# CORPORATE GOVERNANCE & FINANCE COMMITTEE

## ANNUAL AGENDA PLAN

LEAD OFFICER(S): Andy Radford, Director Resources

## DEMOCRATIC SERVICES OFFICER: Tracy Couper

	Neeting on: Thursday 30 June 2016 4.30pm		Meeting on: Thursday 28 July 2016 4.30pm		Meeting on:	Thursday 29 September 2016 4.30pm		
Agenda Planning meeting:			Agenda Planning meeting:			Agenda Planning meeting:		
Pre-meeting briefing:			Pre-meeting briefing:			Pre-meeting briefing:		
reports/dispatch:	4pm Monday 20 June 2016	Wednesday 22 June 2016	Deadline for reports/dispatch:	4pm Monday 18 July 2016	Wednesday 20 July 2016	Deadline for reports/dispatch:	4pm Mond 19 September 2016	21 September 2016
<ul> <li>Chairman's Annound</li> <li>Internal Audit Annual Opinion</li> <li>Annual Governance</li> <li>External Audit Progres</li> <li>External Audit Sector</li> <li>Financial Outturn Re 2015/16</li> <li>Treasury Operations Performance Review</li> <li>Year End Reporting Service Delivery Plan Democratic Services Economic Developm of year report only) Financial Services Infrastructure &amp; Stratt Housing Strategic Planning</li> <li>Annual Reports of Representatives on O Bodies</li> <li>ARP Joint Committee</li> </ul>	I Report & Pr Statement ess Report E: r Update D Annual / Annual / & Draft ns: hent (end tegic D Outside	hair rincipal Auditor xternal Audit xternal Audit ir Resources ir Resources erf Mnge Officer SM	<ul> <li>Chairman's Ann</li> <li>LEP Update???</li> <li>External Audit – Audit Results R</li> <li>Budget Monitori</li> <li>ARP Joint Comi 21 June 2016</li> <li>Action taken by Executive on the Urgency</li> <li>Forward Agenda</li> </ul>	Initial Draft of eport ing Report mittee Minutes the Chief e Grounds of	Chair Business Develop Manager External Audit Principal Accountant Dir Resources DSM DSM	<ul> <li>Chairman's Announce</li> <li>External Audit - Audit Report</li> <li>Annual Governance S</li> <li>Annual Financial Report 2015/16</li> <li>ARP Joint Committee</li> <li>Action taken by the Cathe Grounds of Urgen</li> <li>Forward Agenda Plan</li> </ul>	Results itatement ort Minutes <i>h Ex on</i> <i>cy</i>	Chair External Audit Principal Auditor Dir Resources Dir Resources

[Notes: 1. Agenda items which are likely to be "urgent" and therefore not subject to call-in are marked \* 2. Agenda items in italics are provisional items/possible items for future meetings] [UPDATED: 20/06/16]

### CORPORATE GOVERNANCE & FINANCE COMMITTEE ANNUAL AGENDA PLAN

### LEAD OFFICER(S): Andy Radford, Director Resources

#### DEMOCRATIC SERVICES OFFICER: Tracy Couper

Meeting on:	Thursday 30 4.30pm [cont		Meeting on:	eting on: Thursday 28 July 2016 4.30pm [continued]		Meeting on:	Thursday 29 September 2016 [continued] 4.30pm	
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CG&F Agenda Plan

#### CORPORATE GOVERNANCE & FINANCE COMMITTEE ANNUAL AGENDA PLAN

### LEAD OFFICER(S): Andy Radford, Director Resources

## DEMOCRATIC SERVICES OFFICER: Tracy Couper

N	leeting on:	Thursday 1 December 2016 y on: 4.30pm		Meeting on:	Monday 30 January 2017 4.30pm		Monday Meeting on: 4.30pm		y 3 April 2017 I
	genda Planning eeting:			Agenda Planning meeting:			Agenda Planning r	neeting:	
Ρ	Pre-meeting briefing:			Pre-meeting briefing:			Pre-meeting briefin	ng:	
	eadline for eports/dispatch:	4pm Monday 21 November 2016	2016	Deadline for reports/dispatch:	4pm Wednesday 18 January 2017	Friday 20 January 2017	Deadline for reports/dispatcl	22 Mar 2014	ch
• • • •	Chairman's Announ External Audit Annu Letter Internal Audit Plan – Progress Report Localised Council Ta Scheme Six Month Performa Monitoring Service I Plans Treasury Operations Report Budget Monitoring F Fraud Update Repo Corporate & Operati Register Monitoring	al Audit - 6 Month ax Support nce Delivery s Mid Year Report rt ional Risk	Chair External Audit Principal Auditor Dir Resources Perf Mnge Officer Dir Resources Principal Accountant Principal Auditor Dir Resources	<ul> <li>Chairman's Anr</li> <li>External Audit – Certification Rej</li> <li>Medium Term F Strategy, Rever Capital Program</li> <li>Annual Treasur Strategy/MRP/A</li> <li>Section 106 &amp; C and Expenditure</li> <li>Budget Monitori</li> <li>ARP Joint Comi</li> <li>Action taken by Executive on th Urgency</li> <li>Forward Agenda</li> </ul>	- Annual port Financial nue Budget and nme 2016/17 y Management AIS CIL: Income e Update ing Report mittee Minutes the Chief e Grounds of	Chair External Audit Dir Resources Dir Resources Dir Commerce Principal Accountant Dir Resources DSM DSM	<ul> <li>External Aud and Inspection</li> <li>External Aud Report</li> <li>Draft Service Democratic S Economic De Financial Ser Infrastructure Housing Strategic Pla</li> <li>Internal Audi Work Plan 20</li> <li>Annual Revise Register</li> </ul>	it Progress Delivery Plans: Services evelopment rvices e & Strategic nning t Charter and 017/18	Chair External Audit External Audit Perf Mnge Officer Principal Auditor Dir Resources Dir Resources
•	ARP Joint Committe Action taken by the Executive on the Gr Urgency Forward Agenda Pla	Chief ounds of	DSM DSM				Action taken	by the Chief the Grounds of	DSM DSM

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