

**CORPORATE GOVERNANCE & FINANCE COMMITTEE**  
**ANNUAL AGENDA PLAN**

**LEAD OFFICER(S): Richard Quayle, Director Support Services**  
**DEMOCRATIC SERVICES OFFICER: Tracy Couper**

Meeting on: Thursday 28 January 2016 4.30pm			Meeting on: Monday 21 March 2016 4.30pm			Meeting on:		
Agenda Planning meeting:			Agenda Planning meeting:			Agenda Planning meeting:		
Pre-meeting briefing:			Pre-meeting briefing:			Pre-meeting briefing:		
Deadline for reports/dispatch:	4pm Monday 18 January 2016	Wednesday 20 January 2016	Deadline for reports/dispatch:	4pm Wednesday 9 March 2016	Friday 11 March 2016	Deadline for reports/dispatch:		
<ul style="list-style-type: none"> <li>Chairman's Announcements</li> <li>External Audit Annual Audit and Inspection Plan</li> <li>Six Month Performance Monitoring Service Delivery Plans</li> <li>Medium Term Financial Strategy, Revenue Budget and Capital Programme 2016/17</li> <li>Annual Treasury Management Strategy/MRP/AIS</li> <li>Budget Monitoring Report</li> <li>LEP Update</li> <li><i>Action taken by the Chief Executive on the Grounds of Urgency</i></li> <li>Forward Agenda Plan</li> <li></li> </ul>	Chair External Audit  Perf Mnge Officer  S151 Officer  Interim Finance Manager Interim Finance Manager Business Develop Manager  PDSO PDSO		<ul style="list-style-type: none"> <li>Chairman's Announcements</li> <li>External Audit – Annual Certification Report 2014/15</li> <li>External Audit Progress Report</li> <li>External Audit Sector Update</li> <li>Internal Audit Charter and Work Plan 2016/17</li> <li>Review of Risk Register</li> <li><i>Action taken by the Chief Executive on the Grounds of Urgency</i></li> <li>Forward Agenda Plan</li> </ul>	Chair External Audit  External Audit  External Audit  Principal Auditor  Dir Supp Services/ Principal Auditor  PDSO  PDSO				

