

CORPORATE GOVERNANCE & FINANCE COMMITTEE
ANNUAL AGENDA PLAN

LEAD OFFICER(S): Richard Quayle, Director Support Services

DEMOCRATIC SERVICES OFFICER: Tracy Couper

Meeting on: Monday 20 July 2015 4.30pm			Meeting on: Monday 20 July 2015 4.30pm (continued)			Meeting on: Monday 28 September 2015 4.30pm		
Agenda Planning meeting: 2 July 2015 12.45pm Committee Room 3			Agenda Planning meeting: 2 July 2015 12.45pm Committee Room 3			Agenda Planning meeting:		
Pre-meeting briefing:			Pre-meeting briefing:			Pre-meeting briefing:		
Deadline for reports/dispatch:	4pm Wednesday 8 July 2015	Friday 10 July 2015	Deadline for reports/dispatch:	4pm Wednesday 8 July 2015	Friday 10 July 2015	Deadline for reports/dispatch:	4pm Wednesday 16 September 2015	Friday 18 September 2015
<ul style="list-style-type: none"> Chairman's Announcements Internal Audit Annual Report & Review of Effectiveness of Internal Audit External Audit Sector Update External Audit Progress Report External Audit Annual Fee Letter Financial Outturn Report 2014/15 Draft Service Delivery Plans: Democratic Services Economic Development Strategic Planning Code of Corporate Governance Appointment of Representatives on Outside Bodies and Annual Reports 			<ul style="list-style-type: none"> <i>Action taken by the Chief Executive on the Grounds of Urgency</i> Forward Agenda Plan 			<ul style="list-style-type: none"> Chairman's Announcements Annual Financial Report 2014/15 Annual Governance Statement External Audit Annual Governance Report Treasury Operations Annual Performance Review Quarter 1 Performance Monitoring Corporate & Operational Risk Review Quarter 1 Anti-Fraud and Corruption Policy???? Corporate Priorities 2015/16 Progress Report Budget Monitoring Report <i>Action taken by the Ch Ex on the Grounds of Urgency</i> 		
Chair Principal Auditor Fin Services Manager Fin Services Manager Fin Services Manager Fin Services Manager Perf Mnge Officer Principal Auditor PDSO			PDSO PDSO			Chair Fin Services Manager Principal Auditor Fin Services Manager Fin Services Manager Perf Mnge Officer D Supp S/Principal Auditor Principal Auditor ChEx Fin Services Manager PDSO		

CORPORATE GOVERNANCE & FINANCE COMMITTEE

[Notes: 1. Agenda items which are likely to be "urgent" and therefore not subject to call-in are marked *

2. Agenda items in italics are provisional items/possible items for future meetings]

[UPDATED: 03/07/15]

ANNUAL AGENDA PLAN

LEAD OFFICER(S): Richard Quayle, Director Support Services

DEMOCRATIC SERVICES OFFICER: Tracy Couper

Meeting on: Monday 28 September 2015 4.30pm (continued)			Meeting on: Thursday 5 November 2015 4.30pm			Meeting on: Thursday 3 December 2015 4.30pm		
Agenda Planning meeting:			Agenda Planning meeting:			Agenda Planning meeting:		
Pre-meeting briefing:			Pre-meeting briefing:			Pre-meeting briefing:		
Deadline for reports/dispatch:	4pm Wednesday 16 September 2015	Friday 18 September 2015	Deadline for reports/dispatch:	4pm Monday 26 October 2015	Wednesday 28 October 2015	Deadline for reports/dispatch:	4pm Monday 23 November 2015	Wednesday 25 November 2015
<ul style="list-style-type: none"> Tenancy Strategy Update Housing Statement??? Angel Drove Commuter Car Park – Funding Strategy??? Forward Agenda Plan 			<ul style="list-style-type: none"> Chairman's Announcements Section 106 & CIL: Income and Expenditure Update Draft Service Delivery Plans: <ul style="list-style-type: none"> Infrastructure & Strategic Housing External Audit Annual Audit Letter Risk Register Monitoring Report <i>Action taken by the Chief Executive on the Grounds of Urgency</i> Forward Agenda Plan 			<ul style="list-style-type: none"> Chairman's Announcements External Audit Sector Update Fraud Update Report Internal Audit Plan – 6 Month Progress Report Localised Council Tax Support Scheme Treasury Operations Mid Year Report Council Tax Base Budget Monitoring Report Quarter 2 Performance Monitoring <i>Action taken by the Chief Executive on the Grounds of Urgency</i> Forward Agenda Plan 		
Oliver Cook Principal Hsg Strategy Officer Ch Ex/Fin Services Manager PDSO			Chair Emma Grima Perf Mnge Officer Fin Services Manager Director Supp S/ Principal Auditor PDSO PDSO			Chair Fin Services Manager Principal Auditor Principal Auditor Fin Services Manager Fin Services Manager Fin Services Manager Fin Services Manager Perf Mnge Officer PDSO PDSO		

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[UPDATED: 03/07/15]

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ANNUAL AGENDA PLAN

LEAD OFFICER(S): Richard Quayle, Director Support Services

DEMOCRATIC SERVICES OFFICER: Tracy Couper

Meeting on: Thursday 28 January 2016 4.30pm			Meeting on: Monday 21 March 2016 4.30pm			Meeting on:		
Agenda Planning meeting:			Agenda Planning meeting:			Agenda Planning meeting:		
Pre-meeting briefing:			Pre-meeting briefing:			Pre-meeting briefing:		
Deadline for reports/dispatch:	4pm Monday 18 January 2016	Wednesday 20 January 2016	Deadline for reports/dispatch:	4pm Wednesday 9 March 2016	Friday 11 March 2016	Deadline for reports/dispatch:		
<ul style="list-style-type: none"> Chairman's Announcements External Audit Annual Audit and Inspection Plan Medium Term Financial Strategy, Revenue Budget and Capital Programme 2016/17 Annual Treasury Management Strategy/MRP/AIS Budget Monitoring Report LEP Update <i>Action taken by the Chief Executive on the Grounds of Urgency</i> Forward Agenda Plan 	Chair Fin Services Manager Fin Services Manager Fin Services Manager Fin Services Manager Business Develop Manager PDSO PDSO		<ul style="list-style-type: none"> Chairman's Announcements External Audit – Annual Certification Report 2014/15 External Audit Progress Report External Audit Sector Update Internal Audit Charter and Work Plan 2016/17 Review of Risk Register <i>Action taken by the Chief Executive on the Grounds of Urgency</i> Forward Agenda Plan 	Chair Fin Services Manager Fin Services Manager Fin Services Manager Principal Auditor Director Supp S/ Principal Auditor PDSO PDSO				

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