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**TITLE: APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES & ANNUAL REPORTS**

Committee: Commercial Services Committee

Date: 28 July 2015

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[Q51 ]

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1.0 ISSUE

- 1.1 To confirm the appointment of the proposed nominated representatives, as advised by the Leader of the Council, to those outside bodies which fall within the remit of the Commercial Services Committee, as set out in Appendix 1 of this report.
- 1.2 To receive the Annual Reports from appointed Council representatives on the activities and manner in which funding is spent by the outside bodies within the responsibility of the Commercial Services Committee.
- 1.3 To conduct a review of those outside bodies which fall within the remit of the Commercial Services Committee.

2.0 RECOMMENDATION

- 2.1 That the appointment of the proposed nominated representatives to those outside bodies which fall within the remit of the Commercial Services Committee, as set out in Appendix 1 of the report, be confirmed.
- 2.2 That the Annual Reports from appointed Council representatives on the activities and manner in which funding is spent by the outside bodies within the responsibility of the Commercial Services Committee, be noted.
- 2.3 That a review of those outside bodies which fall within the remit of the Commercial Services Committee be conducted, in consultation with the Chairman of the Committee.

3.0 BACKGROUND/OPTIONS

- 3.1 As part of the amendments to the Constitution approved at Council on 22<sup>nd</sup> May 2012, the Terms of Reference of all relevant Committees were revised in order to give them the authority to appoint to outside bodies within their remit, from the wider membership of the Council, for a period of up to 4 years. This means that representation will normally only be reviewed within the 4 year

period between elections where there is a change of circumstances/status, a Member resigns, or there is a vacancy on a body.

- 3.2 With the introduction of the re-structured committee system from May 2014, the list of Outside Bodies was reviewed and the Bodies allocated to reflect the areas of service delivery. Attached at Appendix 1 is the list of Outside Bodies currently within the remit of the Commercial Services Committee.
- 3.3 Attached at Appendix 2 are copies of the information pages from the Outside Bodies Booklet, giving details of the aims and activities of the individual Outside Bodies within the remit of Commercial Services Committee, together with a copy of the Annual Report submitted by the Councillor representative(s) on that Body. Of particular note in the Councillors' Annual Reports, will be the comments that they have made as to how the work of the Outside Body supports the Corporate objectives of the Council and whether continued representation on the Body is worthwhile.
- 3.4 A review of the outside bodies to which the Council appoints Member representatives was last carried out in 2007/08. At the start of this new Administration, Members may therefore wish to consider the current list of outside bodies which fall within the responsibility of the Commercial Services Committee, whilst having regard to how the work of those bodies fits in with the Council's Corporate Objectives.
- 3.5 Members are asked to confirm the appointment of the proposed nominated representatives, to receive the Annual Reports from Councillors, and to approve a review of the list of Outside Bodies allocated to the Commercial Services Committee.

#### 4.0 ARGUMENTS/CONCLUSIONS

- 4.1 There are no additional cost implications arising from this report.

#### 5.0 APPENDICES

- 5.1 Appendix 1 – List of Outside Bodies currently within remit of Commercial Services Committee, and proposed nominated representatives.

Appendix 2 – Information pages from Outside Bodies Booklet, giving details of aims and activities of individual Outside Bodies within remit of Commercial Committee, together with copies of Annual Reports submitted by Councillor representatives on the Bodies.

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**Background Documents****Location****Contact Officer**

None

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