Committee on 31 January 2013, which include the increase to the budget allocated to the apprenticeship scheme and Economic Development's marketing from £13,000 to £26,000, with additional funding to be drawn from the Housing and Planning Delivery Grant over two years, and they take account of the final precept demands of the County Council, the Police and Crime Commissioner of Cambridgeshire, the Fire Authority and City, Parish and Town Councils.

4.0 **BACKGROUND / OPTIONS**

- 4.1 The precepting bodies, the County Council, the Police and Crime Commissioner of Cambridgeshire, the combined Fire Authority and the City, Parish and Town Councils have until the end of February to notify the Council of their precepts for 2013/14. At the date of publication of this report, formal precept demands are still to be received from a couple of these bodies. As a result, **it may be necessary to reissue the relevant appendices, including the formal budget motion, if the actual demands differ from the estimates provided at the time of publication of this report.**
- 4.2 As a billing authority, the Council is obliged to set its call on the Collection Fund and the resulting council tax levels before 11th March each year but not before the major precepting bodies have set their demands.
- 4.3 The Finance and Governance Committee, at its meeting in January, agreed a balanced budget for Council's consideration. Appendix 2 to this report sets out the draft budget book for 2013/14.
- 4.4 The Finance and Governance Committee also considered a revised capital programme for 2012/13 to 2016/17. This is set out in Appendix 3 for Council approval.
- 4.5 The Statement of Reserves in Appendix 4 sets out the proposed movement on reserves for the period 2012/13 to 2015/16. This includes the forecast General Fund Reserve remaining at £1.797m at the end of 2012/13.

5.0 REVIEW OF THE 2012/13 BUDGET

- 5.1 During the course of this financial year, officers have continued to regularly monitor their budgets and report any variances to their 2012/13 base budgets to the appropriate Committee. These variances have been reported in full to the Finance and Governance Committee to enable Members to understand the Council's overall projected financial position for 2012/13. The latest forecasts reported to the Finance and Governance Committee indicate an over spend of £0.011m when compared to the approved budget.
- 5.2 The Council's approach to the 2011/12 budget and beyond was to review the Council's financial position across the 4 year Comprehensive Spending Review timeframe covering the period 2011/12 to 2014/15. The Council's forecast funding from Central Government for this period was modelled on the Government's proposed cuts to the public sector. In particular these cuts were anticipated to be front loaded and this was confirmed in December 2010 when the Council's Government funding for 2011/12 was announced as £5.591m; a reduction of 17.23% compared to the previous year.
- 5.3 The Council's response to this challenge was to identify a savings package, which would enable a balanced budget position across the 4 year period ending 2014/15. These savings were approved alongside the 2011/12

budget. These savings have continued to be monitored on a regular basis during 2012/13, with any savings not required to balance the in-year budget being transferred to the Surplus Savings Reserve.

Members will recall that a planned contribution to the Surplus Savings Reserve of £0.665m was anticipated at the end of 2011/12, with a further £0.178m being contributed at the end of 2012/13. The 2011/12 contribution occurred as envisaged, however, the forecast contribution this reserve at the end of 2012/13 has now changed to a small transfer of £3,280 from this reserve because the introduction of car parking charging in July 2012 did not occur as planned.

- 5.4 The continued micro management of the Council's finances during the current financial year has ensured the Council is still on track to achieving a balanced financial position over the medium term to 2014/15.

6.0 **THE 2013/14 BUDGET**

- 6.1 The early action taken by the Council 2 years ago in identifying a 4 year savings package up front has meant that a balanced budget position for 2013/14 has been achieved without the need to identify any further savings.

- 6.2 The draft budget for 2013/14 is set out in Appendix 2 to this report. The 2012/13 revised budgets and the original estimates for 2013/14 to 2015/16 have been updated to reflect all known variations since the beginning of this financial year.

- 6.3 The following paragraphs provide Members with additional information relating to the key assumptions made in the compilation of the 2012/13 budget:

6.4 **Tax Base**

The 2013/14 tax base was approved by Full Council on 8th January 2013 and was set at 27,680 Band D equivalent properties. This is significantly lower than the tax base of 30,000 for 2012/13 because of the introduction of the Council Tax Support Scheme and changes to certain Council Tax exemptions and discounts.

For 2011/12, Members approved a council tax freeze which meant that by setting the basic council tax for 2011/12 at the same level as its 2010/11 council tax, the Council received an unringfenced grant equivalent to a 2.5% increase in its 2010/11 council tax multiplied by its taxbase for 2011/12. For this Council, this grant was £100,166. The same grant will continue to be paid to the Council through to 2014/15 as a continuing reward for freezing the 2011/12 council tax.

The Government has offered a further grant for those Councils who choose to freeze their council tax for 2013/14. It will be calculated as 1% of the 2012/13 Band D council tax multiplied by the 2013/14 tax base. This grant will be available for 2013/14 and 2014/15.

However, a council tax increase of 2.00% has been built into the 2013/14 budget. This equates to a Band D equivalent council tax increase of £2.79 or 5.4 pence per week.

6.5 **Collection Fund**

An estimate has been made at the 15th January of the Collection Fund balance as at 31st March 2013. This estimate predicts a deficit, with East Cambridgeshire District Council's share being £11,500.

6.6 **Forecast of Key Income Streams**

The key income streams of this council are planning fees, building control fees, licensing, investment interest and land charges. These are monitored on a monthly basis and are adjusted as necessary during the year.

In November 2012, the Government decided to increase planning fees by 15%. The Planning Fees budget has therefore been adjusted upwards by £0.021m in 2012/13 and by a further £0.053m for the 2013/14 budget to reflect the uplift in these fees.

The Council's investment interest budget for 2013/14 is estimated at £140,000 and is expected to stay at the same level for 2014/15. The current view held by Sector, the Council's treasury advisors is that base rate will not increase until March 2015 when they forecast it to increase to 0.75%.

All Heads of Service have reviewed their services' fees and charges and updated them where appropriate. The Council's fees and charges were amalgamated into one document a year ago (Appendix 4) which will be published on the Council's website so that the public can access all charges in the one place.

6.7 **New Homes Bonus**

Since 2011/12 the Government has provided incentives to local authorities to increase their housing supply through the introduction of the New Homes Bonus. Councils are rewarded with a bonus equal to the national average council tax on each additional property which is paid for 6 years as an unringfenced grant. Initially, the Government had only committed sufficient funding for the New Homes Bonus for 2011/12 and 2012/13. The forecasts provided for the following two years were therefore set at a prudent level. In the autumn of 2012, the Government confirmed that funding would continue for 2013/14 and 2014/15. The Council has now received confirmation that it will receive £1.113m of NHB in 2013/14 and it has estimated £1.363m of NHB in 2014/15.

6.8 **Housing and Planning Delivery Grant**

Although the Government ceased awarding Housing and Planning Delivery Grant from 2010/11, the Council still has a forecast unspent balance remaining at the end of 2012/13 of £0.334m. The Council will utilise this remaining grant over the period 2013/14 to 2015/16. The Head of Planning and Sustainable Development will need to prepare an exit strategy from HPDG towards the end of this period because the lack of continued funding will create additional pressures on the Council's budget. The proposed application of the HPDG monies through to 2014/15 is set out in Appendix 5 to this report.

6.9 **Pay Award Assumptions**

The 2012/13 base budgets assume a 1.5% pay award and an incremental increase for those employees eligible for the latter.

6.10 **Other Inflationary Increases**

An inflationary increase has been built into the 2013/14 base budgets for certain types of expenditure only. These include budgets for insurance, utility bills (electricity, gas and water), fuel, and all contracts for services provided to the Council by external organisations, such as the contracts for waste, revenues and benefits and Paradise Pool.

6.11 **Government Grant Settlement**

The Council's 2 year settlement for 2013/14 and 2014/15 which was announced by the Government on 20 December 2012 is set out below:

2013/14: £5.393m (confirmed)

2014/15: £4,698m (provisional)

This comprises of Revenue Support Grant and the new Business Rates Baseline funding. Certain grants are now being rolled into RSG and Business Rates Baseline. These include the Council Tax Freeze grant, Homelessness Prevention grant and the new Council Tax Support grant.

In comparison to 2012/13, this Council will see a reduction in its total formula funding of 4% in 2013/14 and a further 13% in 2014/15 (which is an overall reduction of 16.36% across the 2 years).

6.12 **Capital Programme**

The Capital Programme 2013/14 is set out in Appendix 3 to this report. The new proposed capital scheme is:

- Recycling and Organics Collection service – This scheme will change both recycling and organics collection services to wheeled bins. This scheme covers the costs of refuse vehicles, communal and wheelie

bins is being fully funded from a DCLG grant for retaining weekly refuse collections.

The vehicle replacement budgets from 2010/11 and 2011/12 have been carried forward to 2012/13 while leasing options are investigated as an alternative to purchasing vehicles.

6.13 **2012/13 Outturn**

The latest budget monitoring reports indicate an overspend of just over £0.011m for 2012/13. Should the year end outturn be an overspend, this will be offset by a transfer from the Surplus Savings Reserve.

6.14 **Adequacy of Reserves**

The Statement of Reserves in Appendix 4 shows the anticipated movement on all reserves for the period 2012/13 to 2015/16. The General Fund Reserve is forecast to remain at £1.797m as at 31/3/14.

The robustness of the 2013/14 budget and the adequacy of the Council's financial reserves will be considered in a separate report to Council on 21 February 2013.

6.15 **2013/14 Budget and Council Tax**

After allowing for the changes referred to in the preceding paragraphs, the 2013/14 net revenue budget requirement is £8,636,576. As shown on page 1 of the Draft Revenue Budget (Appendix 1), after deducting the 2013/14 finance settlement and the estimated Collection Fund deficit, there is a Council Tax requirement of £3,934,400. This gives a Band D Equivalent council tax of £142.14; an increase of 2.0%.

6.16 **Risk Assessment of Savings Proposals**

The proposed budget for 2013/14 has been balanced in part by a package of savings approved by Members 2 years ago. The front-loading of these savings in 2011/12 ensured that £0.665m of savings was transferred into an earmarked reserve to be used in future years when there is a deficit position. In 2013/14 it is envisaged that £88,516 will be transferred out of the Surplus Savings Reserve back into the revenue budget. These 'surplus savings' have enabled a more stable financial position for the Council for 2013/14 without the need for identifying further cuts to services.

