



EAST CAMBRIDGESHIRE DISTRICT COUNCIL

THE GRANGE, NUTHOLT LANE,
ELY, CAMBRIDGESHIRE CB7 4EE
Telephone: 01353 665555

MEETING: **CORPORATE GOVERNANCE AND FINANCE COMMITTEE**
TIME: **4.30pm**
DATE: Thursday 1 December 2016
VENUE: Council Chamber, The Grange, Nutholt Lane, Ely
ENQUIRIES REGARDING THIS AGENDA: Tracy Couper
DIRECT DIAL: (01353) 665555 EMAIL: tracy.couper@eastcambs.gov.uk

Membership:

Conservative Members

Cllr David Ambrose-Smith
(Vice-Chairman)
Cllr Ian Bovington
Cllr David Brown
(Chairman)
Cllr Peter Cresswell
Cllr Lis Every
Cllr Coralie Green
Cllr Chris Morris
Cllr Hamish Ross
Cllr Stuart Smith

Liberal Democrat Members

Cllr Lorna Dupré
(Spokesperson)

Independent Member

Cllr Derrick Beckett

Substitutes:

Cllr James Palmer
Cllr Charles Roberts

Substitutes:

Cllr Sue Austen

Substitutes:

Lead Officer:

Andy Radford, Director Resources

Quorum: 5 Members

A G E N D A

1. **Public Question Time**

The meeting will commence with up to 15 minutes public question time

2. Apologies and Substitutions

3. Declarations of Interest

To receive declarations of interest from Members for any items on the Agenda in accordance with the Members Code of Conduct.

4. Minutes

To confirm as a correct record the Minutes of the meeting of the Committee held on 29 September 2016.

5. Chairman's Announcements

EXTERNAL AUDIT & PERFORMANCE MONITORING ITEMS AND ITEMS FOR DECISION

6. External Audit - Annual Audit Letter

7. LEP Memorandum of Understanding

8. Six Month Performance Monitoring Service Delivery Plans:

Democratic Services

Financial Services

Infrastructure & Strategic Housing

Strategic Planning

9. Localised Council Tax Support Scheme

ITEMS FOR INFORMATION

10. Internal Audit – Six Month Update Report

11. Treasury Operations Mid Year Review

12. Budget Monitoring Report

13. Corporate Risk Register Mid Year Review

14. Anglia Revenues and Benefits Partnership Joint Committee Minutes

To receive the Minutes of the Anglia Revenues and Benefits Partnership Joint Committee meeting held on 20 September 2016.

15. Forward Agenda Plan

NOTES:

1. Members of the public are welcome to attend this meeting. There are a number of schemes aimed at encouraging public participation in the Council's activities and meetings. These include public question times and a process to enable petitions to be submitted. Details of these can be obtained by calling any of the telephone numbers below or by logging onto the Council's website.

The maximum capacity for meetings in the Council Chamber has been set by the Fire Officer at 100 persons. Allowing for Member/Officer attendance and room layout constraints, this will normally give a capacity for public attendance of approx 60 people.

Admittance to the Council Chamber is on a "first come, first served" basis and public access will be from 15 minutes before the start time of the meeting.

2. Fire instructions for meetings:

- If the fire alarm sounds please make your way out of the building by the nearest available exit - i.e. the back staircase or the fire escape in the chamber. Do not to use the lifts.
- The fire assembly point is in the front staff car park by the exit barrier.
- This building has an auto-call system to the fire services, so there is no need for anyone to call the fire services.

The Committee Officer will sweep the area to ensure that everyone is out of this area.

3. Reports are attached for each agenda item unless marked "oral".
4. If required all items on the agenda can be provided in different formats (e.g. large type, Braille or audio tape, or translated into other languages), on request, by calling Main Reception on (01353) 665555 or e-mail: translate@eastcambsgov.uk
5. If the Committee wishes to exclude the public and press from the meeting a resolution in the following terms will need to be passed:

"That the press and public be excluded during the consideration of the remaining items no. X because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item there would be disclosure to them of exempt information of Categories X Part I Schedule 12A to the Local Government Act 1972 (as amended)."