

Appendix 9

Viability comparison

Comparator	Surplus	Breakeven	Slight deficit	Significant deficit
Who owns the facility?	3-owned by parish council 1-owned by parochial church council	5-owned by parish/town council 4-owned by trustees 2-owned by the community 1-owned by community association 1-owned by Ely Diocese 1-owned by a charity	2-owned by parish council 1-owned by the community 1-owned by members	2-owned by parish council 1-owned by parish council as trustees 3-owned by trustees
Of the 28 facilities that responded, 43% are owned by the local parish council.				
What type of management structure runs the facility?	3-management committee 1-community centre	1- club/association 6- management committee of trustees 3- management committee 2- trustees 1-charity 1-town council	1-club/association 1-management committee 1-trustees 1-parish council	2-management committee 2- trustees 1-charity 1-parish council
The majority (54%) of facilities are run by a management committee. It is likely that these are mainly comprised of volunteers.				
When was the facility built?	2-1850 - 1914 1-2000 1-no response	5-1850 - 1914 2-1914 - 1945 3-1945 - 1975 4-1975 - 2000	1-1850 - 1914 3-1975 - 2000	3-1850 - 1914 1-1914 - 1945 1-1945 - 1975 1-1975 - 2000
67% of facilities (12 of those making a profit or breaking even and 6 of those incurring a deficit) were built pre 1975. This may have implications for maintenance and energy efficiency of buildings.				

Has the facility partially or wholly been refurbished in the last ten years?	1-wholly 2-partially 1-no	1-wholly 9-partially 4-no	4-partially	2-wholly 2-partially 2-not
75 % of facilities (13 of those making a profit or breaking even and 8 of those incurring deficit) have been either partially or fully refurbished recently.				
Are there any plans for redevelopment/improvement of the facility?	1-general redecoration 1-refurbishment of kitchen 1-purchase of white goods and refurbish turrets 1-none	1-car park resurfacing, installation of Hearing Loop system 1-extension and major kitchen refurbishment 1-redecoration, New gas supply 1-further part redevelopment and extension 1-access to the Small Hall without going through the Main Hall. 1-major redevelopment 1-new car park, finishing interior of new build 1-needs improvement 6-no plans	1-a number of improvements need to be made 1-ladies toilets and accessible toilet, ladies changing room, small hall floor refurbishment, entrance to building 2-no	1-upgrade of toilet areas, heat saving, water harvesting etc. 1-replace floor, refurbish kitchen, dry lining and to improve lighting in Hall 1-yes, trying to encourage use within community but need to improve facilities. 3-no
11 of the facilities that make a profit or breaking even and 5 incurring a deficit have plans to redevelop/improve the facility.				
Does the centre have full/part time/voluntary staff?	3-have staff (2 volunteers, 1 paid) 1-has no staff – supervision provided as required	8-have staff (1 full time, 2 part time, 1 ad hoc , 2 volunteers) 6-have no staff	4-have staff (2 part time, 3 volunteers)	2-have staff (2 part time) 4-have no staff
Comparing the facilities which either breakeven or make a surplus with those that incur a deficit – 22% of those in profit pay their staff				

compared with 40% of those incurring a deficit.				
What are the cleaning and maintenance arrangements for the facility?	1-paid part time staff 3-voluntary staff 1-as required	1-full time staff 5-voluntary staff 3- paid part time staff 3-cleaning contractor 2-as required	1-part time 3-volunteers	2-part time 3-volunteers 1-as required
Comparing the facilities which either breakeven or make a surplus with those that incur a deficit; 44% of those in profit pay for cleaning and maintenance, 30% of those with a deficit.				
Does the facility have a premises licence? Does it include alcohol sale?	2-have a premises licence, both include alcohol sale 2-do not have a licence	13-have a premises licence-6 of which include alcohol sale 1-does not have a licence	3-have a premises licence - 2 of which include alcohol sale 1-does not have a licence	6-have a premises licence - 4 of which include alcohol sale
Comparing the facilities which either breakeven or make a surplus with those that incur a deficit; 83% of those facilities in profit have a premises licence, 53% of those include alcohol sales, compared with 90% of facilities in deficit, with 66% including alcohol sales. If the licence includes alcohol sales there is an annual fee of between £70 - £350, depending on the rateable value of the building.				
How much is facility insured for?	2-£100,000 - £250,000 1-£250,000 - £500,000 1-£500,000 - £750,000	2-£100,000 - £250,000 9-£250,000 - £500,000 2-£500,000 - £750,000 1-£750,000 - £1,000,000	2-£100,000 - £250,000 1-£1,000,000+ 1-no response	1-up to £100,000 3 -£100,000 - £250,000 1- £250,000 - £500,000 1-£1,000,000 +
All the premises are insured – the amounts vary depending on the individual building.				
What is the annual insurance premium?	1-paid by Parish Council 1-under £500 2-£500 - £1,000	1-paid by Parish Council 3-under £500 7-£500 - £1,000 3-£1,000 - £1,500	2-£500 - £1,000 2-no response	2-paid by Parish Council 2-under £500 1-£500 - £1,000 1-£2,000 - £2,500
Most facilities pay £500 - £1,000 for their insurance.				

What are the approximate annual gross running costs of the facility, including maintenance but excluding major repairs?	1-up to £2,000 (Parish Council pay insurance premium) 1-£2,000 - £5,000 2-£5,000 - £10,000	1-up to £2,000 4-£2,000 - £5,000 5-£5,000 - £10,000 3-£10,000 - £15,000 1-£15,000 - £20,000	2-up to £2,000 2-£20,000+	2-£2,000 - £5,000 3-£5,000 - £10,000 1-£20,000+
30% of those operating with a deficit have gross running costs of £10,000 or more, compared to 22% of those in profit or breaking even.				
What are the approximate annual net running costs of the facility, including maintenance but excluding major repairs?	1-up to £2,000 1-£2,000 - £5,000 2-£5,000 - £10,000	1-up to £2,000 5-£2,000 - £5,000 5-£5,000 - £10,000 2-£10,000 - £15,000 1-£15,000 - £20,000	2-up to £2,000 2-£20,000+	3-£2,000 - £5,000 2-£5,000 - £10,000 1-£20,000+
30% of those operating with a deficit have net running costs of £10,000 or more, compared to 17% of those in profit or breaking even.				
Do you charge to hire your facilities? If so please detail rates including off/on peak fluctuations?	Main hall hire charge: 1-£10ph 1-£20ph 1-rates now being reviewed 1-no response	1-£10.50ph 1-£8ph - daytime, £12ph – evenings, not for profit groups -£6ph 1-£25 per half day for residents, £50 per half day non-residents 1-£25 min per half day (negotiable) 1-£25ph (min 3 hrs booking) Sunday-Thursday, from £120 all day Friday & Saturday 1-£6ph during the day, £8 at evenings for regular users, £15ph for	1-£7ph for community members. £8ph for those outside area of benefit 1-£15ph for members. £25ph for non members 1-£15ph or £120 all day 1-Varies depending on type of hire.	1-£7.50ph for those within area of benefit. £10.00ph those outside area of benefit 1-£10ph. Concessions for residents, charities and not for profit organisations 1-Day rate: £20 for the first hour and then £15ph. For each additional hour 6pm to midnight: £75 All day and evening: £125 1-£11.00 ph 1-£20 for 3 hours at all

		occasional bookings 1-£15ph – discount available for not for profit groups and residents 1-£10ph 1-£10ph Monday – Thursday, £70 per 4 hour session Friday-Sunday 1-£10ph- 20% discount for residents of parish and not for profit groups 1-£14ph 1-£32 per half day £7.50 - £10.00ph for Community members, £15-£20ph outside area of benefit		times
Charges vary from £6 per hour to £20 per hour during the day. Many facilities offer a discounted rate for not-for-profit groups and members of the local community.				
What is the approximate population of the community served by facility?	1-up to 300 people 1-600 – 1,000 1-1,500 – 2,500 1-2,500 – 5,000	3-Up to 300 people 6-300-600 1-600-1,000 1-1,000 – 1,500 1-1,500 – 2,500 1-5,000 – 10,000 1-10,000+	1-300 - 600 1-600 - 1,000 1-2,500 – 5,000 1-10,000+	1-Up to 300 people 1-300 - 600 1-600 - 1,000 1-1,500 – 2,500 1-2,500 – 5,000 1-10,000+
<p>22% (4) of the facilities making a profit or breaking even serve smaller populations of up to 300 people, 10% (1) of those incurring a deficit serve this size of population.</p> <p>11% (2) of the facilities making a profit or breaking even serve larger populations of 5000+ people, 20% (2) of those incurring a deficit serve this size of population.</p>				

Estimated total annual usage (people)	1-600 – 1,000 2 -2,500 – 5,000 1-not recorded	1-up to 300 people 1-600 – 1,000 1-2,500 – 5,000 2-5,000 – 10,000 1-10,000+ 7-no response/not recorded	1-1,500 – 2,500 3-no response/not recorded	1-1,000 - 1,500 1-2,500 – 5,000 1-10,000+ 3-no response/not recorded
Although many did not respond to this question, looking at the figures available it appears that the facilities incurring a deficit are used by more people than those making a profit or breaking even.				
In an average week, how many hours is the main hall used?	1-under 10 hours 1-10-20 hours 1-20-30 hours 1-no response	3-under 10 hours 3-10-20 hours 6 - 20-30 hours 1-30+ hours 1-no response	2-under 10 hours 1-10-20 hours 1-30+ hours	4-under 10 hours 1-10-20 hours 1-20-30 hours
60% of the facilities incurring a deficit are used on average less than 10 hours a week. 25% of those in profit or breaking even are used less than 10 hours a week.				
Details of regular bookings	1-6 days a week 2-4 days a week 1-1 day a week	7-5 days a week 3-4 days a week 4-no response	2-4 days a week 1-2 days a week 1-no response	2-1 day a week 4-no response
Comparing the facilities which either breakeven or make a surplus with those that incur a deficit; 78% of those in profit or breaking even have regular bookings compared to 50% of those with a deficit.				
Do you often turn bookings away?	3-never 1-occasionally	9-never 2-often 2-occasionally 1-not at moment but getting close especially with evening bookings	3-never 2-often 1-no response	5-never 1-occasionally
5 of the (28%) of facilities making a profit or breaking even turn away bookings, compared to just 1 of those making a loss.				

Deficit/Surplus of space measured against the ECDC standard	3-surplus 1-deficit	10-surplus 4-deficit	1-surplus 3-deficit	4 -surplus 2-deficit
72% of facilities making a profit or breaking even are located in parishes with a surplus of community spaces, compared to 50% of those making a loss.				
General condition of the main hall	4-good	3-excellent 6-very good 5-good	2-very good 2-good	1-very good 2-good 3-poor
30% of the main halls within facilities incurring a deficit were rated as poor, 0 were rated as excellent. None of the facilities making a surplus or breaking even had a main hall rated poor, 17% were rated excellent.				
Quality score measured against the ECDC standard	4-very good	2-excellent 10-very good 2-good	2-verygood 2-good	3-very good 3-good
89% of community facilities making a profit or breaking even meet or exceed the quality standard. 50% of those making a deficit meet or exceed the standard.				
Accessibility	3-wheelchair access throughout 1-some wheelchair access 4-accessible toilets	6-wheelchair access throughout 8-some wheelchair access 14-accessible toilets	2-wheelchair access throughout 1-some wheelchair access 1-no wheelchair access 3-accessible toilets 1-no accessible toilets	2-wheelchair access throughout 2-some wheelchair access 2-no wheelchair access 4-accessible toilets 2-no accessible toilets
Comparing the facilities which either breakeven or make a surplus or breaking even with those that incur a deficit; 50% of those in profit have wheelchair access throughout, compared with 40% of those incurring a deficit, 30% of which have no wheelchair access at all. All the profit making or breaking even facilities have accessible toilets compared with only 30% of those making a loss.				
Size of facility (sq.m.)	2-100-150 sqm 2-300+sqm	1-Less than 50 sqm 5-50-100 sqm	2-Less than 50 sqm 1-150-200 sqm	1-Less than 50 sqm 1-50-100 sqm

		4-100-150 sqm 2-150-200 sqm 1-200-250 sqm 1-250-300 sqm	1-300+sqm	1-150-200 sqm 1-200-250 sqm 1-250-300 sqm 1-300+sqm
Comparing the sizes of the facilities; 6% of facilities making a profit are smaller than 50sqm, 22% are 200sqm or bigger. 30% of facilities making a loss are smaller than 50sqm, 40% are 200sqm or bigger.				
Facilities available at venue	2-second hall/meeting room 1-bar 1-changing facilities 4-storage space	6-second hall/meeting room 8-bar 2-changing facilities 3-lounge 1-office 9-storage space	3-second hall/meeting room 2-bar 3-changing facilities 1-lounge 2-office 1-shop 1-post office 1-IT Suite 1-snooker room 2-storage space	2-second hall/meeting room 3-bar 1-changing facilities 1-lounge 5-storage space 1-IT area
Those incurring a deficit appear to have more facilities available than those making a profit or breaking even.				

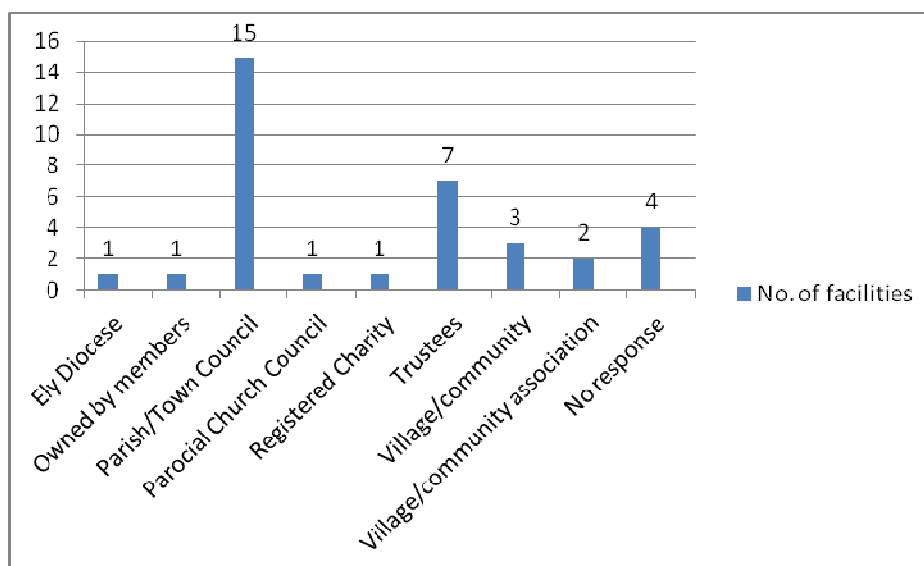
Appendix 10

Management and usage of community facilities – questionnaire feedback

Please note that not all respondents answered each question.