It is possible, however, that some of these savings are not achieved as planned. For example, the implementation of car parking charging which has been built into the 2013/14 budget with effect from July 2013 may not go ahead. Should this situation arise, this will impact on the funding available in

the Surplus Savings Reserve as the money will need to be drawn down sooner to offset the lack of car parking charging income in next financial year.

7.0 ARGUMENTS/CONCLUSIONS

7.1 The proactive actions taken by the Council commencing in 2011/12 has enabled a balanced budget position for 2013/14 to be achieved without the need for further service and staffing cuts.

7.2 Although the Medium Term Financial Strategy is currently indicating a balanced budget over the next 2 years, the Council cannot become complacent about its future financial position because:

- The introduction of the Localised Council Tax Support Scheme and the Business Rates Retention Scheme impose new additional risks to the stability of the Council's financial position from 2013/14 onwards with potential volatility over the medium term.
- Continued cuts in funding from Central Government which are now expected to continue through to 2016/17 will add further risks to the Council's financial stability.
- Contractual costs embedded within current service provision are likely to increase, but the scale of increase is not yet known.
- Changes to Member future priorities may mean a shifting in resources, which may mean medium-term increases in resources to maintain current service provision.

8.0 FINANCIAL IMPLICATIONS

8.1 The proposed 2013/14 net budget of £8,636,614 will be financed by Revenue Support Grant from Central Government, the retention of business rates and council tax increased by 2.0%.

9.0 APPENDICES

9.1 Appendix 1 Council Tax Resolution

9.2 Appendix 2 Draft Budget for 2013/14 – circulated separately

9.3 Appendix 3 Capital Programme and Financing

9.4 Appendix 4 Statement of Reserves

9.5 Appendix 5 Schedule of Fees and Charges

9.6 Appendix 6 HPDG Programme

<u>Background Documents</u>	<u>Location</u>	<u>Contact Officer</u>
Agendas and minutes of relevant policy and scrutiny committees, MTFS and other Financial Services working papers	Room 214A The Grange Ely	Linda Grinnell Head of Finance (01353) 665555 E-mail: linda.grinnell@eastcambs.gov.uk

APPENDIX 1

East Cambridgeshire District Council, hereinafter referred to as “the Council” in this resolution, RESOLVES for the financial year 2013/14 to:

1. Set the Council Tax Requirement for the Council at £5,517,203 calculated as follows:

£

a) Net expenditure on Council services	3,934,400
b) City, Parish and Town Council precepts	<u>1,582,803</u>
c) Council Tax Requirement	<u>5,517,203</u>

2. Calculate that the Council Tax requirement for the Council’s own purposes for 2013/14 (excluding Parish precepts) is £3,934,400.
3. Note that, arising from decisions taken by City, Parish and Town Councils by 12th February 2013, the amount of Special Expenses included in the budget requirement set out above is £1,582,803.
4. Note that in accordance with regulations made under section 31(B) of the Local Government Finance Act 1992 as amended by Section 74 of the Localism Act 2011, Full Council calculated the following amounts at its meeting on 8th January 2013:
 - (a) 27,680: being the Council Tax Base (in accordance with the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012.
 - (b) The sums shown in Schedule A column (2): being the amounts of Council Tax Base for dwellings in those parts of the area set out in column (1) of the schedule to which special expenses relate.
5. Note that Cambridgeshire County Council, the Cambridgeshire and Peterborough Fire Authority and the Police and Crime Commissioner for Cambridgeshire, in accordance with section 40 of the Local Government Finance Act 1992, have stated the following amounts of precepts issued to the Council.

Band	County Council	Police Authority	Fire Authority
	£	£	£
A	733.38	118.62	42.84
B	855.61	138.39	49.98
C	977.84	158.16	57.12
D	1,100.07	177.93	64.26
E	1,344.53	217.47	78.54
F	1,588.99	257.01	92.82
G	1,833.45	296.55	107.10
H	2,200.14	355.86	128.52

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6. Set the following amounts in accordance with the Local Government Finance Act 1992, as amended by the Localism Act 2011 and The Local Government Finance Act 2012:

	Description	Amount £	Notes
a)	Gross Expenditure	40,841,617	
b)	Gross Income	35,324,414	
c)	Council Tax Requirement	<u><u>5,517,203</u></u>	
d)	Basic Amount of Council Tax	199.32	Item (c) divided by tax base
e)	Total of Special Items	1,582,803	Parish Precepts
f)	Basic Amount of Council Tax for dwellings in parts of the area to which no special items relate	142.14	Item (c) - (e) divided by tax base
g)	Basic Amount of Council Tax for dwellings in parts of the area to which one or more special items relate	sums in column (6) of Schedule A	Item f) plus column 4 of Schedule A (excludes Fire, Police and County Council)
h)	Basic Amount of Council Tax as in (g) for each Council Tax Band	sums shown in Schedule B	(excludes Fire, Police and County Council)

7. *The Referendums Relating to Council Tax Increases (Principles) (England) Report 2013/14* sets out the principles, which the Secretary of state has determined will apply to local authorities in England for 2013/14. The Council is required to determine whether its basic amount of Council Tax is excessive in accordance with the principles approved under Section 52ZB of the Local Government Finance Act 1992, as amended by section 5 of the Localism Act 2011.

8. This Council hereby determines that its relevant basic amount of council tax for 2013/14 is not excessive in accordance with the legislation set out in the preceding paragraph.

9. Set, as a result of items 5 and 6(h) above, the amounts of Council Tax shown in Schedule C, in accordance the Local Government Finance Act 1992, for each of the categories of dwellings shown in the schedule.

EAST CAMBRIDGESHIRE DISTRICT COUNCIL									
COUNCIL TAX FOR BAND D PROPERTIES 2013/14									
PARISH	COUNCIL TAX BASE Band D Eq	PRECEPT £	BAND D COUNCIL TAX						
			Parish £	ECDC £	Sub-Total £	CCC £	CFA	PCCforC £	Total £
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
Ashley	211.9	15,000.00	70.83	142.14	212.97	1,100.07	64.26	177.93	1,555.23
Bottisham	800.7	23,000.00	28.71	142.14	170.85	1,100.07	64.26	177.93	1,513.11
Brinkley	148.1	8,160.00	55.08	142.14	197.22	1,100.07	64.26	177.93	1,539.48
Burrough Green	136.5	7,500.00	54.99	142.14	197.13	1,100.07	64.26	177.93	1,539.39
Burwell	2,233.6	103,527.00	46.35	142.14	188.49	1,100.07	64.26	177.93	1,530.75
Cheveley	828.5	89,996.00	108.63	142.14	250.77	1,100.07	64.26	177.93	1,593.03
Chippenham	209.9	5,500.00	26.19	142.14	168.33	1,100.07	64.26	177.93	1,510.59
Coveney	141.7	9,975.00	70.38	142.14	212.52	1,100.07	64.26	177.93	1,554.78
Dullingham	309.8	14,575.00	47.07	142.14	189.21	1,100.07	64.26	177.93	1,531.47
Ely, City of	6,627.8	295,617.00	44.64	142.14	186.78	1,100.07	64.26	177.93	1,529.04
Fordham	893.1	41,000.00	45.90	142.14	188.04	1,100.07	64.26	177.93	1,530.30
Haddenham	1,163.5	77,727.00	66.78	142.14	208.92	1,100.07	64.26	177.93	1,551.18
Isleham	711.5	91,400.00	128.43	142.14	270.57	1,100.07	64.26	177.93	1,612.83
Kennett	127.7	8,240.00	64.53	142.14	206.67	1,100.07	64.26	177.93	1,548.93
Kirtling and Upend	153.2	5,000.00	32.67	142.14	174.81	1,100.07	64.26	177.93	1,517.07
Little Downham	842.0	71,700.00	85.14	142.14	227.28	1,100.07	64.26	177.93	1,569.54
Little Thetford	244.8	14,000.00	57.15	142.14	199.29	1,100.07	64.26	177.93	1,541.55
Littleport	2,450.0	118,360.00	48.33	142.14	190.47	1,100.07	64.26	177.93	1,532.73
Lode	347.5	14,000.00	40.32	142.14	182.46	1,100.07	64.26	177.93	1,524.72
Mepal	325.2	32,900.00	101.16	142.14	243.30	1,100.07	64.26	177.93	1,585.56
Reach	137.6	7,150.00	51.93	142.14	194.07	1,100.07	64.26	177.93	1,536.33
Snailwell	74.5	4,621.00	62.01	142.14	204.15	1,100.07	64.26	177.93	1,546.41
Soham	3,270.0	210,160.00	64.26	142.14	206.40	1,100.07	64.26	177.93	1,548.66
Stetchworth	260.1	12,500.00	48.06	142.14	190.20	1,100.07	64.26	177.93	1,532.46
Stretham	586.4	45,200.00	77.04	142.14	219.18	1,100.07	64.26	177.93	1,561.44
Sutton	1,276.1	119,183.00	93.42	142.14	235.56	1,100.07	64.26	177.93	1,577.82
Swaffham Bulbeck	303.1	13,476.00	44.46	142.14	186.60	1,100.07	64.26	177.93	1,528.86
Swaffham Prior	321.2	14,500.00	45.18	142.14	187.32	1,100.07	64.26	177.93	1,529.58
Wentworth	65.1	3,862.50	59.31	142.14	201.45	1,100.07	64.26	177.93	1,543.71
Westley Waterless	56.5	0.00	0.00	142.14	142.14	1,100.07	64.26	177.93	1,484.40
Wicken	292.9	16,000.00	54.63	142.14	196.77	1,100.07	64.26	177.93	1,539.03
Wilburton	460.4	30,000.00	65.16	142.14	207.30	1,100.07	64.26	177.93	1,549.56
Witcham	156.1	10,900.00	69.84	142.14	211.98	1,100.07	64.26	177.93	1,554.24
Witchford	780.4	33,573.00	43.02	142.14	185.16	1,100.07	64.26	177.93	1,527.42
Wooditton	732.6	14,500.00	19.80	142.14	161.94	1,100.07	64.26	177.93	1,504.20
Whole Area/Average Tax Charge	27,680.0	1,582,803	57.18	142.14	199.32	1,100.07	64.26	177.93	1,541.58

