

**TITLE: BUDGET MONITORING REPORT**

Committee: Commercial Services Committee

Date: 12 November 2014

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**1.0 ISSUE**

- 1.1 This report updates Members on this Committee's financial position for 2014/15, based on current projections for both revenue and capital expenditure.

**2.0 RECOMMENDATION (S)**

- 2.1 Members are requested to note that this Committee has a projected underspend of £1,091 compared to its approved revenue budget of £2,185,297.
- 2.2 Members are also requested to note that this Committee has a projected capital budget of £297,000 as previously reported.

**3.0 BACKGROUND/OPTIONS**

- 3.1 Under Financial Regulations each policy committee is required to consider projections of financial performance against budget on a quarterly basis.
- 3.2 Appendix 1 summarises the variances reported in the tables below. The approved budgets have been adjusted by removing internal service charges, depreciation and those expenditure budgets which will be funded from monies already set aside in earmarked reserves. The inflation budget, which was held centrally when the budget was approved by Full Council in February 2014, has now been allocated out across the relevant services. This leaves only the controllable expenditure and income budgets. The purpose of this report is to review and report to Members any variances in the controllable budgets.
- 3.3 The revenue budgets for each of the Committee's services have been reviewed and the following variances have been identified:

**3.4**

Service	Variance £	Explanation
Maltings Public Hall	30,055	This overspend is due to additional exit costs of transferring the Maltings to Ely City Council.
Parks & Gardens	5,788	There are increased maintenance costs due to the age of some of the

		vehicles being used of £3,226 for this year only. Also an ongoing increase in the budget is needed to cover MOT's, Road Fund Licences and Mobile Phones.
Paradise Pool	(67,288)	A saving on the Pool contract payments has created this underspend. This has been transferred to a Leisure Centre reserve.
Paradise Pool	(2,902)	Increased income from SLM Ltd which has been transferred to the Leisure Centre Reserve.
Parking of Vehicles	19,000	A forecast reduction in the income from car park fines mainly due to the Council not now receiving any income from the Waitrose Car Park.
<b>Variances for this period</b>	<b>(15,347)</b>	
Variances previously reported	14,256	
<b>Total projected underspend</b>	<b>(1,091)</b>	

3.5 The Committee's capital projects have been reviewed and no further variances have been identified.

3.6

Service	Variance £	Explanation
Variances previously reported	133,000	
<b>Total</b>	<b>133,000</b>	<b>Increase</b>

#### 4.0 ARGUMENTS/CONCLUSIONS

4.1 After taking into account the variances previously notified and the savings as above, the projected net revenue expenditure for this Committee has decreased to £2,594,206, of which £8,368 is funded from reserves.

4.2 The projected gross capital expenditure for this Committee is £297,000.

5.0 FINANCIAL IMPLICATIONS/EQUALITY IMPACT ASSESSMENT

5.1 There is a revenue underspend of £1,091 compared to this Committee's approved budget.

5.2 There is no increase to the Capital expenditure for this period.

5.3 Equality Impact Assessment (INRA) not required.

6.0 APPENDICES

6.1 Appendix 1 – Commercial Services Committee Budget Projections 2014/15.

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<b><u>Background Documents</u></b>	<b><u>Location</u></b>	<b><u>Contact Officer</u></b>
Budget Monitoring Report Preparation Documents	Room 206 The Grange Ely	Linda Grinnell Head of Finance (01353) 616470 E-mail: <a href="mailto:linda.grinnell@eastcambs.gov.uk">linda.grinnell@eastcambs.gov.uk</a>

**COMMERCIAL SERVICES COMMITTEE BUDGET PROJECTIONS:**
**Appendix 1**

Revenue	Ref	Published Budget	Variances Previously Reported	Less Expenditure funded from Reserves	Less Capital & Internal Recharges	Controllable Budget	Projected Outturn	Variance Between Controllable Budget & Projected Outturn (Cost + / Saving -)
		£	£	£	£	£	£	£
<b>Commercial Services</b>								
Asset Management	PR002	348,128	6,554		117,717	236,965	236,965	0
Award Ditches	AW001	39,818	209		17,245	22,782	22,782	0
Contract Grasscutting	CG001	34,813	1,795	36,608	28,296	(28,296)	(28,296)	0
Community Safety	CS001	109,445	365		18,732	91,078	91,078	0
Closed Churchyards	CY001	77,129	229		53,086	24,272	24,272	0
Depot Services	DP001	40,319	-9,044	1,217	19,469	10,589	10,589	0
General Gang	GG001	118,362	10,818	1,217	25,310	102,653	102,653	0
Health & Safety (Work)	HE001	23,980	166		6,753	17,393	17,393	0
Community Projects & Grants	LT001	250,439	-1,179		26,812	222,448	222,448	0
Marketing & Grants	MG001	101,162	-4,032		42,329	54,801	54,801	0
Ely Markets	MK001	(33,065)	69		44,410	(77,406)	(77,406)	0
Maltings Public Hall	MP001	3,967	0		13,768	(9,801)	20,254	30,055
Museum - Old Gaol House	MU001	33,125	20		3,526	29,619	29,619	0
Oliver Cromwell House	OC001	134,259	952		79,084	56,127	56,127	0
Open Spaces	OS001	202,324	235		174,767	27,792	27,792	0
Parks & Gardens Team	PG001	249,069	24,899	21,903	47,000	205,065	210,853	5,788
Paradise Pool	PO001	257,764	2,564		71,387	188,941	118,751	(70,190)
Parking of Vehicles	PV001-3	130,484	-19,771		98,538	12,175	31,175	19,000
Littleport Station Car Park	PV005	69	3		0	72	72	0
Sport & Recreation Admin	SR001	208,998	-3,183		71,754	134,061	134,061	0
Town Centres	TC001	21,779	0	17,613	0	4,166	4,166	0
Public Conveniences	TO001	242,929	2,587		68,675	176,841	176,841	0
								0
<b>Revenue Subtotal</b>		<b>2,595,297</b>	<b>14,256</b>	<b>78,558</b>	<b>1,028,658</b>	<b>1,502,337</b>	<b>1,486,990</b>	<b>(15,347)</b>
Income Recharges		(410,000)	0	0	-410,000	0	0	0
<b>Revenue Total</b>		<b>2,185,297</b>	<b>14,256</b>	<b>78,558</b>	<b>618,658</b>	<b>1,502,337</b>	<b>1,486,990</b>	<b>-15,347</b>
Less variances funded from Reserves								(70,190)
<b>True variance against controllable budget</b>								<b>54,843</b>
Published Budget								2,595,297
Variances previously reported								14,256
Current variances								(15,347)
Projected budget								2,594,206

Capital	Ref	Published Budget 14/15	Variances Previously Reported	Projected Outturn 14/15				Variance Between Published Budget & Projected Outturn (Cost + / Saving -)
		£	£	£				£
Ely Country Park	XP502	0	133,000	133,000				0
Vehicle Replacement Programme	XP093	29,000	0	29,000				0
Downham Road Site	New	70,000	0	70,000				0
Downham Road Drainage Site Infrastructure	New	65,000	0	65,000				0
<b>Total</b>		<b>164,000</b>	<b>133,000</b>	<b>297,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>