Ownership/Management

Who owns the facility?



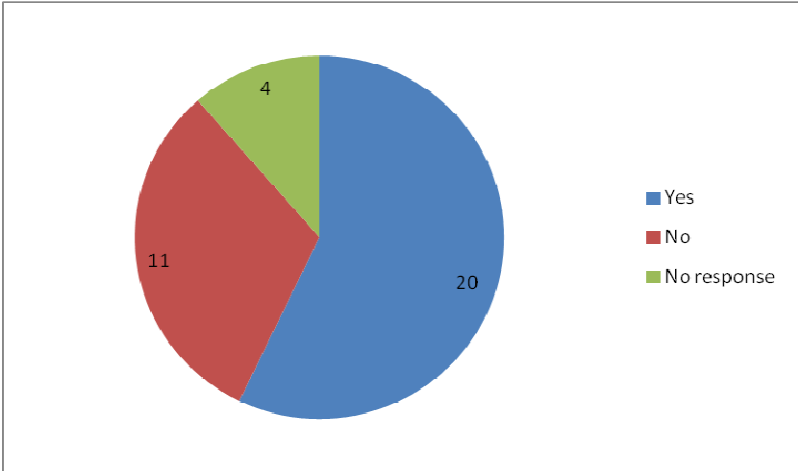
43 % (15) of community facilities are owned by the local parish council.

What type of management structure runs the facility?

Club vested in Parish	0
Club or association	3
Company Limited by Guarantee	0
Other (please specify)	Management Committee of Trustees = 12 Management Committee = 5 Parish/Town Council = 5 Board of Trustees = 2 Charity = 2 The Community Centre = 1 Freehold Property = 1
No response	4

Management committee of Trustees is the most common management structure. It is likely that the majority of these are made up of volunteers.

Does the centre have full/part-time/voluntary staff?

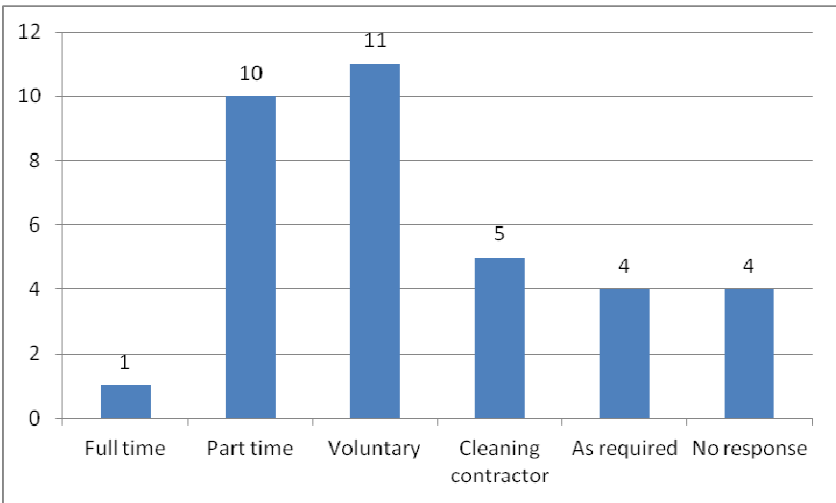


20 facilities have full-time, part-time and/or voluntary staff. Respondents were asked to specify the types of staff. The responses included the following:

- Cleaner
- Caretaker/key holder
- Centre manager
- Gardener
- Office assistant
- Voluntary trustees

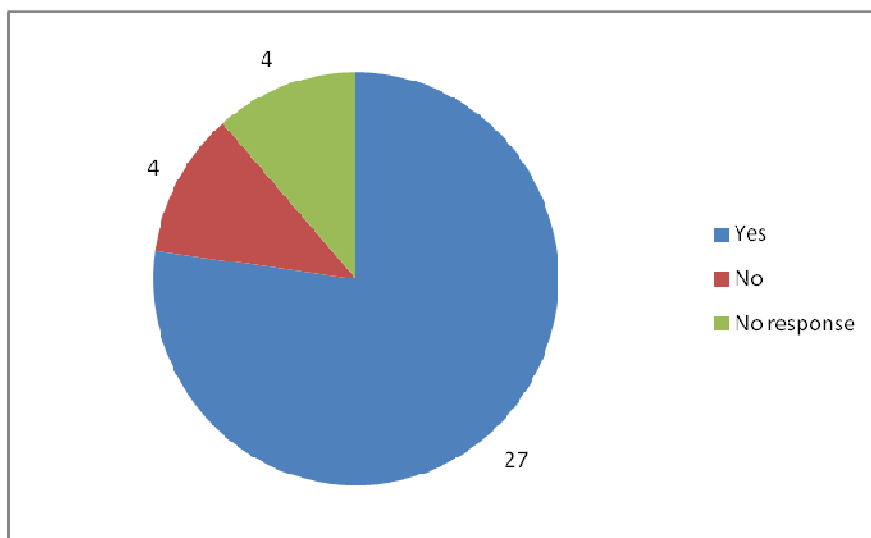
If they answered no, the respondent was asked to specify supervision procedures. Of the 11, 4 provide supervision as required and at 1 facility caretaking is provided by the Chair and Vice Chair of the Parish Council. The remaining 7 did not specify their procedures.

What are the cleaning and maintenance arrangements for the facility?



The majority of facilities are cleaned by paid staff, including cleaning contractors, on a part time basis.

Does the facility have a Premises Licence?



If yes, does this include alcohol sale?

Of the 27 facilities that have a Premises Licence, alcohol sales is included at 16 of them.

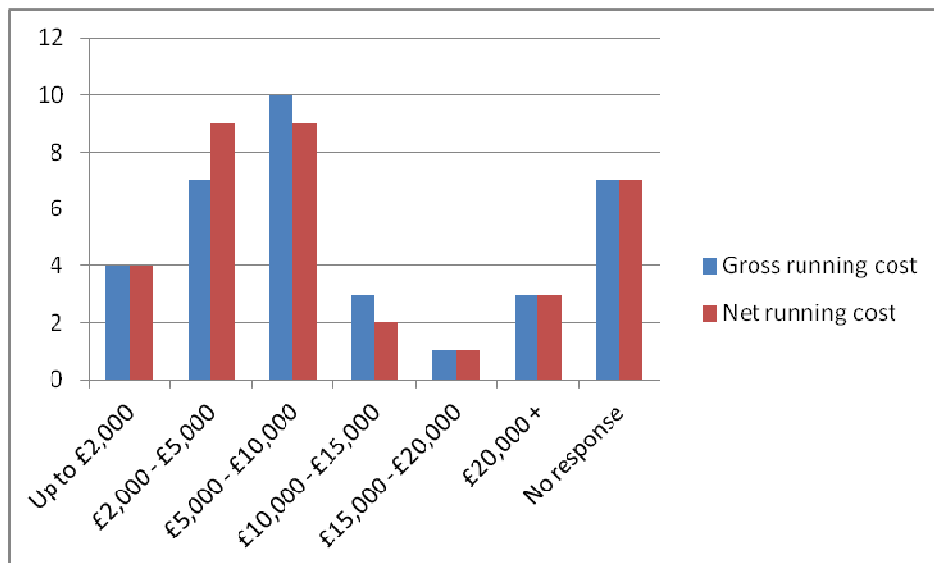
How much is the facility insured for if it needs to be replaced?

Amount	Number of Respondents
Up to £100,000	1
£100,000 - £250,000	9
£250,000 - £500,000	12
£500,000 - £750,000	5
£750,000 - £1,000,000	1
£1,000,000	2
No response	5

What is your annual premium?

Amount	Number of Respondents
Up to £500	6
£500 - £1,000	12
£1,000 - £1,500	3
£1,500 +	2
Included in Parish Council insurance	6
No response	6

What are the approximate annual GROSS running costs of the facility, including maintenance but excluding major repairs?



Amount	Number of Respondents
Up to £2,000	4
£2,000 - £5,000	7
£5,000 - £10,000	10
£10,000 - £15,000	3
£15,000 - £20,000	1
£20,000 +	3
No response	7

What are the approximate annual NET running costs of the facility, including maintenance but excluding major repairs?

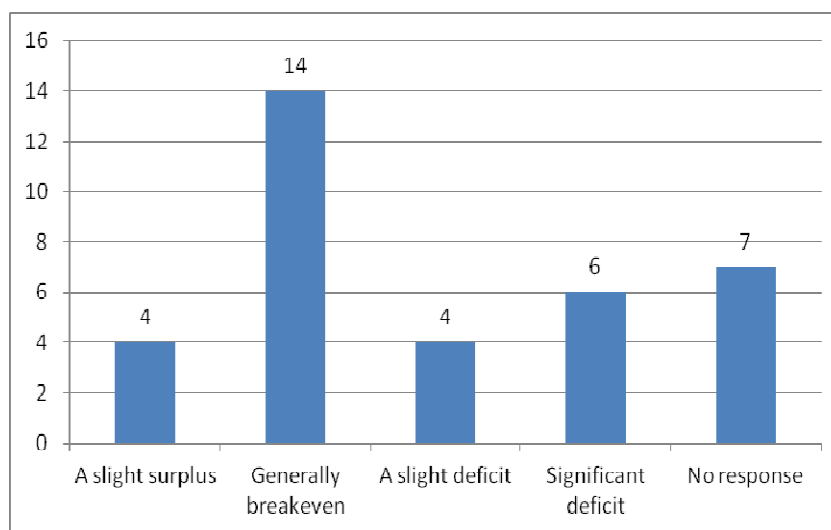
Amount	Number of Respondents
Up to £2,000	4
£2,000 - £5,000	9
£5,000 - £10,000	9
£10,000 - £15,000	2
£15,000 - £20,000	1
£20,000 +	3
No response	7

Do you charge to hire your facilities? If so please detail rates including off/on peak fluctuations?

All the facilities surveyed have hire charges. The responses detailed hourly rates, session rates, special and specific event rates and resident/non-resident rates.

Hourly rates vary depending on the facility and the hirer (e.g. resident, non-resident, charity or commercial) from £6 per hour to £25 per hour. Session rates vary from £20 for to £135, depending on the type of function, the time of day and the day of the week, with evenings and weekends being the most expensive. A session was generally defined as 3 hours or half a day. Full day hire rates ranged from £100 to £375.

Do your hire charges and rental income cover running costs?



Facility	Hours used	Financial situation	Overall quality Score	Rating
Aldreth Village Centre	30+	Breakeven	32/44 = 73%	Very good
Arkenstall Centre, Haddenham	20-30	Significant deficit	36/56 = 64%	Very good
Ashley Pavilion	10-20	Breakeven	28/52 = 54%	Very good
Black Horse Drove Community Centre	<10	surplus	28/48 = 58%	Very good
Brinkley Memorial Hall	<10	Significant deficit	25/44 = 57%	Very good
Burrough Green Reading Room	<10	Slight deficit	33/48 = 69%	Very good
Cheveley Pavilion	<10	Significant deficit	18/48 = 38%	Good
Chippenham Village Hall	<10	Breakeven	34/48 = 71%	Very good
Coveney Village Hall	<10	Significant deficit	29/52 = 56%	Very good
Ely Beet Club	30+	Slight deficit	48/64 = 75%	Very good

Fassage Hall, Lode	10-20	surplus	34/48 = 71%	Very good
Fordham Victoria Hall	No response	surplus	29/48 = 60%	Very good
Gardiner Memorial Hall	No response	No response	20/44 = 45%	Good
Kirtling Village Hall	20-30	Breakeven	35/48 = 73%	Very good
Little Downham Village Centre	No response	No response	33/52 = 63%	Very good
Little Thetford Village Hall	No response	Breakeven	43/56 = 77%	Excellent
Littleport Village Hall	20-30	Breakeven	49/52 = 94%	Excellent
Mandeville Hall, Burwell	No response	No response	28/44 = 64%	Very good
Mepal Village Hall	10-20	Breakeven	33/48 = 69%	Very good
Prickwillow Village Hall	10-20	Breakeven	26/48 = 54%	Very good
Queen Adelaide Village Hall	<10	Breakeven	36/52 = 69%	Very good
Reach Village Centre	20-30	Breakeven	18/48 = 38%	Good
Sidney Taylor Hall, Dullingham	10-20	Significant deficit	21/48 = 44%	Good
Stretham Parish Rooms	No response	Significant deficit	21/44 = 48%	Good
Swaffham Bulbeck Pavilion	<10	Slight deficit	21/48 = 44%	Good
Swaffham Prior Village Hall	20-30	Breakeven	39/52 = 75%	Very good
The Beeches, Isleham	No response	No response	66/68 = 97%	Excellent
The Ellesmere Centre, Stetchworth	10-20	Slight deficit	31/64 = 48%	Good
The Glebe, Sutton	No response	No response	42/56 = 75%	Very good
The Pavilion, Sutton	No response	No response	31/48 = 65%	Very good
Walter Gidney Pavilion, Soham	20-30	Breakeven	27/52 = 52%	Very good
Westley Waterless Village Hall	<10	No response	27/56 = 48%	Good
Wicken Mission Hall	20-30	surplus	38/52 = 73%	Very good
Witcham Village Hall	20-30	Breakeven	37/52 = 71%	Very good
Witchford Village Hall	No response	No response	38/56 = 68%	Very good

The majority of facilities (14) generally breakeven, a further 4 make a slight surplus. 10 facilities operate at a loss. 7 did not provide a response to the question.