SCHEDULE B TO APPENDIX 1

EAST CAMBRIDGESHIRE DISTRICT COUNCIL								
DISTRICT AND PARISH COUNCIL TAX 2013/14								
(Note: excluding County, Fire and Police)								
PARISH	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
	£	£	£	£	£	£	£	£
Ashley	141.98	165.64	189.31	212.97	260.30	307.62	354.95	425.94
Bottisham	113.90	132.88	151.87	170.85	208.82	246.78	284.75	341.70
Brinkley	131.48	153.39	175.31	197.22	241.05	284.87	328.70	394.44
Burrough Green	131.42	153.32	175.23	197.13	240.94	284.74	328.55	394.26
Burwell	125.66	146.60	167.55	188.49	230.38	272.26	314.15	376.98
Cheveley	167.18	195.04	222.91	250.77	306.50	362.22	417.95	501.54
Chippenham	112.22	130.92	149.63	168.33	205.74	243.14	280.55	336.66
Coveney	141.68	165.29	188.91	212.52	259.75	306.97	354.20	425.04
Dullingham	126.14	147.16	168.19	189.21	231.26	273.30	315.35	378.42
Ely, City of	124.52	145.27	166.03	186.78	228.29	269.79	311.30	373.56
Fordham	125.36	146.25	167.15	188.04	229.83	271.61	313.40	376.08
Haddenham	139.28	162.49	185.71	208.92	255.35	301.77	348.20	417.84
Isleham	180.38	210.44	240.51	270.57	330.70	390.82	450.95	541.14
Kennett	137.78	160.74	183.71	206.67	252.60	298.52	344.45	413.34
Kirtling and Upend	116.54	135.96	155.39	174.81	213.66	252.50	291.35	349.62
Little Downham	151.52	176.77	202.03	227.28	277.79	328.29	378.80	454.56
Little Thetford	132.86	155.00	177.15	199.29	243.58	287.86	332.15	398.58
Littleport	126.98	148.14	169.31	190.47	232.80	275.12	317.45	380.94
Lode	121.64	141.91	162.19	182.46	223.01	263.55	304.10	364.92
Mepal	162.20	189.23	216.27	243.30	297.37	351.43	405.50	486.60
Reach	129.38	150.94	172.51	194.07	237.20	280.32	323.45	388.14
Snailwell	136.10	158.78	181.47	204.15	249.52	294.88	340.25	408.30
Soham	137.60	160.53	183.47	206.40	252.27	298.13	344.00	412.80
Stetchworth	126.80	147.93	169.07	190.20	232.47	274.73	317.00	380.40
Stretham	146.12	170.47	194.83	219.18	267.89	316.59	365.30	438.36
Sutton	157.04	183.21	209.39	235.56	287.91	340.25	392.60	471.12
Swaffham Bulbeck	124.40	145.13	165.87	186.60	228.07	269.53	311.00	373.20
Swaffham Prior	124.88	145.69	166.51	187.32	228.95	270.57	312.20	374.64
Wentworth	134.30	156.68	179.07	201.45	246.22	290.98	335.75	402.90
Westley Waterless	94.76	110.55	126.35	142.14	173.73	205.31	236.90	284.28
Wicken	131.18	153.04	174.91	196.77	240.50	284.22	327.95	393.54
Wilburton	138.20	161.23	184.27	207.30	253.37	299.43	345.50	414.60
Witcham	141.32	164.87	188.43	211.98	259.09	306.19	353.30	423.96
Witchford	123.44	144.01	164.59	185.16	226.31	267.45	308.60	370.32
Wooditton	107.96	125.95	143.95	161.94	197.93	233.91	269.90	323.88
Average Tax Charge	132.88	155.03	177.17	199.32	243.61	287.91	332.20	398.64
Proportion to Band D (Ninths)	6	7	8	9	11	13	15	18

SCHEDULE C TO APPENDIX 1

EAST CAMBRIDGESHIRE DISTRICT COUNCIL								
TOTAL COUNCIL TAX 2013/14								
PARISH	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
	£	£	£	£	£	£	£	£
Ashley	1,036.82	1,209.62	1,382.43	1,555.23	1,900.84	2,246.44	2,592.05	3,110.46
Bottisham	1,008.74	1,176.86	1,344.99	1,513.11	1,849.36	2,185.60	2,521.85	3,026.22
Brinkley	1,026.32	1,197.37	1,368.43	1,539.48	1,881.59	2,223.69	2,565.80	3,078.96
Burrough Green	1,026.26	1,197.30	1,368.35	1,539.39	1,881.48	2,223.56	2,565.65	3,078.78
Burwell	1,020.50	1,190.58	1,360.67	1,530.75	1,870.92	2,211.08	2,551.25	3,061.50
Cheveley	1,062.02	1,239.02	1,416.03	1,593.03	1,947.04	2,301.04	2,655.05	3,186.06
Chippenham	1,007.06	1,174.90	1,342.75	1,510.59	1,846.28	2,181.96	2,517.65	3,021.18
Coveney	1,036.52	1,209.27	1,382.03	1,554.78	1,900.29	2,245.79	2,591.30	3,109.56
Dullingham	1,020.98	1,191.14	1,361.31	1,531.47	1,871.80	2,212.12	2,552.45	3,062.94
Ely, City of	1,019.36	1,189.25	1,359.15	1,529.04	1,868.83	2,208.61	2,548.40	3,058.08
Fordham	1,020.20	1,190.23	1,360.27	1,530.30	1,870.37	2,210.43	2,550.50	3,060.60
Haddenham	1,034.12	1,206.47	1,378.83	1,551.18	1,895.89	2,240.59	2,585.30	3,102.36
Isleham	1,075.22	1,254.42	1,433.63	1,612.83	1,971.24	2,329.64	2,688.05	3,225.66
Kennett	1,032.62	1,204.72	1,376.83	1,548.93	1,893.14	2,237.34	2,581.55	3,097.86
Kirtling and Upend	1,011.38	1,179.94	1,348.51	1,517.07	1,854.20	2,191.32	2,528.45	3,034.14
Little Downham	1,046.36	1,220.75	1,395.15	1,569.54	1,918.33	2,267.11	2,615.90	3,139.08
Little Thetford	1,027.70	1,198.98	1,370.27	1,541.55	1,884.12	2,226.68	2,569.25	3,083.10
Littleport	1,021.82	1,192.12	1,362.43	1,532.73	1,873.34	2,213.94	2,554.55	3,065.46
Lode	1,016.48	1,185.89	1,355.31	1,524.72	1,863.55	2,202.37	2,541.20	3,049.44
Mepal	1,057.04	1,233.21	1,409.39	1,585.56	1,937.91	2,290.25	2,642.60	3,171.12
Reach	1,024.22	1,194.92	1,365.63	1,536.33	1,877.74	2,219.14	2,560.55	3,072.66
Snailwell	1,030.94	1,202.76	1,374.59	1,546.41	1,890.06	2,233.70	2,577.35	3,092.82
Soham	1,032.44	1,204.51	1,376.59	1,548.66	1,892.81	2,236.95	2,581.10	3,097.32
Stetchworth	1,021.64	1,191.91	1,362.19	1,532.46	1,873.01	2,213.55	2,554.10	3,064.92
Stretham	1,040.96	1,214.45	1,387.95	1,561.44	1,908.43	2,255.41	2,602.40	3,122.88
Sutton	1,051.88	1,227.19	1,402.51	1,577.82	1,928.45	2,279.07	2,629.70	3,155.64
Swaffham Bulbeck	1,019.24	1,189.11	1,358.99	1,528.86	1,868.61	2,208.35	2,548.10	3,057.72
Swaffham Prior	1,019.72	1,189.67	1,359.63	1,529.58	1,869.49	2,209.39	2,549.30	3,059.16
Wentworth	1,029.14	1,200.66	1,372.19	1,543.71	1,886.76	2,229.80	2,572.85	3,087.42
Westley Waterless	989.60	1,154.53	1,319.47	1,484.40	1,814.27	2,144.13	2,474.00	2,968.80
Wicken	1,026.02	1,197.02	1,368.03	1,539.03	1,881.04	2,223.04	2,565.05	3,078.06
Wilburton	1,033.04	1,205.21	1,377.39	1,549.56	1,893.91	2,238.25	2,582.60	3,099.12
Witcham	1,036.16	1,208.85	1,381.55	1,554.24	1,899.63	2,245.01	2,590.40	3,108.48
Witchford	1,018.28	1,187.99	1,357.71	1,527.42	1,866.85	2,206.27	2,545.70	3,054.84
Wooditton	1,002.80	1,169.93	1,337.07	1,504.20	1,838.47	2,172.73	2,507.00	3,008.40
Average Tax Charge	1,027.72	1,199.01	1,370.29	1,541.58	1,884.15	2,226.73	2,569.30	3,083.16
Proportion to Band D (Ninths)	6	7	8	9	11	13	15	18

