

Six month performance update report

Infrastructure and Strategic Housing Service - 2016/2017

Performance Measure - CIL & S106 - monitor development to ensure timely collection of developer contributions and maximise developer contributions, both available and projected, to assist the Council to meet its Corporate Priorities.	Baseline	Target	6 month update report
Monitor development for compliance with requirement of either CIL or S106 and ensure collection of financial contributions and monitoring of public open space transfers.	100%	100%	100%
Produce CIL and S106 Projections to enable the Council to plan for infrastructure delivery.	6 monthly	6 monthly	6 monthly projections provided and reported to Corporate governance and Finance Committee.
Assist Development Management in the negotiation of Section 106 Agreements to ensure new communities and businesses are delivered with the infrastructure that is required to serve those new developments.	100% of requests for assistance to be met.	100% of requests for assistance to be met.	100% of requests for assistance are being met.
(If there are outcomes with a 10% variance either positively or negatively then these are written in this section by the Service Delivery Lead)			
Notes:-			

Performance Measure - Facilitate delivery of a wide range of infrastructure and housing	Baseline	Target	6 month update report
Provide quarterly reports outlining progress of Ely Southern Bypass, the District Leisure Facility, the cinema, North Ely, Littleport Schools, Soham Railway Station, Ely and Littleport Station Car Park expansion and A14 Improvements.	Quarterly reports.	Quarterly reports.	Quarterly reports produced and sent to Members.
(If there are outcomes with a 10% variance either positively or negatively then these are written in this section by the Service Delivery Lead)			
Notes:-			

Performance Measure - North Ely – facilitate the delivery of a sustainable community in line with the vision set out in the draft Supplementary Planning Document	Baseline	Target	6 month update report
Provide support to Development Management to ensure the successful delivery of North Ely through the planning process.	Strategic planning conditions. Pre-application advice on Reserved Matters for initial phases	Strategic planning conditions. Pre-application advice on Reserved Matters for initial phases	The Planning Service is working with the applicant on the discharge of planning conditions and this will be ongoing and

	Provide case officer support for all North Ely applications.	Provide case officer support for all North Ely applications.	feed into the other North Ely work areas.
Manage key projects relating to the delivery of North Ely.	Project management of Urban Design and Landscaping Guide projects.	Project management of Urban Design and Landscaping Guide projects.	
Work with partners to develop appropriate schemes for infrastructure and services for North Ely.	<p>Community Facilities Study.</p> <p>Comment on County matters applications relating to the primary school.</p> <p>Resolve covenant issue in relation to land owned by ECDC at Cam Drive.</p> <p>Work with the applicants to ensure that infrastructure delivery is co-ordinated and in accordance with the outline applications.</p>	<p>Community facilities Study.</p> <p>Work with the applications to ensure that infrastructure delivery is co-ordinated and in accordance with the outline applications.</p>	

(If there are outcomes with a 10% variance either positively or negatively then these are written in this section by the Service Delivery Lead)

Notes:-

Performance Measure - communicate with the relevant stakeholders through consultation events, forums and update sessions	Baseline	Target	6 month update report
Work with CCC to produce an agreed Transport Strategy for East Cambridgeshire.	N/A	March 2017	Final version of strategy to be presented to Cambridgeshire County Council Economy and Environment Committee December 2016 for adoption.
Produce the Growth Delivery Newsletter to educate and inform the wider community on forthcoming plans in the District, and other items of interest, and any 'feel good' projects to promote the work of the District Council.	2	2	1 newsletter produced in June 2016. The next issue is scheduled for early 2017.
Continue the Parish Council Liaison Programme to educate and provide guidance to Local Councils on the Community Infrastructure Levy and the Meaningful Proportion.	4 Parish Councils to be visited.	5 Parish Councils to be visited.	3 Parish Councils visited to date.
Consult Local Parish Councils and key stakeholders on the CIL Regulation 123 list and CIL Governance Plan which sets out what infrastructure may benefit from CIL funding and how the funding may be allocated.	March 2016	March 2017	No changes have been made to the Regulation 123 list in the past 6 months so no consultation has been necessary.
Continue the CIL Education Programme and Agent's Forums to educate developers/agents and self build applicants about the CIL process.	4	4	One Agent's Forums has been held, the next one is being held in October 2016. Five 1:1 meetings with developers/self builders have been held.
(If there are outcomes with a 10% variance either positively or negatively then these are written in this section by the Service Delivery Lead) Notes:-			

Performance Measure - Continue to develop highly trained staff to support service delivery and enable the Infrastructure and Strategic Housing Service Delivery Champion to drive forward our Corporate Priorities	Baseline	Target	6 month update report
Attend CIL and S106 Training when available, to ensure staff are well informed and up to date with the procedures and required legislation	2 events	2 events	Online training has been undertaken on the S106 project module of the Exacom database.
Review all existing service web pages to ensure that only up to date, accurate and relevant information is live on the Council's website.	N/A	November	All the service's web pages have been reviewed and improved.
(If there are outcomes with a 10% variance either positively or negatively then these are written in this section by the Service Delivery Lead)			
Notes:-			

Service Delivery Champions to review six month performance report and write down their comments in the box below.

<p>Name of Service Delivery Champion: - Councillor Ian Bovingdon</p>
<p>Comments:- Good progress made and will be great to see these projects all coming to fruition over the next couple of years. All the performance indicators are on track and Sally is driving these forward very well. I would like to express my thanks to Sally for her sterling efforts in this area and also to the rest of the team - Angela Clarke, Developer Contributions Officer and Zara Murfitt, CIL Officer, who are responsible for the S106 and CIL performance indicators. (Angela also produces the Growth Delivery newsletter and also arranges the Agent's forums). Also to Melissa Reynolds, who has been working on North Ely and is now on maternity leave.</p>