All of the community facilities that make a surplus are rated as very good in terms of quality. There are mixed levels of usage ranging from 20-30 hours a week to less than 10 hours. 2 of the 4 facilities making a surplus have their insurance premium paid by the local parish council (including the facility used for less than 10 hours a week).

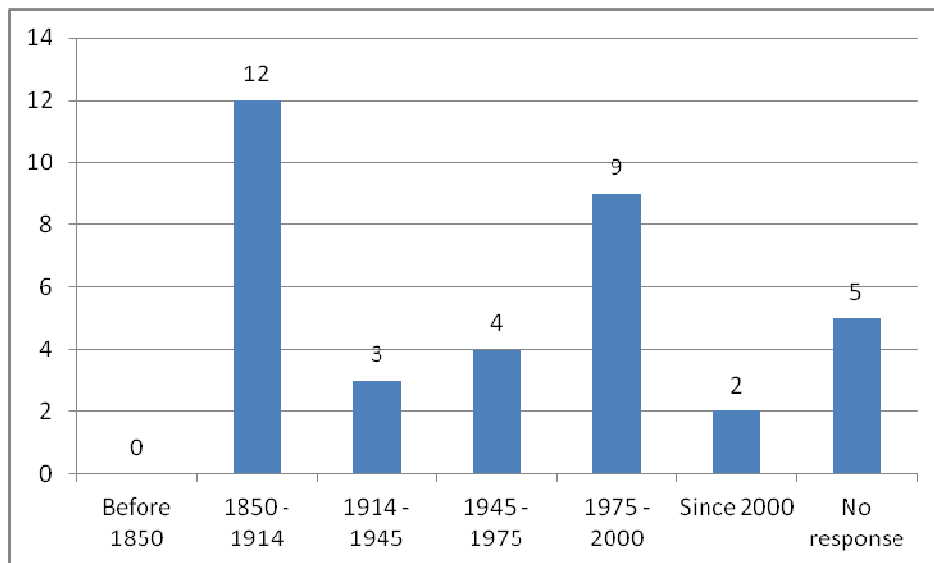
10 facilities do not cover their running costs, 5 of these failed to meet the quality standard. 5 are used for less than 10 hours a week, 2 for 10-20 hours, 1 for 20-30 hours and 1 facility is used for over 30 hours a week, yet still operates at a deficit.

Of the 6 operating at a significant deficit, 3 do not meet the required quality standard, 1 facility scored 56% and another 57% (the quality standard threshold is 50%). Two facilities that make a significant deficit failed to reach the quality standard and are also used less than 10 hours a week.

This implies that the quality of a community facility as well as its usage may impact on the financial viability of the premises.

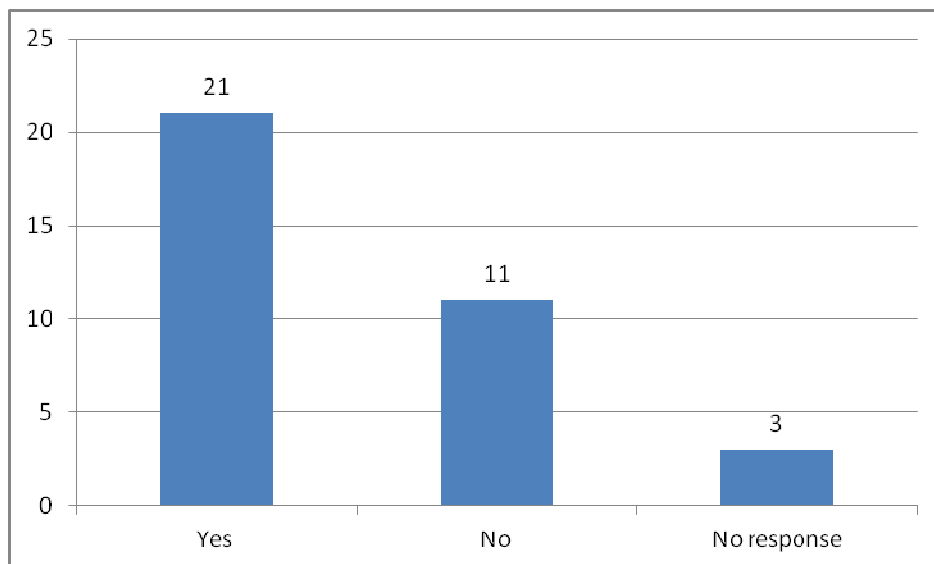
Facility history and development

When was the facility built?



40% of the properties are over 100 years old, only two have been built since the turn of the century. This has implications for the quality and condition of the building and the need for ongoing repairs and maintenance.

Has the facility partially or wholly been refurbished in the last ten years?



2 community facilities (Aldreth Village Centre and Black Horse Drove Community Centre) have been completely refurbished, both of these were built 1850 – 1914. The others have been partially

refurbished as needed, with improvements to toilets, flooring, roofs, windows and kitchens the most common.

Are there any plans for redevelopment/improvements to this facility? If so please provide details, including estimated costs, sources of funding and expected time frames etc

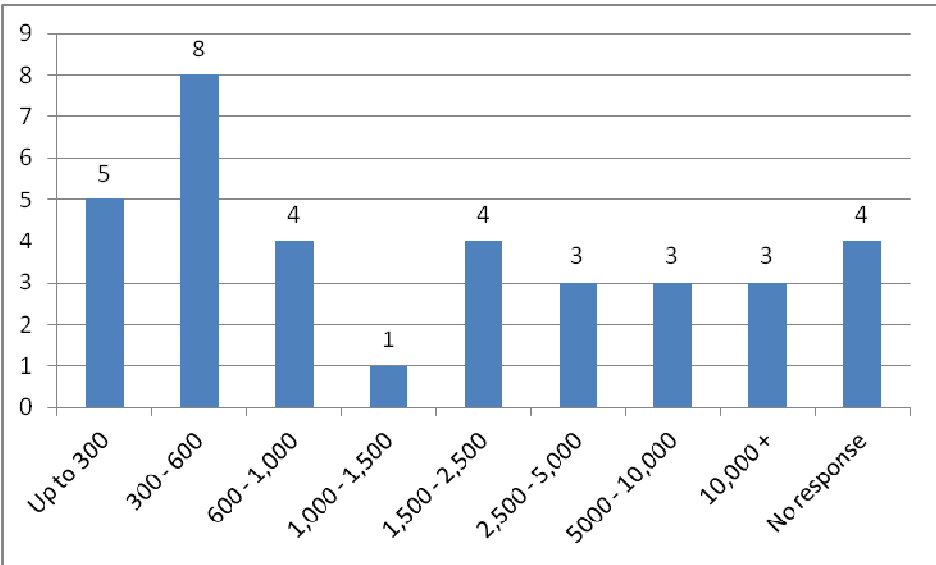
18 settlements have plans to make changes to their community facility. Proposed improvements include upgrade of toilets, replacement floors, kitchen refurbishments and car park improvements. Mepal and Soham have plans for major redevelopment of their halls.

Potential sources of funding cited include WREN, S106, Parish Council, Lottery Fund and other grants and fundraising activities.

A number of facilities identify improvements that need to be made but have not identified any sources of funding.

Facility Users

What is the approximate population of the community served by your facility?

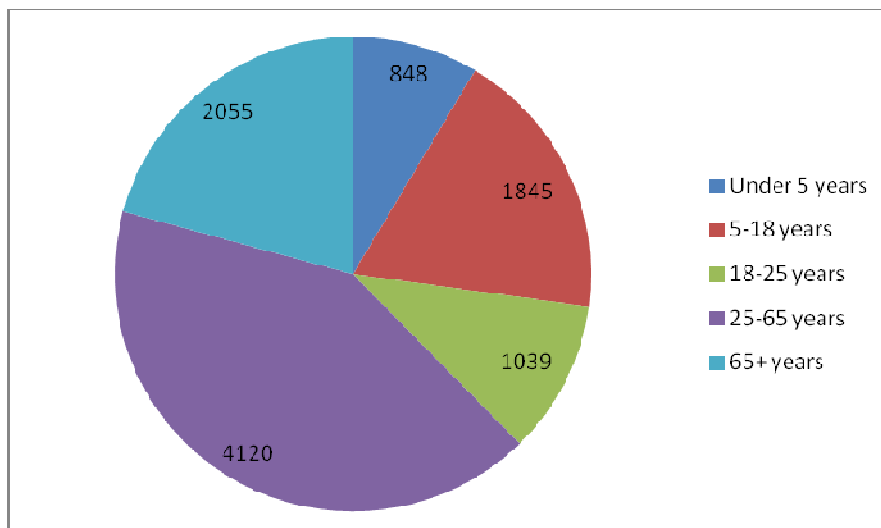


The Arkenstall Centre (Haddenham) Ely Beet and Social Club and the Walter Gidney Pavilion (Soham) are the facilities that serve the largest communities of 10,000+.

In terms of geographic coverage, The Ellesmere Centre (Stetchworth) serves the seven local parishes of Stetchworth, Dullingham, Woodditton, Kirtling, Burrough Green, Brinkley and Westley Waterless.

Roughly how many people use the facility from these age groups each month?

19 facilities did not respond to this question. Of the 15 that did, the largest user group in terms of age are the 25-65 year olds, followed by the 65+ year olds, the 5-18 year olds, 18-25 year olds and the under 5's.



In an average week, how many hours is each room used?

Area	<10 hours	10-20 hours	20-30 hours	30+ hours	No response
Main Hall	10 <ul style="list-style-type: none"> Black Horse Drove Community Centre Brinkley Memorial Hall Burrough Green Reading Room Cheveley Pavilion Chippenham Village hall Coveney Village Hall Queen Adelaide Village Hall Stretham Parish Rooms Swaffham Bulbeck Pavilion Westley Waterless Village Hall 	6 <ul style="list-style-type: none"> Ashley Pavilion Fassage Hall, Lode Mepal Village Centre Prickwillow Village Hall Sidney Taylor Hall, Dullingham The Ellesmere Centre, Stetchworth 	8 <ul style="list-style-type: none"> Arkenstall Centre, Haddenham Kirtling village Hall Littleport Village Hall Reach Village Centre Swaffham Prior Village Hall Walter Gidney Pavilion, Soham Wicken Mission Hall Witcham Village Hall 	2 <ul style="list-style-type: none"> Aldreth Village Centre Ely Beet and Social Club 	9

Aldreth Village Centre and Ely Beet and Social Club are the most utilised facilities, both being used 30+ hours a week.

Policies and discounts

Does your facility have the following policies?

Policies and Discounts	Yes	No	No response
Monitor diversity of users	7	24	4
Equal usage policy	17	13	5
Safeguarding children/child protection policy	10	20	5
Special discounts for low-income/unemployed users	4	27	4

When responding to the question about discounts 4 respondents made the following comments:

- Some concessions available for struggling organisations, those starting up and funerals
- But discounted rate for villagers
- But can be flexible
- Special discount for new groups setting up

Please describe your current programmes and groups

Sports/keep fit - 54
 Children's uniformed groups (Scouts/Brownies etc) - 17
 Early years Groups - 16
 Parish Council meetings -14
 Games groups (e.g. Whist/Bridge) - 11
 Art/craft groups – 10
 Dances – 8
 Friendship Club/Over 60's - 8
 Music/Amateur dramatics – 8
 Parties/weddings/wakes – 6
 WI – 6
 Youth Club – 6
 Committee meetings – 5
 Slimming Group – 5
 Coffee morning – 4
 Gardening/flower club – 4
 Lunch club – 4
 Support Group - 4
 Dog Society/training – 3
 Camera club – 2
 Post office – 2

Other:

- After school club – 1

- Blood donation service – 1
- Burns night - 1
- Computer classes – 1
- Environment group – 1
- History group – 1
- Rotary – 1
- School – 1
- Singles disco – 1
- St John's Ambulance – 1

19 facilities responded no, 5 did not respond.

Please list any activities which have grown in popularity in recent years and now require more time

Bowls
Indoor sporting activities
Keep fit and similar groups
Line dancing
Pensioner group
Pilates
Playgroup
Wedding receptions
Youth sports
Zumba

7 facilities said none and 7 gave no response.

Please list any activities which have reduced in popularity in recent years and now require less time

Belly dancing
Carpet Bowls
Childrens activities (as school now offers after-school activities)
Childrens parties
Dinner dances
Games evenings
Girl Guides
Jazzercise
Line dancing
Mother and Toddler Group
Over 60's club
Pre-school (moved to own dedicated premises)
Youth club (2 respondents)
Youth groups
Zumba (2 respondents)

14 facilities said none and 5 gave no response.