Capital Programme 2012/13 to 2015/16

Capital Schemes	2012/13 Original £	2012/13 Revised £	2013/14 £	2014/15 £	2015/16 £	2016/17 £
<u>Community & Environment Sub- Committee</u>						
1. Ely Country Park	0	0	10,000	0	0	0
2. West of Ely Cycleway	0	5,500	0	0	0	0
3. Recycling & Organics Collection Service	0	0	3,579,031	0	0	0
Total Community & Environment Sub- Committee	0	5,500	3,589,031	0	0	0
<u>Development & Transport Sub-Committee</u>						
4. Conservation Area Schemes - 2nd round	0	29,689	0	0	0	0
5. Transport Initiatives Fund	50,000	16,772	0	0	0	0
6. Station Gateway Development	100,000	100,000	0	0	0	0
7. Southern Link Road	42,000	42,000	41,000	0	0	0
8. Fisherman's Car Park Infrastructure	0	16,177	0	0	0	0
9. Ely Car Parking Scheme	112,300	0	0	0	0	0
10. Acquisition of Part of Barton Road Car Park	0	55,000	0	0	0	0
11. Travellers' Site (Wentworth)	0	598	0	0	0	0
12. Travellers' Sites (Burwell and Earith)	0	21,515	0	0	0	0
13. Mandatory Disabled Facilities Grants	386,000	478,485	386,000	386,000	386,000	386,000
14. Empty Properties, Discretionary DFGs, Minor Works & Home Repair Asst.	193,000	292,475	193,000	193,000	193,000	193,000
15. Empty Properties Littleport	0	79,705	0	0	0	0
Total Development & Transport Sub-Committee	883,300	1,132,416	620,000	579,000	579,000	579,000
<u>Personnel & Corporate Services Sub-Committee</u>						
16. Reception Refurbishment, The Grange	85,000	121,167	0	0	0	0
17. Vehicle Etc Replacements	95,822	83,332	29,000	29,000	29,000	29,000
18. Grounds Maintenance Vehicles/Equipment	0	9,839	0	0	0	0
19. G.I.S. (Geographical Information System)	70,000	70,000	0	0	0	0
20. Virtualisation of Servers	0	593	0	0	0	0
21. Northgate/Paris new APACS security Module	0	2,892	0	0	0	0
22. Replacement IT Back-up System	0	4,975	0	0	0	0
23. Environmental Health Public Licensing	0	15,000	0	0	0	0
24. Payment Card Industry Data Security Standard (PCI DSS)	0	13,300	0	0	0	0
25. Office Management System Legal System Replacement	0	14,084	0	0	0	0
26. CIL (Community Infrastructure Levy) system	0	14,250	0	0	0	0
27. Electronic Document Management (DMS), CRM and e-Forms	0	50,951	0	0	0	0
28. CRM Integration (incl. NDL Metascybe implementation)	0	54,640	0	0	0	0
Total Personnel & Corporate Services Sub-Committee	250,822	455,023	29,000	29,000	29,000	29,000
Total Capital Schemes	1,134,122	1,592,939	4,238,031	608,000	608,000	608,000

1. Ely Country Park

Improving play provision at Ely Country Park (the Pocket Park area) by providing a cycle park and covered rain shelter.

2. West of Ely Cycleway

To put in place a Cycle link between Morley Drive and Berrisford Road, Ely, to complete the link from West Fen Road to Witchford Road.

3. Recycling & Organics Collection Service

This scheme will change both recycling and organics collection services to wheeled bins, whilst retaining weekly black sack collections for a minimum 5 year period. It will allow expansion of the range of materials collected for recycling to include plastic bottles, food containers and drinks cartons, also allowing transfer of cardboard from organics collections to recycling. The budget above is to purchase vehicles, communal and wheelie bins.

4. Conservation Area Schemes - 2nd round

Steeple Row - scheme led by Ely Perspective for public realm enhancements in this location. Ongoing for a number of years, negotiations have taken place to secure a suitable scheme in this historically sensitive location. In order to facilitate the scheme ECDC have agreed to build the bin store with this money and any remaining money will be given to the rest of the project.

5. Transport Initiatives Fund

For provision of a pedestrian crossing at Ely Station - has been outstanding for some years and is subject to ongoing discussions with Network Rail. Need to assess implications and timings of proposed station interchange improvements before progressing.

6. Station Gateway Development

Ongoing proposals to create transport interchange at station. Initial studies complete. Development framework under preparation.

7. Southern Link Road

Helping to fund Cambs. County Council's development of proposals for Ely Rail Crossing. Funding from Cambs. Horizon in 2011/12 and LPSA in 2012/13 and 2013/14.

8. Fisherman's Car Park Infrastructure

The car park needed to be upgraded (due to poor gravel surfacing) and remodelled to increase the number of car parking bays whilst the new rubber matting will be easier to maintain. Also entrance to Ely Country Park. Part funded by S106.

9. Ely Car Parking Scheme

Some car parks will need to be resurfaced due to poor surfacing and reconfiguration arising from the implementation of any charging proposal. This would include placing the car parking machines in protected and safe places and relocation of blue badge bays etc. It will cause a net increase in spaces such as the Grange Car Park. Funded by Sainsburys S106. Delayed to 2013/14 awaiting evaluation, public consultation and approval by committee. Spend and S106 funding will be included when approved by committee.

10. Acquisition of Part of Barton Road Car Park

Acquisition of Sanctuary Hereward Housing Association part of Barton Road car park to increase public car parking.

11. Travellers' Site (Wentworth)

The balance of a government grant for capital expenditure initially for the Wentworth Site. It will be allocated to sites as required.

12. Travellers' Sites (Burwell and Earith)

The balance of a government grant for capital expenditure initially for the Wentworth Site. It will be allocated to sites as required.

13. Mandatory Disabled Facilities Grants

Provided to enable disabled people, including children, to remain in their own home. Due to an ageing population the demand for this type of grant is likely to increase and capital funding will need to continue to enable the Council to meet this statutory function. Part grant funded.

14. Empty Properties, Discretionary DFGs, Minor Works & Home Repair Asst.

Provided for essential repairs and energy efficiency measures to owner occupiers on an income related benefit to carry out essential repairs to their homes to ensure that they meet the decent homes standard. This grant takes two forms, one a small non-repayable grant and the other, where more extensive works are needed, a repayable loan.

15. Empty Properties Littleport

Specific grant received to provide home improvement/renovation grants and loans for empty properties in this area.

16. Reception Refurbishment, The Grange

Sanctuary Hereward (SHHA) shared reception/refurbishment. Contribution from SHHA received 2010/11.

17. Vehicle Etc Replacements

This budget has been carried forward from 2011/12 to 2012/13 while leasing options are investigated. Funded from revenue and income from sales.

18. Grounds Maintenance Vehicles/Equipment

Used for Sanctuary Hereward contract and funded by SHHA.

19. G.I.S. (Geographical Information System)

Funding for Internet and Intranet version of our mapping system. Part funded by HPDG.

20. Virtualisation of Servers

Migration of 40+ Council Servers on to a Virtual Server environment to generate efficiency savings.

21. Northgate/Paris new APACS security Module

Cash receipting security module to comply with latest security standards. Funded by HPDG.

22. Replacement IT Back-up System

Existing solution has become unstable and is failing on a regular basis. IEG funding from within existing budgets.

23. Environmental Health Public Licensing

Solution to fulfil the statutory requirement to have licensing information on line and available to the public 24/7.

24. Payment Card Industry Data Security Standard (PCI DSS)

Upgrade required to achieve Standard (PCI DSS), meaning the public can trust us with their sensitive payment card information. Failure to comply, in addition to a poor reputation, attracts a fine, currently £100 per month, however this is due to increase substantially sometime in the new year. Continued non compliance will inevitably also result in the requirement for our on line payment facility to be withdrawn all together.

25. Office Management System (OMS) Legal System Replacement

The Council has recently moved to MS Office 2007 as Office 2000 is out of date and no longer supported. The current version of the OMS legal system does not support Office 2007 and requires a major upgrade, the cost of which is equivalent to replacing the whole system. The legal department used this opportunity to review their requirements and tender for a system that meets their needs and at the best price.

26. CIL (Community Infrastructure Levy) system

CIL is a new levy or tariff that local authorities can charge on new developments in their area to ensure that the wider impact of these developments is mitigated. This Council will introduce the charge on 1 February 2013.

27. Electronic Document Management (DMS), CRM and e-Forms

HPDG funding for Phase 2 of the electronic document management project to include document retention and archiving.

28. CRM Integration (incl. NDL Metascybe implementation)

Third party software solution to integrate CRM with corporate back office systems to generate efficiency savings.

Funded from HPDG and Improvement East grant.

To Be Financed By

Sources Of Financing	2012/13 Original £	2012/13 Revised £	2013/14 £	2014/15 £	2015/16 £	2016/17 £
Government Grants:						
Disabled Facility Grants	(200,000)	(254,408)	(200,000)	(200,000)	(200,000)	(200,000)
Littleport Empty Property Grant		(79,705)				
Gypsy & Travellers' Sites Grant		(22,113)				
HPDG (Housing & Planning Development Grant)	(52,000)	(159,197)				
CIL / HPDG		(14,250)				
IEG (Implementing Electronic Government)		(47,359)				
DCLG: WCSS (Weekly Collection Support Scheme)		0	(3,579,031)			
Other						
Section 106 Contributions	(112,300)	(10,331)	(10,000)			
Improvement East		(1,140)				
LPSA (Local Public Sector Agreement)	(42,000)	(42,000)	(41,000)			
Contribution to Reception		(33,363)				
Grounds Maintenance		(9,839)				
Capital Receipts	(727,822)	(919,234)	(408,000)	(408,000)	(408,000)	(408,000)
Total Financing	(1,134,122)	(1,592,939)	(4,238,031)	(608,000)	(608,000)	(608,000)

Capital Resources

	2012/13 Original £	2012/13 Revised £	2013/14 £	2014/15 £	2015/16 £	2016/17 £
Balance Brought Forward	1,826,446	2,098,749	1,604,847	1,233,847	861,847	488,847
Add receipts from Sales of Assets	0	254,000	8,000	7,000	6,000	5,000
Add revenue contributions	180,822	171,332	29,000	29,000	29,000	29,000
Less Capital Receipts Applied	(727,822)	(919,234)	(408,000)	(408,000)	(408,000)	(408,000)
Capital Reserves Carried Forward	1,279,446	1,604,847	1,233,847	861,847	488,847	114,847

