

## **COMMUNITY INFRASTRUCTURE LEVY GOVERNANCE ARRANGEMENTS**

**Governance arrangements where the CIL receipt from a single development does not exceed £1,000,000**

### **Meaningful Proportion**

15% of all CIL receipts, under the Regulations, must be transferred to the City/Parish/Town Council (where development has occurred in their area). In a Regulation 62A report, the City/Parish/Town Council must publish, on an annual basis, the amount of CIL money it has received, spent, brought forward from previous years, intends to carry forward to the following year and where money has been spent. A pro forma report has been supplied to the City/Tow/Parish Council and this information will be published on the Councils website on an annual basis.

### **Administration**

Under the Regulations, the Council is permitted to allocate up to 5% of all CIL receipts to assist in the costs of administering CIL. The Council will deduct the costs of monitoring CIL from the 5%. In the event that there is any surplus, the surplus will benefit the strategic projects and major category equally.

### **Major Projects**

This category is for infrastructure projects that have a value of £50,000-£2,000,000.

25% of CIL receipts will be made available for expenditure on projects that fall within the major projects category.

Corporate Governance and Finance Committee has delegated authority to allocate CIL receipts to major projects featured on the R123 list.

### **Strategic Projects**

This category is for infrastructure projects that have a value greater than £2,000,000.

55% of CIL receipts will be made available for expenditure on projects that fall with the strategic projects category.

Authority is delegated to the Chief Executive and an Officer assigned by the Chief Executive, in consultation with the Leader of Council, to distribute strategic CIL receipts in the following manner:

- i) 50% of all strategic CIL receipts to be allocated to the new District Leisure Centre
- ii) 25% of all strategic CIL receipts to be allocated to the new Littleport Schools, up to a maximum of £1,556,144.

The remaining 25% of strategic CIL receipts will be set aside to benefit other projects on the strategic CIL list and allocations will be determined by Corporate Governance and Finance Committee.

### **Process for requesting CIL contributions to be allocated to a project**

A stakeholder can apply, at any time, for a project, that is included on the R123 List, to be funded, in whole or in part, by CIL contributions. The stakeholder should write to the Council requesting allocation of CIL funds to their project.

A project being included on the R123 List does not signify a guarantee of CIL funding. Whether a project successfully receives CIL funding will depend on the Council's priorities at the time of the application for funding being made, and the amount of CIL funding available.

The request should include the following information:

- Details of the scheme
- Timetable for delivery (indicative will suffice)
- Why the scheme should benefit from CIL funding
- Where CIL is only intended to fund part of the project, provide details/evidence of other sources of secured funding

Once the request has been received, Officers will convene the Joint Member and Officer steering group. The group will discuss and assess the application and a recommendation will be made to the Corporate Governance and Finance Committee.

### **Governance Arrangements where the CIL receipt from a single development exceeds £1,000,000**

#### **Meaningful Proportion**

15% of all CIL receipts, under the Regulations, must be transferred to the City/Parish/Town Council (where development has occurred in their area). In a Regulation 62A report, the City/Parish/Town Council must publish, on an annual basis, the amount of CIL money it has received, spent, brought forward from previous years, intends to carry forward to the following year and where money has been spent. A pro forma report has been supplied to the City/Tow/Parish Council and this information will be published on the Councils website on an annual basis.

#### **The remaining 85%**

The remainder of the CIL contribution shall be ring fenced to fund infrastructure projects that benefit the development as well as the wider District. This will be done as part of the planning process. The reason for doing so is to provide the Council, the developer and infrastructure providers with more certainty as to the delivery of key infrastructure needed to support development of the District.

Consultation will be carried out with the relevant stakeholder throughout the planning process.

A portion, reflective of the nature of the development site, will be sought for administration of CIL. In accordance with the Regulations, the amount 'carved off' for administration will be up to 5%. The amount allocated will depend on the monitoring requirements and the needs of infrastructure for the development.

As a result of this process there may be a need to add infrastructure items to the R123 list. An Officer will recommend to the Planning Committee that such projects should be recommended for inclusion on the R123 list. If endorsed by the Planning Committee, the project will then be recommended for inclusion to Full Council at its next available meeting.

Corporate Governance and Financial Committee has delegated authority to allocate CIL receipts for these specific purposes.

CIL contributions arising from developments where the CIL value exceeds £1,000,000 shall only be spent in accordance with the allocations made throughout the planning process, unless there is justified cause not to do so. Any deviation from the allocation will need to be approved by the Corporate Governance and Finance Committee.