



# EAST CAMBRIDGESHIRE DISTRICT COUNCIL

THE GRANGE, NUTHOLT LANE,  
ELY, CAMBRIDGESHIRE CB7 4EE  
Telephone: 01353 665555

MEETING: **COMMERCIAL SERVICES COMMITTEE**  
TIME: 5:30pm  
DATE: 8<sup>th</sup> July 2014  
VENUE: Council Chamber, The Grange, Nutholt Lane, Ely  
ENQUIRIES REGARDING THIS AGENDA: Adrian Scaites-Stokes  
DIRECT DIAL: (01353) 665555 EMAIL: [adrian.scaites-stokes@eastcambbs.gov.uk](mailto:adrian.scaites-stokes@eastcambbs.gov.uk)

## Membership:

### Conservative Members

Cllr Richard Hobbs (Chairman)  
Cllr Lis Every (Vice Chairman)  
Cllr Lavinia Edwards  
Cllr Elaine Griffin-Singh  
Cllr Bill Hunt  
Cllr Tom Kerby

### Liberal Democrat Members

Cllr Sheila Friend-Smith, MBE  
Cllr Hazel Williams, MBE  
Cllr Pauline Wilson (Spokes)

### Independent Member

Cllr Tony Goodge (Spokes)

### Substitutes:

Cllr Christine Ambrose Smith  
Cllr James Palmer

### Substitutes:

Cllr Lindsey Harris  
Cllr Neil Morrison

### Substitutes:

Cllr Derrick Beckett

### Lead Officer:

John Hill, Chief Executive

**Quorum:** 5 Members

# A G E N D A

## 1. Public Question Time

- the meeting will commence with up to 15 minutes public question time

## 2. Apologies and Substitutions

## 3. Declarations of Interest

To receive declarations of interest from Members for any items on the Agenda in accordance with the Members Code of Conduct.

## 4. Minutes

## **5. Chairman's Announcements**

## **6. Committee Terms of Reference**

To note the Terms of Reference for the Committee drafted in accordance with the delegated authority given to the Chief Executive and the Deputy Monitoring Officer at the Council meeting on 15 April 2014, to make any necessary amendments to Committee Terms of Reference and any consequential amendments to the Constitution arising from the changes to the Committee structure.

## **7. North Ely Country Park Study Stage One Report**

Includes a presentation by the Consultants

*N.B. Hardcopies of the North Ely Country Park concept design document have only been provided for Members of the Committee. Other copies are available for viewing in the Council offices or via the Council's website at [www.eastcambs.gov.uk](http://www.eastcambs.gov.uk)*

## **8. Assets of Community Value**

## **9. Service Delivery Champions**

## **10. Section 106 Grant Process**

## **11. Community Facilities (Section 106) Grant Schemes**

## **12. Community Fund Grant Scheme**

## **13. Annual Reports of Representatives on Outside Bodies**

## **14. Urgent Action Taken by the Chief Executive – Play Park, Pymoor**

## NOTES:

1. Members of the public are welcome to attend this meeting. There are a number of schemes aimed at encouraging public participation in the Council's activities and meetings. These include public question times and a process to enable petitions to be submitted. Details of these can be obtained by calling any of the telephone numbers below or by logging onto the Council's website.

The maximum capacity for meetings in the Council Chamber has been set by the Fire Officer at 100 persons. Allowing for Member/Officer attendance and room layout constraints, this will normally give a capacity for public attendance of 30 seated people and 20 standing.

2. Fire instructions for meetings:

- If the fire alarm sounds please make your way out of the building by the nearest available exit - i.e. the back staircase or the fire escape in the chamber. Do not to use the lifts.
- The fire assembly point is in the front staff car park by the exit barrier.
- This building has an auto-call system to the fire services, so there is no need for anyone to call the fire services.

The Committee Officer will sweep the area to ensure that everyone is out of this area.

3. Reports are attached for each agenda item unless marked "oral".
4. If required all items on the agenda can be provided in different formats (e.g. large type, Braille or audio tape, or translated into other languages), on request, by calling Main Reception on (01353) 665555 or e-mail: [translate@eastcambs.gov.uk](mailto:translate@eastcambs.gov.uk)
5. If the Committee wishes to exclude the public and press from the meeting a resolution in the following terms will need to be passed:

"That the press and public be excluded during the consideration of the remaining items no. X because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item there would be disclosure to them of exempt information of Categories X Part I Schedule 12A to the Local Government Act 1972 (as Amended)."