STATEMENT OF RESERVES - 2011/12 - 2015/16

	2011/12				2012/13				2013/14			
	Opening Balance 1 April	Transfers to Reserve	Contributions from Reserve	Forecast Balance 31 Mar	Opening Balance 1 April	Transfers to Reserve	Contributions from Reserve	Forecast Balance 31 Mar	Opening Balance 1 April	Transfers to Reserve	Contributions from Reserve	Forecast Balance 31 Mar
	£	£	£	£	£	£	£	£	£	£	£	£
District Elections	88,000	22,000	(110,000)	0	0	22,000	0	22,000	22,000	22,000	0	44,000
Management restructure	0	0	0	0	0	0	0	0	0	0	0	0
HPDG	794,313	0	(109,639)	684,674	684,674	0	(350,565)	334,109	334,109	0	(161,331)	172,778
Asset Management	312,112	10,536	(100,993)	221,655	221,655	0	0	221,655	221,655	0	0	221,655
Pension	100,000	0	0	100,000	100,000	0	0	100,000	100,000	0	0	100,000
Infrastructure Fund	107,959	0	(107,959)	0	0	0	0	0	0	0	0	0
Rev contribution to Capital	0	0	0	0	0	0	0	0	0	0	0	0
Vehicle Replacements	40,418	29,000	0	69,418	69,418	29,000	0	98,418	98,418	29,000	0	127,418
Building Control	0	5,998	0	5,998	5,998	17,676	0	23,674	23,674	19,595	0	43,269
Change Management	350,000	0	0	350,000	350,000	0	(87,315)	262,685	262,685	0	(25,000)	237,685
Virtual Storage Solution	13,000	13,000	0	26,000	26,000	13,000	0	39,000	39,000	13,000	0	52,000
Housing Conditions Survey	10,000	10,000	0	20,000	20,000	10,000	0	30,000	30,000	10,000	0	40,000
Leisure Facility	0	0	0	0	0	0	0	0	0	0	0	0
Surplus Savings Reserve	0	665,111	0	665,111	665,111	0	(3,281)	661,830	661,830	286,644	(88,521)	859,953
Land Charges New Burdens Reserve	34,356	0	0	34,356	34,356	0	0	34,356	34,356	0	0	34,356
Grounds Maintenance Reserve	15,006	58,284	0	73,290	73,290	6,850	0	80,140	80,140	0	(8,371)	71,769
Cultural & Related - Sport	13,368	7,489	(13,368)	7,489	7,489	0	(7,489)	0	0	0	0	0
Environment - Community Safety	71,878	165,257	(71,879)	165,256	165,256	0	(165,256)	0	0	0	0	0
Planning & Development - Econ Dev	4,849	14,442	(4,849)	14,442	14,442	0	(14,442)	0	0	0	0	0
Transport	52,107	63,078	(52,107)	63,078	63,078	0	(63,078)	0	0	0	0	0
Housing	12,897	12,825	(12,896)	12,826	12,826	0	(12,826)	0	0	0	0	0
Corporate	1,042	7,157	0	8,199	8,199	0	(8,199)	0	0	0	0	0
Revenues & Benefits	150,000	300,000	0	450,000	450,000	0	(90,066)	359,934	359,934	0	(159,934)	200,000
Reception Refurbishment	90,000	0	0	90,000	90,000	0	(90,000)	0	0	0	0	0
S106	1,771,123	299,800	(327,827)	1,743,096	1,743,096	0	0	1,743,096	1,743,096	0	0	1,743,096
New Homes Bonus	0	60,873	0	60,873	60,873	0	(60,873)	0	0	0	0	0
Homelessness	0	80,419	0	80,419	80,419	0	0	80,419	80,419	0	0	80,419
Weekly Refuse Reserve	0	0	0	0	0	0	0	0	0	0	0	0
	4,032,428	1,825,269	(911,517)	4,946,180	4,946,180	98,526	(953,390)	4,091,316	4,091,316	380,239	(443,157)	4,028,398
General Fund Balance	1,623,847	173,083	0	1,796,930	1,796,930	0	0	1,796,930	1,796,930	0	0	1,796,930
Total Reserves	5,656,275	1,998,352	(911,517)	6,743,110	6,743,110	98,526	(953,390)	5,888,246	5,888,246	380,239	(443,157)	5,825,328

STATEMENT OF RESERVES - 2011/12 - 2015/16

	2014/15				2015/16			
	Opening Balance 1 April	Transfers to Reserve	Contributions from Reserve	Forecast Balance 31 Mar	Opening Balance 1 April	Transfers to Reserve	Contributions from Reserve	Forecast Balance 31 Mar
	£	£	£	£	£	£	£	£
District Elections	44,000	22,000	0	66,000	66,000	22,000	(88,000)	0
Management restructure	0	0	0	0	0	0	0	0
HPDG	172,778	0	(124,677)	48,101	48,101	0	(48,101)	0
Asset Management	221,655	0	0	221,655	221,655	0	0	221,655
Pension	100,000	0	0	100,000	100,000	0	0	100,000
Infrastructure Fund	0	0	0	0	0	0	0	0
Rev contribution to Capital	0	0	0	0	0	0	0	0
Vehicle Replacements	127,418	29,000	0	156,418	156,418	29,000	0	185,418
Building Control	43,269	19,595	0	62,864	62,864	19,595	0	82,459
Change Management	237,685	0	(30,000)	207,685	207,685	0	0	207,685
Virtual Storage Solution	52,000	13,000	0	65,000	65,000	13,000	0	78,000
Housing Conditions Survey	40,000	10,000	0	50,000	50,000	10,000	0	60,000
Leisure Facility	0	0	0	0	0	0	0	0
Surplus Savings Reserve	859,953	0	(359,494)	500,459	500,459	0	0	500,459
Land Charges New Burdens Reserve	34,356	0	0	34,356	34,356	0	0	34,356
Grounds Maintenance Reserve	71,769	0	(8,371)	63,398	63,398	0	(8,371)	55,027
Cultural & Related - Sport	0	0	0	0	0	0	0	0
Environment - Community Safety	0	0	0	0	0	0	0	0
Planning & Development - Econ Dev	0	0	0	0	0	0	0	0
Transport	0	0	0	0	0	0	0	0
Housing	0	0	0	0	0	0	0	0
Corporate	0	0	0	0	0	0	0	0
Revenues & Benefits	200,000	0	0	200,000	200,000	0	0	200,000
Reception Refurbishment	0	0	0	0	0	0	0	0
S106	1,743,096	0	0	1,743,096	1,743,096	0	0	1,743,096
New Homes Bonus	0	0	0	0	0	0	0	0
Homelessness	80,419	0	0	80,419	80,419	0	0	80,419
Weekly Refuse Reserve	0	416,718	0	416,718	416,718	0	(315,998)	100,720
	4,028,398	510,313	(522,542)	4,016,169	4,016,169	93,595	(460,470)	3,649,294
General Fund Balance	1,796,930	0	0	1,796,930	1,796,930	0	0	1,796,930
Total Reserves	5,825,328	510,313	(522,542)	5,813,099	5,813,099	93,595	(460,470)	5,446,224

APPENDIX 5

FEES AND CHARGES REGISTER AT 1/4/2013

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Community Services	1
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Environmental Services	5
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Human Resources & Facilities Management	11
Information Technology & Customer Services	11
Legal & Democratic Services	12

VAT

CODE	VAT	RATE
SR	Standard Rated	20.0%
ZR/EX/OS	No VAT	0.0%

COMMUNITY SERVICES

	Charge from 1/4/2012	VAT Code	Discretionary or Statutory	2013 Proposals
BUSINESS PARKING PERMIT SCHEME				
First permit	£50.00	SR	Discretionary	£50.00
Second permit	£55.00	SR	Discretionary	£55.00
Third permit	£60.00	SR	Discretionary	£60.00
Fourth permit	£70.00	SR	Discretionary	£70.00
Market Traders	£20.00	SR	Discretionary	£20.00
CAR PARKING – ANGEL DROVE, ELY				
Cost per day (except Saturdays & Bank Holidays)	£3.00	SR	Discretionary	£3.00
Season Ticket – Weekly(6 days)	£12.00	SR	Discretionary	£12.00
Season Ticket – Quarterly	£145.00	SR	Discretionary	£145.00
Season Ticket – Annual	£506.00	SR	Discretionary	£506.00
CAR PARKING – LITTLEPORT STATION				
<u>On-peak</u>				
Daily	£1.80	SR	Discretionary	£1.80
Weekly	£5.70	SR	Discretionary	£5.70
Quarterly	£57.00	SR	Discretionary	£57.00
Annual	£205.00	SR	Discretionary	£205.00
<u>Off-peak</u>				
Daily	£0.50	SR	Discretionary	£0.50
ELY MARKETS				
Thursday Regular Traders & Charity Stalls				
Weekly pitch charge per sqmt	£1.85	EX	Discretionary	£1.85
Minimum weekly charge for new traders	£11.77	EX	Discretionary	£11.77
Weekly pitch charge per sqmt - casuals	£2.49	EX	Discretionary	£2.49

	Charge from 1/4/2012	VAT Code	Discretionary or Statutory	2013 Proposals
Saturday Craft & Collectable Market				
Weekly pitch charge (8ft pitch) 2.98sqmt	£13.76	EX	Discretionary	£13.76
Weekly pitch charge (12ft pitch) 4.44sqmt	£20.63	EX	Discretionary	£20.63
Minimum weekly charge	£17.29	EX	Discretionary	£18.40
Weekly pitch charge – casual (8ft pitch) 2.98sqmt	£18.40	EX	Discretionary	£20.00
Weekly pitch charge – casual (12ft pitch) 4.44sqmt	£27.57	EX	Discretionary	£30.00
Stall charge	£10.00	EX	Discretionary	£10.00
Saturday General Market				
Weekly pitch charge per sqmt	£1.85	EX	Discretionary	£1.85
Minimum weekly charge	£17.29	EX	Discretionary	£17.29
Saturday Farmers Market				
Stall charge	£10.00	EX	Discretionary	£10.00
Weekly pitch charge – (8ft pitch) 2.98sqmt	£21.79	EX	Discretionary	£21.79
Weekly pitch charge – (12ft pitch) 4.44sqmt	£32.69	EX	Discretionary	£32.69
TOURISM – OLIVER CROMWELL’S HOUSE				
Adult	£4.60	SR	Discretionary	£4.60
Concession (over 60's and students with a valid student card)	£4.10	SR	Discretionary	£4.10
Child (under 6's free)	£3.10	SR	Discretionary	£3.10
Family (2 adults and 3 children under 16)	£13.00	SR	Discretionary	£13.00
TOURISM - JOINT TICKET (OLIVER CROMWELL HOUSE & ELY MUSEUM)				
Adult	£6.20	SR	Discretionary	£6.60
Concession	£5.00	SR	Discretionary	£5.40