Name of Facility	Are there any plans for redevelopment/improvements of this facility? If so, please provide details including estimated costs, sources of funding and expected time frames etc.	If you have any other comments regarding your facility, needs, funding or any wider issues, please make them below.
Aldreth Village Centre	No	None
Arkenstall Centre, Haddenham	Upgrade of toilet areas £34,000 – WREN 2014. Heat Saving, water harvesting etc. £50,000? 2015.	The need to maintain hiring fees at a low level for local community groups as per our aims and objectives and to promote the facility for hire by external (higher fees) hirers can be conflicting.
Ashley Pavilion	No	Parish Council has always paid the building insurance, around £400, but now refuses to contribute leaving a considerable loss to the Trust.
Black Horse Drove Community Centre	No	None
Brinkley Memorial Hall	Replace floor - cost about £10,000 - applying for funding from Wadlow Wind Farm and ECDC. Plan to refurbish kitchen, dry lining and to improve lighting in Hall: c £20k. Timescale will depend on finding funding.	None
Burrough Green Reading Room	No	Since new school building next door was completed we have lost revenue from them which now makes it difficult to keep ahead of costs. We are now undertaking much more fundraising to cover these costs to keep the hall open for the village.
Cheveley Pavilion	Yes. Trying to encourage use within community but need to improve facilities.	Desperately needs to be updated to current standards.
Chippenham Village Hall	No	None
Coveney Village Hall	No	None
Ely Beet Sports and Social Club	We have a number of improvements that need to be made, but, at present we haven't looked at estimated costs or sources of funding.	We have a number of issues around energy efficiency and the facility also needs further essential maintenance, ideally we would like to offer more staff training however funds do not allow this.
Fassage Hall, Lode	General redecoration to be undertaken summer 2013 using £2,500 from own funds.	No response
Fordham Victoria Hall	Yes, to refurbish the kitchen area. Expected cost £12k - £15k. Fundraising is done by committee discretion, given we have any surplus cash. The parish council are also helpful. Timescale will be as and when	None

	funds become available.	
Gardiner Memorial Hall, Burwell	Parish Council are looking into a possible upgrade of facilities but only in early stages so no further information available at this time.	None
Kirtling Village Hall	Car park resurfacing - £15,000 to £20,000 and Hearing Loop system - £2,500.	A children's play area is needed outside.
Little Downham Village Centre	No response.	No response.
Little Thetford Village Hall	Plans approved for extension and major kitchen refurbishment but funds not available to progress.	The hall needs a major refit (stage, kitchen and hall extension). Planning application approved but funding very scarce.
Littleport Village Hall	Redecoration: £13k. Would need to close building for a full month. New gas supply: £10k - needed asap as pipes too narrow for gas flow.	None
Mandeville Hall, Burwell	No	None
Mepal Village Hall	Plans exist for further part redevelopment and extension but no estimates of cost as yet, no funding sources yet identified but in excess of £1,000,000 needed.	The most pressing need is to re order the former toilet area to provide useable space. Also the car park surface is cracked and uneven and needs renewing especially hazardous to those with impaired mobility.
Prickwillow Village Hall	No	Storage space is limited, which restricts the number of clubs hall can host.
Queen Adelaide Village Hall	No	None
Reach Village Centre	No	The outside area may need upgrading in the near future.
Sidney Taylor Hall, Dullingham	No other than general upkeep.	None
Stretham Parish Rooms	No	Stretham Parish Council needs to encourage more local groups to use the venue. We try hard via the parish newsletter.
Swaffham Bulbeck Pavilion	No	None
Swaffham Prior Village Hall	Initial plans being formulated to allow access to the Small Hall without going through the Main Hall. Have just started consultation with residents, prior to seeking funding for the project.	None
The Beeches, Isleham	No	No response.
The Ellesmere	Ladies toilets and accessible toilet between October and November 2013. Ladies	The Ellesmere Centre is now 30 years old and is in need of improvement in many areas. We

Centre, Stetchworth	Changing Room 2014. Small hall floor refurbished 2014. Entrance to building - no timescale set.	constantly apply for grants but each one has to be 'match funded' and this entails our staff and trustees working voluntary hours to achieve this. Any funding is desperately needed.
The Glebe, Sutton in the Isle	No response.	No response.
The Pavilion, Sutton in the Isle	No response.	No response.
Walter Gidney Pavilion, Soham	Major redevelopment at planning application stage (awaiting decision). Total estimated cost excluding VAT = £1.5 million. Anticipated start date mid 2014. Funding to be arranged but will include s106 money, Public Works Loan, Council reserves and grant/lottery funding.	Town lacks medium sized, affordable facility for a fast growing population.
Westley Waterless Village Hall	Needs improvement but no estimates of cost have been sought as no funding available.	Hall is not used by locals as heating not suitable, dark and dingy hall needs refurbishment to make more user friendly and cost efficient in regards to heating and running costs.
Wicken Mission Hall	White goods £500 asap. Refurbish turrets (corroding) £6k - £10k when funds permit but ASAP.	Funding needed for refurbishing and re-leading the bell tower. Two other towers on the roof of the hall have so far cost estimated £6k - £10k.
Witcham Village Hall	New car park £20,000? Finishing interior of new build £10,000. No sources of funding yet found.	Funding to finish off current renovation.
Witchford Playing Field Association	It is planned to improve facility over the next few years. The estimated costs are £100,000 - £200,000 depending on scope. Sources of funding included Witchford Parish Council, grants and fund raising activities.	No response.

Appendix 11

Settlement/facility standard scores summary

Facility/settlement	Meets quantity standard?	Meets quality standard?	Meets catchment standard?	Financial position
Aldreth Village Centre	Yes	Yes	Yes	Breakeven
Arkenstall Centre, Haddenham	Yes	Yes	No	Significant deficit
Ashley Pavilion	No	Yes	No	Breakeven
Black Horse Drove Community Centre	Yes	Yes	Yes	Surplus
Brinkley Memorial Hall	Yes	Yes	Yes	Significant deficit
Burrough Green Reading Room	No	Yes	Yes	Slight deficit
Cheveley Pavilion	No	No	No	Significant deficit
Chippenham Village Hall	Yes	Yes	Yes	Breakeven
Coveney Village Hall	Yes	Yes	Yes	Significant deficit
Ely Beet Club	No	Yes	No	Slight deficit
Fassage Hall, Lode	Yes	Yes	Yes	Surplus
Fordham Victoria Hall	No	Yes	No	Surplus
Gardiner Memorial Hall	No	No	No	No response
Kirtling Village Hall	Yes	Yes	No	Breakeven
Little Downham Village Centre	Yes	Yes	No	No response
Little Thetford Village Hall	Yes	Yes (excellent)	Yes	Breakeven
Littleport Village Hall	No	Yes (excellent)	No	Breakeven
Mandeville Hall, Burwell	No	Yes	No	No response
Mepal Village Hall	Yes	Yes	Yes	Breakeven
Prickwillow Village Hall	Yes	Yes	Yes	Breakeven
Queen Adelaide Village Hall	Yes	Yes	Yes	Breakeven
Reach Village Centre	Yes	No	Yes	Breakeven
Sidney Taylor Hall, Dullingham	Yes	No	No	Significant deficit
Stretham Parish Rooms	No	No	Yes	Significant deficit
Swaffham Bulbeck Pavilion	No	No	No	Slight deficit
Swaffham Prior Village Hall	No	Yes	No	Breakeven
The Beeches, Isleham	Yes	Yes (excellent)	No	No response
The Ellesmere Centre, Stetchworth	Yes	No	No	Slight deficit
The Glebe, Sutton	Yes	Yes	No	No response
The Pavilion, Sutton	Yes	Yes	No	No response
Walter Gidney Pavilion, Soham	No	Yes	No	Breakeven
Westley Waterless Village Hall	Yes	No	Yes	No response
Wicken Mission Hall	Yes	Yes	Yes	Surplus
Witcham Village Hall	Yes	Yes	Yes	Breakeven
Witchford Village Hall	No	Yes	No	No response

Appendix 12

Audit summary by facility

Indoor Community Facility provision in Aldreth



Name of facility	Aldreth Village Centre
Size of facility (sqm)	31.69
Assessment of quantitative provision against local planning standard	11% surplus
Details of other community facilities in settlement	None
Meets catchment standard?	Yes
Map of catchment area	

Analysis of existing provision (qualitative)	73%
Facilities available at the venue and their condition	Main hall - excellent Kitchen – very good Toilets – very good Storage space – very good Other: School room - excellent
Has the facility been partly or wholly refurbished in the last 10 years?	Lottery grant in 2000 paid for complete renovation
Is the facility DDA compliant?	Wheelchair access throughout and accessible toilets
Who owns the facility?	Aldreth Community Association
Type of management structure	Club or association
Does the facility have any full time/part time/voluntary staff?	No
Does the facility have a Premises Licence? If yes does this include alcohol sales?	Premises licence - yes Includes alcohol sales - no
Gross running costs of the facility	£5,000 - £10,000
Net running costs of the facility	£5,000 - £10,000
Do hire charges and rental income cover the running costs?	Generally breakeven
When was the facility built?	1850-1914
Approximate population that the facility serves	Up to 300
Estimated total annual number of users	720
Approximate number of users each month per age group	Under 5: 20 5-18: 20 18-25: 0 25-65: 20 65+: 0
Average hours usage of main hall per week	30+ hours
Details of regular weekly bookings	32 hours per week
How often do you turn bookings away?	Never
Are there any plans for redevelopment/improvements of this facility?	No
Comments regarding the facility, needs, funding or any wider issues.	None

126

Analysis of existing provision (qualitative)	54%
Facilities available at the venue and their condition	Main hall - good Bar - good Kitchen - good Toilets - good Changing facilities - poor Storage space - poor Other: Additional kitchen - good
Has the facility been partly or wholly refurbished in the last 10 years?	Changing and toilet facilities upgraded
Is the facility DDA compliant?	Wheelchair access throughout, accessible toilets and dedicated disabled parking.
Who owns the facility?	Ashley Parish Council
Type of management structure	Ashley Pavilion Trust management committee
Does the facility have any full time/part time/voluntary staff?	Caretaker
Does the facility have a Premises Licence? If yes does this include alcohol sales?	Premises licence - yes Includes alcohol sales - no
Gross running costs of the facility	£2,000 - £5,000
Net running costs of the facility	£2,000 - £5,000
Do hire charges and rental income cover the running costs?	Generally breakeven
When was the facility built?	1945 - 1975
Approximate population that the facility serves	300 - 600
Estimated total annual number of users	7,800
Approximate number of users each month per age group	Under 5: 40 5-18: 180 18-25: 370 25-65: 0 65+: 60
Average hours usage of main hall per week	10-20 hours
Details of regular weekly bookings	22 hours per week
How often do you turn bookings away?	Never
Are there any plans for redevelopment/improvements of this facility?	No
Comments regarding the facility, needs, funding or any wider issues.	Parish Council has always paid the building insurance, around £400, but now refuses to contribute leaving a considerable loss to the trust.

Indoor Community Facility provision in Black Horse Drove



Name of facility	Black Horse Drove Community Centre
Size of facility (sqm)	104.41
Assessment of quantitative provision against local planning standard	427% Surplus
Details of other community facilities in settlement	None
Meets catchment standard?	Yes
Map of catchment area	

Analysis of existing provision (qualitative)	58%
Facilities available at the venue and their condition	Main hall – very good Meeting room – very good Kitchen – very good Toilets – very good Storage space - good
Has the facility been partly or wholly refurbished in the last 10 years?	Wholly refurbished in 2011
Is the facility DDA compliant?	Wheelchair access throughout and accessible toilets
Who owns the facility?	Littleport Parish Council
Type of management structure	Black Horse Drove Community Centre committee
Does the facility have any full time/part time/voluntary staff?	Voluntary supervision and cleaners
Does the facility have a Premises Licence? If yes does this include alcohol sales?	Premises licence - no Includes alcohol sales - no
Gross running costs of the facility	Up to £2,000
Net running costs of the facility	Up to £2,000
Do hire charges and rental income cover the running costs?	Yes with a surplus
When was the facility built?	1850 - 1914
Approximate population that the facility serves	Up to 300
Estimated total annual number of users	720
Approximate number of users each month per age group	Under 5: 0 5-18: 0 18-25: 0 25-65: 40 65+: 20
Average hours usage of main hall per week	Under 10
Details of regular weekly bookings	1 hour a week
How often do you turn bookings away?	Never
Are there any plans for redevelopment/improvements of this facility?	No
Comments regarding the facility, needs, funding or any wider issues.	None

Indoor Community Facility provision in Brinkley



Name of facility	Brinkley Memorial Hall
Size of facility (sqm)	241.51
Assessment of quantitative provision against local planning standard	449% surplus
Details of other community facilities in settlement	None
Meets catchment standard?	Yes
Map of catchment area	

Analysis of existing provision (qualitative)	57%
Facilities available at the venue and their condition	Main hall - poor Kitchen - good Toilets – very good Storage space – very good
Has the facility been partly or wholly refurbished in the last 10 years?	Part refurbishment – toilets and storage extension
Is the facility DDA compliant?	Some wheelchair access and accessible toilets
Who owns the facility?	Held in trust
Type of management structure	Committee of trustees
Does the facility have any full time/part time/voluntary staff?	No
Does the facility have a Premises Licence? If yes does this include alcohol sales?	Premises licence - yes Includes alcohol sales - no
Gross running costs of the facility	£2,000 - £5,000
Net running costs of the facility	£2,000 - £5,000
Do hire charges and rental income cover the running costs?	Significant deficit
When was the facility built?	1914 - 1945
Approximate population that the facility serves	Up to 300
Estimated total annual number of users	2,520
Approximate number of users each month per age group	No response
Average hours usage of main hall per week	Under 10 hours
Details of regular weekly bookings	No response
How often do you turn bookings away?	Never
Are there any plans for redevelopment/improvements of this facility?	Replace floor - approx £10,000, applying for funding from Wadlow Wind Farm and ECDC. Plan to refurbish kitchen, dry lining and to improve lighting in hall costs c.£2,000. Timescale will depend upon finding funding.
Comments regarding the facility, needs, funding or any wider issues.	None

Indoor Community Facility provision in Burrough Green

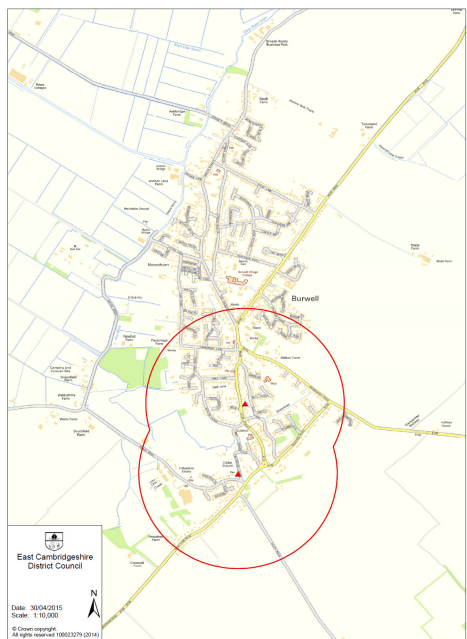


Name of facility	Burrough Green Reading Room
Size of facility (sqm)	39.16
Assessment of quantitative provision against local planning standard	4% shortfall
Details of other community facilities in settlement	None
Meets catchment standard?	Yes
Map of catchment area	

Analysis of existing provision (qualitative)	69%
Facilities available at the venue and their condition	Main hall – very good Meeting room – very good Kitchen – very good Toilets – very good Storage space - good Other: Removable stage area
Has the facility been partly or wholly refurbished in the last 10 years?	Partly refurbished – new accessible toilet, damp course and replaster, replaced some flooring, new windows and door at back, insulation added to roof void and redecoration all round.
Is the facility DDA compliant?	Wheelchair access throughout and accessible toilets
Who owns the facility?	The village administered by the local church wardens and parish council
Type of management structure	Management committee of trustees
Does the facility have any full time/part time/voluntary staff?	Voluntary staff
Does the facility have a Premises Licence? If yes does this include alcohol sales?	Premises licence - yes Includes alcohol sales - no
Gross running costs of the facility	Up to £2,000
Net running costs of the facility	Up to £2,000
Do hire charges and rental income cover the running costs?	Slight deficit
When was the facility built?	1850 -1914
Approximate population that the facility serves	300 - 600
Estimated total annual number of users	Not recorded
Approximate number of users each month per age group	No response
Average hours usage of main hall per week	Under 10 hours
Details of regular weekly bookings	No response
How often do you turn bookings away?	Never
Are there any plans for redevelopment/improvements of this facility?	No
Comments regarding the facility, needs, funding or any wider issues.	Since new school building next door was completed we have lost revenue from them, which now makes it difficult to keep ahead of costs. We are now undertaking much more fundraising to cover these costs to keep the hall open for the village.

