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**TITLE: Performance Management – Six month report updates**

To: Community Services Committee

Date: 21<sup>st</sup> November 2017

From: Hetty Thornton – Performance Management Officer

[S171]

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1.0 Issue

1.1 To inform Community Services Committee of the progress made over the previous six months within Service Delivery Plans (2017/2018) for the following:

- Open Spaces
- Leisure Services
- Communities and Partnership Services

2.0 Recommendations

2.1 Community Services Committee are asked;

- To note the progress made against the priorities of the Council including areas where the service has been under achieving and where outstanding performance was delivered.
- To note the comments made by Service Delivery Champions.

3.0 Background

3.1 Performance management continues to play a key role within the Council.

3.2 All services are required to highlight outcomes and outputs against the Council's Corporate Priorities and service level performance measures.

3.3 For the first time in performance monitoring reports, Service Delivery Leads have been asked to identify high level risks which could affect the Council corporately. Where applicable, these are reflected at the bottom of each report.

4.0 Argument and Conclusions

4.1 Monitoring performance enables the Council to highlight key outcomes against the main priorities. It provides an opportunity to identify under and over performance and forward plan effectively.

5.0 Financial Implications

5.1 There are no financial implications other than officer time attributed to this report and assessing the Service Delivery Plans.

6.0 Equality Impact Assessment

6.1 All Service Delivery Plans, where there are direct impacts on equality and diversity will have corresponding equality impact assessments against them.

7.0 Appendices

Appendix A - Open Spaces

Appendix B - Leisure Services

Appendix C - Communities and Partnerships

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**Background Documents**

None

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