DEVELOPMENT SERVICES

	Charge from 1/4/2012	VAT Code	Discretionary or Statutory	2013 Proposals
PLANNING PRE APPLICATION ADVICE				
Householder Schemes – comment on a particular scheme – written advice only	£36.00	SR	Discretionary	£36.00
Householder Schemes – comment on a particular scheme – meeting	£42.00	SR	Discretionary	£42.00
Minor Development – residential schemes 1-9 dwellings, other buildings up to 999sqm, unaccompanied site visit – written advice only	£120.00	SR	Discretionary	£120.00
Minor Development – residential schemes 1-9 dwellings, other buildings up to 999sqm, unaccompanied site visit – meeting	£336.00	SR	Discretionary	£336.00
Major Development – 10 up to 40 dwellings, site area up to 0.5ha, 1000sqm plus floorspace, unaccompanied site visit – written advice only	£228.00	SR	Discretionary	£228.00
Major Development – 10 up to 40 dwellings, site area up to 0.5ha, 1000sqm plus	£552.00	SR	Discretionary	£552.00

	Charge from 1/4/2012	VAT Code	Discretionary or Statutory	2013 Proposals
floorspace, unaccompanied site visit – meeting				
Strategic Development – 41 plus dwellings, 2500 sqm plus, over 0.5ha in area - meeting	£960.00	SR	Discretionary	£960.00
Subsequent meetings/reports – Major development (per hr)	£80.00	SR	Discretionary	£80.00
Subsequent meetings/reports – Strategic Development (per hr)	£150.00	SR	Discretionary	£150.00
PLANNING APPLICATIONS				
See separate document for scale of fee for planning applications, determinations, certificates of lawful use or development and advertising consents click here for planning fees				
BUILDING REGULATION CHARGES				
See separate documents for Building Regulations Non-Domestic/Domestic Guidance Notes Click here for Building Control Fees				
STREET NAMING & NUMBERING				
Property name additions/amendments/removals	£50.00	OS	Discretionary	£50.00
Naming of new streets	£150.00	OS	Discretionary	£150.00
Numbering of new properties				
1 property	£50.00	OS	Discretionary	£50.00
2 – 5 properties	£75.00	OS	Discretionary	£75.00
6 – 10 properties	£100.00	OS	Discretionary	£100.00
11 – 25 properties	£150.00	OS	Discretionary	£150.00
26 – 50 properties	£200.00	OS	Discretionary	£200.00
51 – 100 properties	£400.00	OS	Discretionary	£400.00
101 + properties	£750.00	OS	Discretionary	£750.00
Division of properties – same as numbering of new properties (and based on number of properties created including the original)	See numbering of new properties	OS	Discretionary	See numbering of new properties
Confirmation of address to solicitors/conveyancers/ occupiers or owners	£25.00	OS	Discretionary	£25.00
Renumbering of scheme following development replan (after notification of numbering scheme issued)	£100.00 plus £10 per property	OS	Discretionary	£100.00 plus £10 per property
Address issued/confirmed when replacement property built (as the original address will have been removed following the demolition as address may be different to original property) reactivation of address	£50.00 per property	OS	Discretionary	£50.00 per property
1 st set of nameplates erected for each new street if one nameplate required	£225.00	OS	Discretionary	£225.00

	Charge from 1/4/2012	VAT Code	Discretionary or Statutory	2013 Proposals
1 st set of nameplates erected for each new street if two nameplates required	£325.00	OS	Discretionary	£325.00
For each additional nameplate that is required to be erected at other junctions and entrances onto the new street	£100.00	OS	Discretionary	£100.00
Challenges/requests/revisions to existing street naming and numbering schemes	£28.00 per hour	OS	Discretionary	£28.00 per hour
E-SPACE BUSINESS CENTRES				
Ely – Annual rental charge per square foot	£29.00	SR	Discretionary	£29.00
Littleport – Annual rental charge per square foot	£19.00	SR	Discretionary	£19.00
PHOTOCOPYING CHARGES				
Up to 10 A4 pages	No charge		Discretionary	No charge
11 A4 pages and over	£1.00 plus 10p per copy	SR	Discretionary	£1.00 plus 10p per copy
A3 copies (2xA4)	As above plus 20p per copy	SR	Discretionary	As above plus 20p per copy
A2 copies (4xA4)	As above plus 40p per copy	SR	Discretionary	As above plus 40p per copy
A1 copies (8xA4)	As above plus 80p per copy	SR	Discretionary	As above plus 80p per copy
Copy of Building Control Completion Certificate	£10.00	SR	Discretionary	£10.00

ENVIRONMENTAL SERVICES

	Charge from 1/4/2012	VAT Code	Discretionary or Statutory	2013 Proposals
ACUPUNCTURE REGISTRATION				
Application fee	£182.00	OS	Discretionary	£182.00
ANIMAL BOARDING ESTABLISHMENT LICENCE				
Fee – dog and cat	-	OS	Discretionary	-
Fee – dog or cat	-	OS	Discretionary	-
Fee for brand new establishments	£156.00	OS	Discretionary	£156.00
Fee for renewal applications	£130.00	OS	Discretionary	£130.00
ANIMAL HOME BOARDING LICENCE				
New establishment	£156.00	OS	Discretionary	£156.00
Renewal	£130.00	OS	Discretionary	£130.00
GAMBLING ACT 2005				
Statutory Fees				
Casino Premises Licence - Regional				
Maximum non conversion application fee in respect of provisional statement premises	£8,000.00	OS	Statutory	£8,000.00
Maximum non conversion application fee in respect of other premises	£15,000.00	OS	Statutory	£15,000.00
Annual fee	£15,000.00	OS	Statutory	£15,000.00
Fee for application to vary licence	£7,500.00	OS	Statutory	£7,500.00
Fee for application to transfer licence	£6,500.00	OS	Statutory	£6,500.00
Fee for application for reinstatement of a licence	£6,500.00	OS	Statutory	£6,500.00
Fee for application for provisional statement	£15,000.00	OS	Statutory	£15,000.00
Casino Premises Licence - Large				
Maximum non conversion application fee in respect of provisional statement premises	£5,000.00	OS	Statutory	£5,000.00
Maximum non conversion application fee in respect of other premises	£10,000.00	OS	Statutory	£10,000.00
Annual fee	£10,000.00	OS	Statutory	£10,000.00
Fee for application to vary licence	£5,000.00	OS	Statutory	£5,000.00
Fee for application to transfer licence	£2,150.00	OS	Statutory	£2,150.00
Fee for application for reinstatement of a licence	£2,150.00	OS	Statutory	£2,150.00
Fee for application for provisional statement	£10,000.00	OS	Statutory	£10,000.00
Casino Premises Licence - Small				
Maximum non conversion application fee in respect of provisional statement premises	£3,000.00	OS	Statutory	£3,000.00
Maximum non conversion application fee in respect of other premises	£8,000.00	OS	Statutory	£8,000.00
Annual fee	£5,000.00	OS	Statutory	£5,000.00
Fee for application to vary licence	£4,000.00	OS	Statutory	£4,000.00
Fee for application to transfer licence	£1,800.00	OS	Statutory	£1,800.00
Fee for application for reinstatement of a licence	£1,800.00	OS	Statutory	£1,800.00
Fee for application for provisional statement	£8,000.00	OS	Statutory	£8,000.00

	Charge from 1/4/2012	VAT Code	Discretionary or Statutory	2013 Proposals
Casino Premises Licence - Converted				
Maximum conversion application fee for non fast track application	£2,000.00	OS	Statutory	£2,000.00
Annual fee	£3,000.00	OS	Statutory	£3,000.00
Fee for application to vary licence	£2,000.00	OS	Statutory	£2,000.00
Fee for application to transfer licence	£1,350.00	OS	Statutory	£1,350.00
Fee for application for reinstatement of a licence	£1,350.00	OS	Statutory	£1,350.00
Bingo Premises Licence				
Maximum conversion application fee for non fast track application	£1,750.00	OS	Statutory	£1,750.00
Maximum non conversion application fee in respect of provisional statement premises	£1,200.00	OS	Statutory	£1,200.00
Maximum non conversion application fee in respect of other premises	£3,500.00	OS	Statutory	£3,500.00
Annual fee	£1,000.00	OS	Statutory	£1,000.00
Fee for application to vary licence	£1,750.00	OS	Statutory	£1,750.00
Fee for application to transfer licence	£1,200.00	OS	Statutory	£1,200.00
Fee for application for reinstatement of a licence	£1,200.00	OS	Statutory	£1,200.00
Fee for application for provisional statement	£3,500.00	OS	Statutory	£3,500.00
Adult Gaming Premises Licence				
Maximum conversion application fee for non fast track application	£1,000.00	OS	Statutory	£1,000.00
Maximum non conversion application fee in respect of provisional statement premises	£1,200.00	OS	Statutory	£1,200.00
Maximum non conversion application fee in respect of other premises	£2,000.00	OS	Statutory	£2,000.00
Annual fee	£1,000.00	OS	Statutory	£1,000.00
Fee for application to vary licence	£1,000.00	OS	Statutory	£1,000.00
Fee for application to transfer licence	£1,200.00	OS	Statutory	£1,200.00
Fee for application for reinstatement of a licence	£1,200.00	OS	Statutory	£1,200.00
Fee for application for provisional statement	£2,000.00	OS	Statutory	£2,000.00
Betting Premises (Track) Licence				
Maximum conversion application fee for non fast track application	£1,250.00	OS	Statutory	£1,250.00
Maximum non conversion application fee in respect of provisional statement premises	£950.00	OS	Statutory	£950.00
Maximum non conversion application fee in respect of other premises	£2,500.00	OS	Statutory	£2,500.00
Annual fee	£1,000.00	OS	Statutory	£1,000.00
Fee for application to vary licence	£1,250.00	OS	Statutory	£1,250.00
Fee for application to transfer licence	£950.00	OS	Statutory	£950.00
Fee for application for reinstatement of a licence	£950.00	OS	Statutory	£950.00
Fee for application for provisional statement	£2,500.00	OS	Statutory	£2,500.00
Family Entertainment Centre Premises Licence				
Maximum conversion application fee for non fast track application	£1,000.00	OS	Statutory	£1,000.00