Indoor Community Facility provision in Burwell (2 facilities)



Name of facility	Gardiner Memorial Hall
Size of facility (sqm) total of Gardiner Memorial Hall & Mandeville Hall	368.42
Assessment of quantitative provision against local planning standard	46% shortfall
Details of other community facilities in settlement	Burwell Community Sports Centre Burwell House Study and Conference Centre Burwell Trinity Church Burwell Village College (Primary) community rooms Mandeville Hall
Meets catchment standard?	No
Map of catchment area	 A map of the Burwell area in East Cambridgeshire. The map shows the village layout with roads, buildings, and green spaces. A red circle highlights the catchment area for indoor community facilities, which is centered on the village of Burwell. The map includes a scale bar and a north arrow. The text "East Cambridgeshire District Council" is visible in the bottom left corner of the map area.

Analysis of existing provision (qualitative)	45%
Facilities available at the venue and their condition	Main hall - good Kitchen – good Toilets - poor Storage space - good Other: Baby change facilities, permanent stage
Has the facility been partly or wholly refurbished in the last 10 years?	Internal decoration
Is the facility DDA compliant?	Some wheelchair access, accessible toilets
Who owns the facility?	Burwell Parish Council
Type of management structure	Parish Council
Does the facility have any full time/part time/voluntary staff?	Key holder/caretaker
Does the facility have a Premises Licence? If yes does this include alcohol sales?	Premises licence - yes Includes alcohol sales - no
Gross running costs of the facility	No response
Net running costs of the facility	No response
Do hire charges and rental income cover the running costs?	No response
When was the facility built?	1850-1914
Approximate population that the facility serves	5,000 -10,000
Estimated total annual number of users	Not recorded
Approximate number of users each month per age group	No response
Average hours usage of main hall per week	No response
Details of regular weekly bookings	25 hours per week
How often do you turn bookings away?	Never
Are there any plans for redevelopment/improvements of this facility?	Parish Council are looking into a possible upgrade of facilities but only in early stages so no further information available at this time.
Comments regarding the facility, needs, funding or any wider issues.	None

Indoor Community Facility provision in Burwell



Name of facility	Mandeville Hall
Size of facility (sqm) (Gardiner Memorial Hall and Mandeville Hall)	368.42
Assessment of quantitative provision against local planning standard	46% shortfall
Details of other community facilities in settlement	Burwell Community Sports Centre Burwell House Study and Conference Centre Burwell Trinity Church Burwell Village College (Primary) community rooms Gardiner Memorial Hall
Meets catchment standard?	No
Map of catchment area	

Analysis of existing provision (qualitative)	64%
Facilities available at the venue and their condition	Main hall - excellent 2 nd Hall - excellent Meeting room - excellent Kitchen - excellent Toilets - excellent Storage space – excellent Other: Baby changing facilities, cellar storage area.
Has the facility been partly or wholly refurbished in the last 10 years?	No
Is the facility DDA compliant?	Wheelchair access throughout, accessible toilets and dedicated disabled parking.
Who owns the facility?	Burwell Parish Council
Type of management structure	Parish Council
Does the facility have any full time/part time/voluntary staff?	Key holder/caretaker
Does the facility have a Premises Licence? If yes does this include alcohol sales?	Premises licence - yes Includes alcohol sales - yes
Gross running costs of the facility	No response
Net running costs of the facility	No response
Do hire charges and rental income cover the running costs?	No response
When was the facility built?	Since 2000
Approximate population that the facility serves	5,000 – 10,000
Estimated total annual number of users	Not recorded
Approximate number of users each month per age group	No response
Average hours usage of main hall per week	No response
Details of regular weekly bookings	32 hours per week
How often do you turn bookings away?	Never
Are there any plans for redevelopment/improvements of this facility?	No
Comments regarding the facility, needs, funding or any wider issues.	None

Indoor Community Facility provision in Cheveley



Name of facility	Cheveley Pavilion
Size of facility (sqm)	63.48
Assessment of quantitative provision against local planning standard	41% shortfall
Details of other community facilities in settlement	Cheveley Primary School community room
Meets catchment standard?	No
Map of catchment area	<p>The map shows the village of Cheveley and its surrounding areas. A red circle highlights the catchment area for the Cheveley Pavilion. The map includes the Cheveley Primary School and the Cheveley Community Room. The map is titled 'Cheveley' and includes a scale bar and a north arrow.</p>

Analysis of existing provision (qualitative)	38%
Facilities available at the venue and their condition	Main hall - poor Kitchen - good Toilets - good Changing facilities - poor Storage space - good
Has the facility been partly or wholly refurbished in the last 10 years?	No – requires attention
Is the facility DDA compliant?	No wheelchair access, no accessible toilets
Who owns the facility?	Cheveley Parish Council
Type of management structure	Cheveley Pavilion and Recreation Ground Charity
Does the facility have any full time/part time/voluntary staff?	No
Does the facility have a Premises Licence? If yes does this include alcohol sales?	Premises licence - yes Includes alcohol sales- yes
Gross running costs of the facility	£5,000 - £10,000
Net running costs of the facility	£2,000 - £5,000
Do hire charges and rental income cover the running costs?	Significant deficit
When was the facility built?	1975 - 2000
Approximate population that the facility serves	2,500 – 5,000
Estimated total annual number of users	Not recorded
Approximate number of users each month per age group	No response
Average hours usage of main hall per week	Under 10 hours
Details of regular weekly bookings	3 hours per week
How often do you turn bookings away?	Never
Are there any plans for redevelopment/improvements of this facility?	Yes - trying to encourage use within the community but need to improve facilities.
Comments regarding the facility, needs, funding or any wider issues.	Desperately need to be updated to current standards.

Indoor Community Facility provision in Chippenham



Name of facility	Chippenham Village Hall
Size of facility (sqm)	131.53
Assessment of quantitative provision against local planning standard	139% surplus
Details of other community facilities in settlement	None
Meets catchment standard?	Yes
Map of catchment area	<p>East Cambridgeshire District Council</p> <p>Date: 28/04/2015 Scale: 1:10,000 © Crown copyright. All rights reserved 100023279 (2014)</p>

Analysis of existing provision (qualitative)	71%
Facilities available at the venue and their condition	Main hall - excellent Meeting room - excellent Kitchen - excellent Toilets – very good Storage space – very good
Has the facility been partly or wholly refurbished in the last 10 years?	No
Is the facility DDA compliant?	Some wheelchair access, accessible toilets, hearing loop.
Who owns the facility?	Chippenham Parish Council
Type of management structure	Management committee
Does the facility have any full time/part time/voluntary staff?	No
Does the facility have a Premises Licence? If yes does this include alcohol sales?	Premises licence - yes Includes alcohol sales - yes
Gross running costs of the facility	£5,000 - £10,000
Net running costs of the facility	£5,000 - £10,000
Do hire charges and rental income cover the running costs?	Generally breakeven
When was the facility built?	1975 - 2000
Approximate population that the facility serves	300 - 600
Estimated total annual number of users	Not recorded
Approximate number of users each month per age group	No response
Average hours usage of main hall per week	Under 10 hours
Details of regular weekly bookings	12 hours per week
How often do you turn bookings away?	Never
Are there any plans for redevelopment/improvements of this facility?	No
Comments regarding the facility, needs, funding or any wider issues.	None

Indoor Community Facility provision in Coveney



Name of facility	Coveney Village Hall
Size of facility (sqm)	176.74
Assessment of quantitative provision against local planning standard	57% surplus
Details of other community facilities in settlement	Wardy Hill Social Club
Meets catchment standard?	Yes
Map of catchment area	

Analysis of existing provision (qualitative)	56%
Facilities available at the venue and their condition	Main hall - good Bar - good Kitchen – very good Toilets - good Storage space - good Other: IT area for community
Has the facility been partly or wholly refurbished in the last 10 years?	New windows, kitchen and bar refit. Decorated throughout, accessible toilet and toilet refit, new flat roof on kitchen/bar.
Is the facility DDA compliant?	Some wheelchair access, accessible toilets.
Who owns the facility?	Trustees
Type of management structure	Village hall management committee
Does the facility have any full time/part time/voluntary staff?	No
Does the facility have a Premises Licence? If yes does this include alcohol sales?	Premises licence - yes Includes alcohol sales - yes
Gross running costs of the facility	£5,000 - £10,000
Net running costs of the facility	£5,000 - £10,000
Do hire charges and rental income cover the running costs?	Significant deficit
When was the facility built?	1945 - 1975
Approximate population that the facility serves	300 - 600
Estimated total annual number of users	Not recorded
Approximate number of users each month per age group	No response
Average hours usage of main hall per week	Under 10 hours
Details of regular weekly bookings	8 hours per week
How often do you turn bookings away?	Never
Are there any plans for redevelopment/improvements of this facility?	No
Comments regarding the facility, needs, funding or any wider issues.	None

Indoor Community Facility provision in Dullingham

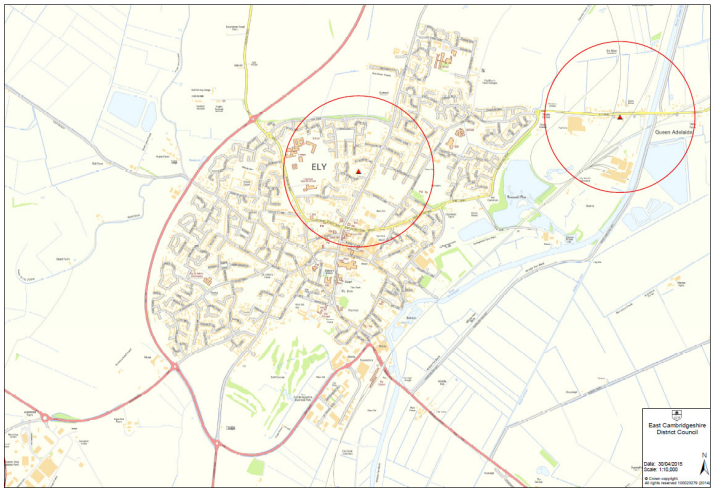


Name of facility	Sidney Taylor Hall
Size of facility (sqm)	295.06
Assessment of quantitative provision against local planning standard	258% surplus
Details of other community facilities in settlement	None
Meets catchment standard?	No
Map of catchment area	

Analysis of existing provision (qualitative)	44%
Facilities available at the venue and their condition	Main hall - poor Meeting room - poor Kitchen - good Toilets - poor Storage space - poor
Has the facility been partly or wholly refurbished in the last 10 years?	Rewired, kitchen upgraded, redecoration, windows plus external guttering etc
Is the facility DDA compliant?	No wheelchair access, no accessible toilets
Who owns the facility?	Held in trust by custodian
Type of management structure	Committee of managing trustees
Does the facility have any full time/part time/voluntary staff?	No
Does the facility have a Premises Licence? If yes does this include alcohol sales?	Premises licence - yes Includes alcohol sales - yes
Gross running costs of the facility	£5,000 - £10,000
Net running costs of the facility	£5,000 - £10,000
Do hire charges and rental income cover the running costs?	Significant deficit
When was the facility built?	1850 - 1914
Approximate population that the facility serves	600 – 1,000
Estimated total annual number of users	1020
Approximate number of users each month per age group	Under 5: 0 5-18: 25 18-25: 0 25-65: 40 65+: 20
Average hours usage of main hall per week	10-20 hours
Details of regular weekly bookings	No response
How often do you turn bookings away?	Never
Are there any plans for redevelopment/improvements of this facility?	None other than general upkeep.
Comments regarding the facility, needs, funding or any wider issues.	None

Indoor Community Facility provision in Ely



Name of facility	Ely Beet and Social Club
Size of facility (sqm)	160.68
Assessment of quantitative provision against local planning standard	92% shortfall
Details of other community facilities in settlement	1st Ely Scouts Hall Ely Cathedral Education and Conference Centre Ely Library Ely Museum, EOSA Clubhouse Needhams Hall, Ely College Olive Tree Fellowship Hall Oliver Cromwell House The Maltings
Meets catchment standard?	No
Map of catchment area	
Analysis of existing provision (qualitative)	75%
Facilities available at the venue and their condition	Main hall – very good Meeting room – very good Bar - Excellent

	Office – Very good Kitchen - good Toilets – very good Changing facilities – very good Lounge - excellent Storage space - good Other: Fixed stage, snooker room
Has the facility been partly or wholly refurbished in the last 10 years?	The facility received two major grants to make essential refurbishments which included new windows and doors to lounge area, new kitchen and bar areas and new ceiling and lighting with removal of asbestos in the main hall.
Is the facility DDA compliant?	Wheelchair access throughout, accessible toilets and dedicated disabled parking.
Who owns the facility?	The facility is a not for profit organisation which was originally owned by British Sugar. Each member owns a share of the building; however, the land is still owned by British Sugar and cannot be sold for any other purpose.
Type of management structure	No response
Does the facility have any full time/part time/voluntary staff?	Five part time, 10 volunteers
Does the facility have a Premises Licence? If yes does this include alcohol sales?	Premises licence - yes Includes alcohol sales – yes
Gross running costs of the facility	£20,000+
Net running costs of the facility	£20,000+
Do hire charges and rental income cover the running costs?	Slight deficit
When was the facility built?	1975 - 2000
Approximate population that the facility serves	10,000+
Estimated total annual number of users	12,480
Approximate number of users each month per age group	Under 5: 0 5-18: 180 18-25: 60 25-65: 600 65+: 200
Average hours usage of main hall per week	30+ hours
Details of regular weekly bookings	22 hours per week
How often do you turn bookings away?	No response
Are there any plans for redevelopment/improvements of this facility?	We have a number of improvements that need to be made, but at present we haven't looked at estimated costs or sources of funding.
Comments regarding the facility, needs, funding or any wider issues.	We have a number of issues around energy efficiency and the facility also needs further essential maintenance. Ideally we would like to offer more staff training, however, funds do not allow this.

