

**CORPORATE GOVERNANCE & FINANCE COMMITTEE**  
**ANNUAL AGENDA PLAN**

**LEAD OFFICER(S): Richard Quayle, Director Support Services**

**DEMOCRATIC SERVICES OFFICER: Tracy Couper**

Meeting on: Monday 28 September 2015 4.30pm			Meeting on: Monday 28 September 2015 4.30pm (continued)			Meeting on: Thursday 5 November 2015 4.30pm		
Agenda Planning meeting:			Agenda Planning meeting:			Agenda Planning meeting:		
Pre-meeting briefing:			Pre-meeting briefing:			Pre-meeting briefing:		
Deadline for reports/dispatch:	4pm Wednesday 16 September 2015	Friday 18 September 2015	Deadline for reports/dispatch:	4pm Wednesday 16 September 2015	Friday 18 September 2015	Deadline for reports/dispatch:	4pm Monday 26 October 2015	Wednesday 28 October 2015
<ul style="list-style-type: none"> <li>Chairman's Announcements</li> <li>Annual Financial Report 2014/15</li> <li>Annual Governance Statement</li> <li>External Audit Annual Governance Report</li> <li>Treasury Operations Annual Performance Review</li> <li>Budget Monitoring Report</li> <li>CIL/TSEC Joint ECDC/CCC Member Steering Group</li> <li>Strategic Planning: Amended SLA with Peterborough City Council</li> <li><i>Action taken by the Ch Ex on the Grounds of Urgency</i></li> <li>Forward Agenda Plan</li> </ul>			<ul style="list-style-type: none"> <li></li> </ul>			<ul style="list-style-type: none"> <li>Chairman's Announcements</li> <li>Presentation - Enterprise East Cambridgeshire Web Platform</li> <li>Section 106 &amp; CIL: Income and Expenditure Update</li> <li>Draft Service Delivery Plans: <ul style="list-style-type: none"> <li>Infrastructure &amp; Strategic Housing</li> </ul> </li> <li>External Audit Annual Audit Letter????</li> <li>Fraud Update Report</li> <li>Anti-Fraud and Corruption Policy????</li> <li>Corporate &amp; Operational Risk Register Monitoring Report</li> <li><i>Action taken by the Chief Executive on the Grounds of Urgency</i></li> <li>Forward Agenda Plan</li> </ul>		
Chair S151 Officer  Principal Auditor External Audit  Interim Finance Manager Interim Finance Manager Dir Comm & Corp Services  Dir Comm & Corp Services  PDSO PDSO						Chair Business Development Manager Dir Comm & Corp Services Perf Mnge Officer  External Audit  Principal Auditor  Principal Auditor  Dir Supp Services /Principal Auditor  PDSO PDSO		

[Notes: 1. Agenda items which are likely to be "urgent" and therefore not subject to call-in are marked \*

2. Agenda items in italics are provisional items/possible items for future meetings]

[UPDATED: 16/09/15]

**CORPORATE GOVERNANCE & FINANCE COMMITTEE**  
**ANNUAL AGENDA PLAN**

**LEAD OFFICER(S): Richard Quayle, Director Support Services**

**DEMOCRATIC SERVICES OFFICER: Tracy Couper**

Meeting on: Thursday 3 December 2015 4.30pm			Meeting on: Thursday 28 January 2016 4.30pm			Meeting on: Monday 21 March 2016 4.30pm		
Agenda Planning meeting:			Agenda Planning meeting:			Agenda Planning meeting:		
Pre-meeting briefing:			Pre-meeting briefing:			Pre-meeting briefing:		
Deadline for reports/dispatch:	4pm Monday 23 November 2015	Wednesday 25 November 2015	Deadline for reports/dispatch:	4pm Monday 18 January 2016	Wednesday 20 January 2016	Deadline for reports/dispatch:	4pm Wednesday 9 March 2016	Friday 11 March 2016
<ul style="list-style-type: none"> <li>Chairman's Announcements</li> <li>External Audit Sector Update</li> <li>Internal Audit Plan – 6 Month Progress Report</li> <li>Localised Council Tax Support Scheme</li> <li>Council Tax Base</li> <li>Treasury Operations Mid Year Report</li> <li>Budget Monitoring Report</li> <li>Angel Drove Commuter Car Park – Funding Strategy???</li> <li><i>Action taken by the Chief Executive on the Grounds of Urgency</i></li> <li>Forward Agenda Plan</li> </ul>			<ul style="list-style-type: none"> <li>Chairman's Announcements</li> <li>External Audit Annual Audit and Inspection Plan</li> <li>Six Month Performance Monitoring Service Delivery Plans</li> <li>Medium Term Financial Strategy, Revenue Budget and Capital Programme 2016/17</li> <li>Annual Treasury Management Strategy/MRP/AIS</li> <li>Budget Monitoring Report</li> <li>LEP Update</li> <li><i>Action taken by the Chief Executive on the Grounds of Urgency</i></li> <li>Forward Agenda Plan</li> <li></li> </ul>			<ul style="list-style-type: none"> <li>Chairman's Announcements</li> <li>External Audit – Annual Certification Report 2014/15</li> <li>External Audit Progress Report</li> <li>External Audit Sector Update</li> <li>Internal Audit Charter and Work Plan 2016/17</li> <li>Review of Risk Register</li> <li><i>Action taken by the Chief Executive on the Grounds of Urgency</i></li> <li>Forward Agenda Plan</li> </ul>		
Chair External Audit  Principal Auditor  S151 Officer  S151 Officer Interim Finance Manager Interim Finance Manager  Ch Ex  PDSO  PDSO			Chair External Audit  Perf Mnge Officer  S151 Officer  Interim Finance Manager Interim Finance Manager Business Develop Manager  PDSO  PDSO			Chair External Audit  External Audit  External Audit  Principal Auditor  Dir Supp Services/ Principal Auditor  PDSO  PDSO		

[Notes: 1. Agenda items which are likely to be “urgent” and therefore not subject to call-in are marked \*

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[UPDATED: 16/09/15]