	Charge from 1/4/2012	VAT Code	Discretionary or Statutory	2013 Proposals
Maximum non conversion application fee in respect of provisional statement premises N	£950.00	OS	Statutory	£950.00
Maximum non conversion application fee in respect of other premises	£2,000.00	OS	Statutory	£2,000.00
Annual fee	£750.00	OS	Statutory	£750.00
Fee for application to vary licence	£1,000.00	OS	Statutory	£1,000.00
Fee for application to transfer licence	£950.00	OS	Statutory	£950.00
Fee for application for reinstatement of a licence	£950.00	OS	Statutory	£950.00
Fee for application for provisional statement	£2,000.00	OS	Statutory	£2,000.00
Betting Premises (Other) Licence				
Maximum conversion application fee for non fast track application	£1,500.00	OS	Statutory	£1,500.00
Maximum non conversion application fee in respect of provisional statement premises	£1,200.00	OS	Statutory	£1,200.00
Maximum non conversion application fee in respect of other premises	£3,000.00	OS	Statutory	£3,000.00
Annual fee	£600.00	OS	Statutory	£600.00
Fee for application to vary licence	£1,500.00	OS	Statutory	£1,500.00
Fee for application to transfer licence	£1,200.00	OS	Statutory	£1,200.00
Fee for application for reinstatement of a licence	£1,200.00	OS	Statutory	£1,200.00
Fee for application for provisional statement	£3,000.00	OS	Statutory	£3,000.00
Temporary Use Notices				
Temporary Use Notice fee	£500.00	OS	Statutory	£500.00
Replacement of an endorsed copy	£25.00	OS	Statutory	£25.00
GAMBLING ACT 2005 PERMITS				
Statutory Fees				
Family Entertainment Centre Gaming Machine Permit				
Application fee	£300.00	OS	Statutory	£300.00
Renewal	£300.00	OS	Statutory	£300.00
Change of name	£25.00	OS	Statutory	£25.00
Copy of permit	£15.00	OS	Statutory	£15.00
Club Gaming Permits				
Application fee - holder of club premises certificate or holder of existing Pt 2 or 3 registration under Gaming Act 1968	£100.00	OS	Statutory	£100.00
Application fee – non club premises certificate holder	£200.00	OS	Statutory	£200.00
Renewal after 10 years	£200.00	OS	Statutory	£200.00
Copy of permit	£15.00	OS	Statutory	£15.00
Variation	£100.00	OS	Statutory	£100.00
Club Machine Permits				
Application fee - holder of club premises certificate or holder of existing Pt 2 or 3 registration under Gaming Act 1968	£100.00	OS	Statutory	£100.00
Application fee – non club premises certificate holder	£200.00	OS	Statutory	£200.00
Renewal after 10 years	£200.00	OS	Statutory	£200.00
Copy of permit	£15.00	OS	Statutory	£15.00

	Charge from 1/4/2012	VAT Code	Discretionary or Statutory	2013 Proposals
Variation	£100.00	OS	Statutory	£100.00
Alcohol Licensed Premises – 2 or less machines				
Notification fee	£50.00	OS	Statutory	£50.00
Alcohol Licensed Premises – more than 2 machines				
Application fee	£150.00	OS	Statutory	£150.00
Annual fee	£50.00	OS	Statutory	£50.00
Change of name	£25.00	OS	Statutory	£25.00
Copy of permit	£15.00	OS	Statutory	£15.00
Variation	£100.00	OS	Statutory	£100.00
Transfer	£25.00	OS	Statutory	£25.00
Prize Gaming Permits (pubs)				
Application fee	£300.00	OS	Statutory	£300.00
Renewal	£300.00	OS	Statutory	£300.00
Change of name	£25.00	OS	Statutory	£25.00
Copy of permit	£15.00	OS	Statutory	£15.00
Prize Gaming Permits (unlicensed Family Entertainment Centres)				
Application fee	£300.00	OS	Statutory	£300.00
Renewal	£300.00	OS	Statutory	£300.00
Change of name	£25.00	OS	Statutory	£25.00
Copy of permit	£15.00	OS	Statutory	£15.00
Registration Of Small Society Lotteries				
Lottery registration	£40.00	OS	Statutory	£40.00
Lottery renewals	£20.00	OS	Statutory	£20.00
HACKNEY CARRIAGE AND PRIVATE HIRE FEES				
New Driver Licence Application for 12 months				
Joint Hackney Carriage and Private Hire (inc. knowledge test, DVLA & CRB)	£174.00	OS	Discretionary	£174.00
Knowledge Test Re-sit	£20.00	OS	Discretionary	£20.00
Renewal of Driver Licence Application for 12 months				
Joint Hackney Carriage and Private Hire (inc. DVLA)	£60.00	OS	Discretionary	£60.00
Three yearly Criminal Records Bureau disclosure	£49.00	OS	Discretionary	£49.00
New Vehicle (Plate) Licence Application				
Private Hire Vehicle Licence – 1 year (for vehicles under 3 years of age)	£150.00	OS	Discretionary	£150.00
Private Hire Vehicle licence – 6 months (for vehicles over 3 years of age)	£75.00	OS	Discretionary	£75.00
Hackney Carriage Vehicle Licence – 1 year (for vehicles under 3 years of age)	£150.00	OS	Discretionary	£150.00
Hackney Carriage Vehicle Licence – 6 months (for vehicles over 3 years of age)	£75.00	OS	Discretionary	£75.00
Renewal Vehicle (Plate) Licence Application				
Private Hire Vehicle Licence – 1 year (for	£150.00	OS	Discretionary	£150.00

	Charge from 1/4/2012	VAT Code	Discretionary or Statutory	2013 Proposals
vehicles under 3 years of age)				
Private Hire Vehicle licence – 6 months (for vehicles over 3 years of age)	£75.00	OS	Discretionary	£75.00
Hackney Carriage Vehicle Licence – 1 year (for vehicles under 3 years of age)	£150.00	OS	Discretionary	£150.00
Hackney Carriage Vehicle Licence – 6 months (for vehicles over 3 years of age)	£75.00	OS	Discretionary	£75.00
Transfer of Vehicle Plate/licence				
Private Hire	£35.00	OS	Discretionary	£35.00
Hackney Carriage	£35.00	OS	Discretionary	£35.00
Private Hire Operator's Licence				
New	£90.00	OS	Discretionary	£90.00
Renewal	£90.00	OS	Discretionary	£90.00
Replacement Items (charge applicable per licence)				
Joint P/H & H/C Licence	£12.50	OS	Discretionary	£12.50
P/H or H/C Vehicle Licence	£12.50	OS	Discretionary	£12.50
Private Hire Operator Licence	£12.50	OS	Discretionary	£12.50
Joint P/H and H/C Driver Badge/ID	£12.50	OS	Discretionary	£12.50
P/H or H/C Vehicle Plate	£31.50	OS	Discretionary	£31.50
Joint P/H and H/C Driver change of address	£12.50	OS	Discretionary	£12.50
P/H and H/C Vehicle change of address	£12.50	OS	Discretionary	£12.50
PEST CONTROL				
Cost per treatment if not on qualifying benefit	£60.00	SR	Discretionary	£60.00
PET SHOP LICENCE				
New establishments	£156.00	OS	Discretionary	£156.00
Renewal	£90.00	OS	Discretionary	£90.00
RIDING ESTABLISHMENT LICENCE				
New establishment	£184.00	OS	Discretionary	£184.00
Renewal	£157.00	OS	Discretionary	£157.00
STRAY DOGS				
Stray Dog Collection - 1 dog	£25.00	OS	Discretionary	£25.00
Stray Dog Collection - additional dogs	£10.00	OS	Discretionary	£10.00
Additional fee if collected from WGAS	£25.00	OS	Discretionary	£25.00
Kennelling Fee (per night)				
Out of hours call charges depending on area FROM	£25.00	OS	Discretionary	£25.00
TATTOO REGISTRATION				
Tattooing, Body Piercing or Permanent skin colouring	£182.00	OS	Discretionary	£182.00
TRAVELLER SITE RENTS				
Burwell – Site Rent per week	£61.00	EX	Discretionary	£63.00
Burwell – Water & Waste Charge per week	£10.00	EX	Discretionary	£10.00
Earith Bridge – Site Rent per week	£70.00	EX	Discretionary	£72.00
Earith Bridge – Water & Waste Charge per	£10.00	EX	Discretionary	£10.00

	Charge from 1/4/2012	VAT Code	Discretionary or Statutory	2013 Proposals
week				
Wentworth – Site Rent per week	£61.00	EX	Discretionary	£63.00
Wentworth – Water & Waste Charge per week	£10.00	EX	Discretionary	£10.00
STREET TRADING				
Street Trading Licence	£740.00	OS	Discretionary	£740.00
LICENSING ACT 2003	Statutory Fees			
Personal Licence				
Application for a grant of a personal licence	£37.00	OS	Statutory	£37.00
Application for a renewal of a personal licence	£37.00	OS	Statutory	£37.00
Theft, loss etc of a personal licence	£10.50	OS	Statutory	£10.50
Temporary Even Notices				
Temporary Event Notice	£21.00	OS	Statutory	£21.00
Theft, loss etc of Temporary Event Notice	£10.50	OS	Statutory	£10.50
Premises Licence				
Application for transfer of a premises licence	£23.00	OS	Statutory	£23.00
Theft, loss etc of premises licence	£10.50	OS	Statutory	£10.50
Loss of premises summary	£10.50	OS	Statutory	£10.50
Application to vary licence to specify individual as designated premises supervisor (DPS)	£23.00	OS	Statutory	£23.00
Club Premises				
Change of relevant registered address of club	£10.50	OS	Statutory	£10.50
Notification of change of name or alteration of club rules	£10.50	OS	Statutory	£10.50
Theft, loss etc of club certificate	£10.50	OS	Statutory	£10.50
General				
Notification of change of name or address	£10.50	OS	Statutory	£10.50
Duty to notify change of name or address	£10.50	OS	Statutory	£10.50
Application fee for a provisional statement where premises being built	£315.00	OS	Statutory	£315.00
Interim authority notice following death etc of licence holder	£23.00	OS	Statutory	£23.00
Right of freeholder etc to be notified of licensing matters	£21.00	OS	Statutory	£21.00
New Premises Licence Applications And Variations For Premises And Club Premises Licences				
Band A	£100.00	OS	Statutory	£100.00
Band B	£190.00	OS	Statutory	£190.00
Band C	£315.00	OS	Statutory	£315.00
Band D	£450.00	OS	Statutory	£450.00
Band D when primary business Alcohol Sales x 2	£900.00	OS	Statutory	£900.00
Band E	£635.00	OS	Statutory	£635.00
Band E when primary business Alcohol Sales x 3	£1,905.00	OS	Statutory	£1,905.00