Indoor Community Facility provision in Fordham



Name of facility	Fordham Victoria Hall
Size of facility (sqm)	120.78
Assessment of quantitative provision against local planning standard	60% shortfall
Details of other community facilities in settlement	Royal British Legion Club
Meets catchment standard?	No
Map of catchment area	

Analysis of existing provision (qualitative)	60%
Facilities available at the venue and their condition	Main hall – very good Meeting room – very good Kitchen – very good Toilets - good Storage space - poor Other: Fixed stage
Has the facility been partly or wholly refurbished in the last 10 years?	Internal refurbishment/redecoration and new floor and central heating.
Is the facility DDA compliant?	Wheelchair access throughout, accessible toilets, dedicated disabled parking and hearing loop.
Who owns the facility?	Fordham Parish Council
Type of management structure	Charity/management committee
Does the facility have any full time/part time/voluntary staff?	Caretaker/cleaner
Does the facility have a Premises Licence? If yes does this include alcohol sales?	Premises licence - yes Includes alcohol sales - yes
Gross running costs of the facility	£5,000 - £10,000
Net running costs of the facility	£5,000 - £10,000
Do hire charges and rental income cover the running costs?	Yes with a surplus
When was the facility built?	No response
Approximate population that the facility serves	2,500 – 5,000
Estimated total annual number of users	Not recorded
Approximate number of users each month per age group	No response
Average hours usage of main hall per week	No response
Details of regular weekly bookings	24 hours per week
How often do you turn bookings away?	Never
Are there any plans for redevelopment/improvements of this facility?	Yes to refurbish the kitchen area, expected cost £12,000 – £15,000. Fundraising is done by committee discretion, given we have any surplus cash. The Parish Council are also helpful. Timescale will be as and when funds become available.
Comments regarding the facility, needs, funding or any wider issues.	None

Indoor Community Facility provision in Haddenham



Name of facility	Arkenstall Centre
Size of facility (sqm)	530.88
Assessment of quantitative provision against local planning standard	76% surplus
Details of other community facilities in settlement	Haddenham Methodist Church
Meets catchment standard?	No
Map of catchment area	
Analysis of existing provision (qualitative)	64%
Facilities available at the venue and their condition	Main hall – very good 2 nd Hall – very good Meeting room - good

	Bar - good Kitchen - good Toilets - good Storage space – very good
Has the facility been partly or wholly refurbished in the last 10 years?	No
Is the facility DDA compliant?	Wheelchair access throughout, accessible toilets, dedicated disabled parking and hearing loop.
Who owns the facility?	Parish Council as holding trustees
Type of management structure	Management committee of trustees
Does the facility have any full time/part time/voluntary staff?	Part time caretaker and part time cleaner
Does the facility have a Premises Licence? If yes does this include alcohol sales?	Premises licence - yes Includes alcohol sales – yes
Gross running costs of the facility	£20,000+
Net running costs of the facility	£20,000+
Do hire charges and rental income cover the running costs?	Significant deficit
When was the facility built?	1850-1914
Approximate population that the facility serves	10,000+
Estimated total annual number of users	26,568
Approximate number of users each month per age group	Under 5: 0 5-18: 500 18-25: 214 25-65: 1,000 65+: 500
Average hours usage of main hall per week	20-30
Details of regular weekly bookings	No response
How often do you turn bookings away?	Occasionally due to full nights on Tuesdays, Wednesdays and Thursdays.
Are there any plans for redevelopment/improvements of this facility?	Upgrade of toilet area, heat saving water harvesting etc.
Comments regarding the facility, needs, funding or any wider issues.	The need to maintain hiring fees at a low level for local community groups as per our aims and objectives and to promote the facility for hire by external (higher fee) hirers can be conflicting.

Indoor Community Facility provision in Isleham



Name of facility	The Beeches
Size of facility (sqm)	418.85
Assessment of quantitative provision against local planning standard	61% surplus
Details of other community facilities in settlement	None
Meets catchment standard?	No
Map of catchment area	

Analysis of existing provision (qualitative)	97%
Facilities available at the venue and their condition	Main hall - excellent 2 nd Hall - excellent Meeting room - excellent Bar - excellent Office - excellent Kitchen - excellent Toilets - excellent Changing facilities - excellent Lounge - excellent Storage space - excellent Other: Outdoor play area, stage, café, free wifi, informal library
Has the facility been partly or wholly refurbished in the last 10 years?	No
Is the facility DDA compliant?	Wheelchair access throughout, accessible toilets, facility to assist partially sighted, dedicated disabled parking, automatic doors, accessible showers in changing room.
Who owns the facility?	No response
Type of management structure	No response
Does the facility have any full time/part time/voluntary staff?	No response
Does the facility have a Premises Licence? If yes does this include alcohol sales?	No response
Gross running costs of the facility	No response
Net running costs of the facility	No response
Do hire charges and rental income cover the running costs?	No response
When was the facility built?	No response
Approximate population that the facility serves	No response
Estimated total annual number of users	No response
Approximate number of users each month per age group	No response
Average hours usage of main hall per week	No response
Details of regular weekly bookings	No response
How often do you turn bookings away?	No response
Are there any plans for redevelopment/improvements of this facility?	No response
Comments regarding the facility, needs, funding or any wider issues.	No response

Indoor Community Facility provision in Kirtling



Name of facility	Kirtling Village Hall
Size of facility (sqm)	132.32
Assessment of quantitative provision against local planning standard	265% surplus
Details of other community facilities in settlement	None
Meets the catchment standard?	No
Map of catchment area	

Analysis of existing provision (qualitative)	73%
Facilities available at the venue and their condition	Main hall – very good Bar – very good Kitchen – very good Toilets – very good Storage space – very good
Has the facility been partly or wholly refurbished in the last 10 years?	Just painted internally.
Is the facility DDA compliant?	Wheelchair access throughout and accessible toilets.
Who owns the facility?	The community
Type of management structure	Management committee of trustees
Does the facility have any full time/part time/voluntary staff?	No
Does the facility have a Premises Licence? If yes does this include alcohol sales?	Premises licence - yes Includes alcohol sales - yes
Gross running costs of the facility	£5,000 - £10,000
Net running costs of the facility	£5,000 - £10,000
Do hire charges and rental income cover the running costs?	Generally breakeven
When was the facility built?	1975 - 2000
Approximate population that the facility serves	300-600
Estimated total annual number of users	4,000
Approximate number of users each month per age group	Under 5: 0 5-18: 20 18-25: 0 25-65: 30 65+: 0
Average hours usage of main hall per week	20-30 hours
Details of regular weekly bookings	No response
How often do you turn bookings away?	Never
Are there any plans for redevelopment/improvements of this facility?	Car park resurfacing - £15,000 – £20,000, hearing loop system - £2,500
Comments regarding the facility, needs, funding or any wider issues.	A children's play area is needed outside.

Indoor Community Facility provision in Little Downham



Name of facility	Little Downham Village Hall
Size of facility (sqm)	272.4
Assessment of quantitative provision against local planning standard	29% surplus
Details of other community facilities in settlement	None
Meets the catchment standard?	No
Map of catchment area	

Analysis of existing provision (qualitative)	63%
Facilities available at the venue and their condition	Main hall – very good Meeting room - good Bar - poor Kitchen - good Toilets – very good Storage space - good Other: Book cafe
Has the facility been partly or wholly refurbished in the last 10 years?	No response
Is the facility DDA compliant?	Wheelchair access throughout, accessible toilets and hearing loop.
Who owns the facility?	No response
Type of management structure	No response
Does the facility have any full time/part time/voluntary staff?	No response
Does the facility have a Premises Licence? If yes does this include alcohol sales?	No response
Gross running costs of the facility	No response
Net running costs of the facility	No response
Do hire charges and rental income cover the running costs?	No response
When was the facility built?	No response
Approximate population that the facility serves	No response
Estimated total annual number of users	No response
Approximate number of users each month per age group	No response
Average hours usage of main hall per week	No response
Details of regular weekly bookings	No response
How often do you turn bookings away?	Not known
Are there any plans for redevelopment/improvements of this facility?	No response
Comments regarding the facility, needs, funding or any wider issues.	No response

Indoor Community Facility provision in Little Thetford



Name of facility	Little Thetford Village Hall
Size of facility (sqm)	127.52
Assessment of quantitative provision against local planning standard	45% surplus
Details of other community facilities in settlement	None
Meets the catchment standard?	Yes
Map of catchment area	

Analysis of existing provision (qualitative)	77%
Facilities available at the venue and their condition	Main hall - very good Bar – very good Kitchen - good Toilets- good Lounge – very good Storage space – very good
Has the facility been partly or wholly refurbished in the last 10 years?	Reroofed in last five years, updating of toilets/kitchen and redecoration in last two year.
Is the facility DDA compliant?	Some wheelchair access, accessible toilets.
Who owns the facility?	Trustees via a trust deed vested in Charity Commission.
Type of management structure	Board of trustees
Does the facility have any full time/part time/voluntary staff?	Part time caretaker
Does the facility have a Premises Licence? If yes does this include alcohol sales?	Premises licence - yes Includes alcohol sales- yes
Gross running costs of the facility	£10,000 - £15,000
Net running costs of the facility	£10,000 - £15,000
Do hire charges and rental income cover the running costs?	Generally breakeven
When was the facility built?	1945-1975
Approximate population that the facility serves	1,500 - 2,500
Estimated total annual number of users	Not recorded
Approximate number of users each month per age group	No response
Average hours usage of main hall per week	No response
Details of regular weekly bookings	No response
How often do you turn bookings away?	Never
Are there any plans for redevelopment/improvements of this facility?	Plans approved for extension and major kitchen refurbishment, but funds not available to progress.
Comments regarding the facility, needs, funding or any wider issues.	The hall needs a major refit (stage, kitchen and hall extension). Planning application approved but funding very scarce.

Indoor Community Facility provision in Littleport



Name of facility	Littleport Village Hall
Size of facility (sqm)	263.98
Assessment of quantitative provision against local planning standard	70% shortfall
Details of other community facilities in settlement	Littleport Community Primary School Hall Littleport Ex-Serviceman's Club Littleport Leisure Centre Littleport Methodist Hall YPL (Young People Littleport)
Meets the catchment standard?	No
Map of catchment area	
Analysis of existing provision (qualitative)	94%

Facilities available at the venue and their condition	Main hall – excellent Meeting room - good Bar - good Kitchen - excellent Toilets - excellent Lounge - good Storage space – very good Other: Fixed stage, cleaners cupboard, green room
Has the facility been partly or wholly refurbished in the last 10 years?	Kitchen, toilets, roof, floor and disabled access.
Is the facility DDA compliant?	Some wheelchair access, accessible toilets, facility to assist partial sighted, hearing loop.
Who owns the facility?	Parish Council
Type of management structure	Management committee
Does the facility have any full time/part time/voluntary staff?	Cleaner/caretaker
Does the facility have a Premises Licence? If yes does this include alcohol sales?	Premises licence- yes Includes alcohol sales - yes
Gross running costs of the facility	£10,000 - £15,000
Net running costs of the facility	£10,000 - £15,000
Do hire charges and rental income cover the running costs?	Generally breakeven
When was the facility built?	1850-1914
Approximate population that the facility serves	5,000 – 10,000
Estimated total annual number of users	Not recorded
Approximate number of users each month per age group	No response
Average hours usage of main hall per week	20-30 hours
Details of regular weekly bookings	30 hours per week
How often do you turn bookings away?	Often – regular requested for bookings on week day nights when hall already has long term bookings.
Are there any plans for redevelopment/improvements of this facility?	Redecoration £13,000. Would need to close building for a full month. New gas supply £10,000, needed ASAP as pipes too narrow for gas flow
Comments regarding the facility, needs, funding or any wider issues.	None

Indoor Community Facility provision in Lode and Longmeadow



Name of facility	Passage Hall
Size of facility (sqm)	300.72
Assessment of quantitative provision against local planning standard	200% surplus
Details of other community facilities in settlement	None
Meets the catchment standard?	Yes
Map of catchment area	<p>The map shows the catchment area for the Passage Hall, outlined in red. It includes the Passage Hall building, surrounding roads (e.g., Lode Road, Lode Lane, Lode Mill Lane), and nearby farms (e.g., Station Farm, Saxon Farm, Northfield Farm). The map also shows the River Lode and the Lode Mill. A legend in the bottom right corner identifies the map as being from East Cambridgeshire District Council, dated 28/04/2015, with a scale of 1:8,000. It also includes a north arrow and copyright information.</p>

