

Title: **COMMUNITY FUND GRANT SCHEME**

To: Commercial Services Committee

Date: 22nd November 2016

From: Nick Ball, Neighbourhood Support Officer

[R126]

1.0 **ISSUES**

1.1 To note the grants offered under delegated powers from the Community Fund grant scheme. The Community Fund is a revenue grant scheme which helps to provide vital community-run local services to some of our most disadvantaged residents.

1.2 The maximum grant available to projects under this grant scheme is £1,000, therefore all grants are offered under delegated powers.

2.0 **RECOMMENDATION**

2.1 Members are requested to note the grants offered under officer-delegated powers:-

Ref No.	Organisation	Project	Total Cost	Score
59	Snail Tales Storytelling Ltd	Celebrating 1,000 years of English History	£1,000	75
60	Field Theatre Group Littleport	Software and Computers to support the Group's Community arts work	£780	62.5

2.2 **Snail Tales – 1000 years of English History**

Snail Tales began on 7th July 2007, when Amy Robinson – whilst studying for her PGCE – realised that children were most engaged whenever she told an oral story. In partnership with her friend Chip Colquhoun, Amy laid down a vision for an organisation that would share the art of storytelling with others – and encourage them to start telling too.

Amy and Chip's storytelling prowess and experience developed quickly – as did their use of other arts such as puppetry, ventriloquism and songwriting. By 2009, they had developed a series of workshops with Arts Council funding that would later form the basis of their research with the EU Lifelong Learning Programme in 2013.

By that same year, they had also produced their first of five family touring productions, also with Arts Council funding, and begun working with many other talented storytellers and artists on an exciting variety of heritage, education, and theatrical projects.

The project celebrates Heritage and Historical awareness of England. It is 1,000 years since King Cnut established the Kingdom of England. King Cnut is also closely associated with Littleport. Snail Tails will use exhibitions at Ely Cathedral and school sessions.

2.3 The Field Theatre Group

The Field Theatre Group is a vibrant, not-for-profit arts, heritage and cultural organisation serving rural Fenland. Our participants in Littleport alone number well over 1000 people, and many of these are repeat participants. We employ professional directors, facilitators, artists and technicians whenever possible to provide our non-professional community participants with exciting and memorable experiences.

The grant will enable the Field Theatre Group to purchase computer equipment and software upgrades. They need update software to maintain admin tasks, to create posters, flyers, recruitment materials, to produce participants' materials, etc. Their software is out of date, and they do not even have a reliable version of Word.

This lack of computer equipment is hampering routine tasks, and preventing the Group from fulfilling its full potential.

Graphic designers, editors and correspondents have found their equipment and software to be incompatible with current industry standards; this causes delays in and in the production of marketing, promotion and recruitment materials.

Field are currently relying on 2 donated lap tops to carry out these tasks, and members have provided upgrades and computer servicing from their own funds. The Group feels that as The Field is now a regional important organisation with many successful projects to their name, it is time that they upgraded their equipment to match the professionalism of staff, and their output

3.0 **FINANCIAL IMPLICATIONS**

3.1 The applications can be funded from the Community Fund grant budget.

3.2 The East Cambridgeshire Community Fund grant scheme remaining budget for 2016-17 financial year is £3,363.70

4.0 **APPENDICES**

Appendix 1 – Combined appraisal form Grant number 59

Appendix 2 - Combined appraisal form Grant number 60

Background Documents

Location

Contact Officer

Application form for the above project.

Room FF115
The Grange,
Ely

Nick Ball
Neighbourhood Support Officer
nick.ball@eastcamb.gov.uk

GRANTS APPRAISAL FORM
(Community Fund Grant Scheme)

PROJECT DESCRIPTION		Snail Tales
Description of the project	Snail Tales 1000 years of England	
Who will benefit?	Schools/Wider community	
What difference will the project make?	Heritage and Historical awareness of English heritage. 1,000 years since King Cnut established the Kingdom of England. Use exhibition at Cathedral and school sessions.	
LOCATION		
Where is the project located?	Ely and East Cambridgeshire	
APPLICANTS ORGANISATION		
Name -	Snail Tales	
Nature -	Charity	
Project/ service open to the public -	Yes	
Area served -	East Cambridgeshire (Ely)	
PROJECT COSTS		
Total expected costs -	£1,937	
Costs including VAT -		
Basis of costing -		
FUNDING PACKAGE		
Funds already raised -	£937	
Funds to be raised –	£1,000	
Grant applications submitted to -		
Able to reclaim VAT -	Y	
Grant sought from the District Council -	£1,000	
RELEVANT DISTRICT COUNCIL POLICIES:	Child protection and Safeguarding policies in place	
PAST GRANT APPLICATIONS:	None	
OTHER COMMENTS/SUPPORTING INFORMATION:	Full accounts and constitution enclosed.	
SCORING SYSTEM (Average from two scores)		
0 – 39 Recommended that no grant be considered	Demand/Need	15
	Usage	15
40 - 100 Recommended that a grant be considered	Funding Package	25
	Benefits and Outcomes	10
	Sustainability	10
	Total score	75
RECOMMENDATION: Approve for grant ✓		

Delegated Officer approval

Name _____ Date: _____

GRANTS APPRAISAL FORM
(Community Fund Grant Scheme – Application number 60)

PROJECT DESCRIPTION		
Description of the project	Field Theatre Group – computer and software upgrades to enhance production of publicity and promotions for performances and to simplify the work of project volunteers.	
Who will benefit?	Wider community from performances, volunteer workers for the projects.	
What difference will the project make?	Greater efficiency for volunteers and staff in producing promotional and publicity materials to support productions and community events.	
LOCATION		
Where is the project located?	Littleport and wider East Cambridgeshire	
APPLICANTS ORGANISATION		
Name -	Field Theatre Group	
Nature -	Charity	
Project/ service open to the public -	Yes	
Area served -	Littleport and wider East Cambridgeshire	
PROJECT COSTS		
Total expected costs -		
Costs including VAT -		
Basis of costing -		
FUNDING PACKAGE		
Funds already raised -	£400 (Field Theatre Group confirmed)	
Funds to be raised – Grant applications submitted to -	£800 from Littleport Parish Council (TBC)	
Able to reclaim VAT -	Y	
Grant sought from the District Council -	£780	
RELEVANT DISTRICT COUNCIL POLICIES:	All policies and procedures are in place	
PAST GRANT APPLICATIONS:	None	
OTHER COMMENTS/SUPPORTING INFORMATION:	All policies and procedures are in place including VCAEC membership.	
SCORING SYSTEM (Average from two scores)		
0 – 39 Recommended that no grant be considered	Demand/Need	10
	Usage	10
40 - 100 Recommended that a grant be considered	Funding Package	22.5
	Benefits and Outcomes	10
	Sustainability	10
	<u>Total score</u>	62.5
RECOMMENDATION: Approve for grant		

Delegated Officer approval

Name _____ Date: _____