

**AGENDA ITEM NO 17**

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**TITLE: ACTION TAKEN BY THE CHIEF EXECUTIVE ON THE GROUNDS OF URGENCY: ANGEL DROVE COMMUTER CAR PARK, ELY.**

Committee: Commercial Services Committee

Date: 13 January 2015

Author: Chief Executive

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1.0 ISSUE

1.1 To note the action taken, by the Chief Executive on the grounds of urgency, in connection with the Angel Drove Commuter Car Park, Ely.

2.0 RECOMMENDATION

2.1 That the action taken by the Chief Executive, on the grounds of urgency, be noted.

3.0 REPORT

3.1 The Asset Management Sub-Committee on 8<sup>th</sup> December 2014 (ref: Agenda Item No. 9 (Exempt) agreed to recommend to the Commercial Services Committee, specifically in relation to paragraph 2.1(i):

*“ instruct the Chief Executive and Team Leader, Tourism and Town Centre Services to undertake a tender exercise for the supply and installation of a 100 space demountable decked structure at Angel Drove Commuter Car Park”.*

3.2 The Chief Executive intends to implement this recommendation prior to endorsement by the Commercial Services Committee on 13<sup>th</sup> January 2015, to inform the business case and ensure progress with the project preliminary stages, in the light of the revised occupancy rates reported by the Team Leader, Tourism and Town Centre Services.

3.3 The Chief Executive is obliged to consult with the Chairman of the Committee and the Service Delivery Champion, and notify Spokespersons of the action taken.

4.0 FINANCIAL IMPLICATIONS / EQUALITY IMPACT ASSESSMENTS

4.1 Any direct costs (if any) arising from the implementation of this action will be met from existing budgets.

4.2 INRA not required.

5.0 APPENDICES

Appendix 1 - Copy of Memorandum

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<b><u>Background Documents</u></b>	<b><u>Location</u></b>	<b><u>Contact Officer</u></b>
None	Room 214 The Grange, Ely	John Hill Chief Executive 01353 616271 E-mail: <a href="mailto:john.hill@eastcambs.gov.uk">john.hill@eastcambs.gov.uk</a>



**EAST CAMBRIDGESHIRE DISTRICT COUNCIL  
MEMORANDUM**

<b>To:</b> Councillor Richard Hobbs Chairman of Commercial Services Committee Councillor Hamish Ross Service Delivery Champion Markets, Tourism and Town Centre Services	<b>My Ref:</b> JH/ls/memo/CllrRH(4)
<b>Cc:</b> Councillor Pauline Wilson Councillor Tony Goodge Janis Murfet, Democratic Services Officer Tracey Harding, Team Leader, Tourism and Town Centre Services	<b>Your Ref:</b>
<b>From:</b> John Hill Chief Executive	<b>Date:</b> 9 <sup>th</sup> December 2014

**ACTION TAKEN BY THE CHIEF EXECUTIVE ON THE GROUNDS OF URGENCY  
(COMMERCIAL SERVICES) – ANGEL DROVE COMMUTER CAR PARK**

The Asset Management Sub Committee on 8 December 2014 (ref: Agenda Item No. 9 (Exempt)) agreed to recommend to the Commercial Services Committee, specifically in relation to paragraph 2.1(i):

"instruct the Chief Executive and Team Leader, Tourism and Town Centre Services to undertake a tender exercise for the supply and installation of a 100 space demountable decked structure at Angel Drove Commuter Car Park".

The Chief Executive intends to implement this recommendation prior to endorsement by the Commercial Services Committee on 13 January 2015, to inform the business case and ensure progress with the project preliminary stages, in the light of the revised occupancy rates reported by the Team Leader, Tourism and Town Centre Services. Any direct costs (if any) arising from the implementation of this action will be met from existing budgets.

The Chief Executive is obliged to consult with the Chairman of the Committee and the Service Delivery Champion prior to delegated decisions being made. In addition, the group spokespersons will be informed of this decision and the matter will be reported to the next Committee.

John Hill  
 Chief Executive

I agree/~~do not agree~~ with the actions detailed above.

Cllr Richard Hobbs  
 Chairman of Commercial Services Committee

Cllr Hamish Ross  
 Service Delivery Champion

Date: 9/12/14

Date: 11/12/14