Analysis of existing provision (qualitative)	71%
Facilities available at the venue and their condition	Main hall – very good Kitchen – very good Toilets – very good Changing facilities - good Storage space - good
Has the facility been partly or wholly refurbished in the last 10 years?	No
Is the facility DDA compliant?	Wheelchair access throughout, accessible toilets, dedicated disabled parking.
Who owns the facility?	Lode Parish Council as managing trustees for Fields in Trust.
Type of management structure	Management committee
Does the facility have any full time/part time/voluntary staff?	No
Does the facility have a Premises Licence? If yes does this include alcohol sales?	No
Gross running costs of the facility	£2,5000 - £5,000
Net running costs of the facility	£2,500 - £5,000
Do hire charges and rental income cover the running costs?	Yes with a surplus
When was the facility built?	Since 2000
Approximate population that the facility serves	1,500 – 2,500
Estimated total annual number of users	3540
Approximate number of users each month per age group	Under 5: 150 5-18: 20 18-25: 20 25-65: 100 65+: 5
Average hours usage of main hall per week	10-20 hours
Details of regular weekly bookings	41 hours per week
How often do you turn bookings away?	Issue with use of hall when cricket or football matches are on at same time. Supporters of the game and children from parties using the same outdoor space patio area. Also health and safety issue with the ball.
Are there any plans for redevelopment/improvements of this facility?	General redecoration to be undertaken Summer 2013 using £2,500 from own funds.
Comments regarding the facility, needs, funding or any wider issues.	None

Indoor Community Facility provision in Mepal



Name of facility	Mepal Village Hall
Size of facility (sqm)	141.7
Assessment of quantitative provision against local planning standard	33% surplus
Details of other community facilities in settlement	Mepal Outdoor Centre
Meets the catchment standard?	Yes
Map of catchment area	<p>The map shows the village of Mepal and its surrounding area. A red circle highlights the catchment area for the Mepal Village Hall. The map includes labels for various locations such as Mepal, Mepal Farm, Mepal Wood, and Mepal Hall. It also shows roads, rivers, and other landmarks. A red triangle marks the location of the Mepal Village Hall. The map is titled 'Mepal' and includes a scale bar and a north arrow.</p>

Analysis of existing provision (qualitative)	69%
Facilities available at the venue and their condition	Main hall – very good Kitchen – very good Toilets - excellent Storage space - poor Other: Youth area carpeted but cramped
Has the facility been partly or wholly refurbished in the last 10 years?	Roof refurbished, oil boiler replaced by gas, new toilets and entrance lobby. Internal decoration by local youth club, kitchen fitted by local labourers.
Is the facility DDA compliant?	Some wheelchair access, accessible toilets.
Who owns the facility?	Community of Mepal
Type of management structure	Management committee of trustees
Does the facility have any full time/part time/voluntary staff?	No
Does the facility have a Premises Licence? If yes does this include alcohol sales?	Premises licence - yes Includes alcohol sales - no
Gross running costs of the facility	£2,000 - £5,000
Net running costs of the facility	£2,000 - £5,000
Do hire charges and rental income cover the running costs?	Generally breakeven
When was the facility built?	1850-1914
Approximate population that the facility serves	1,000 – 1,500
Estimated total annual number of users	5,460
Approximate number of users each month per age group	Under 5: 0 5-18: 80 18-25: 5 25-65: 120 65+: 250
Average hours usage of main hall per week	10-20 hours
Details of regular weekly bookings	25 hours per week
How often do you turn bookings away?	Occasionally when dates clash
Are there any plans for redevelopment/improvements of this facility?	Plans exist for redevelopment and extension but no estimates of costs as yet. No funding yet identified but in excess of £1,000,000 needed.
Comments regarding the facility, needs, funding or any wider issues.	The most pressing need is reorder the former toilet area to provide useable space. Also the car park surface is cracked and uneven and needs renewing, especially hazardous to those with impaired mobility.

Indoor Community Facility provision in Prickwillow



Name of facility	Prickwillow Village Hall
Size of facility (sqm)	181.82
Assessment of quantitative provision against local planning standard	284% surplus
Details of other community facilities in settlement	Hiam Sports and Social Club
Meets the catchment standard?	Yes
Map of catchment area	<p>East Cambridgeshire District Council</p> <p>Date: 28/04/2015 Scale: 1:10,000</p> <p>© Crown copyright All rights reserved 100023279 (2014)</p>

Analysis of existing provision (qualitative)	54%
Facilities available at the venue and their condition	Main hall – very good Meeting room – very good Kitchen – good Toilets – very good Storage space – very good
Has the facility been partly or wholly refurbished in the last 10 years?	No
Is the facility DDA compliant?	Wheelchair access throughout, accessible toilets, hearing loop
Who owns the facility?	Trustees of the hall
Type of management structure	Management committee (charity)
Does the facility have any full time/part time/voluntary staff?	Part time cleaner
Does the facility have a Premises Licence? If yes does this include alcohol sales?	Premises licence - yes Includes alcohol sales - no
Gross running costs of the facility	£2,000 - £5,000
Net running costs of the facility	£2,000 - £5,000
Do hire charges and rental income cover the running costs?	Generally breakeven
When was the facility built?	1975 – 2000
Approximate population that the facility serves	300 - 600
Estimated total annual number of users	5,400
Approximate number of users each month per age group	Under 5: 50 5-18: 100 18-25: 50 25-65: 200 65+: 50
Average hours usage of main hall per week	10-20 hours
Details of regular weekly bookings	21 hours per week
How often do you turn bookings away?	Not at moment but getting close especially with evening bookings.
Are there any plans for redevelopment/improvements of this facility?	No
Comments regarding the facility, needs, funding or any wider issues.	Storage space is limited, which restricts the number of clubs hall can host.

Indoor Community Facility provision in Queen Adelaide



Name of facility	Queen Adelaide Village Hall
Size of facility (sqm)	82
Assessment of quantitative provision against local planning standard	339% surplus
Details of other community facilities in settlement	None
Meets the catchment standard?	Yes
Map of catchment area	

Analysis of existing provision (qualitative)	69%
Facilities available at the venue and their condition	Main hall - good Bar - good Kitchen – very good Toilets - excellent Storage space - poor
Has the facility been partly or wholly refurbished in the last 10 years?	Partly – toilets, accessible toilet and kitchen
Is the facility DDA compliant?	Some wheelchair access, accessible toilets
Who owns the facility?	Registered charity
Type of management structure	Voluntary management committee
Does the facility have any full time/part time/voluntary staff?	No
Does the facility have a Premises Licence? If yes does this include alcohol sales?	Premises licence - yes Includes alcohol sales- yes
Gross running costs of the facility	£2,000 - £5,000
Net running costs of the facility	£2,000 - £5,000
Do hire charges and rental income cover the running costs?	Generally breakeven
When was the facility built?	1914 - 1945
Approximate population that the facility serves	Up to 300
Estimated total annual number of users	Not recorded
Approximate number of users each month per age group	No response
Average hours usage of main hall per week	Under 10 hours
Details of regular weekly bookings	No response
How often do you turn bookings away?	Never
Are there any plans for redevelopment/improvements of this facility?	No
Comments regarding the facility, needs, funding or any wider issues.	None

Indoor Community Facility provision in Reach



Name of facility	Reach Village Hall
Size of facility (sqm)	59.51
Assessment of quantitative provision against local planning standard	50% surplus
Details of other community facilities in settlement	None
Meets the catchment standard?	Yes
Map of catchment area	<p>East Cambridgeshire District Council</p> <p>Date: 28/04/2015 Scale: 1:10,000 © Crown copyright. All rights reserved 100023279 (2014)</p>

Analysis of existing provision (qualitative)	38%
Facilities available at the venue and their condition	Main hall – very good 2 nd Hall – very good Bar - no score given Kitchen – very good Toilets – very good Storage space – good
Has the facility been partly or wholly refurbished in the last 10 years?	New windows
Is the facility DDA compliant?	Wheelchair access throughout, accessible toilets.
Who owns the facility?	Ely Diocese
Type of management structure	Village hall management committee of trustees.
Does the facility have any full time/part time/voluntary staff?	Voluntary staff – the trustees.
Does the facility have a Premises Licence? If yes does this include alcohol sales?	Premises licence - yes Includes alcohol sales – no
Gross running costs of the facility	£15,000 - £20,000
Net running costs of the facility	£15,000 – £20,000
Do hire charges and rental income cover the running costs?	Generally breakeven
When was the facility built?	1914 – 1945
Approximate population that the facility serves	300 – 600
Estimated total annual number of users	480
Approximate number of users each month per age group	Under 5: 20 5-18: 0 18-25: 0 25-65: 20 65+: 0
Average hours usage of main hall per week	20-30 hours
Details of regular weekly bookings	22 hours per week
How often do you turn bookings away?	Never
Are there any plans for redevelopment/improvements of this facility?	No
Comments regarding the facility, needs, funding or any wider issues.	The outside area may need upgrading in the near future.

Indoor Community Facility provision in Soham



Name of facility	Walter Gidney Pavilion
Size of facility (sqm)	205.01
Assessment of quantitative provision against local planning standard	83% shortfall
Details of other community facilities in settlement	Ross Pears Sports Centre Soham Library Soham Methodist Church The Brook Viva Centre and Charity Shop
Meets the catchment standard?	No
Map of catchment area	

Analysis of existing provision (qualitative)	52%
Facilities available at the venue and their condition	Main hall - good 2 nd Hall - good Office – very good Kitchen – good Toilets – good Storage space - good
Has the facility been partly or wholly refurbished in the last 10 years?	Some refurbishment 5 years ago
Is the facility DDA compliant?	Some wheelchair access, accessible toilets
Who owns the facility?	Soham Town Council
Type of management structure	Soham Town Council
Does the facility have any full time/part time/voluntary staff?	2 full time and 3 part time employees
Does the facility have a Premises Licence? If yes does this include alcohol sales?	Premises licence - yes Includes alcohol sales - no
Gross running costs of the facility	£10,000 - £15,000
Net running costs of the facility	£2,000 - £5,000
Do hire charges and rental income cover the running costs?	Generally breakeven
When was the facility built?	1850 - 1914
Approximate population that the facility serves	10,000+
Estimated total annual number of users	15,000
Approximate number of users each month per age group	Under 5: 100 5-18: 200 18-25: 0 25-65: 400 65+: 350
Average hours usage of main hall per week	20-30 hours
Details of regular weekly bookings	27 hours per week
How often do you turn bookings away?	Occasionally
Are there any plans for redevelopment/improvements of this facility?	Major redevelopment at planning application stage (awaiting decision). Total estimated cost excluding VAT - £1.5 million. Anticipated start date mid 2014. Funding to be arranged but will include s106 money, public works loan, Council reserves and grant/lottery funding.
Comments regarding the facility, needs, funding or any wider issues.	Town lacks medium sized, affordable facility for a fast growing population.

Indoor Community Facility provision in Stetchworth

[illegible]

Facilities available at the venue and their condition	Main hall - good 2 nd Hall - poor Meeting room - good Bar - good Office - good Kitchen – very good Toilets - good Changing facilities – very good Storage space - poor Other: Shop, Post Office, IT suite
Has the facility been partly or wholly refurbished in the last 10 years?	Part refurbished – gents toilets and changing rooms, sports hall floor has been replaced.
Is the facility DDA compliant?	Some wheelchair access, accessible toilets, dedicated disabled parking
Who owns the facility?	Parish Council
Type of management structure	Board of trustees
Does the facility have any full time/part time/voluntary staff?	Centre manager, office assistant, cleaner
Does the facility have a Premises Licence? If yes does this include alcohol sales?	Premises licence - yes Includes alcohol sales - yes
Gross running costs of the facility	£20,000+
Net running costs of the facility	£20,000+
Do hire charges and rental income cover the running costs?	Slight deficit
When was the facility built?	1975 - 2000
Approximate population that the facility serves	2,500 – 5,000
Estimated total annual number of users	23,880
Approximate number of users each month per age group	Under 5: 190 5-18: 240 18-25: 230 25-65: 980 65+: 350
Average hours usage of main hall per week	10-20 hours
Details of regular weekly bookings	26 hours per week
How often do you turn bookings away?	Never
Are there any plans for redevelopment/improvements of this facility?	Ladies toilet and accessible toilet October/November 2013. Ladies changing room 2014, small hall floor refurbished 2014, entrance to building no timescale set.
Comments regarding the facility, needs, funding or any wider issues.	The Ellesmere Centre is now 30 years old and is in need of improvement in many areas. We constantly apply for grants, but each one has to be match funded and this entails our staff and trustees working voluntary hours to achieve this. Any funding is desperately needed.

Indoor Community Facility provision in Stretham



Name of facility	Stretham Parish Rooms
Size of facility (sqm)	45.53
Assessment of quantitative provision against local planning standard	78% shortfall
Details of other community facilities in settlement	None
Meets the catchment standard?	Yes
Map of catchment area	

Analysis of existing provision (qualitative)	48%
Facilities available at the venue and their condition	Main hall - good Kitchen - good Toilets - good Storage space - poor
Has the facility been partly or wholly refurbished in the last 10 years?	New flooring 2013, new boiler 2013.
Is the facility DDA compliant?	Wheelchair access throughout, accessible toilets.
Who owns the facility?	Stretham Parish Council
Type of management structure	Parish Council sub-committee
Does the facility have any full time/part time/voluntary staff?	Caretaker
Does the facility have a Premises Licence? If yes does this include alcohol sales?	Premises licence - yes Includes alcohol sales - no
Gross running costs of the facility	£2,000 - £5,000
Net running costs of the facility	£2,000 - £5,000
Do hire charges and rental income cover the running costs?	Significant deficit
When was the facility built?	1850 - 1914
Approximate population that the facility serves	1,500 – 2,000
Estimated total annual number of users	360/720
Approximate number of users each month per age group	Under 5: 0 5-18: 30/60 18-25: 0 25-65: 0 65+: 0
Average hours usage of main hall per week	Under 10 hours
Details of regular weekly bookings	No response
How often do you turn bookings away?	Never
Are there any plans for redevelopment/improvements of this facility?	No
Comments regarding the facility, needs, funding or any wider issues.	Stretham Parish Council needs to encourage more local groups to use venue. We try hard via the parish newsletter.