	Charge from 1/4/2012	VAT Code	Discretionary or Statutory	2013 Proposals
Premises Annual Renewal				
Band A	£70.00	OS	Statutory	£70.00
Band B	£180.00	OS	Statutory	£180.00
Band C	£295.00	OS	Statutory	£295.00
Band D	£320.00	OS	Statutory	£320.00
Band D when primary business Alcohol Sales x 2	£640.00	OS	Statutory	£640.00
Band E	£350.00	OS	Statutory	£350.00
Band E when primary business Alcohol Sales x 3	£1,050.00	OS	Statutory	£1,050.00
Additional Fees For Large Venues And Events				
Number in attendance at any one time				
5,000 – 9,999	£1,000.00	OS	Statutory	£1,000.00
10,000 – 14,999	£2,000.00	OS	Statutory	£2,000.00
15,000 – 19,999	£4,000.00	OS	Statutory	£4,000.00
20,000 – 29,999	£8,000.00	OS	Statutory	£8,000.00
30,000 – 39,999	£16,000.00	OS	Statutory	£16,000.00
40,000 – 49,999	£24,000.00	OS	Statutory	£24,000.00
50,000 – 59,999	£32,000.00	OS	Statutory	£32,000.00
60,000 – 69,999	£40,000.00	OS	Statutory	£40,000.00
70,000 – 79,999	£48,000.00	OS	Statutory	£48,000.00
80,000 – 89,999	£56,000.00	OS	Statutory	£56,000.00
90,000 and over	£64,000.00	OS	Statutory	£64,000.00
BULKY WASTE				
Up to three household items	£20.00	OS	Discretionary	£20.00
Per fridge or freezer	£20.00	OS	Discretionary	£20.00
ENVIRONMENTAL PROTECTION ACT AUTHORISATIONS				
EXPORT CERTIFICATE OF HEALTH	Variable	OS		Variable

FINANCIAL SERVICES

	Charge from 1/4/2012	VAT Code	Discretionary or Statutory	2013 Proposals
ONLINE PAYMENTS BY CREDIT CARD				
Charge for use of credit cards	2.5%	EX	Discretionary	2.5%
Railcards	£24.00	OS	Discretionary	£24.00

HUMAN RESOURCES & FACILITIES MANAGEMENT

	Charge from 1/4/2012	VAT Code	Discretionary or Statutory	2013 Proposals

	Charge from 1/4/2012	VAT Code	Discretionary or Statutory	2013 Proposals
GARAGE RENTS – ST JOHNS ROAD, ELY				
Monthly charge	£25.00	SR	Discretionary	£25.00

INFORMATION TECHNOLOGY & CUSTOMER SERVICES

	Charge from 1/4/2012	VAT Code	Discretionary or Statutory	2013 Proposals

LEGAL & DEMOCRATIC SERVICES

	Charge from 1/4/2012	VAT Code	Discretionary or Statutory	2013 Proposals
FIXED PENALTY PARKING FINES				
Excess Charge if paid within 14 days	£50 00	OS	Discretionary	£50 00
Excess Charge if paid after 14 days	£60.00	OS	Discretionary	£60.00
LOCAL LAND CHARGE SEARCH FEES				
LLC1 only	£10.90	OS	Discretionary	£10.90
CON29 only	£55.10	OS	Discretionary	£55.10
Total fee for standard search	£66.00	OS	Discretionary	£66.00
CON29 optional enquiries				
Q4 – Road proposed by private bodies	£4.80	OS	Discretionary	£4.80
Q5 – Public paths or byways	£9.50	OS	Discretionary	£9.50
Q6.1 & 6.2 – Advertisements	£4.80	OS	Discretionary	£4.80
Q6.3 a-e – Advertisements	£4.80	OS	Discretionary	£4.80
Q7 – Completion notices	£6.20	OS	Discretionary	£6.20
Q8 – Parks and countryside	£4.80	OS	Discretionary	£4.80
Q9 – Pipelines	£1.50	OS	Discretionary	£1.50
Q10 – Houses in multiple occupation	£1.90	OS	Discretionary	£1.90
Q11 – Noise abatement	£1.70	OS	Discretionary	£1.70
Q12 – Urban development areas	£4.70	OS	Discretionary	£4.70
Q13 – Enterprise zones	£1.50	OS	Discretionary	£1.50
Q14 – Inner urban improvement areas	£1.50	OS	Discretionary	£1.50
Q15 – Simplified planning zones	£4.80	OS	Discretionary	£4.80
Q16 – Land maintenance notices	£4.80	OS	Discretionary	£4.80
Q17 – Mineral consultation areas	£8.00	OS	Discretionary	£8.00
Q18 – Hazardous substance consents	£4.80	OS	Discretionary	£4.80
Q19 – Environmental and pollution notices	£1.90	OS	Discretionary	£1.90
Q20 – Food safety notices	£4.80	OS	Discretionary	£4.80
Q21 – Hedgerow notices	£1.50	OS	Discretionary	£1.50
Q22 – Registered common land and town or village green	£6.20	OS	Discretionary	£6.20

	Charge from 1/4/2012	VAT Code	Discretionary or Statutory	2013 Proposals
Applicants Own Enquiries	£6.00	OS	Discretionary	£6.00
Additional Parcels of Land	£12.00	OS	Discretionary	£12.00
REGISTER OF ELECTORS	Price fixed by Home Office regulations			
Sale of Copies of Register of Electors				
Data Form per 1000 electors or part of	£20.00 plus £1.50	OS	Statutory	£20.00 plus £1.50
Printed Form per 1000 electors or part of	£10.00 plus £5.00	OS	Statutory	£10.00 plus £5.00
List of Overseas Electors				
Data Form per 1000 electors or part of	£20.00 plus £1.50	OS	Statutory	£20.00 plus £1.50
Printed Form per 1000 electors or part of	£10.00 plus £5.00	OS	Statutory	£10.00 plus £5.00
Other Fees				
Certificate of Entry	£10.00	OS	Statutory	£10.00
LEGAL WORK				
Section 106 Agreements & Variations				
Hourly rates ***				
Head of Service	£150	OS	Discretionary	£150
Principal	£140	OS	Discretionary	£140
Senior Assistant	£135	OS	Discretionary	£135
Trainee Solicitor year 1	£110	OS	Discretionary	£110
Trainee Solicitor year 2	£123	OS	Discretionary	£123
Landcharges & Legal Assistant	£45	OS	Discretionary	£45
Legal Support Officer	£45	OS	Discretionary	£45
Simple	£676.50	OS	Discretionary	£676.50
Easements (e.g. Car parking verges etc)				
Simple	£450	OS	Discretionary	£450
Complex:- See hourly rates above***				
Conveyancing (e.g. POS, small parcels of land, small leases & Licences, etc)				
Simple	£500	OS	Discretionary	£500
Complex:- See hourly rates above***				
Release of restrictive covenant				
Simple	£500	OS	Discretionary	£500
Complex:- See hourly rates above***				
Miscellaneous Deeds				
Simple	£500	OS	Discretionary	£500
Complex:- See hourly rates above***				

	Charge from 1/4/2012	VAT Code	Discretionary or Statutory	2013 Proposals
Prosecutions				
Car Parking: £90 plus Legal Officer presentation time at court. (any disbursements – ie if have to travel to Court)			Discretionary	
All prosecutions at hourly rate above ***				
Miscellaneous removal of charge from property	£75	OS	Discretionary	£75
Mortgages				
Redemptions	£150	OS	Discretionary	£150
Civil cases				
See hourly rates above ***		OS	Discretionary	

	Actual 2011/12 £	Revised 2012/13 £	Forecast 2013/14 £	Forecast 2014/15 £
Staff (Revenue)				
Dev't Services Support Asst DPE 70	0	10,246	10,246	0
Ely North Special Project Officer	0	20,000	0	0
Infrastructure Programme Manager	0	0	26,408	0
Planning Enforcement Officer Agency	0	4,884	0	0
total	0	35,130	36,654	0
Ongoing Costs (Revenue)				
Planning Public Access - Ongoing	16,000	16,000	16,000	16,000
Biological Records Centre	3,120	3,120	3,120	3,120
Archaeological SLA	5,150	0	0	0
Planning Consultants	3,095	5,500	5,500	5,500
Local Plans Consultants	5,708	30,000	0	0
Apprenticeships	0	0	8,000	8,000
Econ Dev Promotions	16,000	0	5,000	5,000
Econ Dev Community Grants	5,100	5,100	0	0
Econ Dev Consultants	359	2,000	2,000	2,000
Strategic Housing Market Assessment	9,000	9,000	9,000	9,000
total	63,532	70,720	48,620	48,620
Projects (Revenue)				
Plastic Recycling	0	10,000	0	0
total	0	10,000	0	0
Recessionary Cover (Revenue)				
Cover Recessionary Shortfall in Planning Fees	38,874	119,198	76,057	76,057
total	38,874	119,198	76,057	76,057
Capital				
DC/BC Online/CRM/DMS Integration	7,233	101,267	0	0
CIL		14,250		
total	7,233	115,517	0	0
Total Revenue Programme	102,406	235,048	161,331	124,677
Total Capital Programme	7,233	115,517	0	0
Actual/expected Grant to be Received	0	0	0	0
(Surplus) / Deficit Brought Forward	(794,313)	(684,674)	(334,109)	(172,778)
(Surplus) / Deficit In Year	109,639	350,565	161,331	124,677
(Surplus) / Deficit Carried Forward	(684,674)	(334,109)	(172,778)	(48,101)