

CORPORATE GOVERNANCE & FINANCE COMMITTEE
ANNUAL AGENDA PLAN

AGENDA ITEM NO 12

LEAD OFFICER(S): Richard Quayle, Director Support Services

DEMOCRATIC SERVICES OFFICER: Tracy Couper

Meeting on: Thursday 3 December 2015 4.30pm			Thursday 28 January 2016 4.30pm			Meeting on: Thursday 28 January 2016 [continued] 4.30pm		
Agenda Planning meeting:			Agenda Planning meeting:			Agenda Planning meeting:		
Pre-meeting briefing:			Pre-meeting briefing:			Pre-meeting briefing:		
Deadline for reports/dispatch:	4pm Monday 23 November 2015	Wednesday 25 November 2015	Deadline for reports/dispatch:	4pm Monday 18 January 2016	Wednesday 20 January 2016	Deadline for reports/dispatch:	4pm Monday 18 January 2016	Wednesday 20 January 2016
<ul style="list-style-type: none"> Chairman's Announcements External Audit Sector Update Internal Audit Plan – 6 Month Progress Report Localised Council Tax Support Scheme Council Tax Base Treasury Operations Mid Year Report Budget Monitoring Report <i>Action taken by the Chief Executive on the Grounds of Urgency</i> Forward Agenda Plan 			<ul style="list-style-type: none"> Chairman's Announcements External Audit Annual Audit and Inspection Plan External Audit – Annual Certification Report 2014/15 Six Month Performance Monitoring Service Delivery Plans Medium Term Financial Strategy, Revenue Budget and Capital Programme 2016/17 Annual Treasury Management Strategy/MRP/AIS Budget Monitoring Report LEP Update Section 106 & CIL: Income and Expenditure Update Anti-Fraud and Corruption Strategy???? Angel Drove Commuter Car Park – Funding Strategy??? 			<ul style="list-style-type: none"> Corporate Risk Register Monitoring Report <i>Action taken by the Chief Executive on the Grounds of Urgency</i> Forward Agenda Plan 		
Chair External Audit Principal Auditor S151 Officer S151 Officer S151 Officer S151 Officer PDSO PDSO			Chair External Audit External Audit Perf Mnge Officer S151 Officer Interim Finance Manager Interim Finance Manager Business Develop Manager Dir Comm & Corp Services Principal Auditor Ch Ex			Dir Supp Services PDSO PDSO		

[Notes: 1. Agenda items which are likely to be “urgent” and therefore not subject to call-in are marked *

2. Agenda items in italics are provisional items/possible items for future meetings]

[UPDATED: 06/11/15]

CORPORATE GOVERNANCE & FINANCE COMMITTEE
ANNUAL AGENDA PLAN

LEAD OFFICER(S): Richard Quayle, Director Support Services

DEMOCRATIC SERVICES OFFICER: Tracy Couper

Monday 21 March 2016 Meeting on: 4.30pm									
Meeting on:			Meeting on:			Meeting on:			
Agenda Planning meeting:			Agenda Planning meeting:			Agenda Planning meeting:			
Pre-meeting briefing:			Pre-meeting briefing:			Pre-meeting briefing:			
Deadline for reports/dispatch:	4pm Wednesday 9 March 2016	Friday 11 March 2016	Deadline for reports/dispatch:			Deadline for reports/dispatch:			
<ul style="list-style-type: none"> Chairman's Announcements External Audit Progress Report External Audit Sector Update Internal Audit Charter and Work Plan 2016/17 Review of Risk Register <i>Action taken by the Chief Executive on the Grounds of Urgency</i> Forward Agenda Plan 			<ul style="list-style-type: none"> Chair External Audit External Audit Principal Auditor Dir Supp Services/ Principal Auditor PDSO PDSO 			<ul style="list-style-type: none"> 			

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[UPDATED: 06/11/15]