Indoor Community Facility provision in Sutton (two facilities)



Name of facility	The Glebe
Size of facility (sqm) total The Glebe and The Pavilion	614.75
Assessment of quantitative provision against local planning standard	44% surplus
Details of other community facilities in settlement	Brooklands Centre Sutton Royal British Legion Club Sutton School Community Room The Pavilion
Meets the catchment standard?	No
Map of catchment area	<p>East Cambridgeshire District Council</p> <p>Date: 28/04/2015 Scale: 1:10,000 © Crown copyright. All rights reserved 100023279 (2014)</p>
Analysis of existing provision (qualitative)	75%

Facilities available at the venue and their condition	Main hall – very good 2 nd Hall – very good Meeting room – very good Office – very good Kitchen – very good Toilets - excellent Storage space – very good
Has the facility been partly or wholly refurbished in the last 10 years?	No
Is the facility DDA compliant?	Some wheelchair access, accessible toilets, dedicated disabled parking, hearing loop, stair lift to parish council offices and upstairs meeting rooms.
Who owns the facility?	No response
Type of management structure	No response
Does the facility have any full time/part time/voluntary staff?	No response
Does the facility have a Premises Licence? If yes does this include alcohol sales?	No response
Gross running costs of the facility	No response
Net running costs of the facility	No response
Do hire charges and rental income cover the running costs?	No response
When was the facility built?	No response
Approximate population that the facility serves	No response
Estimated total annual number of users	No response
Approximate number of users each month per age group	No response
Average hours usage of main hall per week	No response
Details of regular weekly bookings	No response
How often do you turn bookings away?	Never
Are there any plans for redevelopment/improvements of this facility?	No response
Comments regarding the facility, needs, funding or any wider issues.	No response

Indoor Community Facility provision in Sutton



Name of facility	The Pavilion
Size of facility (sqm) total The Glebe and The Pavilion	614.75
Assessment of quantitative provision against local planning standard	44% surplus
Details of other community facilities in settlement	Brooklands Centre Sutton Royal British Legion Club Sutton School Community Room The Glebe
Meets the catchment standard?	No
Map of catchment area	<p>East Cambridgeshire District Council</p> <p>Date: 28/04/2015 Scale: 1:10,000 © Crown copyright. All rights reserved 100023279 (2014)</p>

Analysis of existing provision (qualitative)	65%
Facilities available at the venue and their condition	Main hall – very good Kitchen – very good Toilets – very good Changing facilities – good Storage space – good
Has the facility been partly or wholly refurbished in the last 10 years?	No response
Is the facility DDA compliant?	Wheelchair access throughout, accessible toilets, dedicated disabled parking.
Who owns the facility?	No response
Type of management structure	No response
Does the facility have any full time/part time/voluntary staff?	No response
Does the facility have a Premises Licence? If yes does this include alcohol sales?	No response
Gross running costs of the facility	No response
Net running costs of the facility	No response
Do hire charges and rental income cover the running costs?	No response
When was the facility built?	No response
Approximate population that the facility serves	No response
Estimated total annual number of users	No response
Approximate number of users each month per age group	No response
Average hours usage of main hall per week	No response
Details of regular weekly bookings	No response
How often do you turn bookings away?	Never
Are there any plans for redevelopment/improvements of this facility?	No response
Comments regarding the facility, needs, funding or any wider issues.	No response

Indoor Community Facility provision in Swaffham Bulbeck



Name of facility	Swaffham Bulbeck Pavilion
Size of facility (sqm)	30.11
Assessment of quantitative provision against local planning standard	51% shortfall
Details of other community facilities in settlement	None
Meets the catchment standard?	No
Map of catchment area	

Analysis of existing provision (qualitative)	44%
Facilities available at the venue and their condition	Main hall - good Kitchen – good Toilets - good Changing facilities - good Storage space - good
Has the facility been partly or wholly refurbished in the last 10 years?	Partly – youth club received funding to install heaters.
Is the facility DDA compliant?	No wheelchair access, no accessible toilets
Who owns the facility?	Parish Council
Type of management structure	Run as charity by Parish council as trustees
Does the facility have any full time/part time/voluntary staff?	Voluntary – the trustees
Does the facility have a Premises Licence? If yes does this include alcohol sales?	Premises licence - no Includes alcohol sales - no
Gross running costs of the facility	Up to £2,000
Net running costs of the facility	Up to £2,000
Do hire charges and rental income cover the running costs?	Slight deficit
When was the facility built?	1975 - 2000
Approximate population that the facility serves	600 -1,000
Estimated total annual number of users	Not recorded
Approximate number of users each month per age group	No response
Average hours usage of main hall per week	Under 10 hours
Details of regular weekly bookings	3 hours per week
How often do you turn bookings away?	Never
Are there any plans for redevelopment/improvements of this facility?	No
Comments regarding the facility, needs, funding or any wider issues.	None

Indoor Community Facility provision in Swaffham Prior



Name of facility	Swaffham Prior Village Hall
Size of facility (sqm)	81.91
Assessment of quantitative provision against local planning standard	10% shortfall
Details of other community facilities in settlement	None
Meets the catchment standard?	No
Map of catchment area	

Analysis of existing provision (qualitative)	75%
Facilities available at the venue and their condition	Main hall – very good 2 nd Hall – very good Meeting room – very good Kitchen - excellent Toilets - excellent Storage space - good
Has the facility been partly or wholly refurbished in the last 10 years?	Partly – kitchen refurbished in 2012.
Is the facility DDA compliant?	Wheelchair access throughout, accessible toilets, dedicated disabled parking, part hearing loop.
Who owns the facility?	Swaffham Prior Parish Council
Type of management structure	Charity
Does the facility have any full time/part time/voluntary staff?	No
Does the facility have a Premises Licence? If yes does this include alcohol sales?	Premises licence - yes Includes alcohol sales - no
Gross running costs of the facility	£5,000 - £10,000
Net running costs of the facility	£5,000 - £10,000
Do hire charges and rental income cover the running costs?	Generally breakeven
When was the facility built?	1850 - 1914
Approximate population that the facility serves	600 – 1,000
Estimated total annual number of users	Not recorded
Approximate number of users each month per age group	No response
Average hours usage of main hall per week	20-30 hours
Details of regular weekly bookings	10 hours per week
How often do you turn bookings away?	Often due to no independent access to small hall.
Are there any plans for redevelopment/improvements of this facility?	Initial plans being formulated to allow access to small hall without going through the main hall. Have just started consultation with residents prior to seeking funding for the project.
Comments regarding the facility, needs, funding or any wider issues.	None

Indoor Community Facility provision in Westley Waterless



Name of facility	Westley Waterless
Size of facility (sqm)	76.39
Assessment of quantitative provision against local planning standard	Surplus 768%
Details of other community facilities in settlement	None
Meets the catchment standard?	Yes
Map of catchment area	

Analysis of existing provision (qualitative)	48%
Facilities available at the venue and their condition	Main hall - good 2 nd Hall - good Bar – no score given Kitchen - good Toilets - good Lounge no score given Storage space - good Other: cellar and cupboards - good
Has the facility been partly or wholly refurbished in the last 10 years?	No
Is the facility DDA compliant?	Some wheelchair access, accessible toilets.
Who owns the facility?	Management trustees vested with custodian for charities.
Type of management structure	Management trustees
Does the facility have any full time/part time/voluntary staff?	Yes – gardener adhoc
Does the facility have a Premises Licence? If yes does this include alcohol sales?	Premises licence - no Includes alcohol sales - no
Gross running costs of the facility	Up to £2,000
Net running costs of the facility	Up to £2,000
Do hire charges and rental income cover the running costs?	Generally breakeven
When was the facility built?	1975 - 2000
Approximate population that the facility serves	Up to 300
Estimated total annual number of users	Not recorded
Approximate number of users each month per age group	No response
Average hours usage of main hall per week	Under 10 hours
Details of regular weekly bookings	No response
How often do you turn bookings away?	Never
Are there any plans for redevelopment/improvements of this facility?	Needs improvement but no estimates of costs have been sought as no funding available.
Comments regarding the facility, needs, funding or any wider issues.	Hall is not used by locals as heating not suitable. Dark and dingy hall needs refurbishment to make more user friendly and cost efficient in regards to heating and running costs.

Indoor Community Facility provision in Wicken



Name of facility	Wicken Mission Hall
Size of facility (sqm)	329.89
Assessment of quantitative provision against local planning standard	311% surplus
Details of other community facilities in settlement	None
Meets the catchment standard?	Yes
Map of catchment area	

Analysis of existing provision (qualitative)	73%
Facilities available at the venue and their condition	Main hall – very good 2 nd Hall – very good Bar – very good Kitchen – very good Toilets – very good Storage space - excellent Other: Mobile stage, Community Access Point
Has the facility been partly or wholly refurbished in the last 10 years?	Toilet block and wooden floor both refurbished.
Is the facility DDA compliant?	Some wheelchair access, accessible toilets, hearing loop.
Who owns the facility?	Parochial Church Council Wicken
Type of management structure	Village hall committee as trustees
Does the facility have any full time/part time/voluntary staff?	Yes – caretaker, volunteer from hall committee.
Does the facility have a Premises Licence? If yes does this include alcohol sales?	Premises licence - yes Includes alcohol sales - yes
Gross running costs of the facility	£5,000 - £10,000
Net running costs of the facility	£5,000 - £10,000
Do hire charges and rental income cover the running costs?	Yes with surplus
When was the facility built?	1850 - 1914
Approximate population that the facility serves	600 – 1,000
Estimated total annual number of users	4950
Approximate number of users each month per age group	Under 5: 230 5-18: 160 18-25: 40 25-65: 200 65+: 200
Average hours usage of main hall per week	20-30 hours
Details of regular weekly bookings	23 hours per week
How often do you turn bookings away?	Never
Are there any plans for redevelopment/improvements of this facility?	White goods £500 ASAP. Refurbish turrets (corroding) £6,000 - £10,000 when funds permit but ASAP.
Comments regarding the facility, needs, funding or any wider issues.	Funding needed for refurbishing and re-leading the bell tower. The two other towers on the roof of the hall have so far cost approx £6,000 - £10,000.

Indoor Community Facility provision in Witcham



Name of facility	Witcham Village Hall
Size of facility (sqm)	156.82
Assessment of quantitative provision against local planning standard	239% surplus
Details of other community facilities in settlement	None
Meets the catchment standard?	Yes
Map of catchment area	

Analysis of existing provision (qualitative)	71%
Facilities available at the venue and their condition	Main hall - good Bar - good Kitchen - excellent Toilets - excellent Changing facilities - excellent Storage space - excellent Other: Small removable stage
Has the facility been partly or wholly refurbished in the last 10 years?	Recently £150,000 - £180,000 to refurbish front entrance, toilets, kitchen and bar area. Built changing facility at back for outside field events.
Is the facility DDA compliant?	Some wheelchair access, accessible toilets.
Who owns the facility?	Board of trustees on behalf of residents of Witcham.
Type of management structure	Registered charity with managing committee of trustees
Does the facility have any full time/part time/voluntary staff?	Voluntary staff
Does the facility have a Premises Licence? If yes does this include alcohol sales?	Premises licence - yes Includes alcohol sales - yes
Gross running costs of the facility	£5,000 - £10,000
Net running costs of the facility	£5,000 - £10,000
Do hire charges and rental income cover the running costs?	Generally breakeven
When was the facility built?	1945 - 1975
Approximate population that the facility serves	300 - 600
Estimated total annual number of users	3696
Approximate number of users each month per age group	Under 5: 48 5-18: 60 18-25: 50 25-65: 100 65+: 50
Average hours usage of main hall per week	20-30 hours
Details of regular weekly bookings	22 hours per week
How often do you turn bookings away?	Never
Are there any plans for redevelopment/improvements of this facility?	New car park £20,000, finishing interior of new build £10,000. No sources of funding found yet.
Comments regarding the facility, needs, funding or any wider issues.	Funding to finish off current renovation.

Indoor Community Facility provision in Witchford



Name of facility	Witchford Playing Field Association
Size of facility (sqm)	157.85
Assessment of quantitative provision against local planning standard	41% shortfall
Details of other community facilities in settlement	St. Andrew's Church Hall Witchford Village College Hall
Meets the catchment standard?	No
Map of catchment area	
Analysis of existing provision (qualitative)	68%
Facilities available at the venue and their condition	Main hall – very good Meeting room – very good Kitchen - good Toilets – good Changing facilities - good Storage space – very good Other: Fixed stage
Has the facility been partly or wholly	No

refurbished in the last 10 years?	
Is the facility DDA compliant?	Wheel chair access throughout once inside, accessible toilets, dedicated disabled parking.
Who owns the facility?	Witchford Playing Field Association
Type of management structure	Club or association
Does the facility have any full time/part time/voluntary staff?	Voluntary staff
Does the facility have a Premises Licence? If yes does this include alcohol sales?	Premises licence - yes Include alcohol sales - yes
Gross running costs of the facility	No response
Net running costs of the facility	No response
Do hire charges and rental income cover the running costs?	No response
When was the facility built?	1975 - 2000
Approximate population that the facility serves	1,500 – 2,500
Estimated total annual number of users	No response
Approximate number of users each month per age group	No response
Average hours usage of main hall per week	No response
Details of regular weekly bookings	21 hours per week
How often do you turn bookings away?	Yes – because fully booked every Saturday on the summer period of 2014. Evenings already fully booked although some daytime slots spare still.
Are there any plans for redevelopment/improvements of this facility?	It is planned to improve facility over the next few years. The estimated costs are £100,000 - £200,000 depending on scope. Sources of funding include Witchford Parish Council, grants and fund raising activities.
Comments regarding the facility, needs, funding or any wider issues.	No response